

## Agenda

### UNC Workgroup 0676R Agenda

10:00 Wednesday 27 January 2021

via Teams: 0203 443 9666, Conference ID 461 694 854#

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*Please Note: This meeting will be considered during the Governance Workgroup.*

*The Workgroup Report is due to be presented to the UNC Modification Panel by 18 March 2021*

Item	Topic	Lead	Category
1.	<b>Introduction and Status Review</b>		
1.1.	Approval of Minutes (22 January 2021)	All	Discussion
1.2.	Review of Outstanding Actions	All	
2.	<b>Development of Request Workgroup Report</b>	Chair	Discussion
3.	<b>Next Steps</b>	Chair	Information
4.	<b>Any Other Business</b>	Chair	Discussion
5.	<b>Diary Planning</b>	Chair	Information

**Action Table (as at 22 January 2020)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
<b>0703</b>	30/07/19	2.0	All parties to provide any additional feedback to the Joint Office in relation to what topics should be covered during the Joint Office Engagement Day and/or the Joint Office annual report	ALL	<b>Carried Forward</b>
<b>0704</b>	30/07/19	4.0	Joint Office (PG) to further enhance the Critical Friend process for use by the Joint Office and Proposers.	Joint Office (PG)	<b>Carried Forward</b>
<b>0705</b>	30/07/19	5.0	Transporters and GT's to consider what could be provided in relation to Legal Text consideration and costs; segregated by level of expertise; junior or senior Lawyer, Paralegal, etc.	Transporters/GT's	<b>Carried Forward</b>
<b>1101</b>	04/11/19	2.0	Joint Office to review the timeline; location and order of Panel and Workgroup Meetings and Committees	Joint Office PG; RH	<b>Carried Forward</b>
<b>1104</b>	04/11/19	2.0	Joint Office to request an extension at UNC Panel to March 2020 for this Request Modification 0676R.	Joint Office RH	<b>Carried Forward</b>
<b>0101</b>	22/01/20	2.0	PG and AJ/PR to consider way forward to address current separation of administration arrangements and governance between UNC and IGT-UNC and to put forward short and long term solutions.	Joint Office PG and AJ/PR	<b>Pending</b>
<b>0102</b>	22/01/20	2.0	Joint Office (RH/MBJ) to broaden the scope of Modification 0676R and amend the ToR and SM to submit an updated Modification.	Joint Office (RH/MBJ)	<b>Pending</b>
<b>0103</b>	22/01/20	2.0	Joint Office (RH) to review rules around late paper submission and Workgroup Managers to review timelines for Management Information for each of them for later papers. Key differentiation could be in papers for information and papers for decision.	Joint Office (RH)	<b>Pending</b>
<b>0104</b>	22/01/20	2.0	Joint Office (RH) to review adding additional industry meetings to its events diary.	Joint Office (RH)	<b>Pending</b>
<b>0105</b>	22/01/20	2.0	Joint Office (RH) will provide some suggestions for the Workgroup to review.	Joint Office (RH)	<b>Pending</b>

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<b>0106</b>	22/01/20	2.0	Joint Office (RH) will review contents of Solutions section including sub heading for Business Rules.	Joint Office (RH)	<b>Pending</b>
<b>0107</b>	22/01/20	2.0	Joint Office (RH) to consider whether a change or new code service is required and how this can be reflected.	Joint Office (RH)	<b>Pending</b>
<b>0108</b>	22/01/20	2.0	Joint Office (MB) to review this option and options on how to implement this item.	Joint Office (MB)	<b>Pending</b>
<b>0109</b>	22/01/20	2.0	JGAC/other parties to bring proposal regarding the budget/cost of provision of legal text.	JGAC or any other parties	<b>Pending</b>
<b>0110</b>	22/01/20	2.0	Joint Office (RH) to liaise with Jon Dixon at Ofgem regarding the cost of operating the Joint Office compared with other Code Administrators or Code Managers.	Joint Office (RH)	<b>Pending</b>
<b>0111</b>	22/01/20	2.0	GTs to compare assumptions about Joint Office costs in GD1 allowances to actual cost incurred over price control period.	Gas Transporters	<b>Pending</b>