

UNC DSC Change Management Committee Minutes
Wednesday 09 August 2023
Via Microsoft Teams

Attendees			
Bob Fletcher (Chair)	(BF)	Joint Office	Non-Voting
Helen Cuin (Secretary)	(HCu)	Joint Office	Non-Voting
Shipper User Representatives (Voting)			
Claire-Louise Roberts (from 11 am)	(CLr)	ScottishPower	Class A
Oorlagh Chapman	(OC)	Centrica	Class A & Class C
Ross Easton	(RE)	Total Energies	Class B
Lisa Saycell	(LS)	SEFE Energy	Class B & Class C
Transporter Representatives (Voting)			
Guv Dosanjh	(GD)	Cadent	DNO Voting
Tom Stuart	(TS)	Northern Gas Networks	DNO Voting
Bill Goode + Alternate for Richard Loukes	(BG)	National Gas Transmission	NTS Voting
Kundai Matiringe + Alternate Michelle Brown	(KM)	BUUK	IGT Voting
CDSP Change Management Representatives (Non-Voting)			
Paul Orsler	(PO)	Xoserve	
Observers/Presenters (Non-Voting)			
Andy Eisenberg	(AE)	E.ON Next	
Angela Clarke	(AC)	Xoserve	
Dave Addison	(DA)	Xoserve	
Edd Green	(EG)	E.ON Next	
Helen Chandler	(HCh)	Northern Gas Networks	
James Barlow	(JB)	Xoserve	
James Randle	(JR)	Xoserve	
John Welch	(JW)	Xoserve	
Josie Lewis	(JL)	Xoserve	
Joanne Williams	(JW)	Xoserve	
Lorna Archer	(LA)	SGN	
Kate Lancaster	(KL)	Xoserve	
Karl Davidson	(KD)	Xoserve	
Mark Jones	(MJ)	SSE	
Molly Haley	(MH)	Xoserve	
Peter Hopkins	(PH)	Xoserve	
Rachel Taggart	(RT)	Xoserve	
Richard Tester	(RT)	Xoserve	
Rob Westwood	(RW)	Xoserve	
Sally Hardman	(SHa)	SGN	
Sharon Dudley	(SD)	Xoserve	
Simon Harris	(SH)	Xoserve	

Slama Akhtar	(SA)	Xoserve
Steven Brittan	(SB)	Interim CEO Xoserve
Vikki Orsler	(VO)	Xoserve

DSC Change Management meetings will be quorate where: Committee Representatives of at least two (2) shall be Shipper Representatives and three (3) shall be DNO Representatives, NTS Representatives or IGT Representatives, are present at a meeting who can exercise seven (6) votes.

Please note these minutes do not replicate/include detailed content provided within the presentation slides, therefore it is recommended that the published presentation material is reviewed in conjunction with these minutes. Copies of all papers are available at: <https://www.gasgovernance.co.uk/dsc-change/090823>

1. Introduction

Bob Fletcher (BF) welcomed all to the meeting and confirmed the meeting was quorate.

At 10:30 BF also welcomed Steven Brittan (SB) the interim CEO for Xoserve who thanked the Committee for allowing time to introduce himself.

SB provided an overview of his background having served on the Xoserve Board as a Shipper Nominated Director, with past involvement as a Technologist in defence security systems and cyber security. SB had been appointed as the interim CEO, until a permanent replacement is appointed.

SB expressed that his focus whilst in the post will be to improve transparency and welcomed feedback from the Committee on what this would look like. SB confirmed that Xoserve is currently undertaking an efficiency review. The outcome of this will be shared in due course.

Pleased with the operational outcomes, SB wanted to engage more widely and get under the surface to get into the detail and deliver what Customers are seeking.

1.1. Apologies for absence

Claire Louise Roberts – Shipper Representative (until 11 am)
 Michelle Brown - IGT Representative
 Emma Smith – CDSP Representative
 Richard Loukes – NTS Representative

1.2. Alternates

Oorlagh Chapman for Claire-Louise Roberts (until 11 am)
 Kundai Matiringe for Michelle Brown
 Bill Goode for Richard Loukes

1.3. Confirm Voting rights

The voting rights were confirmed as below:

Representative	Classification	Vote Count
Shipper		
Clare Louise Roberts	Shipper Class A	1 vote
Oorlagh Chapman	Shipper Class A & C	2 votes
Ross Easton	Shipper Class B	1 vote
Lisa Saycell	Shipper Class B & C	2 votes
Transporter		
Guv Dosanjh	DNO	1 vote
Tom Stuart	DNO	1 vote
Bill Goode + Alternate for Richard Loukes	NTS	2 votes
Kundai Matiringe + Alternate Michelle Brown	IGT	2 votes

1.4. Approval of Late Papers

One late paper had been provided for item 3.3 in relation to Modification 0836S and New Modification 0855 this was approved by Committee Members for inclusion.

1.5. Approval of Minutes (12 July 2023)

The minutes of the previous meeting were approved.

1.6. Review of Outstanding Actions

0207: Xoserve (ES) to assess the DSC Change-related procedures and documents to ensure they are still fit for purpose and provide the Committee with documentation summarising the actions taken/to be taken.

Update: Kate Lancaster (KL) notified the Committee of the improvements being made which included website updates, improvements to Change Packs, solution Change Packs, change pipeline slides, and a change management user guide. KL confirmed that a review of documentation will also be undertaken to ensure these remain fit for purpose. This will be done on an ongoing and considered business as usual. Further updates are expected in a couple of months.

Oorlagh Chapman (OC) welcomed the update and asked for Xoserve to document an overview for the Committee summarising the agreed actions taken and action to be taken.

The Committee agreed to update the action to reflect this. **Carried Forward**

0602: CDSP (ES) to collate Recognised DDP Pain Points through initial discussions with OC and CLR, with a view to setting objectives to achieve the required DDP baseline for parties with large portfolios and provide the Committee with documentation summarising the objectives, actions taken/to be taken.

Update: Paul Orsler (PO) advised that an update was provided in July addressing some of the pain points with DDP, this is now contained within the roadmap and reports provided in Huddle. OC believed there was some further piece of work to document the route undertaken to ensure the Committee have a clear understanding of the issue, what has been done, what the objectives are, and what remains to be done. It was agreed that the DDP team would provide an update in due course and this action would be updated to reflect the request for a summary. **Carried Forward.**

0701: *DDP Challenges* (linked to Action 0602) Committee members to consider if they support the movement of DDP investment into the General Change Budget.

Update: Progress on this action is due to be reported in September. **Carried Forward.**

2. DSC Change Budget Update & Horizon Planning

2.1. General Change Budget BP23

CDSP provided a graph illustrating the current forecast for the financial year-end utilisation of the General Change Budget. The total committed spend had increased since the last report by £119k.

The main highlight was an updated spreadsheet, linked within the provided slide, which separated the Retail Energy Code (REC) and Performance Assurance Committee (PAC) changes, the funding for each party and a General Change section.

Guv Dosanjh (GD) referring to row C enquired about the blank cells. CDSP explained the cells will be populated when there is spend to report for the month, which comes out of the spending pot once the BER is approved. PO confirmed where funds have been reserved these can also be reported on.

Lisa Saycell (LS) asked if the accumulative spend can be provided. Rachel Taggart (RT) explained that Total Spend provides this.

2.2. General Change Budget BP24

CDSP provided a view of the General Change Budget BP24 proposing to retain the same size General Change budget from BP23. This was based on the major release bandwidth, historical trends, costs, and expected REC Change development demand. Rebates will be provided to Customers at the end of the year.

In July the Committee discussed the option of bringing DDP change demand, governance, and funding into the DSC Change Management process, this was a good opportunity for a clear transparent process with clarity on how the budget is being utilised.

It was confirmed that the cumulative figures will cover:

- DSC Change Budget
- Performance Assurance
- REC Change Budget
- DDP Change Budget

More detail will be provided to Customers with the rationale for the proposed changes, to ensure a consistent approach, in due course.

Tom Stuart (TS) welcomed the greater visibility and asked if the DDP system changes, being a Correla product, would be classed as a non-Xoserve change. PO explained that the information is about trying to provide better transparency of all changes which is why it is included.

OC asked for clear documentation to understand the impact of the approach, expressing that there needs to be a very clear cost-benefit analysis, information on the decisions being made, details of where we are now, and where we want to be.

CDSP provided the rationale for the proposed General Change Budget in more detail and a reminder of the timeline for the next steps. For the full details please refer to the presentation slides published.

2.3. Change Pipeline

CDSP provided the Change Delivery Pipeline which included a delivery plan of all the live changes from January 2023 – March 2024. This was broken down into sections for the following periods: January 2023 – June 2023; June 2023 to March 2024; the Change Backlog Details; and an update on the DSC Change Consultation Plan.

PO provided an overview of the change delivery plan noting the additions and removal of XRN5606 due to the Ofgem's rejection of the associated UNC Modification 0813.

PO reported some movement on the DSC Change Consultation over the last few weeks, with some work being accelerated. Communications will be provided with the re-issuing of Change Packs.

Please refer to the published slides for full details.

2.4. Retail Energy Code (REC) Change

CDSP provided an overview of the ongoing REC Changes, providing further details of the changes in progress, a prioritisation review and expected Impact Assessments (IA).

Molly Haley (MH) highlighted REC Change R0071, DCC access to EES and GES, noting an agreement to undertake an impact assessment, in the past days. MH reported that the P1 incident has impacted the progression of the IAs, due to resources being taken up, and an urgent Change Proposal XRN5675 which has been raised for progression.

For further details please refer to the presentation slides published.

Further information is also available on all the Changes on the REC Portal at:

<https://recportal.co.uk/recportal>

3. Capture

New Change Proposals – Internal Review – For Approval

3.1. XRN5665 Default New Connection AQ values – Annual Review

An overview of the Change Proposal was provided for information.

This had been raised by SGN to undertake an analysis of the default values and establish movement in the average AQ for domestic properties.

DNO Members were asked to vote to approve the change into development, with unanimous approval recorded as follows:

Voting Outcome:		
Transporter Representatives	Voting Count	For/Against
Guv Dosanjh (DNO)	1	For
Tom Stuart (DNO)	1	For
Total	2	For

3.2. XRN5668 Production Data Back-Up

An overview of the Change Proposal was provided for information.

This had been raised by REC Technical Services as part of the MHHS programme. A data extraction will need to take place, with a potential for integrated testing, in advance of the next Committee the data cut will need to be undertaken and Xoserve will need to draw on funds. The indicative costs were expected to be no more than £30k for the first year, which included development and support costs.

Kundai Matiringe (KM) enquired about the readiness of all parties for the data cut and if 19 August 2023 was a guaranteed date. KM wanted to understand the rationale for the chosen date and if costs would have been less if the extract was undertaken later and what the funding split was. KM also enquired if this would impact the change pipeline.

David Addison (DA) explained the rationale of using the 19 August 2023 for the data cut to ensure it is taken at the same time as the electricity market (for electricity registrations), this will also support future testing activities. DA noted there is an element of risk that the data cut is undertaken and not used, but in the current evaluation, it is expected to be used. DA confirmed that there was no additional premium for taking the data cut at the date proposed or later. DA explained the principle of the 100% Shipper funding split for Service Area 1. PO confirmed the costs will be confirmed and documentation updated, to bring the BER and retrospectively approve the actual costs used for the data cut, next month. There was no anticipated impact on the Change Pipeline.

Sharon Dudley (SD) clarified this was a new Change Proposal which had not been included in the REC update earlier due to the timing of the information being available.

Edd Green (EG) enquired about the benefits and justification for the funding split when all parties will benefit from the use of data for the testing, challenging why the costs had not been neutralised. OC also challenged that all parties should contribute to the cost and there should not be a vote on the funding, suggesting the vote should be simply on the progression of the change request into development.

DA explained the proposed funding split had been applied taking into account the interactions with CSS and historical changes.

KM expressed concern about the timing and reactive approach rather than a pro-active approach.

DA explained that the scale of the change for market-wide half-hourly reads, the changes from REC, and the level of support required is enormous and that Xoserve endeavours to keep up with the demands of the programme.

It was agreed to undertake two votes. One to move the change into capture and a further vote to initiate spending.

Shipper, DNO, and IGT Members were asked to vote to approve the change into development with unanimous approval recorded as follows:

Voting Outcome:		
Capture		
Shipper Representatives	Voting Count	For/Against
Claire Louise Roberts	1	For
Oorlagh Chapman	2	For
Ross Easton	1	For
Lisa Saycell	2	For

Total	6	For
Transporter Representatives	Voting Count	For/Against
Guv Dosanjh (DNO)	1	For
Tom Stuart (DNO)	1	For
Kundai Matiringe (IGT)	2	For
Total	4	For

Shipper, DNO and IGT Members were asked to vote to approve initiating the spend, with unanimous approval recorded as follows:

Voting Outcome:	Initiating Spend	
Shipper Representatives	Voting Count	For/Against
Claire Louise Roberts	1	For
Oorlagh Chapman	2	For
Ross Easton	1	For
Lisa Saycell	2	For
Total	6	For
Transporter Representatives	Voting Count	For/Against
Guv Dosanjh (DNO)	1	For
Tom Stuart (DNO)	1	For
Kundai Matiringe (IGT)	2	For
Total	4	For

3.3. XRN5675 Implementation of 0836S - Resolution of Missing Messages following Central Switching Service implementation and integration with REC Change R0067 and Modification 0855 - Settlement Adjustments for Supply Meter Points impacted by the Central Switching System P1 Incident

An overview of the Change Proposal was provided for information. DA explained the discrepancy between CSS and UK Link systems registration effective dates and the need to take into account the element of retrospection in relation to the CSS P1 incident, to allow for adjustments.

DA clarified that the outturn of costs were not known at this stage. This was a request to move the change proposal into development and for the partial release of funds.

Noting that Modification 0836S costs and the scale of the issue addressed by Modification 0855, along with the need to calculate meter reads, load the meter reads into UK link and perform adjustments, DA explained that Xoserve is not going to know costs until they better understand the scale of everything.

DA reported that the estimated cost for Modification 0836S was in the region £28k-34k based on an assumption of 5 updates per month.

The Committee considered the impact on the change pipeline and the cost of potential delays.

New Action 0801: CDSP (DA) to provide a comparison table to outline the complexity, volumes, and costs for XRN5675 (UNC 0836S and UNC 0855)

Shipper, DNO, and IGT Members were asked to vote to approve the change into development, and partial release of funds, with unanimous approval recorded as follows:

Voting Outcome:	Capture	
Shipper Representatives	Voting Count	For/Against
Claire Louise Roberts	1	For

Oorlagh Chapman	2	For
Ross Easton	1	For
Lisa Saycell	2	For
Total	6	For
Transporter Representatives	Voting Count	For/Against
Guv Dosanjh (DNO)	1	For
Tom Stuart (DNO)	1	For
Kundai Matiringe (IGT)	2	For
Total	4	For

Voting Outcome:	Initiating Spend	
Shipper Representatives	Voting Count	For/Against
Claire Louise Roberts	1	For
Oorlagh Chapman	2	For
Ross Easton	1	For
Lisa Saycell	2	For
Total	6	For
Transporter Representatives	Voting Count	For/Against
Guv Dosanjh (DNO)	1	For
Tom Stuart (DNO)	1	For
Kundai Matiringe (IGT)	2	For
Total	4	For

For Information

3.4. XRN5647 Minor Release Drop 11

An overview of the Change Proposal was provided for information. It was advised that the Scope had been approved last month.

The 3 changes within the release included:

- XRN5547 Updating the Comprehensive Invoice Master List and INV template
- XRN5316 Rejecting a replacement read with a pre-Line in the Sand (LIS) read date
- XRN5651 Updates to class 3 and 4 inner tolerance ranges used in meter read validation process

Rob Westwood (RW) confirmed the planned implementation date of 22 September 2023.

PO advised XRN5651 was discussed at the Distribution Workgroup and the plan is to take the UNC Validation Documentation to the August Uniform Network Code Committee (UNCC) to approve the additional new values into the UNC Validation Process. PO advised that an extraordinary Change Pack will be provided if the values are approved by the UNCC.

Sally Hardman (SH) requested that Xoserve circulate details of the values to Committee Members.

4. Design & Delivery

Design Change Packs – For Approval

Shippers were asked to vote to approve the delivery of the detailed design, for the following changes:

4.1. XRN5547 Updating the Comprehensive Invoice Master List and INV Template

An update was provided on the design consultation, confirming two representations had been received in support of approval.

James Barlow (JB) confirmed that the final version of the document will be issued, and this will include part 2 of the design.

Shipper, DNO, and NTS Members were asked to vote to approve the detailed design and progress into delivery, with unanimous approval recorded as follows:

Voting Outcome:		
Shipper Representatives	Voting Count	For/Against
Claire Louise Roberts	1	For
Oorlagh Chapman	2	For
Ross Easton	1	For
Lisa Saycell	2	For
Total	6	For
Transporter Representatives	Voting Count	For/Against
Guv Dosanjh (DNO)	1	For
Tom Stuart (DNO)	1	For
Bill Goode (NTS)	2	For
Total	4	For

4.2. XRN5556G Contact Management Service (CMS) Rebuild – V1.6 TOG, DMQ & FOM

An update was provided on the design consultation, confirming 1 representation had been received in support.

Shipper and DNO Members were asked to vote to approve the detailed design and progress into delivery, with unanimous approval recorded as follows:

Voting Outcome:		
Shipper Representatives	Voting Count	For/Against
Clare Manning	1	For
Oorlagh Chapman	2	For
Ross Easton	1	For
Lisa Saycell	2	For
Total	6	For
Transporter Representatives	Voting Count	For/Against
Guv Dosanjh (DNO)	1	For
Tom Stuart (DNO)	1	For
Total	2	For

4.3. XRN5556H Contact Management Service (CMS) Rebuild – V1.7 GSR & MUS

An update was provided on the design consultation, confirming 1 representation had been received in support. It was confirmed that the GSR file format change involved has been detailed in the Change Pack.

Shipper and DNO Members were asked to vote to approve the detailed design and progress into delivery, with unanimous approval recorded as follows:

Voting Outcome:		
Shipper Representatives	Voting Count	For/Against

Clare Manning	1	For
Oorlagh Chapman	2	For
Ross Easton	1	For
Lisa Saycell	2	For
Total	6	For
Transporter Representatives	Voting Count	For/Against
Guv Dosanjh (DNO)	1	For
Tom Stuart (DNO)	1	For
Total	2	For

4.4. XRN5641 Addition of Market Sector Code to Specific Supply Point Data Reports

An update was provided on the design consultation, confirming 1 representation had been received in support.

DNO Members were asked to vote to approve the detailed design and progress into delivery, with unanimous approval recorded as follows:

Voting Outcome:		
Transporter Representatives	Voting Count	For/Against
Guv Dosanjh (DNO)	1	For
Tom Stuart (DNO)	1	For
Total	2	For

For Information

4.5. XRN5482 Replacement of reads associated to a meter asset technical details change or update (RGMA)

An overview of the Change Proposal was provided for service area 4 meter read/asset processing.

The Design clarification had been signed-off for Solution Option 1 and the funding split agreed as 33% Shippers and 67% DNOs.

Rob Westwood (RW) confirmed there had been some minor amendments notified in a re-issued Change Pack and summarised these.

4.6. XRN5652 Enabling Direct Contractual Arrangements with Consumers for Demand Side Response (Modification 0844)

An overview of the Change Proposal was provided for service area 8 energy balancing, this was in support of Modification 0844 which had been implemented on 07 August 2023 and includes the changes for the provision of data for National Gas Transmission to run the DSR arrangements.

4.7. Amendments to CDSP Budget and Charging Methodology V6.

An overview of the Change Proposal which had been issued for a 60-day consultation in May was provided by Angela Clarke (AC). No representations had been received. The next stage will be to take the change to the DSC Contract Management Committee for approval.

Project Updates

For the detailed updates, please refer to the published presentation.

4.8. Feb 2024 Major Release Update

CDSP provided a status update for the release. The recommendation was for the delivery of all three changes discussed at the July Change meeting, XRN5604, XRN5605 and XRN5607.

Peter Hopkins (PH) provided an update following the July Change Management Meeting and summarised the concerns which had been raised.

The Committee were asked for a decision on the delivery options proposed for the 3 changes, with a recommendation to include the 3 changes in the February release scope. A BER will be submitted with the delivery costs for the changes once the design has been completed.

Shipper, DNO, and IGT Members were asked to vote to approve the proposed scope for the release, with unanimous approval recorded as follows:

Voting Outcome:		
Shipper Representatives	Voting Count	For/Against
Clare Manning or Claire Louise Roberts	1	For
Oorlagh Chapman	2	For
Ross Easton	1	For
Lisa Saycell	2	For
Total	6	For
Transporter Representatives	Voting Count	For/Against
Guv Dosanjh (DNO)	1	For
Tom Stuart (DNO)	1	For
Kundai Matiringe (IGT)	2	For
Total	4	For

4.8.1. June 2023 Major Release Update

CDSP provided an update for the June 2023 Major Release. Implementation was completed successfully on 24 June 2023 and the project had now entered the post-implementation support (PIS) phase. The closedown report was expected to be delivered on 31 August. No Customer issues were reported. The Change Completion Report (CCR) will be submitted for approval at the September DSC Change Management meeting.

4.8.2. November 2023 Major Release Update

CDSP provided an update for the November 2023 Major Release. Overall, the release is tracking on target; the BER was approved on 10 May 2023. Currently, in the system testing phase, which commenced 12 June, implementation is on track for 04 November 2023, with a contingency implementation date of 11 November 2023.

It was confirmed that the scope of the release includes XRN5186 and XRN4482 and that the P1 incident does not create a risk for this project.

For a detailed update, please refer to the published presentation.

4.8.3. XRN5647 Minor Release 11 Update

CDSP provided an update for the Minor Release. The overall release is tracking on target. The scope was approved on 12 July 2023. Currently in start-up & initiation phase, and design phase. Implementation remains on track for 22 September 2023 with a contingency implementation date available for 06 October 2023.

For a detailed update, please refer to the published presentation.

4.9. NG Horizon Plan - XRN 5564 Gemini Sustain Plus Programme Update

CDSP provided an update on the National Gas Transmission Gemini Sustain Plus Programme, reporting that is tracking to planned timescales. For a detailed update, please refer to the published presentation.

Karl Davidson (KD) provided an overview of the work schedule with implementation planned for September 2024. KD informed the Committee of the focus groups starting 25 September 2023 with a series of meetings which will provide insight into the operational and technical developments

A link to the market trials and training contact email was provided (geminichanges@correla.com)

Further information can be found on the Xoserve [XRN5564 webpage](#). A dedicated webpage is now available with FAQs and will develop over the course of the programme. Gemini Sustain Plus (<https://www.xoserve.com/change/investment-change/gemini-changes-overview/gemini-sustain-plus>)

4.10. Data Discovery Platform (DDP) Update

CDSP provided an update, which included a roadmap, the latest sprint updates, a DDP appendix and previous release updates. John Welch (JW) confirmed further information will be provided next month. For detailed information please refer to the published slides.

5. Non-DSC Change Budget Impacting Programmes

5.1. CMS Rebuild Update

CDSP provided an overview of the CMS rebuild delivery roadmap and progress to date.

V1.4 will be launched on 14 August 2023, which will contain XRN5556e and XRN5556c. These include the following processes:

- Address Amendments (ADD / UNC)
- Network Raised Meter Number Creation (DMN)
- Ability to bulk upload (via screen)

JW advised of the Customer walk-throughs taking place on Friday 11 August and early September (Date TBC) to go through the processes and file upload.

OC enquired about the scope of the XRN5556c changes being included, it was understood this was related to the RFI process and an optional field which may cause files to fail. It was agreed to investigate this offline.

The impact of the V1.4 launch delay on the remaining processes is still currently being assessed, delivery was confirmed for V1.5 mid-October.

CDSP will strive to prioritise XRN5556e and XRN5556c in line with the scheduled delivery dates, which once a decision has been made on the two Changes the Roadmap will be updated.

The CMS Rebuild webpages continue to be updated to reflect activities at:

<https://www.xoserve.com/products-services/data-products/contact-management-service-cms/cms-rebuild/>

For the detailed update please refer to the published slides.

6. Any Other Business

6.1. KVI Change Management Survey Feedback

Kate Lancaster (KL) provided a summary of the survey between April and June 2023. Noting that the number of participants had decreased from 8 to 4. The score had increased from 7.5 to 10 from the last survey (Q4) and the YTD Scorecard for 23/24 is 10. The target score over the year is 8 and above.

6.2. MAP ID Adhoc

Simon Harris (SH) wished to notify the Committee of the bulk upload of MAP ID, advising that the CDSP are working with REC to get MAP ID to flow into systems properly, involving additional activity to upload IDs on SMP, to improve the data quality in UK Link.

6.3. Xoserve Team Update

Paul Orsler (PO) advised the Committee that a number of new people will be joining CDSP with key customer-facing roles filled, to support improving customer engagement and regulatory team support.

6.4. H100 Fife project – progress and engagement update

Lorna Archer (LA) from SGN gave an initial overview of the Hydrogen Network project for delivering Hydrogen to 300 homes, from Q4 2024 01 October 2024 – December 2024. This will be aligned with the construction plan. LA confirmed there will be a staggered approach to connect customers as there is an existing natural gas system and customers have the choice.

In support of the update, SGN provided a presentation pack for information. For details, please refer to the published slides. SGN will keep parties informed and will continue to engage with the industry for full visibility.

6.5 XRN5652 and Modification 0852.

Andy Eisenberg (AE) enquired about the intentions in support of Modification 0852 - Shipper notification in relation to the option exercise for Customer Demand Side Response.

New Action 0802: Xoserve (PO) to review Demand Side Response Modification 0852 and the potential linked changes which correlate with Modification 0844.

7. Appendix

7.1. Plan on Page (POAP)

The POAP was provided as an appendix for information.

7.2. Outages

The outages were provided as an appendix for information.

8. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

Time/Date	Meeting Paper Deadline	Venue	Programme
10:00 Wednesday 13 September 2023	5pm Tuesday 05 September 2023	Microsoft Teams possible face-to-face	Standard Agenda
10:00 Wednesday 11 October 2023	5pm Tuesday 03 October 2023	Microsoft Teams	Standard Agenda
10:00 Wednesday 08 November 2023	5pm Tuesday 31 October 2023	Microsoft Teams	Standard Agenda
10:00 Wednesday 13 December 2023	5pm on Tuesday 05 December 2023	Microsoft Teams	Standard Agenda

DSC Change Action Table						
Action Ref	Meeting Date	Min Ref	Action	Owner	Reporting Month	Status Update
0207	13/07/22	2.1	Xoserve (ES) to assess the DSC Change-related procedures and documents to ensure they are still fit for purpose and provide the Committee with documentation summarising the actions taken/to be taken.	Xoserve (ES)	September 23	Carried forward
0602	16/06/23	2.1	CDSP (ES) to collate Recognised DDP Pain Points through initial discussions with OC and CLR, with a view to setting objectives to achieve the required DDP baseline for parties with large portfolios and provide the Committee with documentation summarising the objectives, actions taken/to be taken.	CDSP (ES)	September 23	Carried Forward
0701	12/07/23	1.6	<i>Linked to Action 0602: DDP Challenges</i> Committee members to consider if they support the movement of DDP investment into the General Change Budget	Committee members	August 23	Carried Forward
0801	09/08/23	3.3	CDSP (DA) to provide a comparison table to outline the complexity, volumes, and costs for XRN5675 (UNC 0836S and UNC 0855)	Xoserve (PO)	September 2023	Pending
0802	09/08/23	6.5	Xoserve (PO) to review Demand Side Response Modification 0852 and the potential linked changes which correlate with Modification 0844.	Xoserve (PO)	September 2023	Pending