

**UNC Workgroup 0691S Minutes
CDSP to convert Class 3 or 4 meter points to Class 1 when G1.6.15
criteria are met**

Monday 23 September 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

Attendees

Rebecca Hailes (Chair)	(RH)	Joint Office
Helen Cuin (Secretary)	(HCu)	Joint Office
Alan Raper	(AR)	Joint Office
Alexander Mann*	(AM)	Gazprom
Andy Clasper	(AC)	Cadent
Carl Whitehouse*	(CW)	Shell
David Mitchell*	(DM)	SGN
Guv Dosanjh	(GD)	Cadent
Leanne Jackson	(LJ)	Xoserve
Lorraine O'Shaughnessy	(LOS)	Joint Office
Lorna Lewin*	(LL)	Orsted (<i>joined at 1pm</i>)
Louise Hellyer	(LH)	Total Gas & Power
Maitrayee Bhowmick-Jewkes	(MBJ)	Joint Office
Mark Bellman	(MB)	Scottish Power
Mark Jones	(MJ)	SSE
Mark Palmer*	(MP)	Orsted
Megan Coventry*	(MC)	SSE
Phil Lucas*	(PL)	National Grid
Rhys Kealley	(RK)	British Gas
Rob Johnson*	(RJ)	Waters Wye Associates
Stephanie Clements	(SC)	Scottish Power
Steven Britton*	(SB)	Cornwall Insight
Tracey Saunders*	(TS)	Northern Gas Networks

**via teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0691/230919>

The Workgroup Report is due to be presented at the UNC Modification Panel by 19 December 2019.

1. Introduction and Status Review

The meeting was confirmed to be quorate.

1.1. Approval of Minutes (20 August 2019)

The minutes from the previous meeting were approved.

2. Consideration of Amended Modification

RK provided a response to the Legal Text drafting questions for the Workgroup's consideration. A draft amended Modification was also presented.

The Workgroup reviewed the maximum annual quantity, the requirements within the UNC for calculating AQs, SHQs and SOQs, and Supply Point Nominations (UNC TPD Section G – Supply Points 5.5.3.).

The Workgroup briefly considered Request 0694R - CDSP provision of Class 1 Read service and any dependency that Modification 0691S may have on other industry developments.

The Workgroup discussed legal text question 4 and the ability for the CDSP to procure a contract with a service provider to install DM equipment as this isn't currently possible. It was agreed that this needed further consideration and British Gas would potentially want to consider amending the solution or possibly withdrawing the Modification until the 0694R Request Workgroup had concluded.

The current process was reviewed along with the support that Xoserve could provide. It was suggested that further liaison was required with Xoserve to further develop this element of the Modification to better understand what processes are in place now which could be utilised and what would need to be considered as a future service. It was agreed that this would be taken offline with a view to providing an amended Modification.

The Workgroup briefly considered the potential reporting for PAC. Further clarity was also required on the reporting requirements.

Action 0901: Xoserve and British Gas to consider XRN4958 and raise a Change Proposal to provide the specification for the required PARR Report for Modification 0691S
--

Action 0902: PAC Members (CW/LH/MB) to ensure the specification of the new PARR Reports for Modification 0691S is considered by the Performance Assurance Committee (PAC).

3. Consideration of Draft Legal Text

DM recognised some further work is required on the Modification and confirmed that SGN will await the formal amendment before drafting the Legal Text for Workgroup consideration.

4. Consideration of the Rough Order of Magnitude (ROM)

Deferred until October/November.

5. Confirmation of whether an equivalent IGT Modification was required

See Action 0801.

6. Development of Workgroup Report including a review of Relevant Objectives

The Workgroup briefly reviewed the Relevant Objectives. RH confirmed that further text was required to support the assessment against the Relevant Objectives and to provide a better justification.

7. Review of Outstanding Actions

Action 0801 Joint Office (RH) to contact Anne Jackson at Gemserv to ascertain if an IGT Modification would be needed and request generic guidelines in relation to when an IGT Modification is required.

Update: RH confirmed she was awaiting a response. **Carried Forward**

8. Next Steps

RH outlined the next steps as follows:

- Amended Modification (October);
- ROM Request (October);
- Confirmation of whether or not an equivalent IGT modification was required (October);
- Consideration of System Changes and PARR Report specification/format (October);
- Legal Text provision and review (November); and
- Development of Workgroup Report (November/December).

9. Any Other Business

None.

10. Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Tuesday 22 October 2019	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Amended Modification ROM Request Confirmation of whether an equivalent IGT Modification is required Consideration of System Changes and PARR Report specification/format
10:30 Tuesday 26 November 2019	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Legal Text provision and review Development of Workgroup Report
10:30 Thursday 12 December 2019	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Finalise Workgroup Report

Action Table (as at 23 September 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0801	20/08/19	2.0	Joint Office (RH) to contact Anne Jackson at Gemserv to ascertain if an IGT Modification would be needed and request generic guidelines in relation to when an IGT Modification is required.	Joint Office (RH)	Carried Forward

0901	23/09/19	2.0	Xoserve and British Gas to consider XRN4958 and raise a Change Proposal to provide the specification for the required PARR Report for Modification 0691S.	Xoserve /British Gas (FC/RK)	Pending
0902	23/09/19	2.0	PAC Members (CW/LH/MB) to ensure the specification of the new PARR Reports for Modification 0691S is considered by the Performance Assurance Committee (PAC).	PAC (CW/LH/MB)	Pending