

## UNC Workgroup 0691S Minutes

### CDSP to convert Class 3 or 4 meter points to Class 1 when G1.6.15 criteria are met

Tuesday 20 August 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

#### Attendees

Rebecca Hailes	(RH)	Joint Office
Karen Visgarda	(KV)	Joint Office
Andy Clasper	(AC)	Cadent
David Mitchell*	(DM)	SGN
Fiona Cottam	(FC)	Xoserve
James Rigby	(JR)	Xoserve
Karen Kennedy*	(KK)	British Gas
Lorna Lewin*	(LL)	Orsted
Luke Reeves*	(LR)	EDF Energy
Mark Jones	(MJ)	SSE
Megan Coventry*	(MC)	SSE
Rob Johnson*	(RJ)	Waters Wye Associates
Rose Kimber	(RK)	CNG Ltd
Sallyann Blackett	(SB)	E.ON
Stephanie Clements	(SC)	ScottishPower
Steven Britton*	(SB)	Cornwall Insight

\*via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0691/200819>

The Workgroup Report is due to be presented at the UNC Modification Panel by 17 October 2019.

#### 1. Introduction and Status Review

##### 1.1. Approval of Minutes (23 July 2019)

The minutes from the previous meetings were approved.

#### 2. Consideration of Amended Modification

Karen Kennedy (KK) said she was attending on behalf of Kate Mulvany, and that she was not aware that the Modification had not been further amended and apologised for this fact.

David Mitchell (DM) explained in relation to the Legal Text that he had sent the following questions as below, to Kate Mulvany and had not received a response, so he had been unable to make any further progress, as the answers were fundamental to the overall solution. Fiona Cottam (FC) asked if these questions might have an impact on the solution as it is currently, DM said depending on the answers, that yes this might be the case, but without the confirmation he did not know at the present time.

KK apologised, as she had not seen the questions and said she would provide feedback in due course.

Questions from DM in relation to the Solution:

- *What happens if the CDSP doesn't have the SHQ or SOQ for a site?*
- *Class 1 sites are subject to ratchet charges so the SOQ used by Xoserve when moving the site into Class 1 would need to be correct, has this been discussed at the Workgroup?*
- *The Modification needs to set out the criteria for a Class 1 site alternatively the section of code that defines a Class 1 site should be referenced.*
- *Thought needs to be given as to how the CDSP is able to procure a contract with a service provider to install DM equipment as this isn't currently possible at present - further discussion at the workgroup is needed, you may want to consider amending the solution or withdrawing the Modification until review group 0694R has been concluded.*
- *Does the proposed report need to be referenced in the legal text or is this something that the PAC will develop, this needs to be clear for the lawyers. If this is to be developed separately, it should be removed from the solution section of this modification as otherwise the solution and legal text will not match (and in theory the modification and text could get rejected from Panel/at consultation due to this).*
- *Can you confirm if there is to be a change to the Data Services Contract, we cannot write legal text based on something that may or may not happen.*
- *Do mechanisms exist for the CDSP to pass costs onto Shippers or is this something new - again this needs to be clearly set out in the solution to enable the lawyer to write the legal text or would this just be covered under the normal service line approach?*
- *The grace period of one month needs to be set out in either business days or supply point systems business days.*
- *The qualifying period needs to be set in the solution.*

KK and DM agreed for these questions to be addressed off-line, and KK confirmed that she would amend the Modification accordingly thereafter.

Rebecca Hailes (RH) asked if an IGT Modification would need to be raised and said that she would contact Anne Jackson at Gemserv to discuss this matter, and she added that she would request more generic guidelines on when an IGT Modification was needed.

**New Action 0801:** Joint Office (RH) to contact Anne Jackson at Gemserv to ascertain if an IGT Modification would be needed and request generic guidelines in relation to when an IGT Modification is required.

### 3. **Consideration of Legal Text**

DM explained in relation to the Legal Text that no further progress had been made as he was awaiting the confirmation from the questions as defined in section 2 above.

### 4. **Consideration of Rough Order of Magnitude (ROM) request**

Deferred until the September Meeting.

### 5. **Confirmation of impacts to IGTs – Legal perspective**

Deferred until the September Meeting.

### 6. **Development of Workgroup Report including a review of Relevant Objectives**

RH said that once the amended Modification had been submitted, then further work would be progressed on the Workgroup Report.

**7. Review of Outstanding Actions**

**Action 0701:** Xoserve ((FC/LJ) to clarify the status of the IGTs with CACoP from a legal perspective.

**Update:** FC said that this action could now be closed as it had been superseded by new Action 0801. **Closed**

**8. Next Steps**

RH outlined the next steps as follows:

- Consideration of amended Modification;
- Consideration of draft legal text;
- Consideration of the ROM;
- Confirmation of whether or not an equivalent IGT modification was required, and
- Development of the Workgroup Report including a review of relevant objectives.

**9. Any Other Business**

None.

**10. Diary Planning**

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Monday 23 September 2019	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Standard Workgroup agenda, plus <ul style="list-style-type: none"> <li>• Consideration of amended Modification</li> <li>• Consideration of legal text</li> <li>• Consideration of the ROM</li> <li>• Confirmation of whether or not an equivalent IGT modification was required, and</li> <li>• Development of Workgroup Report including a review of relevant objectives.</li> </ul>

**Action Table (as at 20 August 2019)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0701	23/07/19	2.0	Xoserve ((FC/LJ) to clarify the status of the IGTs with CACoP from a legal perspective.	Xoserve (FC/LJ)	<b>Closed</b>

0801	20/08/19	2.0	Joint Office (RH) to contact Anne Jackson at Gemserv to ascertain if an IGT Modification would be needed and request generic guidelines in relation to when an IGT Modification is required.	Joint Office (RH)	<b>Pending</b>
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