

UNC Workgroup 0697 Minutes Alignment of the UNC TPD Section V5 and the Data Permissions Matrix

Thursday 26 September 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

Attendees

Alan Raper (Chair)	(AR)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Lorraine O'Shaughnessy	(LOS)	Joint Office
Maitrayee Bhowmick-Jewkes	(MBJ)	Joint Office
Andy Clasper	(AC)	Cadent
Guv Dosanjh	(GD)	Cadent
Brandon Rodrigues*	(BR)	ESP Utilities
David Mitchell	(DM)	SGN
Ellie Rogers	(ER)	Xoserve
Kirsty Dudley*	(KD)	E.ON
Lorna Lewin	(LL)	Orsted
Louise Hellyer	(LH)	Total Gas & Power Limited
Mark Jones	(MJ)	SSE
Richard Pomroy	(RP)	Wales & West Utilities
Steve Britton*	(SB)	Cornwall Insights
Tracey Saunders	(TS)	Northern Gas Networks
Alex Mann	(AM)	Gazprom
Oorlagh Chapman*	(OC)	Centrica
Paul Youngman*	(PY)	Drax
Carl Whitehouse*	(KW)	First Utility
Meghan Coventry*	(MC)	SSE
Sally Hardman*	(SH)	SGN

* *via teleconference*

Copies of all papers are available at: www.gasgovernance.co.uk/0697/260919

The Workgroup Report is due to be presented at the UNC Modification Panel by 19 March 2020.

1.0 Outline of Modification

Ellie Rogers (ER) introduced the Modification by saying this was developed to formalise the Data Protection Matrix (DPM) within the Uniform Network Code (UNC). The DPM was intended to describe the Protected Information data items that each market role type is entitled to receive and to reduce the governance burden on a data service user once a use case had been established by that user.

The Modification is looking to align UNC TPD Section V5 and the DPM and to rationalise UNC TPD Section V5 so that the data available is specified in DPM rather than the UNC. Also, several entities specified in UNC TPD Section V5 are not all currently referenced in the DPM because the DPM was originally created to only describe of data access via a specific service.

This Modification is looking to reference these within the DPM to ensure both are aligned. It also proposes to add any parties referenced in the DPM that are not currently referenced in UNC TPD Section V5.

Tracy Saunders (TS) suggested that the DPM should be geared towards holding data and not about how parties get access to it, as that is a separate matter. Kirsty Dudley (KD) agreed with this view and said that the DPM should not be about the delivery of data but it should set out permissions of access to data instead.

ER set out the solutions to the Modification. This Modification proposes to ensure consistency across UNC TPD Section V5 drafting and the DPM so that the UNC describes the user types entitled to access data, rather than the data items themselves. Xoserve propose that this will be achieved by:

- Introducing additional user types to be added to the UNC who are currently detailed within the DPM but not within UNC TPD Section V5. These users are:
 - Authorised Agency Users
 - Major Energy Users
- As well as adding users to the UNC, users who are currently detailed within the UNC but not in the DPM, and would therefore, need to be added to the DPM. These are:
 - Energy Theft Tip-Off Service (ETTOS)
 - Theft Risk Assessment Service (TRAS)
 - Performance Assurance Framework Administrator (PAFA)
 - Data Communications Company (DCC)
- The Modification further proposes to review access specific to users by setting criteria where special conditions for access is required, for example, a separate confidentiality agreement and describing this in detail within the Operating Guidelines DPM Conditionality.

ER said that when UNC TPD Section V5 was reviewed by Xoserve, they were unable to find the user types listed above (i.e. Authorised Agency users and Major Energy Users). Therefore, as these user types are not in UNC, they would need to be added. ER said that if during further legal review it was found that these users were already included, she would be happy to amend the Modification accordingly.

On the subject of access to data by Ofgem, , it was highlighted by an attendee that whilst Ofgem is not explicitly mentioned in the UNC, they do not need to be added to DPM as they have access automatically. Tracy Saunders (TS) said that she believes Citizens Advice have similar rights. She referred to a piece of work done by Xoserve previously where this had already been established. ER said she would bring this to the next Work Group meeting for review by the group for user types excluded from the code.

New Action 0901: Xoserve to provide paper on Citizen's Advice status regarding DPM permissions.

AR said that Major Energy users were permitted to see information held in the Data Enquiry Service (DES) by virtue of rights established under SPAA. (Post Meeting Note - Schedule 23: DES). ER said she would look at compiling an inclusive list of parties that can access to the data and include this in the Modification. She also said that she would review this category as it stands now and what information these parties can get at present and identify any commonalities. Kirsty Dudley (KD) asked whether anyone can be removed from this list i.e. any parties who are named but now redundant.

New Action 0902: Xoserve to review current list of authorised user groups and what permissions they have.

KD asked if the proposer had considered the requirements on iGT UNC as a result of this Modification. ER said she was in the process of drafting this. She stated she would send it to Anne Jackson, (the chair of iGT panel,) along with Modification 0702 for review. KD suggested that as the iGT had recently done a lot of work on data permissions, they may be able to provide guidance.

New Action 0903: Xoserve to liaise with iGT UNC regarding data permissions.

ER also said that discussions about the DPM and data have been taking place at the DSC Contract Management Committee and the DSC Change Management Committee. AR suggested that it might be helpful to align the works being done in those groups. ER said she would update the Working Group regarding any relevant information shared in those meetings.

2.0 Initial Discussion

2.1. Issues and Questions from Panel

None raised.

2.2. Terms of Reference

The standard UNC Workgroup Terms of Reference will apply and is available at <http://www.gasgovernance.co.uk/mods>.

3.0 Next Steps

AR confirmed that next step will be for ER to take this away and develop Modification with progress to be reviewed at next month's meeting.

4.0 Any Other Business

None.

5.0 Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30, Thursday 24 October 2019	Elexon, 350 Euston Road, London NW1 3AW	Distribution Workgroup standard Agenda

Action Table (as at 26 September 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0901	26/09/19	1	Xoserve to provide paper on Citizen's Advice status regarding DPM permissions.	Xoserve (ER)	Pending

0902	26/09/19	2	Xoserve to review current list of authorised user groups and what permissions they have.	Xoserve (ER)	Pending
0903	26/09/19	3	Xoserve to liaise with iGT UNC regarding data permissions.	Xoserve (ER)	Pending