

**UNC Workgroup 0672 Agenda  
Incentivise Product Class 4 Read Performance**

**10.30 Monday 23 September 2019**

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA**

<http://www.blenheimcourtsolihull.co.uk/>

(Teleconference: 0203 582 4515, Conference ID 401-706-701)  
screen sharing <https://join.me/JointOffice>

***Please Note: This meeting will be considered during the UIG Workgroup  
The Workgroup Report is due to be presented to the UNC Modification Panel by  
19 December 2019***

**1.0 Introduction and Status Review**

1.1 Approval of Minutes (20 August 2019)

**2.0 Consideration of Amended Modification**

**3.0 Submission of Rough Order of Magnitude (ROM)**

**4.0 Consideration of Legal Text**

**5.0 Confirmation of whether an equivalent IGT Modification was required**

**6.0 Development of Workgroup Report**

**7.0 Review of Outstanding Actions**

**8.0 Next Steps**

**9.0 Any Other Business**

**10.0 Diary Planning**

*Agree agenda items and actions for next meeting*

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

**Action Table (as at 20 August 2019)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
<b>0701</b>	23/07/19	3.0	ScottishPower (SC) to clarify whether an equivalent IGT Modification would be required.	ScottishPower (SC)	<b>Carried forward</b>
<b>0801</b>	20/08/19	2.0	ScottishPower (SC) to investigate the performance across class 4, and propose a potential target to present to the Performance Assurance Committee (PAC) and for that target to be given a name.	ScottishPower (SC)	<b>Pending</b>
<b>0802</b>	20/08/19	2.0	Joint Office (RH) to request an extension to December from the September Panel.	Joint Office (RH)	<b>Pending</b>
<b>0803</b>	20/08/19	5.0	Joint Office (RH) to contact Anne Jackson at Gemserv to ascertain if an IGT Modification would be needed and request generic guidelines in relation to when an IGT Modification is required.	Joint Office (RH)	<b>Pending</b>
<b>0804</b>	20/08/19	6.0	Xoserve (JR) to investigate regarding Drop 2, if the DDP delivers at MPRN level with no reads over a 1, 2 and 3 year period.	Xoserve (JR)	<b>Pending</b>

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