

## UNC Workgroup 0707S Minutes

### Introducing 'Performance Assurance Framework Administrator' as a new User type to the Data Permissions Matrix

10:30 Tuesday 17 December 2019

at Elexon, 350 Euston Road, London NW1 3AW

Attendees		
Alan Raper (Chair)	(AR)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Lorraine O'Shaughnessy*	(LO)	Joint Office
Andy Clasper	(AC)	Cadent
Carl Whitehouse*	(CW)	Shell Energy Retail Limited
David Addison	(DA)	Xoserve
David Mitchell	(DM)	SGN
Ed Fyfe*	(EF)	SGN
Ellie Rogers	(ER)	Xoserve
Guv Dosanjh	(GD)	Cadent
Kirsty Dudley*	(KD)	E.ON
Lorna Lewin	(LL)	Orsted
Oorlagh Chapman*	(OC)	British Gas
Richard Pomroy	(RP)	Wales & West Utilities
Stephanie Clements*	(SC)	Scottish Power
Steve Britton	(SB)	Cornwall Insights
Steve Mulinganie	(SM)	Gazprom Energy
Tracey Saunders	(TS)	Northern Gas Networks
*via teleconference		

Copies of all papers are available at: [www.gasgovernance.co.uk/0707/171219](http://www.gasgovernance.co.uk/0707/171219)

The Workgroup Report is due to be presented at the UNC Modification Panel by 20 February 2020.

#### 1.0 Introduction and Status Review

##### 1.1. Approval of Minutes (28 November 2019)

The minutes from the previous meeting were accepted.

##### 1.2. Review of outstanding actions

No outstanding actions.

#### 2.0 Amended Modification

The Modification has not been amended since the last meeting held in November 2019.

#### 3.0 Consideration of Business Rules

This was completed and is captured as part of agenda item 5.0.

#### 4.0 Review of Impacts and Costs

This was completed and is captured as part of agenda item 5.0.

## 5.0 Development of Workgroup Report

AR advised that at the November 2019 UNC Panel meeting, Panel asked the following question to be referred to the Performance Assurance Committee (PAC): *Consider consequential impacts on governance of PARR reports*, and suggested that there is a concern that the PAFA will have a broad permission in the UNC and that adding them into the Data Permissions Matrix (DPM) will restrict what they can view.

Workgroup agreed that DSC Contract Committee should discuss that matter.

RP added that Modification 0674 will remove the Performance Assurance Reports Register (PARR) reporting, although noted there is no guarantee that Modification 0674 will be approved in its present form.

AR asked Workgroup to consider if this conflicts with the current way the PAFA gets access to current reports, which then prompted SM to remind the Workgroup that this Modification is only to add the PAFA as an entity.

DA went on to clarify that the Data Permissions Matrix references data items and does not summarise the data. This means that the DPM would be used in conjunction with the Data Discovery Platform (DDP) to permit and provide data to the PAFA.

With regards to PARR reporting, DA advised this will be delivered via the DDP. RP suggested that if the reports are produced by Xoserve, the PAFA should not need access to the DDP, although added that if the PAFA gets access to the DDP, they would be able to write own reports.

AR showed onscreen the DPM and asked Workgroup to consider adding a column labelled PAFA and, consider the process DSC Contract Management Committee would adopt to ascertain which data items would be available.

Workgroup agreed that once the implementation date is known, this would then go to the DSC Contract Management Committee for a decision as to precisely which data items would be visible to the PAFA.

During an onscreen review of the Workgroup Report some amendments were made which included the completion of the Impact Assessment which will be available prior to next month's Workgroup.

It was agreed that implementation of this Modification needs to be in conjunction with the IGT.

**New Action 1201** Joint Office to liaise with IGT Panel Chair to organise unified communication regarding implementation.

**New Action 1202:** Joint Office to seek clarification of Workgroup Report updates with Xoserve and publish v0.3 of the Workgroup Report for Workgroup to review ahead of the January 2020 meeting.

## 6.0 Next Steps

AR summarised the next steps for this Workgroup:

- Joint Office publish v0.3 of the Workgroup Report for Workgroup to review ahead of the January 2020 meeting.
- Completion of the Workgroup Report
- Joint Office to liaise with IGT to plan a unified communication.

## 7.0 Any Other Business

None.

## 8.0 Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/events-calendar/month](http://www.gasgovernance.co.uk/events-calendar/month)

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Tuesday 23 January 2020	Radcliffe House, Blenheim Court, Warwick Road, Solihull, B91 2AA	Distribution Workgroup standard Agenda

### Action Table (as at 17 December 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1201	17/12/19	5.0	Joint Office to liaise with IGT Panel Chair to organise unified communication regarding implementation.	Joint Office	Pending
1202	17/12/19	5.0	Joint Office to seek clarification of Workgroup Report updates with Xoserve and publish v0.3 of the Workgroup Report for Workgroup to review ahead of the January 2020 meeting.	Joint Office	Pending