

UNC Workgroup 0697 Minutes Alignment of the UNC TPD Section V5 and the Data Permissions Matrix

Thursday 28 November 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

Attendees

Alan Raper (Chair)	(AR)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Lorraine O'Shaughnessy	(LO)	Joint Office
Maitrayee Bhowmick-Jewkes	(MBJ)	Joint Office
Andy Clasper	(AC)	Cadent
Carl Whitehouse*	(CW)	Shell Energy Retail Limited
David Addison	(DA)	Xoserve
David Mitchell	(DM)	SGN
Ed Fyfe*	(EF)	SGN
Ellie Rogers	(ER)	Xoserve
Gareth Evans*	(GE)	Waters Wye Associates
Kirsty Dudley*	(KD)	E.ON
Lorna Lewin	(LL)	Orsted
Megan Coventry*	(MC)	SSE
Oorlagh Chapman	(OC)	British Gas
Phil Lucas	(PL)	National Grid
Richard Pomroy	(RP)	Wales & West Utilities
Stephanie Clements*	(SC)	Scottish Power
Steve Britton*	(SB)	Cornwall Insights
Steve Mulinganie	(SM)	Gazprom Energy
Tracey Saunders	(TS)	Northern Gas Networks

*via teleconference

Copies of all papers are available at: www.gasgovernance.co.uk/0697/281119

The Workgroup Report is due to be presented at the UNC Modification Panel by 19 March 2020.

1.0 Introduction and Status Review

1.1. Approval of Minutes (24 October 2019)

The minutes from the previous meeting were accepted.

1.2. Review Outstanding Actions

Action 0901: Xoserve to provide paper on Citizen's Advice status regarding DPM permissions.

Update: Ellie Rogers (ER) confirmed that Tracey Saunders (TS) has provided this paper which demonstrated that under the Public Bodies (Abolition of the National Consumer Council and Transfer of the Office of Fair Trading's Functions in relation to Estate Agents etc.) Order 2014, previous powers given to government bodies was transferred to Citizens Advice and Citizens Advice Scotland, and as such DES access should be permitted. ER confirmed that considering this Xoserve will remove Authorized Agency Users from the DPM and add Citizens Advice and Citizens Advice Scotland as Users with explicit permission. **Closed.**

Action 0902: Xoserve to review current list of authorised user groups and what permissions they have.

Update: ER advised that as per the previous action, this action is not required any further. ER confirmed she will remove the current list of authorise users and this will be superseded by the addition of Citizens Advice and Citizens Advice Scotland as Users to the DPM. **Closed.**

Action 1001: Xoserve to review the status of MEU and provide a description back to Workgroup that describes the current MEU access to data

Update: ER informed the Workgroup that Xoserve was still reviewing this action. Richard Pomroy (RP) added that their response to this action should include a definition of MEU. ER to report back on this action next month. **Carried Forward.**

2.0 Amended Modification

ER informed the Workgroup that the Modification has not changed a great deal since October's meeting. It was explained that instead of reviewing amendments to the Modification, Xoserve are looking at taking views from the Workgroup on what approach should be taken to align the Uniform Network Code (UNC) TPD Section V5 with the Data Permissions Matrix (DPM). ER advised that Xoserve will take on board previous discussions and any feedback from the Workgroup today to update the Modification for review next month.

The Workgroup was shown slides detailing Xoserve's approach for aligning Section V5 of Code with the DPM. ER explained that clarifying which approach should be taken in regard to this, will also help in setting out the Legal Text provisions for this Modification.

It was highlighted that Xoserve are proposing three approaches regarding how Section V5 of the UNC can be updated as part of modification 0697:

1. Add a list of DPM user types to V5: This would involve keeping Section V5 as it is and simply adding a new clause for DPM User types, listing all User types who are currently within the DPM.
2. Only have a list of DPM user types: This would involve stripping out all information within V5 and simply creating a new clause for DPM User types listing all User types currently within the DPM. This would also include context around why parties have access to data, detailed in the Operating Guidelines document.
3. Partly rationalise V5 and add a list of DPM user types: This would involve rationalising V5 by creating a new clause with a list of DPM User types but within this it would include the context around why they have permission to access Protected Information. This would also be linked to the DPM and Operating Guidelines.

ER informed the Workgroup that Option 3 was the envisaged approach when 0697 was raised and, subject to workgroup discussions and development, was Xoserve's preferred option. It was also highlighted that National Grid NTS data is out of scope of Modification 0697. ER further clarified that Option 3 was essentially a combination of the other two options as it partially rationalises V5 and adds a list of the DPM users.

Steve Mulinganie (SM) commented that he believes Option 3 would provide the best approach in aligning the UNC with the DPM as this would provide the maximum information to the industry, while rationalizing V5 would providing additional context.

Tracey Saunders (TS), however, told the Workgroup that Option 3 was potentially problematic as it provides precedent for the UNC to become more descriptive with the addition of more guidance documents. However, the Workgroup in general did not agree with this comment as the UNC already contains explanations and guidance documents.

From the discussions, ER summarised that the Workgroup is not in favor of implementing Option 1 and while Options 2 and 3 are preferred, it appears Option 3 would probably be the best way forward.

Kirsty Dudley (KD) asked the Chair and Proposer when the Modification was due to be presented to the UNC Modification Panel as she wanted to check whether it would be aligned with the related IGT Modification. ER confirmed that Xoserve will develop this Modification in parallel with the IGT Modification to be presented to the UNC Panel in March 2020.

Alan Raper (AR) further confirmed that he has been in discussion in regards a number of Modifications, including this, with the IGT UNC Panel Chair to ensure that the UNC and IGT Modifications are aligned. Once the Modification and associated Legal Text is available for this Modification, he will share it with the IGT Chair for the IGT panel for review.

3.0 Development of Workgroup Report

Consideration of the development of the Workgroup Report was deferred to the next meeting in December 2019.

4.0 Next Steps

AR confirmed the next steps as being:

- ER to use feedback from discussions in the Workgroup to update the Modification.
- Xoserve and Cadent, who are the Legal Text providers, will produce the Legal Text and analyse the business rules to ensure they align with the legal text.

4.0 Any Other Business

None.

5.0 Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30, Thursday 17 December 2019	Elexon, 350 Euston Road, London NW1 3AW	Distribution Workgroup Standard Agenda

Action Table (as at 28 October 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0901	26/09/19	1.0	Xoserve to provide paper on Citizen's Advice status regarding DPM permissions	Xoserve (ER)	Closed
0902	26/09/19	2.0	Xoserve to review current list of authorised user groups and what permissions they have.	Xoserve (ER)	Closed
1001	24/10/19	2.0	Xoserve to review the status of MEU and provide a description back to Workgroup that describes the current MEU access to data	Xoserve (ER)	Carried Forward