

**UNC Workgroup 0664 Agenda
Transfer of Sites with Low Read Submission Performance from Class
2 and 3 into Class 4**

10:30 Tuesday 21 January 2020

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA
<http://www.blenheimcourtsolihull.co.uk/>

(Teleconference: 0203 582 4515, Conference ID 401-706-701)
screen sharing <https://join.me/JointOffice>

***Please Note: This meeting will be considered during the UIG Workgroup
The Workgroup Report is due to be presented to the UNC Modification Panel by
20 February 2020***

- 1.0 Introduction and Status Review**
 - 1.1 Approval of Minutes (12 December 2019)**
- 2.0 Review of Amended Modification v9.0**
- 3.0 Review of Legal Text**
- 4.0 Review of ROM**
- 5.0 Finalise Workgroup Report**
- 6.0 Review of Outstanding Actions**
- 7.0 Next Steps**
- 8.0 Any Other Business**
- 9.0 Diary Planning**
Agree agenda items and actions for next meeting

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk

Action Table (as at 12 December 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1006	22/10/19	2.0	Joint Office to request ROM for v8.0 v9.0 Modification 0664.	Joint Office (HC)	Carried forward
1101	26/11/19	2.0	SSE (MJ) to include the changes to the PARR Report within the Modification or as an appendix to aid clarity in relation to the Supplier PARR Report.	SSE (MJ)	Carried forward
1102	26/11/19	2.0	CNG (RKi) and Xoserve (FC/JR) to look at the DDP Report and investigate if it would be possible to filter by supplier.	CNG (RKi) Xoserve (FC/JR)	Carried forward
1103	26/11/19	2.0	SSE (MJ) to produce the amended Modification v9.0, to encompass the changes as discussed in the Workgroup.	SSE (MJ)	Carried forward
1104	26/11/19	2.0	CNG (LC) to expand the Initial Representation to incorporate the areas within the UNC in relation to reporting.	CNG (LC)	Carried forward
1201	12/12/19	5.0	Joint Office (RH) to update the Workgroup Report once the formally amended Modification v9.0 had been received.	Joint Office (RH)	Pending

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