

UNC Workgroup 0697S Minutes Alignment of the UNC TPD Section V5 and the Data Permissions Matrix

Thursday 28 May 2020

via Teleconference

Attendees		
Alan Raper (Chair)	(AR)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Kate Elleman	(KE)	Joint Office
Andy Clasper	(AC)	Cadent
Carl Whitehouse	(CW)	Shell Energy
David Addison	(DA)	Xoserve
David Mitchell	(DM)	SGN
Ellie Rogers	(ER)	Xoserve
Guv Dosanjh	(GD)	Cadent
India Koller	(IK)	SGN
Kirsty Dudley	(KD)	E.ON
Lorna Lewin	(LL)	Orsted
Max Lambert	(ML)	Ofgem
Nitin Prajapati	(NP)	Cadent
Paul O'Toole	(PO)	Northern Gas Networks
Paul Bedford	(PB)	Opus Energy
Phil Lucas	(PL)	National Grid
Richard Pomroy	(RP)	Wales & West Utilities
Sally Hardman	(SH)	SGN
Shanna Barr	(SB)	Northern Gas Networks
Steve Britton	(SBr)	Cornwall Insights
Steve Mulinganie	(SM)	Gazprom Energy
Tracey Saunders	(TS)	Northern Gas Networks

Copies of all papers are available at: www.gasgovernance.co.uk/0697/280520

The Workgroup Report is due to be presented at the UNC Modification Panel by 16 July 2020 (a request is being submitted to the June 2020 UNC Modification Panel for a one month extension).

1.0 Introduction and Status Review

1.1. Approval of Minutes (23 April 2020)

The minutes from the previous meeting were accepted.

1.2. Review Outstanding Actions

Action 0101: DA to review data access regarding SPAA items – this includes ETTOS/TRAS; Transporters and Commercial access

Update: DA advised, due to other commitments during the COVID-19 Lockdown, he has not been able to complete this action. **Closed**

2.0 Amended Modification

Ellie Rogers (ER) advised Workgroup that light changes had been made to the Modification and that an updated Modification will be submitted.

ER provided a walkthrough of the current published change marked amended Modification (v5.0 29 April 2020) and highlighted the changes made, which are mainly in the Solution section.

ER explained the Solution now includes the definition of the Data Permissions Matrix (DPM).

The new amendments to the Modification will not change the solution or the Legal Text. ER explained that recently CDSP were advised that Citizens Advice Bureau (CAB) Scotland are no longer providing the service and this has now moved to Advice Direct Scotland. ER suggested whether it is better to have a generic statement in UNC which refers to those bodies that have the 'power of investigation and resolution' and the individual parties will be added/listed in the DPM via the DSC Contract Management Committee.

Some members of the Workgroup agreed that having a level of traceability would be useful.

AC advised that Cadent are working on a solution to the Legal Text for this Modification and also the best approach possible to include Modifications 0702S - Introducing 'Research Body' as a New User Type to the Data Permissions Matrix and UNC TPD Section V5, and Modification 0715S - Amendment of the Data Permission Matrix and UNC TPD Section V5 to add Electricity System Operator (ESO) as a new User type, in order to avoid the raising of an administration Modification.

It was confirmed that the IGT equivalent of Modification 0715S is reporting to the June 2020 IGT Panel and Modification 0702S will report a month later to the July 2020 IGT Panel.

KD commented that she would prefer not to have an administration Modification raised to manage the timing order of Modifications and AC added that the implementation date will determine the order that the Modifications are updated in UNC. If the implementation dates are known, Cadent can then tailor Modification 0697S to remove Modification 0702S and 0715S.

AR suggested the timeline for Modification 0697S may need to be adjusted so that the Conditionality Document, Modification 0702S and Modification 0715S can be implemented at the same time.

Workgroup agreed this Modification should be extended until to August 2020.

New Action 0501: CDSP (ER) to provide an amended Modification including the discussions held on 28 May 2020 Workgroup.

New Action 0502: Joint Office (AR) to request that Modification 0697S is extended to August 2020 UNC Panel.

3.0 Consideration of Legal Text

Workgroup reviewed the legal text where:

- Section V now adds the DPM to the role of the CDSP.
- Most of governance sits in DSC Contract Management Committee, although new parties will still require a UNC Modification.
- Workgroup agreed that the example in 5.5.2 should be removed and ER will update that in the Solution section of the amended Modification.

4.0 Development of Workgroup Report

AR provided a review of the draft Workgroup Report and drew attention to the Impact Assessment where he has explained how the Modification has progressed during development phase.

AR confirmed he will add further wording based on current Workgroup discussions.

KD asked ER if the IGT Modification and the UNC Modification will be consulted on at the same time. ER confirmed this would be the case adding that both the IGT and UNC Modification will be updated at the same time is in discussions with Anne Jackson, IGT Panel Chair.

Going forward to avoid any delays at DSC Contract Management Committee, new User types should have two Modification raised at the same time for both UNC and IGT.

5.0 Next Steps

AR confirmed the next steps for this Modification:

- ER will provide an amended Modification which will include the removal of ESO and Research Body.
- Legal text revision.
- Continue to work up the Operating Guidelines
- Continue to update the Workgroup Report
- Request an extension at the June 2020 UNC Panel for a further month.

6.0 Any Other Business

None.

7.0 Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:00, Thursday 25 June 2020	Teleconference	Distribution Workgroup Standard Agenda
10:00, Thursday 23 July 2020	TBC	Distribution Workgroup Standard Agenda

Action Table (as of 28 May 2020)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0101	23/01/20	2.0	DA to review data access regarding SPAA items – this includes ETOS/TRAS; Transporters and Commercial access	Xoserve (DA)	Closed

0501	28/05/2020	2.0	CDSP (ER) to provide an amended Modification including the discussions held on 28 May 2020 Workgroup.	CDSP (ER)	Pending
0502	28/05/2020	2.0	Joint Office (AR) to request that Modification 0697S is extended to August 2020 UNC Panel	Joint Office (AR)	Pending