

**UNC Workgroup 0676R Agenda**  
**Review of Gas Transporter Joint Office Arrangements**  
**10.30 Monday 04 November 2019**

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA**

(Teleconference Number 0203 582 4515, Conference ID 401-706-701)  
screen sharing <https://join.me/JointOffice>

***Please Note: This meeting will be considered during the Governance Workgroup***

***The Workgroup Report is due to be presented to the UNC Modification Panel by  
19 December 2019***

**1.0 Introduction and Status Review**

1.1 Approval of Minutes (02 September 2019)

**2.0 Review of Outstanding Actions**

**3.0 Development of Request Workgroup Report**

**4.0 Next Steps**

**5.0 Any Other Business**

5.1 *Review of IGT Governance and administration arrangements and  
relevance to UNC 0676R\**

**6.0 Diary Planning**

\*Late Paper

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

**Action Table (as at 02 September 2019)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0701	30/0719	2.0	Joint Office (PG) to discuss with JGAC the production of a Joint Office mid-year and annual report and if supported confirm timings for its production.	Joint Office (PG)	Carried forward
0702	30/0719	2.0	Joint Office (PG) to further promote a Joint Office Engagement Day; which would include the Modification / Critical Friend processes, to be held in the Midlands in January 2020.	Joint Office (PG)	Carried forward
0704	30/0719	4.0	Joint Office (PG) to further enhance the Critical Friend process for use by the Joint Office and Proposers.	Joint Office (PG)	Carried forward
0705	30/0719	5.0	Transporters and GT's to consider what could be provided in relation to Legal Text consideration and costs; segregated by level of expertise; junior or senior Lawyer, Paralegal, etc.	Transporters/GT's	Carried forward
0706	30/0719	6.0	All parties to provide material on topics within the scope of the review for further consideration in the September meeting.	ALL	Carried forward

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