



Change Management Committee

August 2023



SECTION 2: DSC CHANGE BUDGET & HORIZON PLANNING

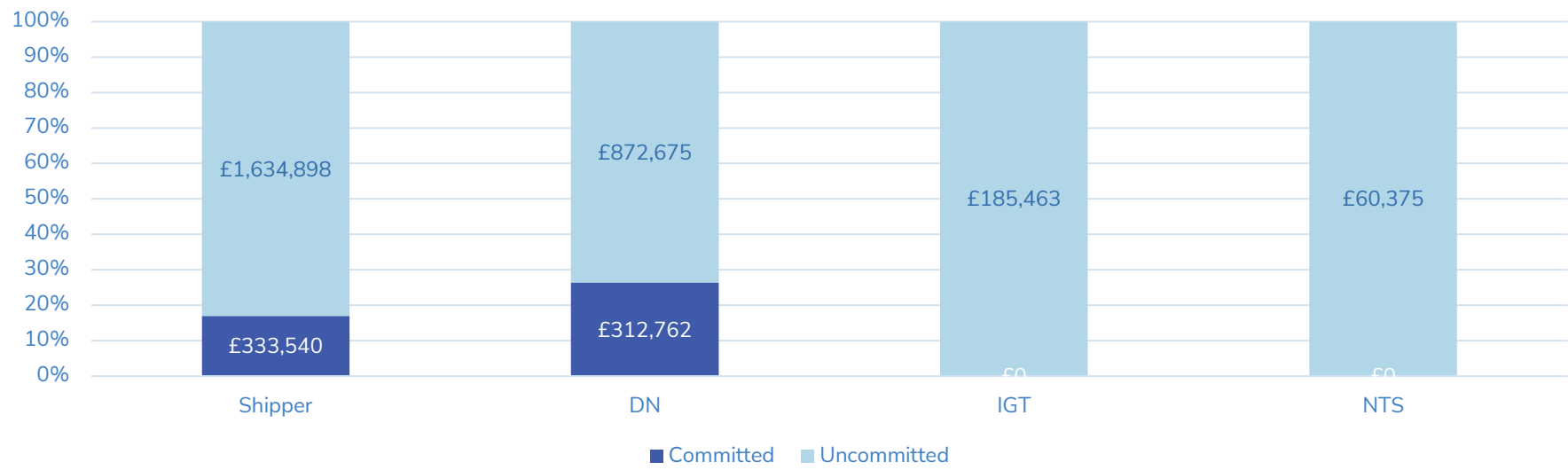


General Change Budget BP23

Forecasted Year End Spend (BP23)

- The graph below illustrates the current forecast for financial year-end utilisation of the General Change investment budget (BP23) – this is subject to change should ChMC approve further change delivery
- Total committed spend has increased since last reported by £119k
- [Link](#) to ChMC Change Budget spreadsheet (download file to view)

Committed to date per constituency





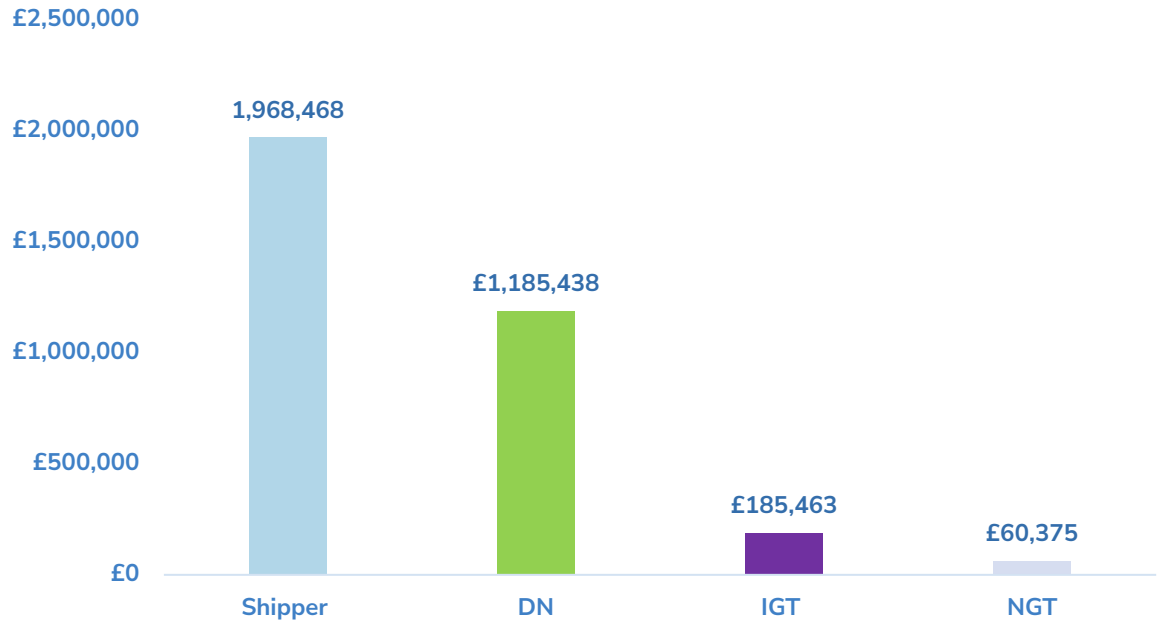
General Change Budget BP24

Guiding Principles

- General Change (formerly called 'UNC Change') is an investment budget that iteratively funds UNC, REC and DSC Changes, once approved for delivery by ChMC
- Investment funds are utilised for detailed design activities, and also cover build/test/implement/PIS phases (via approval of BER) for Major Release or Adhoc Release project delivery
- Regulation-driven change (UNC, IUNC, REC) is prioritised as per DSC Change Management procedures [46768906.01 \(gasgovernance.co.uk\)](#)
- Unutilised funds are rebated at end of financial year

BP24 General Change Budget

General Change BP23 / Proposed BP24



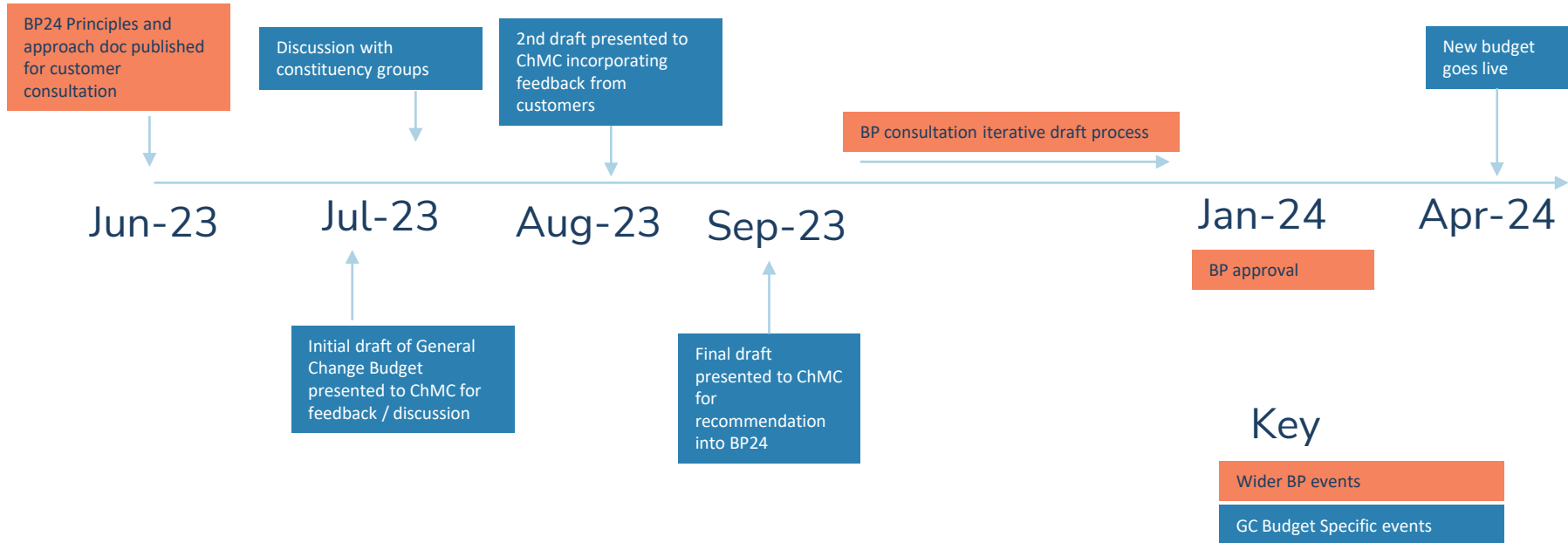
- As discussed at July ChMC, we are proposing to retain the same size General Change budget from BP23 into BP24
- This was based on Major Release bandwidth, historic trends / costs, unknown but expected REC Change Development demand
- Cumulative figures cover the following items;
 - DSC Change Budget
 - PAC
 - REC Change Budget (REC Consequential / GRDA)
- In addition, at July ChMC we shared our thoughts on the benefit to DSC Customers of extending the scope of the General Change budget - to incorporate Data Discovery Platform (DDP)
- Once DDP options and costs are available, we will consult on these and share with customers

Rationale for Proposed General Change Budget

- 1. We have used known and anticipated BP23 DSC delivery costs to shape next years budget**
 - Assessed BP23 reserved and viable delivery costs based on DSC Delivery Plan
 - Considered historic need to be capable of delivering market driven changes identified mid-year
- 2. We have assessed our current DSC Change Portfolio to estimate funds that may be necessary to deliver for our DSC customers**
 - Using DSC Change Pipeline and Change Backlog
 - Consistent demand from each Customer Group
- 3. We have considered emerging customer and industry needs which CDSP is likely to support and deliver for our customers**
 - UNC Modifications considering Settlement arrangements (inclusive of UIG, Shrinkage)
 - Change in industry requirements relating to Meter Read, Annual Quantity and Supply Meter Point Class provisions
 - Continuation of changes that seek to improve Supply Point Registration processes
- 4. We have considered opportunities to provide greater control and efficiency to Customers**
 - Inclusion of Data Discovery Platform (DDP) within the General Change Budget

Timeline for Setting General Change Budget

BP24 Next Steps

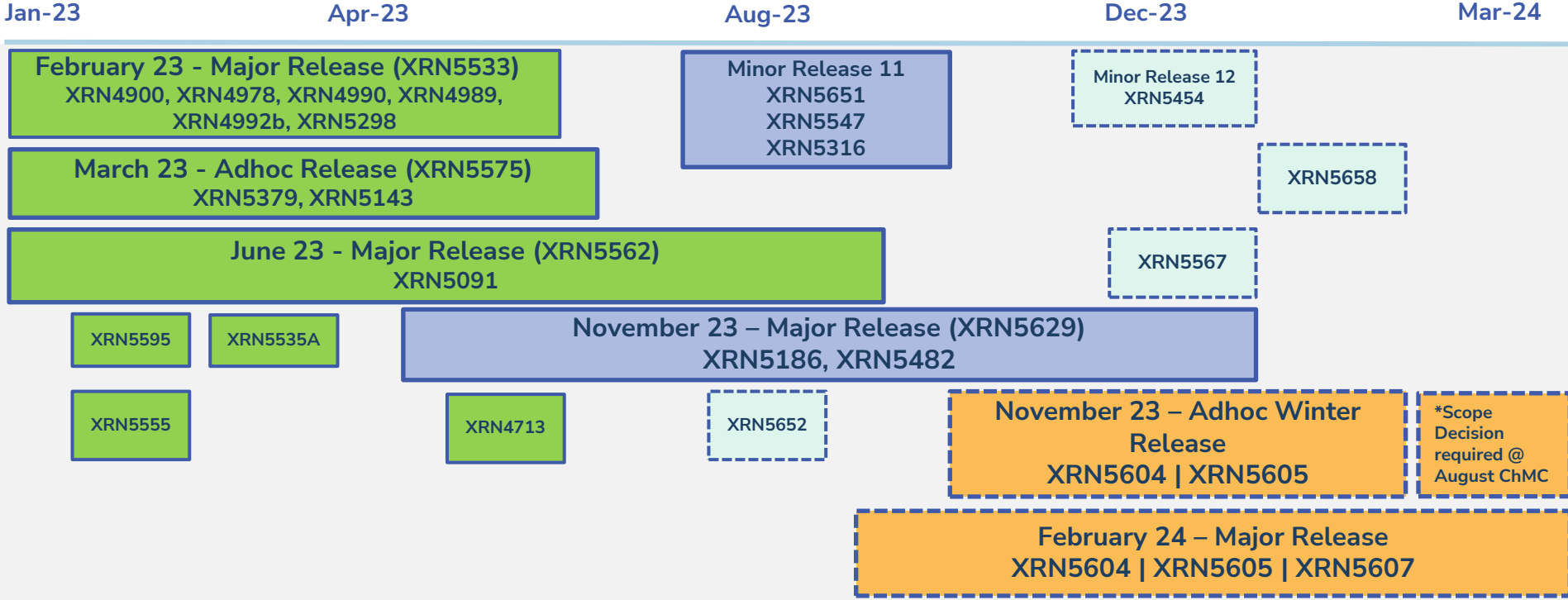




Change Pipeline

Change Delivery Plan

January 23 – March 24



Delivery Key

- = Firm Implementation Date – Funding Approved by ChMC and /or Non-Negotiable Industry Implementation Date in place
- = Indicative Implementation Date – Changes are scoped for delivery – Funding and/or Implementation Date not yet approved by ChMC
- = Delivered on Target Implementation Date

Change Pipeline - Delivery Plan - January 2023 – June 2023

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Implementation Date	Release Type	Delivered / Firm / Indicative
5555	Amend existing Large Load Site Reporting	SGN	DN	DN	N/A	31 st January 2023	Adhoc	Delivered
4900	Biomethane/Propane Reduction	SGN	Shipper DN	DN Decarb	N/A	25 th February 23	Major	Delivered
4978	Notification of Rolling AQ Value (following Transfer of Ownership between M-5 and M)	British Gas	Shipper	Shipper	£90.6k	25 th February 23	Major	Delivered
4990	Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4 – MOD 0664	SSE	Shipper	Shipper	£232k	25 th February 23	Major	Delivered
4989	Residual AMT activities	CDSP	Shipper	Shipper	N/A	25 th February 23	Major	Delivered
4992	XRN4992 - Modification 0687 Clarification of Supplier of Last Resort (SoLR) Cost Recovery Process	Total	Shipper DN	Shipper DNO	£108.7k	25 th February 23	Major	Delivered
5298	H100 Fife Project – Hydrogen Network Trial	SGN	Shipper DN	DN Decarb	N/A	25 th February 23	Major	Delivered
5595	Changes to the REC Switching Operator Outage Notification Lead Time (R0055)	Xoserve	Shipper	N/A	N/A	25 th Feb 23	Major	Delivered
5535 A	Processing of CSS Switch Requests Received in 'Time Period 5'	Xoserve	All DSC Customers	Shipper	£44k	10 th March 23	Adhoc	Delivered
5379	Class 1 Read Service Procurement Exercise - MOD0710 (DM Sampling)	Xoserve	Shipper DN	Shipper	£150k	1 st April 2023	AdHoc	Delivered
5143	Transfer of NDM sampling obligations from Cadent, WWU, and NGN to the CDSP	Cadent	DN	WWU, Cadent, NGN only	£75k	1 st April 2023	AdHoc	Delivered
5091	Deferral of creation of Class change reads at transfer of ownership	EDF	Shipper	Shipper	£200k	24 th June 23	Major	Delivered
4713	Actual read following estimated transfer read calculating AQ of 1	Npower	Shipper	Shipper	£7k	27 th June 2023	Adhoc	Delivered

Change Delivery Plan - June 2023 – March 2024

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Implementation Date	Release Type	Firm / Indicative
5606	Revision of Virtual Last Resort User and Contingent Procurement of Supplier Demand Event Triggers (Modification 0813)	NGT	NGT Shipper Supplier	NGT	N/A	Rejected by Ofgem on 20 th July	N/A	N/A
5652	Enabling Direct Contractual Arrangements with Consumers for Demand Side Response (Mod0844)	NGT	NGT Shipper DN / IGT	NGT	Tbc	Immediately Following Ofgem Decision (expected August 23)	Adhoc	Indicative
5651	Updates to Class 3 & 4 Inner Tolerance Ranges used in Meter Read validation process	Centrica	Shipper	Shipper	Tbc	22 nd September 23	Minor (Drop 11)	Firm
5316	Rejecting Pre LIS Replacement Reads	Xoserve	Shipper	N/A	N/A	22 nd September 23	Minor (Drop 11)	Firm
5547	Updating the Comprehensive Invoice Master List and INV template	Eon	Shipper DN	Shipper	N/A	22 nd September 23	Minor (Drop 11)	Firm
5482	Replacement of reads associated to a meter asset technical details change or update (RGMA)	Scottish Power	Shipper	Shipper DN	£300k	4 th November 23	Major	Firm
5186	*MOD0701 - Aligning Capacity booking under the UNC and arrangements set out in relevant NEXAs	NGN	Shipper DN	Shipper DN	£200k	4 th November 23	Major	Firm
5604	Shipper Agreed Read (SAR) exceptions process (Modification 0811S)	SEFE	Shipper	Shipper	£150k	November 23 / February 24	Adhoc	Indicative
5605	Amendments to the must read process (IGT159V)	Centrica	Shipper IGT	Shipper IGT	£190k	November 23 / February 24	Adhoc	Indicative
5567	Implementation of Resend Functionality for Messages from CSS to GRDA (REC CP R0067)	Xoserve	All DSC Customers	Shipper	£93k	6 th December 2023	Adhoc	Indicative
5454	SoLR Reporting Suite	EDF	Shipper	Shipper	N/A	December 23	Minor (Drop 12)	Indicative
5658	Allocation of LDZ UIG Based on Straight Throughput Method (Mod0831 / Mod0831A)	SSE Brook Green	Shipper	Shipper	Tbc	*6 weeks following Ofgem Decision February 24	Adhoc	Indicative
5607	Update to the AQ correction processes (Modification 0816S)	EON Next	Shipper DN IGT	Shipper	Tbc	February 24	Major	Indicative

Change Backlog Details

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Implementation Date	Release Type	Firm / Indicative
5531	Hydrogen Village Trial	SGN	All DSC Customers	DN Decarb	£400k	Tbc	Major	N/A
5546	Resolution of Address Interactions between DCC and CDSP	Xoserve	DN IGT Shipper	Shipper	Tbc	Tbc	Tbc	N/A
5569	Contact Data Provision for IGT Customers	BUUK	IGT	IGT	Tbc	Tbc	Tbc	N/A
5573 B	Updates to the Priority Consumer process (as designated by the Secretary of State for Business, Energy, and Industrial Strategy - BEIS)	Xoserve	Shipper DN IGT	Tbc	Tbc	Tbc	Tbc	N/A
5585	Flow Weighted Average Calorific Value - Phase 2 Service Improvements	Cadent	DN	DN	Tbc	Tbc	Tbc	N/A
5614	Improving IGT SMP New Connection Process to support accurate and timely Supplier Registrations	BUUK	Shipper IGT	Shipper IGT	Tbc	Tbc	Tbc	N/A
5615	Establishing/Amending a Gas Vacant Site Process (Modification 0819)	Centrica	Shipper DN IGT	Shipper DN	Tbc	Tbc	Tbc	Tbc
5616	CSEP Annual Quantity Capacity Management	WWU	DN IGT Shipper	DN IGT	Tbc	Tbc	Tbc	N/A
5635	H100 (UNC Mod799) Consequential Gemini Change	NGT	NGT DN	NGT DN	Tbc	Tbc	Tbc	Tbc
5641	Addition of Market Sector Code to specific Supply Point Data Reports	NGN	DN	DN	N/A	September 23	Adhoc	Indicative
5665	Default New Connection AQ values - Annual Review	SGN	DN Shipper	DN	N/A	N/A	N/A	N/A

Change Backlog – On Hold Details

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Implementation Date	Release Type	Firm / Indicative
<u>4914</u>	*Mod0651 – Retrospective Data Update Provisions*	Cadent	Shipper DN	Tbc	£1.8m – £2.4m	Tbc	Major	N/A
<u>5144</u>	Enabling Re-assignment of Supplier Short Codes to Implement Supplier of Last Resort Directions	Xoserve	Shipper DN IGT	Tbc	Tbc	Tbc	Tbc	N/A
<u>5187</u>	MOD0696 - Addressing inequities between Capacity booking under the UNC and arrangements set out in relevant NExAs	Gazprom	Shipper DN	Shipper DN	Tbc	Tbc	Tbc	N/A
<u>5345</u>	Deferral of creation of Class change reads for DM to NDM and NDM to DM sites at Transfer	CDSP	Xoserve	Shipper	Tbc	Tbc	Tbc	N/A
<u>5453</u>	GSOS 2, 3 & 13 Payment Automation	SGN	Shipper DN	DN	Tbc	Tbc	Tbc	N/A
<u>5471</u>	DSC Core Customer Access to Data	CDSP	Shipper DN IGT	IGT Shipper DN	Tbc	Tbc	Tbc	N/A
<u>5473</u>	Meter Asset Details Proactive Management Service	CDSP	Shipper	Shipper	Tbc	Tbc	Tbc	N/A

*Mod0651 : 24.07.23 - Change Status remains on hold and will be reviewed on a monthly basis with ChMC – in line with request from UNCC

DSC Change Pack Consultation Plan

(2 month view)
Sep - 23

Aug - 23

Oct - 23

XRN5658 – Allocation of LDZ UIG Based on Straight Throughput Method (Mod0831 / Mod0831A)

XRN5454 – Supplier of Last Resort (SoLR) Reporting Suite

XRN5573B – Updates to the Priority Consumer process (as designated by the Secretary of State for Business, Energy, and Industrial Strategy - BEIS)

XRN5585 – Flow Weighted Average Calorific Value - Phase 2 Service Improvements

XRN5604 – Shipper Agreed Read (SAR) exceptions process (Modification 0811S)

XRN5651 – Updates to Class 3 and 4 Inner Tolerance Ranges used in Meter Read validation process

XRN5605 – Amendments to the must read process (IGT159V)

Delivery Key

 = Design Change Pack for Consultation

 = Solution Option Change Pack for Consultation

 = For Information Change Pack



REC Change

Introduction

The following 10 slides have been included in this months ChMC pack to give you an overview of the ongoing REC Changes, we have broken these down into the following sections:

- In progress – we are currently progressing through the Change journey
- Under Prioritisation Review by REC Code Managers – due to CM workload/prioritisation
- Expected incoming Impact Assessments


Note: We are currently undertaking a review of all REC Change and have began removing Changes which we have confirmed have no impact to Gas services. In the coming months, we will continue to monitor the Changes listed and add/remove from this pack as required.

Further information on the Changes can be found on the [REC Portal](#)

REC Change Pipeline – In progress

Title	Description	XRN / UNC Mod	Proposer	Impact/ Funding	Status	Next Action date	Release	REC Priority	Attachments
R0063	Addition of key information to all Service Now tickets	N/A	St Clements Ltd (on behalf of DNOs)	-	Consultation	18/08/23 – Consultation closeout	12/04/23	Medium	N/A

This Change was raised to improve the information that's included on DCC's Service Now Tickets which have been asynchronously rejected. We interact with DCC via SNow so we need to monitor and input into development.

R0067	Introduction of CSS refresh functionality	XRN 5567 / UNC Mod 836	Capgemini (RTS)	GRDS	Approved – Awaiting implementation	Ongoing – Clarification of requirements needed, awaiting stand up of delivery team	06/12/23	High	 Microsoft Word Document
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This Change will introduce a resend and refresh functionality to help with the message interactions between the CSS and Switching Data Service Providers. Currently, there are cases where messages are being received after Gate Closure or not being received at all. We are one of the impacted Service Providers which means this Change is very important to us so that we are able to complete customer switches successfully.

Key:

	Currently working on		Upcoming		Monitoring		Early Engagement
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Please note that we have provided our view of the Change summary and impacts however we recommend that DSC Customers monitor the REC Portal to form their own opinion regarding the impact to their organisation

Title	Description	XRN / UNC Mod	Proposer	Impact/ Funding	Status	Next Action date	Release	REC Priority	Attachments
R0071	DCC access to EES and GES	N/A	DCC	GES	Initial Assessment	03/08/2023 – DIA expected	TBC	Medium	N/A

As the CSS Provider and Switching Operator, DCC have requested access to GES in order to help resolve Service Now tickets. This Change seeks to introduce a new Enquiry Service User Category to the Data Access Schedule and to reflect the required data item access in the Data Access Matrices. We are currently in early engagement with our Service Provider and the DCC to work through the scenarios that are impacting them to find the best resolution and required data items.

R0080	Improvements to 'Failed to Deliver' CSS Messages	N/A	DCC	-	Service Provider Impact Assessment	TBC – IA currently with DCC	TBC	Medium	N/A
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This Change Proposal has been raised to explore how and why, since CSS Go-Live, a number of messages have not been successfully delivered due to failures of CSS User's gateway. This results in CSS exhausting the 12-hour retry period. We are keen that we monitor this Change to ensure that there are no impacts to any current message related Change Requests or the way in which we send and receive messages from CSS.

R0088	Make Shipper NExA values available on the GES portal	XRN 5186 MOD 0701	Xoserve	XRN 5186	Final Assessment	30/08/2023 – Final Change report issued to TEP	03/11/23	Medium	N/A
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XRN 5186 - Modification 0701: Aligning Capacity booking under the UNC and arrangements set out in relevant NExAs makes additional information available to GES Users which require reflection in the REC. Although all of the technical change has already been developed.

Key:

	Currently working on		Upcoming		Monitoring		Early Engagement
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Title	Description	XRN / UNC Mod	Proposer	Impact/ Funding	Status	Next Action date	Release	REC Priority	Attachments
R0092	DCC Service Level Agreements for the Switching Incentive Regime	N/A	DCC	GES	Solution Development	10/08/2023 – Bi Weekly Working Group	N/A	Medium	N/A

This Change was raised to review the current Service Level Agreements (SLAs) that are outlined in the REC Service Definition. As the requirements for the Central Switching Service (CSS) were identified during the Design, Build and Test Phase of the Ofgem-led Switching Programme, DCC are proposing that an assessment takes place to ensure that the requirements are appropriate for the physical systems design and the actual behaviours of users, compared to the assumptions that were made in the early design phase.

R0096	CSS Message Regeneration Functionality	N/A	RTS (Cappemi ni)	-	Service Provider Impact Assessment	TBC – IA currently with DCC	TBC	Medium	N/A
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This Change was raised to identify and regenerate messages from CSS that failed initial generation, such that the message recipient is not impacted. We are keen that we monitor this Change to ensure that there are no impacts to any current message related Change Requests or the way in which we send and receive messages from CSS.

Key:

- Currently working on
- Upcoming
- Monitoring
- Early Engagement

Title	Description	XRN / UNC Mod	Proposer	Impact/ Funding	Status	Next Action date	Release	REC Priority	Attachments
R0110	A review of Supplier access to data on GES	N/A	Scottish Power	GES	Initial Assessment	03/08/2023 – DIA expected	TBC	Medium	N/A

This Change was raised in order to review the data items that can currently be viewed by Supplier in the Gas Enquiry Service. Scottish Power have come across some issues internally as they don't currently have access to some items in the Shipper portfolio. We have been assessing the data items that have been requested in the DAM and are working towards the DIA stage of the process.

Key:

- Currently working on
- Upcoming
- Monitoring
- Early Engagement

REC IA Demand

Title	Description	XRN	Proposer	Impact/ Funding	Status	Next Action date	Release	Priority	Attachments
R0048	DCC Service Organisation Control 2 (SOC2) Assessments	N/A	DCC	-	Solution development	TBC – Awaiting additional information from DCC	TBC	Low	

Currently, the CSS Provider is obligated to undertake system organisation control type 2 (SOC2) assessments on the CSS's cloud-based infrastructure. This Change was raised to assess if the SOC2 assessment provides a proportionate level of assurance or the best value for money and if it should be change to 'independently assessed'. We are monitoring to determine whether there are impacts to GRDS / GES.

R0070	Provision of Enduring Test Environments	N/A	Capgemini	GRDS, GES	Solution Development	TBC- Awaiting Impact Assessment from Code Managers	Standalone	High	N/A
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This Change was raised to introduce an obligation under the Retail Energy Code for the CSS or the Switching Operator (SO) to provide enduring test environments for REC parties to make the necessary system changes for REC Change Proposals (CPs) or internal system updates. We need to monitor this to ensure that the obligations on GRDS are understood, and that we contribute to the development of this Change.

R0071	DCC access to EES and GES	N/A	DCC	GES	Initial Assessment	03/08/2023 – DIA expected	TBC	Medium	N/A
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As the CSS Provider and Switching Operator, DCC have requested access to GES in order to help resolve Service Now tickets. This Change seeks to introduce a new Enquiry Service User Category to the Data Access Schedule and to reflect the required data item access in the Data Access Matrices. We are currently in early engagement with our Service Provider and the DCC to work through the scenarios that are impacting them to find the best resolution and required data items.

Key:

	Currently working on		Upcoming		Monitoring		Early Engagement
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REC IA Demand

Title	Description	XRN	Proposer	Impact/ Funding	Status	Next Action date	Release	Priority	Attachments
R0110	A review of Supplier access to data on GES	N/A	Scottish Power	GES	Initial Assessment	03/08/2023 – DIA expected	TBC	Medium	N/A

This Change was raised in order to review the data items that can currently be viewed by Supplier in the Gas Enquiry Service. Scottish Power have come across some issues internally as they don't currently have access to some items in the Shipper portfolio. We have been assessing the data items that have been requested in the DAM and are working towards the DIA stage of the process.

Key:

-  Currently working on
-  Upcoming
-  Monitoring
-  Early Engagement

REC Related XRN Changes

Description	XRN	Proposer	Impact/ Funding	Status	Next Action date	Release Type	Priority
Resolution of Address Interactions between DCC and CDSP	XRN 5546	Xoserve	GRDS	Under development	13/09/2023 – Industry meeting. Ongoing investigation and discussion with DNs	TBC	Medium

Key:

-  Currently working on  Upcoming  Monitoring  Early Engagement

(Gas) REC Change Pipeline - Under Prioritisation Review

Title	Description	Status
R0049	Intellectual Property Rights and Services Data Main Body changes	Initial Assessment
R0051	Switch Request Objections (Change of Occupier)	Initial Assessment
R0056	EES/GES additional service request for Housing Associations to be added to the Matrix	Initial Assessment
R0068	REC Data Protection Changes	Initial Assessment
R0069	Amendments to Sample Access Agreement	Initial Assessment
R0071	DCC access to EES and GES	Initial Assessment
R0075	Enabling Software Product Qualification	Initial Assessment
R0081	CSS Market message retry strategy	Initial Assessment
R0082	Formalising the Submission of PPMIP Unallocated Transaction Report (UTR) Files	Initial Assessment
R0087	MAP GES data access	Initial Assessment
R0089	Removal of Pre-COVID AQ Value from Data Access Matrix	Initial Assessment
R0094	Clarify obligations on gas meter exchanges that occur close to CoS	Initial Assessment
R0095	Changes to allow DNOs to reinstate disconnected MPANs	Initial Assessment
R0099	CSS End User Obligations	Initial Assessment
R0100	Update to Error Handling Documents	Initial Assessment
R0104	Clarifying requirement for continuous billing following an Erroneous Switch	Initial Assessment

(Gas) REC Change Pipeline - Under Prioritisation Review

Title	Description	Status
R0105	Review of ONAGE SLAs	Initial Assessment
R0106	Performance Assurance Report Catalogue V5.1	Initial Assessment
R0107	CSS Message Time Stamping	Initial Assessment
R0109	Aligning electricity and gas timescale requirements for sharing Meter Technical Detail information	Initial Assessment
R0110	A review of Supplier access to data on GES	Initial Assessment
R0111	Provision of Grid Supply Point Group ID from a Postcode search	Initial Assessment
R0112	Supplier compensation for Network Party driven MPXN or GSP Group changes	Initial Assessment
R0113	Data Specification Housekeeping and Clarifications	Initial Assessment
R0115	Frequency and content of CSS reports on switching via the DCC portal	Initial Assessment
R0116	TPI access to the Meter Asset Manager data via the GES	Initial Assessment
R0117	Retrospective Implementation of Distribution Code Use of System Agreement (DCUSA) DCP 383	Initial Assessment
R0118	Review of Schedule 12 and processes to manage access to data	Initial Assessment
R0119	Annulment Definition	Initial Assessment
R0120	Search GES API using Meter Serial Number	Initial Assessment
R0121	SDEP Review Improvements (1) - Process Types and escalations	Initial Assessment

(Gas) REC Change Pipeline - Under Prioritisation Review

Title	Description	Status
R0122	SDEP Review Improvements (2) - Usability	Initial Assessment
R0123	SDEP Review Improvements (3) – Look and feel	Initial Assessment
R0124	SDEP Review Improvements (4) - Reporting	Initial Assessment
R0125	SDEP Review Improvements (5) – multilateral Erroneous Switches	Initial Assessment
R0126	SDEP Review Improvements (6) – SDEP User Guide and Obligations	Initial Assessment
R0128	Removal of CSS Business Rule 1177 to reflect OFAF optionality	Initial Assessment
R0129	Clarifying Event of Default requirements	Initial Assessment
R0130	Updates to the Data Access Matrix	Initial Assessment
R0131	Creation of new Enquiry Service User Category	Initial Assessment
R0132	Change the Logical Format of the J0001 (DI50001) 'Market Participant Role Code' data item to Char(2)	Initial Assessment
R0134	VLP data access requirements	Initial Assessment
R0135	Add DESNZ to Schedule 12	Initial Assessment
R0136	Change to REC Schedule 22 Market Stabilisation Charge (MSC)	Initial Assessment
R0137	Introducing Third Party Intermediary (energy broker) assurance and accreditation	Initial Assessment



SECTION 3: CHANGE DEVELOPMENT

New Change Proposals

For Voting :

- XRN 5665 Default New Connection AQ values - Annual Review
- XRN 5668 Production Data Back up
- XRN 5675 Implementation of 0836S - Resolution of Missing Messages following Central Switching Service implementation and integration with REC Change R0067 and Modification 0855 - Settlement Adjustments for Supply Meter Points impacted by the Central Switching System P1 Incident

For Information:

- XRN 5647 Minor Release Drop 11

XRN 5665 Default New Connection AQ values - Annual Review

Customer Parties	Impacted parties
Shipper	
Distribution Network Operators (DNOs)	X
National Gas Transmission	
IGTs	
This vote is to approve the change into development	

Change Type	Non-Regulatory
Priority	Medium
Proposer	SGN
Change Proposal	Link to CP

Change Description
<p>Xoserve will be required to compile analysis of the Meter Points within each of the Distribution Network Operators LDZ's to establish any movement in the average AQ for domestic properties.</p> <p>This analysis will include sites where the Meter Point has received sufficient reads to establish a baseline AQ for New Connections within New Build and Redeveloped Properties.</p>

DSC Service Area Associated Funding Split	<p>Service Area 17: Distribution Network wholly funded activities</p> <p>New service line to be created</p> <p>100% DNO</p>
Proposed Funding split from Proposer	100% DNO



XRN 5668 Production Data Back up

Customer Parties	Impacted parties
Shipper	X
Distribution Network Operators (DNOs)	X
National Gas Transmission	
IGTs	X
This vote is to approve the change into development	

Change Type	Regulatory
Priority	High
Proposer	RTS - REC Technical Services
Change Proposal	Link to CP

Change Description

As part of MHHS the programme is coordinating a series of production data backups on the 19th August. Although the MHHS programme is limited to Electricity at the moment it has been suggested that we as the GRDA take a copy of our portfolio on this day also.

Xoserve will be required to take and store a snapshot of production data on the 19th August 2023. This is similar to snapshots taken in January and November 2020.

This will be used for future coordinated testing purposes and will be the new industry baseline.

DSC Service Area Associated Funding Split

Service Area 1: Manage Shipper Transfers
Funding Split 100% Shipper

Proposed Funding split from Proposer

NA



XRN 5675 Implementation of 0836S - Resolution of Missing Messages following Central Switching Service implementation and integration with REC Change R0067 and Modification 0855 - Settlement Adjustments for Supply Meter Points impacted by the Central Switching System P1 Incident

Customer Parties	Impacted parties
Shipper	X
Distribution Network Operators (DNOs)	X
National Gas Transmission	
IGTs	X
This vote is to approve the change into development	

Change Type	Regulatory
Priority	Urgent
Proposer	David Addison, Xoserve
Change Proposal	Link to CP

Change Description

Implementation of Modification 0836S and Modification 0855

- Create a Meter Reading for the CSS Registration Effective Date (CSS EFD Meter Reading) in the UK Link system
- As this Meter Reading is intended to be used for Customer Settlement – Suppliers and Shippers have asked that this Reading is issued to Shippers via email as soon as possible, including additional information to support agreed readings process being executed. Ideally this should be issued as soon as the Opening Meter Readings are loaded in UK Link systems – from circa 17th August 2023
- Once the period to allow the outgoing Shipper to replace the CSS EFD Meter Reading Replacement has expired, in accordance with the business rules in 0836S and 0855 assess materiality and issue adjustments. [Subject to confirmation by Modification 0855 workgroup development, a materiality test may be applied. If applicable, where the energy value derived between the energy determined between the Readings on the CSS Registration Effective Date and UK Link Registration Effective Date is less than or equal to 1,200kWh then the adjustment shall not be undertaken.] Adjustments will follow normal adjustment timetable of issue within M+2 of calculation.

DSC Service Area Associated Funding Split

Service Area 1: Manage Shipper Transfers

Funding Split 100% Shipper

Proposed Funding split from Proposer

100% Shipper

XRN 5647 Minor Release Drop 11

Customer Parties	Impacted parties
Shipper	X
Distribution Network Operators (DNOs)	X
National Gas Transmission	
IGTs	
For Information	

Change Type	Release Parent
Priority	Medium
Proposer	Xoserve
Change Proposal	Link to CP

Change Description

This Change Proposal has been raised to create a parent XRN for Minor Release Drop 11. There are 3 changes within this release:

- XRN5547 Updating the Comprehensive Invoice Master List and INV template
- XRN5316 Rejecting a replacement read with a pre-Line in the Sand (LIS) read date
- XRN5651 Updates to class 3 and 4 inner tolerance ranges used in meter read validation process

DSC Service Areas Associated

N/A

Proposed Funding split from Proposer

N/A



SECTION 4: DESIGN AND DELIVERY



Detailed Design Change Packs

For Voting:

- **XRN 5547** Updating the Comprehensive Invoice Master List and INV Template
- **XRN 5556G** Contact Management Service (CMS) Rebuild – V1.6 TOG, DMQ & FOM
- **XRN 5556H** Contact Management Service (CMS) Rebuild – V1.7 GSR & MUS
- **XRN 5641** Addition of Market Sector Code to specific Supply Point Data Reports

For information:

- **XRN 5482** Replacement of reads associated to a meter asset technical details change or update (RGMA)
- **XRN 5652** Enabling Direct Contractual Arrangements with Consumers for Demand Side Response (Modification 0844)
- Amendments to CDSP Budget and Charging Methodology v6

The full details of representations and Xoserve responses can be found [here](#).

XRN 5547 Updating the Comprehensive Invoice Master List and INV Template

Detailed Design Summary

ChMC Action	Voting Parties	Impacted Parties	Release
Vote to approve the Detailed Design and progress into delivery	Shipper, DNO, NGT	Shipper, DNO, NGT	Minor

Change Pack Ref	Representation Summary		
	Approve	Defer	Reject
3203.1 - VO - PO	2		

Change Proposal	Solution Option Agreed	Service Area and Funding
CP approved 10/08/2022 Link to CP	Solution Option 1 agreed at ChMC 08/03/2023	Service Area 10: Invoicing Customers Funding arrangement agreed: Minor Release

XRN 5556G Contact Management Service (CMS) Rebuild – V1.6 TOG, DMQ & FOM

Detailed Design Summary

ChMC Action	Voting Parties	Impacted Parties	Release
Vote to approve the Detailed Design and progress into delivery	Shipper, DNO	Shipper, DNO	Adhoc

Change Pack Ref	Representation Summary		
	Approve	Defer	Reject
3203.2 - VO - PO	1		

Change Proposal	Solution Option Agreed	Service Area and Funding
CP for information at ChMC 12/07/23 Link to CP	N/A – Solution Option stage not required	N/A – CMS funding

XRN 5556H Contact Management Service (CMS) Rebuild – V1.7 GSR & MUS

Detailed Design Summary

ChMC Action	Voting Parties	Impacted Parties	Release
Vote to approve the Detailed Design and progress into delivery	Shipper, DNO	Shipper, DNO	Adhoc

Change Pack Ref	Representation Summary		
	Approve	Defer	Reject
3203.3 - VO - PO	1		

Change Proposal	Solution Option Agreed	Service Area and Funding
CP for information at ChMC 12/07/23 Link to CP	N/A – Solution Option stage not required	N/A – CMS funding

XRN 5641 Addition of Market Sector Code to specific Supply Point Data Reports

Detailed Design Summary

ChMC Action	Voting Parties	Impacted Parties	Release
Vote to approve the Detailed Design and progress into delivery	DNO	DNO	Adhoc

Change Pack Ref	Representation Summary		
	Approve	Defer	Reject
3203.4 - VO - PO	1		

Change Proposal	Solution Option Agreed	Service Area and Funding
CP approved 10/05/23 Link to CP	N/A – Solution Option stage not required	Service Area 9: Customer Reporting (all forms) Funding arrangement: N/A - £0 cost change

XRN 5482 Replacement of reads associated to a meter asset technical details change or update (RGMA)

Updated Detailed Design Summary

ChMC Action	Voting Parties	Impacted Parties	Release
For information – design clarification	N/A - For information	Shipper	Major

Change Pack Ref	Representation Summary		
	Approve	Defer	Reject
3203.5 - VO - PO	No Representations Received		

Change Proposal	Solution Option Agreed	Service Area and Funding
CP approved 23/02/2022 Link to CP	Solution Option 1 agreed at ChMC 07/12/2022	Service Area 4 Meter Read/Asset processing Funding arrangement agreed: Shippers 33%, DNOs 67% agreed at ChMC 07/12/2022

XRN 5652 Enabling Direct Contractual Arrangements with Consumers for Demand Side Response (Modification 0844)

Detailed Design Summary

ChMC Action	Voting Parties	Impacted Parties	Release
For information	N/A - For information	Shippers, DNO, IGT, NGT	Adhoc - in line with Mod 0844 implementation

Change Pack Ref	Representation Summary		
	Approve	Defer	Reject
3203.6 - VO - PO	No Representations Received		

Change Proposal	Solution Option Agreed	Service Area and Funding
CP approved 09/06/23 Link to CP	N/A	Service Area 8 Energy Balancing (Credit Risk Management) Funding arrangement agreed: N/A

Amendments to CDSP Budget and Charging Methodology v6

Detailed Design Summary

ChMC Action	Voting Parties	Impacted Parties	Release
For information – for voting at CoMC No ChMC action required	N/A	Shipper, DNO, IGT, NGT	16/08/23 – pending approval at CoMC

Change Pack Ref	Representation Summary		
	Approve	Defer	Reject
3174.4 - VO - PO	Issued for 60 day consultation in May No representations were received		

Change Proposal	Solution Option Agreed	Service Area and Funding
N/A	N/A	N/A



February 24 Major Release

Updates since July 23 ChMC meeting

- A decision on options for delivery of the 3 changes proposed in the scope for the February 24 major release was presented and deferred at the ChMC meeting on 12th July 23
- One of the key concerns was whether IGT constituents would support implementation of XRN5605 in February 24 rather than later in 2023. At a subsequent IGT constituency meeting, it was confirmed that they would support this providing the existing legacy CMS solution remains in place until that implementation, which will be the case.
- There was also a concern about the level of risk, and therefore risk budget, involved in delivering any of these changes prior to Christmas 2023.
- The final key concern was about any prioritisation of XRN5604 or XRN5605 ahead of one another which suggested that if delivery of either was to be attempted in 2023 then it should be attempted for both. Including both changes in a 2023 ad-hoc delivery would increase the risk profile and therefore increase the risk margin required.
- In light of the above, the CDSP are now recommending that all three changes discussed at the July ChMC meeting are included in the scope for the February 23 major release and the following slide is asking for approval of that scope.

Proposed Scope

Release	February 24 Major Release
Implementation Date	23 rd / 24 th February 2024 (no REC changes in scope so proposing weekend go live)
Contingency Implementation Date	1 st / 2 nd March 2024

XRN	Title	Proposer	Benefitting	Funded by	HLSO cost estimate	System components	Solution option approved
5604	Shipper Agreed Read (SAR) exceptions process (Mod 0811S)	SEFE	Shipper DNO	Service area 1	£70 - 150k	UK Link CMS	10/05/23
5605	Amendments to the must read process (IGT159V)	Centrica	Shipper IGT	Service area 2	£92 - 192k	UK Link CMS DDP	16/06/23
5607	Update to the AQ correction processes (Modification 0816S)	EON	Shipper IGT DNO	Service area 2	£61 - 80k	UK Link Market Flow DDP	12/07/23
				Total	£223 - 422k		

Note:	A BER will be submitted with delivery costs for the above changes once design has been completed such that those costs can be confirmed.
Decision:	Required from the committee on proposed scope above



June 2023 Major Release Update

XRN5562 – June 23 Major Release- Status Update

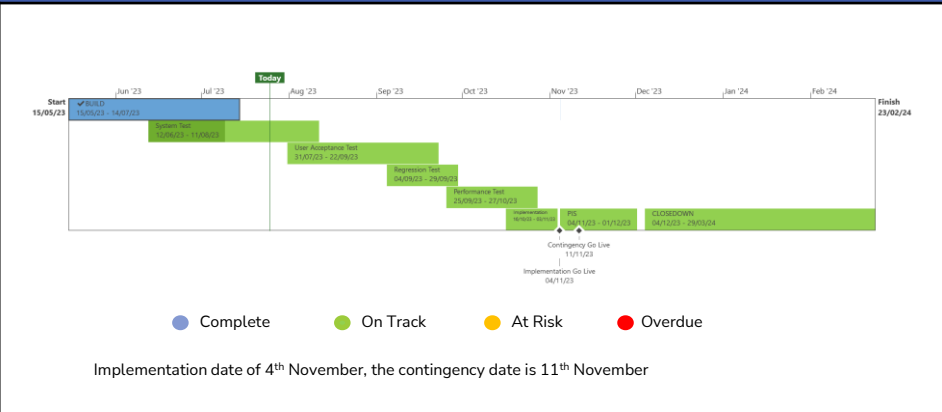
		Overall Project RAG Status		
		Schedule	Risks and Issues	Cost
RAG Status				
Status Justification				
Schedule	<p>Overall release is tracking on target; Green, implementation was completed successfully on 24/06. The project has now entered the post implementation support (PIS) period, planned to complete on 28/07.</p> <p>Progress update:</p> <ul style="list-style-type: none"> First usage evidence review and approval for XRN4990 completed First usage evidence approval for XRN5091 on track and due 27/07 Update of all documentation for handover completed Release closedown document update completed PIS exit go/no go meeting arranged for 28/07 Change close down report to be delivered 31/08 <p>Decision in August ChMC: No decision required</p>	<p>Implementation completed on 24th June</p>		
Risks and Issues	<ul style="list-style-type: none"> Medium 67703 There is a risk that all the 1st usage scenarios might not occur during the PIS period and therefore first usage evidence will be unavailable for such scenarios. Mitigation Action - Agreed with BPCs that UAT evidence will be provided for any scenarios that have not occurred during PIS. 			
Cost	Forecast to complete delivery against approved BER			
Scope	XRN5091 - Deferral of creation of Class change reads at transfer of ownership XRN4990 - Biomethane Sites with Reduced Propane Injection			



November 2023 Major Release

XRN5629 – November 23 Major Release- Status Update

Overall Project RAG Status	
RAG Status	
Schedule	
Risks and Issues	
Cost	
Status Justification	
Schedule	<p>Overall release is tracking on target; Green, BER was approved in ChMC on 10/05. Currently in system testing phase, which commenced on 12/06, implementation on track for 04/11, with contingency implementation available for 11/11</p> <p>Progress update:</p> <ul style="list-style-type: none"> UK Link build completed as per plan on 14/07 UK Link system testing execution in progress, on track to complete by 11/08 UK Link user acceptance testing preparation on track to commence on 31/07 System test and user acceptance testing phase timelines extended to complete additional testing and assurance, no impact to overall testing completion and delivery costs <p>Decision in August ChMC: None</p>
Risks and Issues	<p>XRN5482: There is a risk that the Shipper Constituency does not prioritise XRN5482 into the current Discovery sprint schedule to align delivery for the November 23 Release, this may increase the cost for delivery of XRN5482 as a standalone Discovery delivery, however, this is within the scope of the BER</p> <p>XRN5186: There is a risk that that following discussions with Networks/Shippers, the industry requests an enhanced solution for XRN5186 go live in order to avoid non-compliance with MOD0701, this may increase the BER cost and extend delivery timelines for XRN5186</p>
Cost	Forecast to complete delivery against approved BER
Scope	<p>XRN5186 - MOD0701 – Aligning Capacity booking under the UNC and arrangements set out in relevant NEXAs</p> <p>XRN5482 - Replacement of reads associated to a meter asset technical details change or update (RGMA)</p>

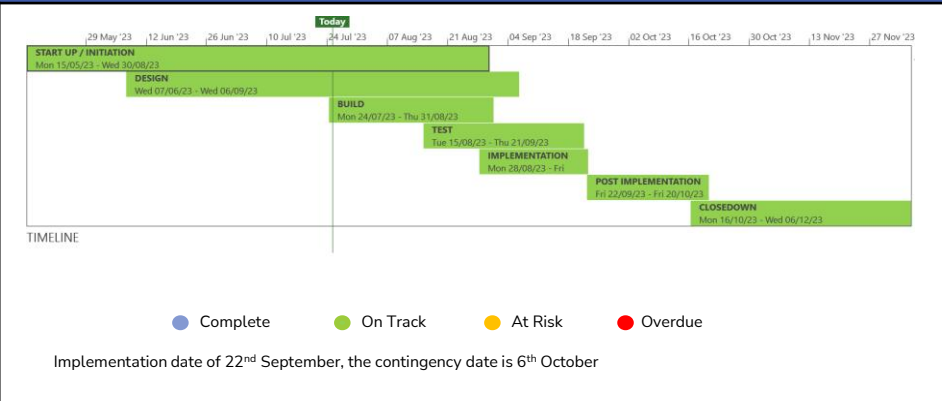




XRN 5647 Minor Release 11 Update

XRN5647 – Minor Release 11 - Status Update

	Overall Project RAG Status		
	Schedule	Risks and Issues	Cost
RAG Status			
Status Justification			
Schedule	<p>Overall release is tracking on target; Green, Scope was approved in ChMC on 12/07. Currently in start up & Initiation phase, which commenced on 15/05 and design phase which commenced on 07/06, implementation on track for 22/09, with contingency implementation available for 06/10</p> <p>Progress update:</p> <ul style="list-style-type: none"> Minor release 11 start up & initiation in progress, on track to complete by 30/08 UK Link design phase in progress, on track to complete by 06/09 <p>Decision in August ChMC: None</p>		
Risks and Issues	N/A		
Cost	Forecast to complete delivery against approved MTB funds		
Scope	<p>XRN5316 - Rejecting a replacement read with a pre-Line in the Sand (LIS) read date</p> <p>XRN5547 - Updating the Comprehensive Invoice Master List and INV template</p> <p>XRN5651 - Updates to class 3 and 4 inner tolerance ranges used in meter read validation process</p>		





XRN 5564 Gemini Sustain Plus Programme Update

XRN5564 Gemini Sustain Plus

August 2023 ChMC Dashboard	Overall Project RAG Status		
	Schedule	Risks and Issues	Cost
RAG Status			

Status Justification

Schedule

Overall RAG status is Green/Amber as Gemini Sustain Plus is currently tracking to planned timescales.

Programme Objective Overview:

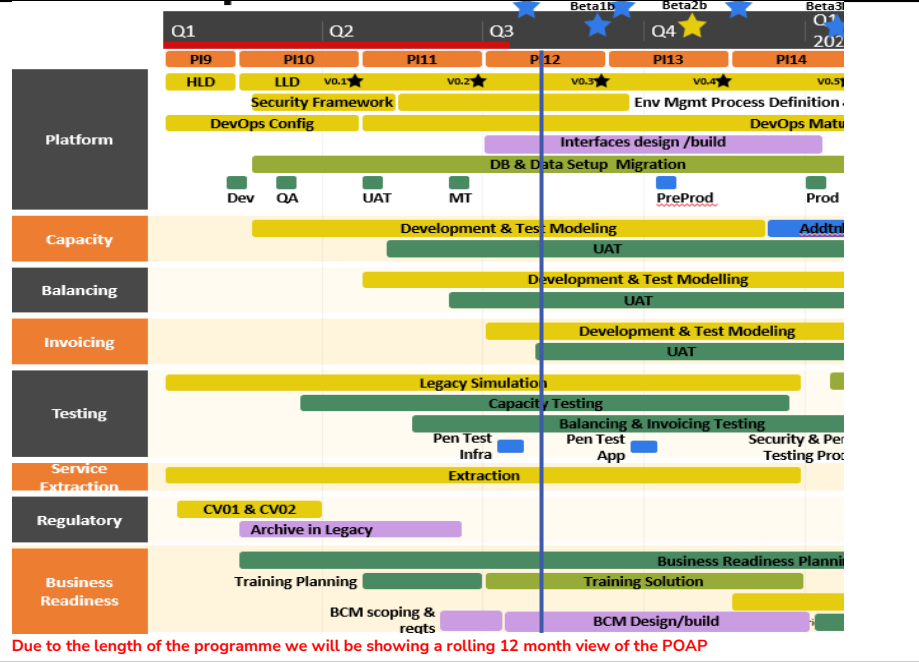
- Continuing to progress Beta 1a drop for UAT for Capacity and Energy Balancing.
- All functional scrums are continuing development and testing phases for the various processes within Gemini
- The programme is looking at the design of the interfaces and BCM processes of the new Gemini platform

Programme next steps:

- Continue Extraction, Development and Testing of the Gemini process will continue with further drops of functional components through the agile development cycle.
- Continue to progress the design of the interfaces and BCM processes of the new Gemini platform
- Training content creation will start in September

Engagement Opportunities

- Gemini Sustain Plus Focus Group starting 25th September 2023** –The series of Focus Groups will provide valuable insight to operational and technical developments within the programme including demonstration of screen changes / improvements, enhanced user experience and technical updates as part of the delivery. The first Focus group will be hosted on teams the invite will follow shortly.
- Market Trials** – Q2 2024, it is essential all companies that use Gemini to participate in these. Details and invitation to participate will be issued later this year.
- Training** – Q2 2024, essential training will be provided in order to access and use the updated Gemini. We are looking for shippers that are willing to engage in assisting with shippers based Gemini processes to assist creating e-modules
- [To participate in Market Trials and training please contact: geminichanges@correla.com](mailto:geminichanges@correla.com)



Risks and Issues	There are no issues within the programme. Each of the development teams and programme scrums are managing a series of high scoring risks that have mitigation plans and owners that are being reviewed on a regular basis.
Cost	Forecasting costs within approved spend
Scope	XRN5564 – Gemini sustain – The re-platform and development of the Gemini application and its processes. Further information can be found on the Xoserve XRN5564 webpage. A dedicated webpage is now available with FAQs and will develop over the course of the programme. Gemini Sustain Plus (xoserve.com)



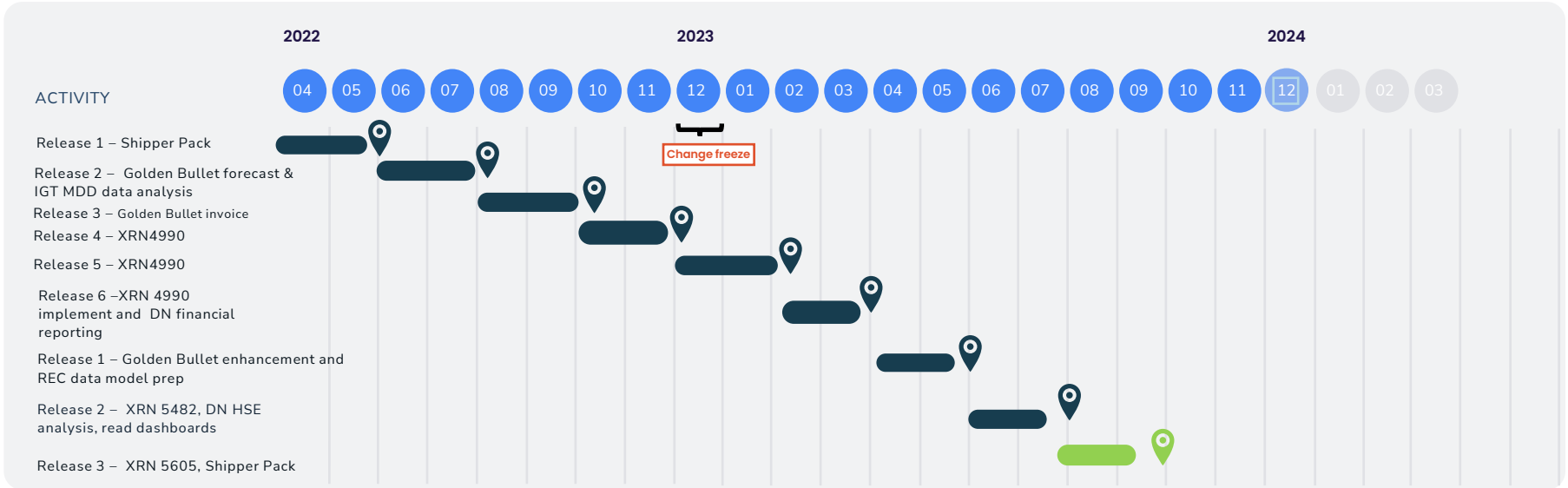
DDP Update

Agenda

1. Roadmap update
2. Latest Sprint update
3. Appendix
 - 3.A Recent release information

Roadmap

PRODUCT DEVELOPMENT AND ROLLOUT



KEY

- On track
- Issue - (Requires escalation/support)
- At risk - (Risk is being managed)
- Complete
- 📍 Milestone

XRN4990 - Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4 (MOD0664)

XRN5482 - Replacement of reads associated to a meter asset technical details change or update (RGMA)

XRN5605 - Amendments to the must read process (IGT159V)

Goals:

- Enhancement to Read Performance dashboards in Read Insights area of DDP, enabling greater insight and improved speed of access
- Shipper Pack – remaining items
- XRN 5605 Amendments to the must read process (IGT159V) design completion

Outcomes:

- Improved speed of access in Read Performance area enabling greater insight
- Deliver at least one of the remaining Shipper Pack items
- Ensure design work for XRN 5605 Amendments to the must read process (IGT159V) is complete in readiness for build



Any questions?



DDP Appendix

Goals:

- XRN5482 - Design for DDP Deliverable
- Enhancement to Read Performance
- XRN4990 Shipper Read Performance CCF File Split
- DN Invoicing – aggregation layer to pipeline to enhance speed of DN dashboards
- DN Gas Safety MPRN Data Analysis

Outcomes:

- A full design phase has been completed – complete
- Several dashboard performance improvements have been identified and agreed and they are pending implementation – carried forward
- Change to CCF file to allow breaking up of records - complete
- Aggregation layer to pipeline implemented - complete
- Analysis completed and shared - complete

Goals:

- Shipper reconciliation – work with service provider to understand options, costs and timelines
- DN invoicing – non-standard site calculations added to forecast
- DN invoicing – complete testing and first time validation of other updates to forecast
- XRN4990 – first time validation of first live data feed; enhancement to navigation of dashboards
- Analysis and initial development of enhancements to read dashboards

Outcomes:

- Shipper reconciliation – options, costs and timelines understood, final review pending
- DN invoicing – all updates implemented
- XRN4990 – enhancements implemented and first validation completed
- Read dashboards - a set of performance improvements have been scoped and initial development commenced

Carried forward:

- Shipper reconciliation – final review of preferred option and timeline pending
- Read dashboards – development on enhancements continuing

Goals:

- Complete MOD664 Shipper testing - complete in line with milestone
- Complete MOD664 PAC testing – complete in line with milestone
- Implement MOD664 Shipper dashboards – in progress
- Implement MOD664 PAC dashboards – in progress
- Refine and prioritise DN financial reporting user stories – complete

Outcomes:

- XRN4990 (MOD664) testing milestone met – complete
- Implement Shipper MOD664 dashboards
- Implement PAC MOD664 dashboard
- Implement new functionality to highlight sites to be updated by CDSP and auto loaded into CDSP dataset

Carried forward:

- Refine financial reporting user stories with DNs in preparation for the next sprint - post DN forum and addendum



SECTION 5: NON-DSC CHANGE BUDGET IMPACTING PROGRAMMES



CMS Rebuild Update

Progress Update

- V1.4 will be launched on 14 August 2023, which will contain XRN5556.e and XRN5556.c, which contains the following processes:
 - Address Amendments (ADD / UNC)
 - Network Raised Meter Number Creation (DMN)
 - Ability to bulk upload (via screen)
- There will be customer walk throughs on Thursday 10 August and early September (Date TBC) to go through the processes and file upload. To register for these events please use the Eventbrite link on the CMS Rebuild Page.
- The impact of this delay on to the remaining processes is still currently being assessed, however we can confirm that V1.5 will be delivered mid October.
- We will still prioritise the XRN 5604 and XRN5605 in line with scheduled delivery dates, which once a decision has been made on these two Changes our Roadmap will be updated to reflect this.



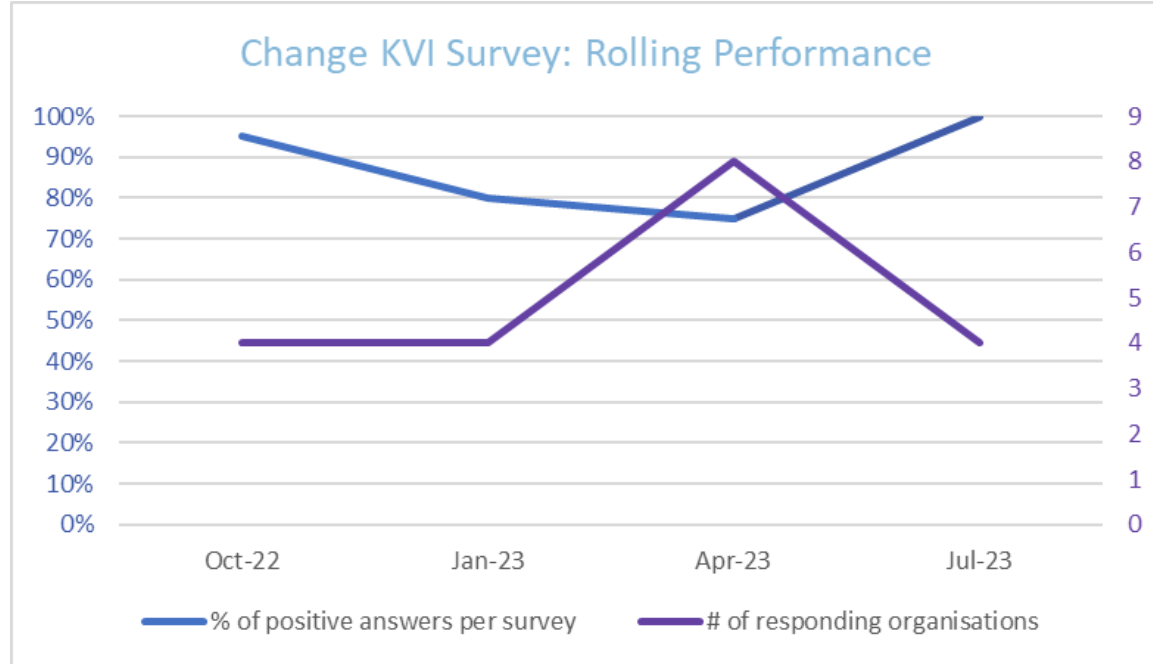
SECTION 6: ANY OTHER BUSINESS



KVI Change Management Survey Feedback

KVI Change Management Survey – April-June 2023

- Score increased from 7.5 to 10 from last survey (Q4)
- YTD Scorecard for 23/24 is 10. Our target score over the year is 8 and above
- Number of participants decreased from 8 to 4





APPENDIX

POAP

Please see link to the August POAP [here](#)

Outages

Outages

Change Request Number	Impacted System	Outage Duration				Brief Description	Committee Notified Date
		Start Date	Start Time	End Date	End Time		
CHG0037094	UKLink	19/08/23	03:00	19/08/23	07:00	<p><u>UKLink Disaster Recovery Test</u> This is an annual activity to ensure that the UKLink services continue to be functional and performant should there be an outage within an availability zone (datacentre) where the infrastructure is hosted. The activity starts before and runs into the scheduled UKLink maintenance window, the system will operate as normal during times where there is no outage.</p>	09/06/2023
CHG0037094	UKLink	20/08/23	03:00	20/08/23	07:00	<p><u>UKLink Disaster Recovery Test</u> This is an annual activity to ensure that the UKLink services continue to be functional and performant should there be an outage within an availability zone (datacentre) where the infrastructure is hosted. The activity starts before and runs into the scheduled UKLink maintenance window, the system will operate as normal during times where there is no outage.</p>	09/06/2023