

**UNC Workgroup 0664V Minutes
Transfer of Sites with Low Valid Meter Reading Submission
Performance from Classes 2 and 3 into Class 4**

Thursday 25 March 2021

via Teleconference

Attendees		
Alan Raper (Chair)	(AR)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Andy Clasper	(AC)	Cadent
Carl Whitehouse	(CW)	Shell Energy
David Addison	(DA)	Xoserve
David Morley	(DM)	Ovo Energy
Ellie Rogers	(ER)	Xoserve
Fraser Mathieson	(FM)	SPAA/Electralink
Guv Dosanjh	(GD)	Cadent
Hilary Chapman	(HC)	SGN
Jason Salmon	(JS)	Utility Warehouse
Kate Lancaster	(KL)	Xoserve
Kirsty Dudley	(KD)	E.ON
Lorna Lewin	(LL)	Orsted
Mark Bellman	(MB)	ScottishPower
Mark Jones	(MJ)	SSE
Mark Tolladay	(MT)	Correla on behalf of Xoserve
Oorlagh Chapman	(OC)	Centrica
Owen Mason	(OM)	Bulb Energy
Richard Pomroy	(RP)	Wales & West Utilities
Steve Britton	(SB)	Cornwall Insights
Steve Mulinganie	(SM)	Gazprom Energy
Tracey Saunders	(TS)	Northern Gas Networks

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0664/250321>

The Final Modification Report 0664VV(S) is due to be presented at the UNC Modification Panel by May 2021

1. Introduction and Status Review

Alan Raper (AR) welcomed all to the Workgroup and advised that the proposer is submitting a second variation request which includes justification that this modification should now follow a self-governance route. Should UNC Panel determine that it meets the self-governance criteria, the varied modification would be Modification 0664VVS.

1.1. Approval of Minutes (25 February 2021)

The minutes from the 25 February 2021 Workgroup meeting were approved.

1.2. Review of outstanding actions

Action 1201: Review draft Varied Modification 0664VV - SSE (MJ) to update the draft Modification 0664VV taking into consideration the various points raised by the Workgroup.

Update: Please refer to agenda item 2.0 where it is confirmed an amended modification is to be produced. **Carried Forward**

Action 1202: Review draft Varied Modification 0664VV - SSE (MJ), Xoserve (DA) and Cadent (AC) to discuss the legal text implications surrounding the proposed changes to the draft Modification 0664VV and consider the functionality of a staged implementation.

Update: This would have to be another modification now as Lock Out has been removed. Please refer to agenda item 2.0 where it is confirmed an amended modification is to be produced. **Carried Forward**

2. Review draft Varied Modification 0664VV

AR showed onscreen the draft version of Modification 0664VV v1.0 dated 18 March 2021.

Mark Jones (MJ) provided an overview of what the variation consists of:

- Justification for a proposed change to the governance route from Authority Direction to Self-Governance.
- The addition of Business Rule 11:
Where an overall Shipper portfolio meets the Minimum Performance Measure then no Supply Meters will need to be reclassified irrespective of the performance of any Shipper and Supplier combinations under that Shipper. The performance of each Shipper and Supplier combination are only considered when the overall Shipper portfolio does not meet the Minimum Performance Measure.
- The Shipper and Supplier combination has been added to Business Rule 2 and Business Rule 5.
- Lock-out period, which referred to the time period which Shippers will not be able to re-register Supply Points into Classes 2 or 3 has been removed.

KD asked how the word 'overall' is determined so that it is not ambiguous. MJ advised that a test would be completed at Shipper level and this will be clarified by the legal text.

A change has been made to the reporting with slight changes to the proposed PARR reporting.

DA expressed some concern that the proposed amendments to PARR reporting did not accurately reflected the change in requirement from shipper only to shipper and supplier combinations.

MJ confirmed that the legal text will need a change. Andy Clasper (AC) sought confirmation that the Business Rules would not be subject to further change. When this was confirmed he advised he will amend the legal text to incorporate the changes set out in the draft varied modification.

3. Consideration of Revised Legal Text for 0664VV

This will be considered at the April Workgroup.

4. Completion of Variation Request for February 2021 Panel Submission

This will be considered at the April Workgroup.

5. Next Steps

AR summarised the next steps to be:

- Submission of a Variation Request.
- Review the Legal text.
- Produce a Supplemental Report to summarise the changes.
- Submission to the May 2021 UNC Panel.

6. Any Other Business

None

7. Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Time / Date	Venue	Workgroup Programme
Thursday 10:00 22 April 2021	Teleconference	Distribution Workgroup standard Agenda

Action Table (as of 25 March 2021)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1201	11/12/20	3.0	<i>Review draft Varied Modification 0664VV - SSE (MJ) to update the draft Modification 0664VV taking into consideration the various points raised by the Workgroup.</i>	SSE (MJ) & Xoserve (DA)	Carried Forward
1202	11/12/20	3.0	<i>Review draft Varied Modification 0664VV - SSE (MJ), Xoserve (DA) and Cadent (AC) to discuss the legal text implications surrounding the proposed changes to the draft Modification 0664VV and consider the functionality of a staged implementation.</i>	Cadent (AC), SSE (MJ) & Xoserve (DA)	Carried Forward