

## UNC Workgroup 0690S Minutes Reduce qualifying period for Class 1

Tuesday 22 October 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

### Attendees

Rebecca Hailes (Chair)	(RH)	Joint Office
Helen Cuin (Secretary)	(HCu)	Joint Office
Andy Clasper	(AC)	Cadent
Carl Whitehouse *	(CW)	Shell
David Mitchell *	(DM)	SGN
Fiona Cottam	(FC)	Xoserve
Guv Dosanjh	(GD)	Cadent
Kirsty Dudley	(KD)	E.ON
Lorna Lewin *	(LL)	Orsted
Louise Hellyer	(LH)	Total Gas & Power
Mark Bellman	(MB)	Scottish Power
Mark Jones	(MJ)	SSE
Mark Palmer *	(MP)	Orsted
Megan Coventry *	(MC)	SSE
Naomi Anderson	(NA)	Utility Warehouse
Oorlagh Chapman	(OC)	British Gas
Phil Lucas *	(PL)	National Grid
Rhys Kealley	(RK)	British Gas
Rob Johnson *	(RJ)	Waters Wye Associates
Rose Kimber	(RKi)	Contract Natural Gas
Stephanie Clements *	(SC)	Scottish Power
Steven Britton *	(SB)	Cornwall Insight

\*via teleconference

Copies of all papers are available at: [www.gasgovernance.co.uk/0690/221019](http://www.gasgovernance.co.uk/0690/221019)

The Workgroup Report is due to be presented at the UNC Modification Panel by 19 December 2019.

### 1. Introduction and Status Review

The meeting was confirmed quorate.

#### 1.1. Approval of Minutes (23 September 2019)

The minutes from the previous meeting were approved.

### 2. Amended Modification

RK confirmed that the Modification had been amended mid-October and was now at v3.0. He summarised the changes and confirmed that the data items within Section 5 were not provided for the provision of Legal Text; they were provided for clarification only.

Following the amendment, it was anticipated that the Legal Text could now be produced for the Modification.

**New Action 1001:** Legal Text to be provided for Modification 0690S v3.0.

The impact on IGTs was briefly considered and whether a separate IGT UNC carve out would be required or a reference to the UNC. KD expressed concern that there is a general lack of cross code co-ordination. FC explained that certain sections of the IGT UNC simply point to the UNC and other areas are carved out. It was understood for some Modifications it can be difficult to understand if there is an impact on the IGT UNC until the legal text has been produced for the UNC.

RK confirmed that the IGTs needed to be included within the scope of the Modification and he would review the IGT UNC to ascertain if a Modification was required. It was agreed that if an IGT Modification was required an IGT Modification will be raised by British Gas.

**New Action 1002:** British Gas to consider whether an equivalent IGT Modification is required and update Modification 0690S if necessary.

### 3. ROM Request

The Rough Order of Magnitude (ROM) had already been requested and no costs had been identified.

### 4. Confirmation of whether an equivalent IGT Modification is required

RK believed there would be a requirement for a corresponding IGT Modification. See item 2.0.

### 5. Review of Outstanding Actions

**0801:** Joint Office (RH) to contact Anne Jackson at Gemserv to ascertain if an IGT Modification would be needed and to request generic guidelines in relation to when an IGT Modification is required.

**Update:** RH confirmed she had contacted Anne Jackson and was awaiting a response. It was agreed as this action was generic to all Modifications this action would be transferred to the UIG Workgroup. **Transferred to UIG.**

**0901:** Xoserve and British Gas (FC/RK) to review the proposed PARR Report specification/format for Modification 0690S (XRN4867).

**Update:** RK confirmed he had listed the data items within the Change Proposal and agreed to discuss these at the 25<sup>th</sup> October PAC-related workshop, led by the PAFA (not a UNC-led Meeting). **Carried forward.**

**0902:** PAC Members (CW/LH/MB) to ensure the specification of the new PARR Reports for Modification 0690S is considered by the Performance Assurance Committee (PAC).

**Update:** PAC members to ensure the specification of the new PARR Reports for Modification 0690S is discussed on 25<sup>th</sup> October. **Carried forward.**

### 6. Next Steps

RH then outlined the next steps as follows:

- Confirmation of whether an equivalent IGT Modification is required (November)
- Consideration PARR Report specification/format (November)
- Amended Modification (only if IGT Modification is required November)
- Legal Text provision and review (November)
- Finalisation of Workgroup Report (November)

### 7. Any Other Business

None.

## 8. Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/events-calendar/month](http://www.gasgovernance.co.uk/events-calendar/month)

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Tuesday 26 November 2019	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Confirmation of whether an equivalent IGT Modification is required  Consideration PARR Report specification/format (November)  Amended Modification (if IGT Modification required)  Legal Text provision and review  Finalise Workgroup Report
10:30 Thursday 12 December 2019	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Finalise Workgroup Report

**Action Table (as at 22 October 2019)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0801	20/08/19	2.0	Joint Office (RH) to contact Anne Jackson at Gemserv to ascertain if an IGT Modification would be needed and to request generic guidelines in relation to when an IGT Modification is required.	Joint Office (RH)	<b>Transferred to UIG</b>
0901	23/09/19	2.0	Xoserve and British Gas (FC/RK) to review the proposed PARR Report specification/format for Modification 0690S (XRN4867).	Xoserve /British Gas (FC/RK)	<b>Carried forward</b>
0902	23/09/19	2.0	PAC Members (CW/LH/MB) to ensure the specification of the new PARR Reports for Modification 0690S is considered by the Performance Assurance Committee (PAC).	PAC (CW/LH/MB)	<b>Carried forward</b>
1001	22/10/19	2.0	Legal Text to be provided for Modification 0690S v3.0.	Cadent (AC)	<b>Pending</b>
1002	22/10/19	2.0	British Gas to consider whether an equivalent IGT Modification is required and update Modification 0690S if necessary.	British Gas (RK)	<b>Pending</b>