

**UNC Workgroup 0646R Agenda  
Review of the Offtake Arrangements Document**

**10:00 Thursday 19 May 2019**

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA**

<https://www.blenheimcourtsolihull.co.uk>

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

***The Workgroup Report is due to be presented to the UNC Modification Panel by  
20 June 2019***

- 1.0 Introduction and Status Review**
  - 1.1 Approval of minutes (11 April 2019)**
- 2.0 Issue Log Priorities**
- 3.0 OAD Related Document Review**
- 4.0 Removal of Redundant Assets**
- 5.0 Safe Control of Operations (SCO) Review**
- 6.0 Review of Outstanding Actions**
- 7.0 Next Steps**
- 8.0 Any Other Business**
- 9.0 Diary Planning**

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

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**Action Table (as at 11 April 2019)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0401	11/04/19	3.0	Cadent (DD) agreed to circulate the actions from the last maintenance workshop held in August 2018	Cadent (DD)	<b>Pending</b>
0402	11/04/19	3.0	DNOs and National Grid NTS to consider the impact of reducing the notice period to less than 12 months and/or if a 6-month period is manageable.	All	<b>Pending</b>
0403	11/04/19	3.0	All to review the spreadsheet titled 'Proposed OAD Review Changes focussing on the issues where the overall status is amber and red and to confirm at the next meeting a) whether the overall position is the same b) provide views on how the issue can be progressed and c) provide views on the prioritisation of issues.	All	<b>Pending</b>
0404	11/04/19	3.0	Joint Office (BF) to include a recommendation in the Workgroup Report that the Offtake Committee to consider establishing a sub-committee to take forward the recommendations from this Review group.	Joint Office (BF)	<b>Pending</b>
0405	11/04/19	5.0	Cadent (DD) to speak with Richard Phillips about the best way to ensure that CNI requirements are identified for inclusion in the OAD.	Cadent (DD)	<b>Pending</b>
0406	11/04/19	5.0	National Grid NTS (SR) to consider post cost benefit versus cost sharing for the removal of redundant assets and provide a view at the next meeting. In addition, all DNOs to review the lease agreement action in the context of the separation of shared assets and provide feedback on their position at the next meeting.	National Grid (SR)	<b>Pending</b>
0407	11/04/19	6.0	Cadent (DD) to provide a draft template for SCO/NRO OAD compliance for review at the next meeting.	Cadent (DD)	<b>Pending</b>

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