

**UNC DSC Change Management Committee Minutes**  
**Wednesday 12 June 2024**  
**Via Microsoft Teams**

| <b>Attendees</b>  |       |                            |                      |
|---|-------|----------------------------|----------------------|
| Rebecca Hailes (Chair)  | (RHa) | Joint Office               | Non-Voting           |
| Harmandeep Kaur(Secretary)  | (HK)  | Joint Office               | Non-Voting           |
| <b>Shipper User Representatives (Voting)</b>  |       |                            |                      |
| Lee Greenwood for Andrew Eisenberg and Oorlagh Chapman  | (LG)  | E.ON Alternate             | Class A x2 & Class C |
| Lisa Saycell  | (LS)  | SEFE Energy                | Class B              |
| Louise Hellyer  | (LH)  | Total Energies Gas & Power | Class B & Class C    |
| <b>Transporter Representatives (Voting)</b>   |       |                            |                      |
| Edward Allard   | (EA)  | Cadent                     | DNO Voting           |
| Tom Stuart  | (TS)  | Wales & West Utilities     | DNO Voting           |
| Bill Goode + Alternate for Richard Loukes   | (BG)  | National Gas Transmission  | NTS Voting x 2       |
| Michelle Brown  | (MB)  | Energy Assets              | IGT Voting           |
| Sarah Brown for Kundai Matiringe  | (SB)  | BUUK Alternate             | IGT Voting           |
| <b>CDSP Change Management Representatives (Non-Voting)</b>  |       |                            |                      |
| Emma Smith  | (ES)  | Xoserve                    |                      |
| Paul Orsler   | (PO)  | Xoserve                    |                      |
| <b>Observers/Presenters (Non-Voting)</b>  |       |                            |                      |
| Andy Clasper  | (AC)  | Cadent                     |                      |
| Ellie Rogers  | (ER)  | Xoserve                    |                      |
| James Barlow  | (JB)  | Xoserve                    |                      |
| James Rigby   | (JR)  | Xoserve                    |                      |
| Josie Lewis   | (JL)  | Xoserve                    |                      |
| Mark Cockayne   | (MC)  | Joint Office               |                      |
| Mark Jones  | (MJ)  | SSE                        |                      |
| Molly Haley   | (MH)  | Xoserve                    |                      |
| Oorlagh Chapman (until 11:50)   | (OC)  | Centrica                   |                      |
| Rob Westwood  | (RW)  | Xoserve                    |                      |
| Sally Hardman   | (SHa) | SGN                        |                      |
| Slama Akhtar  | (SA)  | NGN                        |                      |
| Sandi Bradshaw  | (SB)  | Xoserve                    |                      |
| Steve Pownall   | (SP)  | Xoserve                    |                      |
| Vikki Orsler  | (VO)  | Xoserve                    |                      |
| <p><i>DSC Change Management meetings will be quorate where: Committee Representatives of at least two (2) shall be Shipper Representatives and three (3) shall be DNO Representatives, NTS Representatives or IGT Representatives, are present at a meeting who can exercise six (6) votes.</i></p> <p><i>Please note these minutes do not replicate/include detailed content provided within the presentation slides, therefore it is recommended that the published presentation material is reviewed in conjunction with these minutes. Copies of all papers are available at: <a href="https://www.gasgovernance.co.uk/dsc-change/120624">https://www.gasgovernance.co.uk/dsc-change/120624</a></i></p> |       |                            |                      |

**1. Introduction**

Rebecca Hailes (RHa) welcomed all to the meeting and confirmed the meeting was quorate.

**1.1. Apologies for absence**

Andrew Eisenberg, Shipper Representative  
Kundai Matiringe, IGT Representative

**1.2. Alternates**

Lee Greenwood for Andy Eisenberg  
Lee Greenwood for Oorlagh Chapman (Oorlagh Chapman attended the meeting as an observer until 11:50 and assigned her two votes to Lee Greenwood for the duration of the meeting)  
Sarah Brown for Kundai Matiringe

**1.3. Confirm Voting rights**

The voting rights were confirmed as below:

| Representative                                       | Classification               | Vote Count |
|--|------------------------------|------------|
| <b>Shipper</b>                                       |                              |            |
| Lee Greenwood for Andy Eisenberg and Oorlagh Chapman | Shipper Class A x2 & Class C | 3 votes    |
| Lisa Saycell   | Shipper Class B              | 1 vote     |
| Louise Hellyer                                       | Shipper Class B & C          | 2 votes    |
| <b>Transporter</b>                                   |                              |            |
| Edward Allard  | DNO                          | 1 vote     |
| Tom Stuart   | DNO                          | 1 vote     |
| Bill Goode + Alternate for Richard Loukes            | NTS x 2                      | 2 votes    |
| Michelle Brown                                       | IGT                          | 1 vote     |
| Sarah Brown for Kundai Matiringe                     | IGT                          | 1 vote     |

**1.4. Approval of Late Papers**

There were no late papers to approve.

**1.5. Approval of Minutes (08 May 2024)**

The minutes of the previous meeting were approved.

**1.6. Review of Outstanding Actions**

**0403:** CDSP (PO) to consider the provision of better evidence of the costs associated with the scope of this Change (XRN5616B) to allow the Committee to scrutinise and validate how the costs had been reached.

**Update:** Paul Orsler (PO) advised that CDSP has a follow-up session with the DNOs on 12 June 2024 to discuss the current and alternative XRN5616B solution costs. This session is being held before the change is taken to the IGTs and the DNOs at a joint design workshop. PO confirmed that an update will be provided to the Committee before CDSP decides on its plan for the delivery of XRN5616B. The action was carried forward to discuss in the next meeting. **Carried Forward.**

**0404:** CDSP (PO) to consider the timeline for delivery of XRN5616B in November 2024 and the likelihood of slippage of the agreed timeline.

**Update:** Paul Orsler (PO) advised that CDSP will be providing information regarding the costs to deliver the November 2024 Release and the Committee will be voting to approve the BER for the Release in this meeting. Once the BER is approved, CDSP will have fixed costs and a fixed scope for the release. PO advised that XRN5616B and XRN5614 have missed out on the November release and CDSP will be looking into independent releases or a joint release of these two changes. **Carried Forward.**

**0501:** CDSP (PO) to confirm a plan to re-introduce XRN5614 into November 2024 Major Release or as a stand-alone solution if XRN5616B is delayed or changes significantly.

**Update:** PO confirmed that an update will be provided in the July 2024 meeting. **Carried Forward**

## 2. DSC Change Budget Update & Horizon Planning

### 2.1. General Change Budget Update BP24

CDSP reported that no changes were made to the budget since the last update provided in the May 2024 DSC Change Management meeting.

Please refer to the published slides for full details.

RHa suggested adding a total figure to the budget charts to indicate the total spent per constituency. PO agreed with RHa's suggestion and agreed to add the total figure.

### 2.2. Change Delivery Pipeline

CDSP provided the Change Delivery Pipeline which included a delivery plan of all live changes from January 2024 – March 2025. This was broken down into sections for the following periods: Delivery Changes for January 2024 to June 2024, Change Delivery Plan for June 2024 – March 2025, the Change Backlog Details, the list of changes on hold, and an update on the DSC Change Consultation Plan.

Please refer to the published slides for full details.

EA enquired about the release date for June Major Release 2024. EA explained that the implementation of their Modification 0855 is linked to the June release. PO confirmed that the release is scheduled for 28 June 2024.

Lee Greenwood (LG) queried whether XRN5732 had been released in a Minor Release. PO confirmed that this change was delivered as an Adhoc release. PO explained that CDSP identified that the process IGTs asked for with this change was already in place, however, it had not been adopted. PO confirmed that CDSP has worked with the IGTs to build their knowledge of how CDSP operates the meter points. LG further asked whether XRN5732 will be in place for the Modification 0431 process to be run this year. PO confirmed that the change will be in place in time.

Lisa Saycell (LS) noted that the Shippers must resource the XRN5732 change to manage the process. LS queried whether an advance notification will be provided to the industry as the delivery time is usually December when resources are limited. PO explained that there is a minimum notice period for the notification CDSP is required to issue. PO noted that providing advance notice and better signposting are good steps to follow in the process. LG advised that a Shipper meeting is taking place at the same time as this meeting where they are going through the Modification 0431 timeline.

When discussing the Change Backlog Details, PO advised that CDSP is proposing going immediately into design for Modification 0864S (XRN5702) and Modification 0862 (XRN5784). PO explained that they will be working closely with the Workgroup to develop the Business Rules and they do not believe there is benefit in performing Solution Options as there are only 1 or 2 Business Rules to adhere to and only one process or aspect of a system that needs to be re-designed. RHa advised that the Workgroup Report for Modification 0862 (XRN5784) is due to be presented to the UNC Panel on 18 July 2024 and a Panel decision is expected by September 2024. Ofgem will then make its final decision after that date. PO advised that CDSP will inform the industry about the time it will take them to implement this Modification.

RHa further explained that Modification 0864S - *Update of UNC Code Communication Methods* (XRN5702) is being considered by the UNC Panel on 20 June 2024, after which, it goes to consultation. As 0864S is following Self-Governance procedures, the UNC Panel will likely decide on the Modification in August 2024. PO stated that CDSP needs to consider the cross-code implementation timelines for Modification 0864S. Mark Cockayne (MC) confirmed that the Modification was taken to the Cross-Code Steering Group and an aligned implementation across the codes was not required.

In relation to XRN5701 which relates to Modification 0843, RHa advised that the Workgroup discussions are coming closer to an end. A 2-month extension will be requested from the Panel to return with the Workgroup Report to Panel in September 2024.

### **2.3. Retail Energy Code (REC) Change**

CDSP provided an overview of the ongoing REC Changes, providing a table of the Changes in progress, a summary of the related XRN Changes, and Changes under prioritisation review. An additional line had been included to inform the Committee of the expected impact of each change.

Please refer to the presentation slides published for a detailed update.

Further information on all the Changes can be found on the REC Portal at: <https://recportal.co.uk/recportal>.

RHa queried whether R0142 is to support H100 Fife Hydrogen trials. PO confirmed that it is. Sally Hardman (SH) confirmed that the change is supporting the meters that will be used for the project. SH advised that the timeline of the project has shifted to 2025 and they are having monthly conversations with industry parties.

## **3. Capture**

### **New Change Proposals – Internal Review – For Approval**

#### **3.1. XRN5793 Platform to support Performance Assurance Committee (PAC)**

An overview of the Change Proposal was provided for information.

This had been raised to secure funding for CDSP to provision the secure platform (GPAP) for this financial year. The Change is expected to be funded from the DSC Change Budget.

Currently, the contracted PAFA has the responsibility to provide a secure platform which the PAFA may utilise to store and share information on industry settlement performance. The existing PAFA contract will expire at the start of July 2024 and a new PAFA contract will be in place from 05 July 2024. As part of the requirements gathering for the new PAFA contract from 05 July 2024, it was agreed with PAC that the provision of a secure platform would be removed from the PAFA scope and become an ongoing CDSP responsibility.

Please refer to the published presentation slides for the detailed Change Proposal.

Lisa Saycell (LS) queried whether the PAFA Platform will be moved to CDSP so that the platform is consistent if PAFA changes. The Committee also requested clarification on whether the funds that are currently paid to PAFA will be moved to the DSC Change Budget to be used by CDSP for the Platform.

Ellie Rogers (ER) clarified that this year, CDSP will be lifting the platform provided by PAFA and there will be no costs for providing the platform as this is already covered by the PAFA budget. ER explained that the PAFA cost will become part of the Change Budget this year, and then move to the Business Plan Budget under Performance Assurance Costs. Going forward, CDSP will work with the industry and the Performance Assurance Committee (PAC) to improve the platform by including what the users wish to see in the platform. ER confirmed that a BER will be presented to the Change Management Committee in July which will cover the costs for provisioning the platform.

LS further enquired how the resources for any improvements will be funded and whether cost-benefit analysis will be carried out. ER clarified that PAC will provide a view on any changes required and whether a cost-benefit analysis will be completed. Any stand-alone change will be brought to the DSC Change Management Committee for approval. LS highlighted that the BER needs to have a provision to support any changes that may happen so that CDSP has the budget to manage the platform. ER agreed to consider LS's suggestion.

Oorlagh Chapman (OC) asked to see the cost-benefit analysis for this proposal so that the impact allocation of costs can be assessed. OC further asked whether there is a rebate for the movement of this platform and whether the re-platforming helps with reliability of data.

ER clarified that the cost of PAFA providing the platform will be removed from the current PAFA contract. ER explained that as the PAFA scope has changed, the reductions in costs may not be visible as the platform costs may have been deducted but other costs have been added in its place. PO added that the platform is the vehicle to transfer the data and the purpose of this change is to ensure that CDSP has the platform to make it available to customers. In terms of the data fed into the platform, CDSP will need to see examples to understand the challenges. PO explained that there have been challenges around how data from different parties is reported and it is possible that providing the data on this platform will resolve this issue.

RHa asked whether this information would be included in the Change Proposal. PO confirmed that the information will be included under Services in the Change Pack. PO suggested linking these discussions with the DSC Contract Management Committee as there is work being done with that committee regarding specific issues related to DDP where actions have been taken about the how data is assured when changes are made. MC confirmed that an update focusing on reliability, what validation was in place around transitional arrangements and changes to the system before data was shared with PAC is being provided in the DSC Contract Committee meeting next week.

LG queried whether the visibility of what the costs with PAFA were and what the costs now are will be provided. LG also flagged the risk of the Change not being approved by the DSC Change Management Committee and PAFA not being able to provide the reports. ER agreed that there is a risk if the change cannot be agreed upon. ER explained that this change has been marked Regulatory as PAC is a regulatory service. It is acknowledged by the industry that this change is needed. In relation to materiality, ER confirmed that the costs will be discussed in July and the materiality of the impact will be included in the BER.

RHa queried the 20% allocation to "IGTs and DNOs" and asked how this is allocated between the two. ER explained that the allocation has been noted as per the Budget & Charging Methodology. ER noted that she assumes that the allocation will be based on market share between the IGTs and DNOs, however, this will need to be checked with the finance team.

LS noted that PAC has negotiated the agreement for PAFA for next year and excluded this service with the expectation that this will be managed in the General Change Budget. LS asked whether PAC can do that as they can potentially amend the Change budget for the whole year. ER explained that PAC is an autonomous committee and has the sole responsibility to decide what they want the Performance Assurance role to look like. ER added that CDSP works closely with PAC to ensure it is meeting all the requirements. ER noted that the points discussed in this meeting can be a lesson learned for PAC so that they have more visibility across different platforms. ER assured that if any discussions at PAC lead to a change, then the Change Proposal process will be followed.

Sally Hardman (SH) queried whether the funding would come out from the ring-fenced PAC Change Budget. ER noted that they have not proposed for it to come out of the ring-fenced budget as that budget is for reporting, however, it can be discussed further in the next month's DSC Change Management Committee meeting when the BER is presented. RHa noted that this discussion will be helpful if there are a lot of questions on the funding resource and the DSC Contract Management Committee will also have views on the change which can be discussed next month.

Emma Smith (ES) highlighted that some information regarding PAC's role may be useful. RHa reminded the Committee of the Performance Assurance Objective enacted under Modification 0674V:

- *The "Performance Assurance Objective" means the objective of achieving accurate and timely Settlement for each Day in accordance with the provisions of the Code (TPD Section V para 16.1.1)*
- *Each [UNC] Party... agrees to conduct its relevant business at all times in a manner which facilitates the achievement of the Performance Assurance Objective. (TPD Section V para 16.1.2)*
- *Each [UNC] Party and the CDSP shall co-operate with each other to facilitate achievement of the Performance Assurance Objective. (TPD Section V para 16.1.3)*

RHa noted that the question is whether this Change Proposal, is covered under a Performance Assurance Objective. RHa agreed to discuss this with the PAC chair.

RHa queried where the change sits in terms of priority. ES explained that change is different from other changes from a priority point of view as the platform is being lifted and brought to CDSP to provision and manage. It does not need a detailed design and should not impact the priority list. PO added that some of the questions being raised will be addressed next month with the BER.

PO asked whether the Committee Members would have preferred for the change to not be brought until July so that it was presented together with the BER. The Committee Members agreed that the early visibility of the change is preferable for consistency.

Shipper, DNO, and IGT Members were asked to vote to approve the change into development only, with unanimous approval recorded as follows:

| <b>Voting Outcome:</b>                               |                     |                    |
|--|---------------------|--------------------|
| <b>Shipper Representatives</b>                       | <b>Voting Count</b> | <b>For/Against</b> |
| Lee Greenwood for Andy Eisenberg and Oorlagh Chapman | 3                   | For                |
| Lisa Saycell   | 1                   | For                |
| Louise Hellyer                                       | 2                   | For                |
| <b>Total</b>   | <b>6</b>            | <b>For</b>         |
| <b>Transporter Representatives</b>                   | <b>Voting Count</b> | <b>For/Against</b> |
| Edward Allard (DNO)                                  | 1                   | For                |
| Tom Stuart (DNO)                                     | 1                   | For                |
| Michelle Brown (IGT)                                 | 1                   | For                |
| Sarah Brown (IGT) for Kundai Matiringe               | 1                   | For                |
| <b>Total</b>   | <b>4</b>            | <b>For</b>         |

**For Information**

**3.2. XRN5778 November 2024 Release**

An overview of the Change Proposal was provided for information.

This had been raised to create a parent XRN for the November 24 Major Release which is to include XRN5585 and XRN5720.

Please refer to the published Change Proposal for full details.

LG queried whether the vacant site change, XRN5615, will be added along with the changes under this parent XRN. CDSP clarified that the Change Pack for XRN5615 (Modification 0819) will be produced and submitted to the Committee next month for review after which CDSP will be in a position to go through the approval process in August. Once the change has been approved, the scope of the November release will be amended to include XRN5615.

RHa noted that Modification 0875S (XRN5615) which makes minor amendments to the exit process is being implemented along with Modification 0819 (XRN5616). RHa highlighted that the implementation of XRN5616 also needs to include XRN5615 (they need to be implemented together). PO agreed to take this on board.

**3.3. XRN5795 Business Plan Information Rules Independent Assurance**

CDSP asked that the Committee move straight to the approval of BER under item 4.4. Please refer to item 4.4 for further details.

**4. Design & Delivery**

**Design Change Packs – For Approval**

#### 4.1. XRN5585 Flow Weighted Average Calorific Value - Phase 2 Service Improvement

An update was provided on the design consultation confirming four representations had been received approving the Change.

Please refer to the published slides for full details.

RHa queried the LDZ Blending. CDSP clarified that the inter LDZ blending will be delivered in the November implementation. Within the design, CDSP has looked at any parameterisation configuration that supports the way to support blending in the future. CDSP has an opportunity to prepare for potential blending at 5%. CDSP confirmed that the DNOs are very supportive and the topic has been discussed in great detail in the Focus Group.

DNO and NTS Members were asked to vote to approve the detailed design and progress into delivery, with unanimous approval recorded as follows:

| <b>Voting Outcome:</b>                          |                     |                    |
|---|---------------------|--------------------|
| <b>Transporter Representatives</b>              | <b>Voting Count</b> | <b>For/Against</b> |
| Edward Allard (DNO)                             | 1                   | For                |
| Tom Stuart (DNO)                                | 1                   | For                |
| Bill Goode (NTS) + Alternate for Richard Loukes | 2                   | For                |
| <b>Total</b>                                    | <b>4</b>            | <b>For</b>         |

#### 4.2. XRN5720 Gateway delivery for RPC backing data (IGT173)

An update was provided on the design consultation confirming four representations had been received approving the Change.

The IGTs queried the funding split and noted that there is a financial impact on an IGT, BUUK, as an example, as they will have to decommission their current invoicing portal and splitting data will be a very manual task. The IGTs proposed a 75/25 split instead of 50/50, IGTs still have an additional cost to implement the change.

CDSP advised that during Modification discussions, CDSP costs were briefly discussed and a cost estimate was discussed. The proposer of the Modification has made several attempts to reflect on the CDSP costs and has currently agreed on a 50/50 split. CDSP has applied the 50/50 approach based on the input received in the Workgroups and the suggestion from the Modification proposer. A Committee Member highlighted that the 50/50 split was recommended further to the discussions in the IGT Panel.

The IGTs queried whether there is a clause in the change that confirms that invoices still have to be paid if the IX system goes down and whether there is a clause regarding acknowledgement of receipt of files. CDSP confirmed that both of these points are covered in the Design Change Pack.

CDSP suggested discussing the funding split as part of the BER approval under Agenda Item 4.5 as this vote is to approve the detailed design. Please refer to item 4.5 for further information regarding the funding split.

Shippers and IGT Members were asked to vote to approve the change to progress into detailed design and progress into delivery, with unanimous approval recorded as follows:

| <b>Voting Outcome:</b>                               |                     |                    |
|--|---------------------|--------------------|
| <b>Shipper Representatives</b>                       | <b>Voting Count</b> | <b>For/Against</b> |
| Lee Greenwood for Andy Eisenberg and Oorlagh Chapman | 3                   | For                |
| Lisa Saycell   | 1                   | For                |
| Louise Hellyer                                       | 2                   | For                |
| <b>Total</b>   | <b>6</b>            | <b>For</b>         |
| <b>Transporter Representatives</b>                   | <b>Voting Count</b> | <b>For/Against</b> |

|                      |          |            |
|----------------------|----------|------------|
| Michelle Brown (IGT) | 1        | For        |
| Sarah Brown (IGT)    | 1        | For        |
| <b>Total</b>         | <b>2</b> | <b>For</b> |

#### 4.3. XRN5771 Amendments to Demand Side Response (DSR) Arrangements – Modification 0866)

An update was provided on the design consultation confirming that one representation approving the Change had been received.

NTS Members were asked to vote to approve the change to progress into detailed design and progress into delivery, with unanimous approval recorded as follows:

|                                   |          |            |
|-----------------------------------|----------|------------|
| <b>Voting Outcome:</b>            |          |            |
| Bill Goode (NTS) + Richard Loukes | 2        | For        |
| <b>Total</b>                      | <b>2</b> | <b>For</b> |

#### Change Documents for Approval (BER, CCR, EQR)

#### 4.4. BER for XRN5795 Business Plan Information Rules Independent Assurance

The detailed Business Evaluation Report (BER) was presented for approval.

This change had been raised further to the approval of Modification 0841 which brings in a new rule to the Business Plan process and content. One of the new requirements is for a sufficiently independent 3rd Party to undertake assurance that determines the degree to which each Business Plan Information Rule (BPIR) has been satisfied. This change request allows for the assurance to be funded from the 2024/25 General Change budget and a 3rd party procured at pace to undertake the work.

Please refer to the published BER for full details.

The Committee Members queried why the process of a Change Pack and a consultation was being skipped. A Committee Member highlighted the risk of this example being used as a precedent in the future to skip part of the process. The Committee Members wished it to be highlighted that the process used for this change is different from the normal process.

The Committee discussed the first risk of circumventing the process and the second of not delivering what needs to be delivered to comply with the provisions of the UNC.

CDSP clarified that the change has been through a lot of discussions while the Modification was being developed. CDSP noted that if the change is not implemented in time, it may not be able to secure a Third Party to complete the assurance activity before the first draft of the next Business Plan. The consultation process will put the implementation back by a month. CDSP clarified that the BER has only been presented now as they were awaiting Modification approval.

CDSP explained the timeline stating that the work to procure a Third Party has started, however, they cannot proceed until the BER has been approved. They would like for the Third Party to come on board at the end of July 2024 so that they are in place for August 2024 so that when the first draft of the Business Plan is submitted in September, the assurance report can be submitted along with the plan. CDSP noted that the costs should not exceed £70,000 and that this figure was included in the ROM for the Modification 0841.

DSC Contract Managers advised that they have discussed this with their constituencies and they are happy to proceed with the BER as long as the rationale is to get the assurance activity started on the current Business Plan and there is no system change.

A Committee Member noted that the change needs to be implemented as per the UNC timeline and also highlighted the strange dynamic between the UNC timeline and the DSC Change timeline where UNC is asking to move at a certain pace which does not align with the DSC Change process.



CDSP advised that this route has been taken before when securing resources and reserving funds. In these cases, the Committee agreed on a ring-fenced budget. The principles used in those cases can be used as an example. CDSP noted that the consultation steps are not mandated and provide flexibility. CDSP agreed that they should assure customers in these cases explaining that the Change Pack has not been provided because a system change is not required and they are simply trying to secure funds to partner with an external resource. CDSP noted that this process was followed when securing funds to support DN Procurement activity where CDSP came to the Committee without a Change Pack.

The Committee Members agreed to consider the BER on the following basis:

- The BAU process would ordinarily require a consultation to seek views on system solution options.
- For XRN5795, a cost estimate was included in the ROM for Modification 0841. The ROM shows a cost range of £45,000 to £70,000 ([Final Modification Report 0841 \(22 March 2024\).pdf](#)). Since there are no system changes with Modification 0841, there have been no solution options to consult upon. The DSC Change Management Committee is aiming to ring-fence a budget to put in place Third-Party audit arrangements associated with the Business Plan Information Rules and is doing so at pace in order to meet the regulatory change timeline. We are happy to move to consideration of a BER on this basis.

Shipper, DNO, NTS, and IGT Members were asked to vote to approve the BER into detailed design and progress into delivery, with unanimous decision as follows:

| Voting Outcome:                                 |              |             |
|---|--------------|-------------|
| Shipper Representatives                         | Voting Count | For/Against |
| Lee Greenwood                                   | 3            | For         |
| Lisa Saycell                                    | 1            | For         |
| Louise Hellyer                                  | 2            | For         |
| <b>Total</b>                                    | <b>6</b>     | <b>For</b>  |
| Transporter Representatives                     | Voting Count | For/Against |
| Edward Allard (DNO)                             | 1            | For         |
| Tom Stuart (DNO)                                | 1            | For         |
| Bill Goode (NTS) + Alternate for Richard Loukes | 2            | For         |
| Michelle Brown (IGT)                            | 1            | For         |
| Sarah Brown (IGT)                               | 1            | For         |
| <b>Total</b>                                    | <b>6</b>     | <b>For</b>  |

#### 4.5. BER for XRN5778 November 2024 Release

The detailed Business Evaluation Report (BER) was presented for approval. The scope of the release currently includes XRN5585 and XRN5720. XRN5615 is to be included as a late entry.

The Chair asked for the format of the dates to be corrected in the BER. CDSP agreed to re-issue the BER.

#### XRN5585:

DNO Members were asked to vote to approve the BER for XRN5585 to progress into detailed design and progress into delivery, as follows:

| Voting Outcome:             |              |             |
|-----------------------------|--------------|-------------|
| Transporter Representatives | Voting Count | For/Against |
| Edward Allard (DNO)         | 1            | For         |
| Tom Stuart (DNO)            | 1            | For         |
| <b>Total</b>                | <b>2</b>     | <b>For</b>  |

**XRN5720:**

Further to the discussions under agenda item 4.2, the Chair asked whether the Shippers are happy to proceed with the 75/25 split proposed by the IGTs.

The Shipper Members noted that internal works do not appear to be a valid reason to challenge the costs as other parties also need to complete internal work to comply with a Modification.

The IGT Members proposed a 70/30 or 65/35 split instead and asked Shippers to bear the IGT costs in mind.

The Shipper Members agreed to proceed with the 65/35 split. Shipper and IGT Members were asked to vote to approve BER for XRN720 to progress into detailed design and progress into delivery, as follows:

| <b>Voting Outcome:</b>             |                     |                    |
|------------------------------------|---------------------|--------------------|
| <b>Shipper Representatives</b>     | <b>Voting Count</b> | <b>For/Against</b> |
| Lee Greenwood                      | 3                   | For                |
| Lisa Saycell                       | 1                   | For                |
| Louise Hellyer                     | 2                   | For                |
| <b>Total</b>                       | <b>6</b>            | <b>For</b>         |
| <b>Transporter Representatives</b> | <b>Voting Count</b> | <b>For/Against</b> |
| Michelle Brown (IGT)               | 1                   | For                |
| Sarah Brown (IGT)                  | 1                   | For                |
| <b>Total</b>                       | <b>2</b>            | <b>For</b>         |

**4.6. CCR XRN5634 Gemini Regulatory Change 2023 - 2024**

The detailed Change Completion Report (CCR) was presented for approval.

NTS Members were asked to vote to approve the CCR for the final costs and project closedown as follows:

| <b>Voting Outcome:</b>                          |                     |                    |
|---|---------------------|--------------------|
| <b>Transporter Representatives</b>              | <b>Voting Count</b> | <b>For/Against</b> |
| Bill Goode (NTS) + Alternate for Richard Loukes | 2                   | For                |
| <b>Total</b>                                    | <b>2</b>            | <b>For</b>         |

**Project Updates**

For the detailed updates, please refer to the published presentation.

**4.7. XRN5727 Minor Release 12**

CDSP provided a status update for Minor Release 12 (XRN5727). CDSP confirmed that the Minor Release 12 was successfully implemented on 10 May 2024.

For the detailed update, please refer to the published presentation.

**4.8. XRN5711 June 2024 Major Release Update**

CDSP provided an update for the June 2024 Major Release. CDSP confirmed that the overall release is tracking on target to be implemented on 28 June 2024. The UK Link build and system testing have been completed. User acceptance testing has commenced and is on track to complete on 21 June 2024.

For the detailed update, please refer to the published presentation.

**4.9. XRN5564 Gemini Sustain Plus Programme Update**

CDSP provided an update on the Gemini Sustain Plus Programme. The overall RAG status is Amber because a key phase was replanned due to dependency on the key components. CDSP confirmed that the building activity for functional areas is now complete. End-to-end testing which is a key focus has also commenced. Market trials for APIs are starting on 17 June 2024.

A Committee Member queried the Amber status of the project. CDSP explained that some of the test phases have taken longer than anticipated. The Market trials window has been extended due to this which has impacted the overall status of the project.

Another Committee Member queried when the training on the planned delivery will begin. CDSP explained that the training tool is not complete yet and access to the training tool will be provided in due course. CDSP clarified that training will not be required for market trials. Bill Goode (BG) added that the plan will be to have the user interface trials ready by August 2024 and further information on that can be shared in July 2024.

#### 4.10. Data Discovery Platform (DDP) Update

CDSP provided an update, which included a roadmap, the key focus of Release 1, and the scope of Release 2.

For the detailed information please refer to the published slides.

### 5. Delivery Sub-Group Summary

James Barlow (JB) provided an update on the Delivery Sub-Group held on 20 May 2024. An overview of the Agenda Items included the Outcomes of New Change Proposals and Changes in Detailed Design, Design Clarification.

JB highlighted XRN5720 - Gateway delivery for RPC backing data (IGT173) where the proposer offered support to other parties querying the change and modification. They also requested any proposals for the customer testing phase to be passed to them directly and that this would be discussed at IGT UNC workgroups.

For the detailed information please refer to the published slides.

### 6. Any Other Business

#### 6.1. 2024-25 User Representative Appointment Update

RHa advised that the User Representative Appointment Process is going ahead. RHa noted that if anyone wished to be a part of the process, they could ask their SPOC to nominate them.

RHa asked parties to contact her if they require any further information.

### 7. Appendix

#### 7.1. Plan on Page (POAP)

The POAP was provided as an appendix for information.

### 8. Diary Planning

DSC Change meetings are listed at: <https://www.gasgovernance.co.uk/DSC-Change>

All other Joint Office events are available via: <https://www.gasgovernance.co.uk/events-calendar/month>

| Time/Date                            | Meeting Paper Deadline           | Venue           | Programme       |
|--------------------------------------|----------------------------------|-----------------|-----------------|
| 10:00 Wednesday<br>10 July 2024      | 5pm Tuesday<br>02 July 2024      | Microsoft Teams | Standard Agenda |
| 10:00 Wednesday<br>07 August 2024    | 5pm Tuesday<br>30 July 2024      | Microsoft Teams | Standard Agenda |
| 10:00 Wednesday<br>11 September 2024 | 5pm Tuesday<br>03 September 2024 | Microsoft Teams | Standard Agenda |
| 10:00 Wednesday                      | 5pm Tuesday                      | Microsoft Teams | Standard Agenda |

|                                     |                                 |                 |                 |
|-------------------------------------|---------------------------------|-----------------|-----------------|
| 09 October 2024                     | 01 October 2024                 |                 |                 |
| 10:00 Wednesday<br>13 November 2024 | 5pm Tuesday<br>05 November 2024 | Microsoft Teams | Standard Agenda |
| 10:00 Wednesday<br>11 December 2024 | 5pm Tuesday<br>03 December 2024 | Microsoft Teams | Standard Agenda |

| <b>DSC Change Management Committee Action Table</b> |                     |                |   |              |                        |                        |
|---|---------------------|----------------|---|--------------|------------------------|------------------------|
| <b>Action Ref</b>                                   | <b>Meeting Date</b> | <b>Min Ref</b> | <b>Action</b>   | <b>Owner</b> | <b>Reporting Month</b> | <b>Status Update</b>   |
| <b>0403</b>   | 10/04/24            | 3.2            | CDSP (PO) to consider the provision of better evidence of the costs associated with the scope of XRN5616B to allow the Committee to scrutinise and validate how the costs had been reached. | CDSP (PO)    | May 2024               | <b>Carried Forward</b> |
| <b>0404</b>   | 10/04/24            | 3.2            | CDSP (PO) to consider the timeline for delivery of XRN5616B in November 2024 and the likelihood of slippage of the agreed timeline.   | CDSP (PO)    | May 2024               | <b>Carried Forward</b> |
| <b>0501</b>   | 09/05/24            | 4.3            | CDSP (PO) to confirm a plan to re-introduce XRN5614 into the November 2024 Major Release or as a stand-alone solution if XRN5616B is delayed or changes significantly.                      | CDSP (PO)    | July 2024              | <b>Carried Forward</b> |