

**UNC Workgroup 0691S Agenda  
CDSP to convert Class 3 or 4 meter points to Class 1 when G1.6.15  
criteria are met**

**Tuesday 22 October 2019**

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA**

<http://www.blenheimcourtsolihull.co.uk/>

(Teleconference: 0203 582 4515, Conference ID 401-706-701)  
screen sharing <https://join.me/JointOffice>

***Please Note: This meeting will be considered during the UIG Workgroup  
The Workgroup Report is due to be presented to the UNC Modification Panel by  
19 December 2019***

**1.0 Introduction and Status Review**

1.1 Approval of Minutes (23 September 2019)

**2.0 Amended Modification**

**3.0 Legal Text provision and review**

**4.0 ROM Request**

**5.0 Confirmation of whether or not an equivalent IGT modification was required  
(October)**

**6.0 Consideration of System Changes and PARR Report specification/format  
(October)**

**7.0 Review of Outstanding Actions**

**8.0 Next Steps**

**9.0 Any Other Business**

**10.0 Diary Planning**

**Action Table (as at 23 September 2019)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0801	20/08/19	2.0	Joint Office (RH) to contact Anne Jackson at Gemserv to ascertain if an IGT Modification would be needed and request generic guidelines in relation to when an IGT Modification is required.	Joint Office (RH)	Carried Forward

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

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**Action Table (as at 23 September 2019)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
<b>0901</b>	23/09/19	2.0	Xoserve and British Gas to consider XRN4958 and raise a Change Proposal to provide the specification for the required PARR Report for Modification 0691S.	Xoserve /British Gas (FC/RK)	<b>Pending</b>
<b>0902</b>	23/09/19	2.0	PAC Members (CW/LH/MB) to ensure the specification of the new PARR Reports for Modification 0691S is considered by the Performance Assurance Committee (PAC).	PAC (CW/LH/MB)	<b>Pending</b>

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