

**UNC Workgroup 0676R Agenda  
Review of Gas Transporter Joint Office Arrangements  
10.30 Monday 02 September 2019**

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA**

(Teleconference Number 0203 582 4515, Conference ID 401-706-701)

***Please Note: This meeting will be considered during the Governance Workgroup***

***The Workgroup Report is due to be presented to the UNC Modification Panel by  
19 December 2019***

- 1.0 Introduction and Status Review**
  - 1.1 Approval of Minutes (30 July 2019)**
- 2.0 Review of Outstanding Actions**
- 3.0 Development of Request Workgroup Report**
- 4.0 Next Steps**
- 5.0 Any Other Business**
- 6.0 Diary Planning**

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

**Action Table (as at 30 July 2019)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
<b>0701</b>	30/0719	2.0	Joint Office (PG) to discuss with JGAC the production of a Joint Office mid-year and annual report and if supported confirm timings for its production.	Joint Office (PG)	<b>Pending</b>
<b>0702</b>	30/0719	2.0	Joint Office (PG) to further promote a Joint Office Engagement Day; which would include the Modification / Critical Friend processes, to be held in the Midlands in January 2020.	Joint Office (PG)	<b>Pending</b>
<b>0703</b>	30/0719	2.0	All parties to provide any additional feedback to the Joint Office in relation to what topics should be covered during the Joint Office Engagement Day and/or the Joint Office annual report.	ALL	<b>Pending</b>
<b>0704</b>	30/0719	4.0	Joint Office (PG) to further enhance the Critical Friend process for use by the Joint Office and Proposers.	Joint Office (PG)	<b>Pending</b>
<b>0705</b>	30/0719	5.0	Transporters and GT's to consider what could be provided in relation to Legal Text consideration and costs; segregated by level of expertise; junior or senior Lawyer, Paralegal, etc.	Transporters/GT's	<b>Pending</b>
<b>0706</b>	30/0719	6.0	All parties to provide material on topics within the scope of the review for further consideration in the September meeting.	ALL	<b>Pending</b>

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