

UNC Workgroup 0875S

Minor amendment to the Vacant Site exit process & 0819 Legal Text re-numbering

Thursday 23 May 2024

via Microsoft Teams

Attendees		
Dan Simons (Chair)	(DS)	Joint Office
Nikita Bagga (Secretary)	(NB)	Joint Office
Andy Clasper	(AC)	Cadent Gas
Charlotte Gilbert	(CG)	BU-UK
David Mitchell	(DMi)	Southern Gas Networks
David Morley	(DMo)	Ovo Energy
Edward Allard until 13:02	(EA)	Cadent Gas
Ellie Rogers	(ER)	CDSP
Fiona Cottam	(FC)	CDSP
Helen Bennett	(HB)	Joint Office
James Lomax	(JLo)	Cornwall Insight
John Harris	(JH)	Correla
Josie Lewis	(JL)	CDSP
Kathryn Adeseye	(KA)	CDSP
Louise Hellyer	(LH)	Total Energies
Mark Jones	(MJ)	SSE
Martin Attwood	(MA)	CDSP
Oorlagh Chapman	(OC)	Centrica
Rebecca Hailes	(RHa)	Joint Office
Steve Mulinganie	(SM)	SEFE Energy Limited
Susan Helder	(SH)	Northern Gas Networks
Tom Stuart	(TSu)	Wales & West Utilities
<p><i>This Workgroup meeting will be considered quorate provided at least two Transporter and two Shipper User representatives are present.</i></p> <p><i>Please note these minutes do not replicate detailed content provided within the presentation slides, therefore it is recommended that the published presentation material is reviewed in conjunction with these minutes. Copies of papers are available at: https://www.gasgovernance.co.uk/Dist/230524.</i></p>		

1. Introduction and Status Review

Dan Simons (DS) welcomed all parties to the meeting.

1.1 Approval of Minutes (25 April 2024)

The previous minutes were approved.

1.2 Approval of Late Papers

No late papers to approve.

1.3 Review of Outstanding Actions

0401: KA to check whether the term 'Request for Isolation' in Business Rule 1 is a Defined Term and whether an updated Modification is required.

Update: DS confirmed that 'Request for Isolation' is not a defined term and Kathryn Adeseye (KA) had accordingly updated the terminology in the document. Please see section 2 below for further discussion. It was therefore agreed that this action was to be closed.

Closed.

0402: AC to provide draft Legal Text for consideration at the May Workgroup meeting.

Update: The Workgroup reviewed the Legal Text during the meeting. It was therefore agreed to close this action.

Closed.

2. Consideration of Amended Modification

KA presented the Amended Modification to the Workgroup, highlighting that further to the last meeting, all instances of 'Request for Isolation' had been replaced with 'Isolation Request'. This has been amended throughout the Modification.

All references to 'Isolated Status' have been removed and have been re-drafted to state 'Isolated' only. This has been amended throughout the Modification.

KA drew reference to a typo in the document and advised that this would be rectified following the meeting and an updated version would be circulated.

3. Legal Text Review

Andy Clasper (AC) together with KA provided an overview of the Legal Text to the Workgroup for review. A copy of the Legal Text alongside an explanatory table can be found on the [0875S page](#) on the Joint Office website.

AC advised that as Modification 0819 has already been approved, the text for this Modification has been amended.

A number of amendments have been made to paragraphs 2.3.21, 2.3.24 and 2.3.27 to add new eligible cause Reason Codes which are now drafted as (f) and (g). Amendments have also been made to cross-reference the new Reason Codes.

Section 10.4.1

KA advised that amendments have been made to the eligible causes with the references being tweaked.

Section 10.4.3

To swap the order of old sub-paragraphs (a) and (b) which identify the date from which a Supply Meter Point ceases to be Vacant by reference to the nature of the relevant Cessation Event.

Section 10.4.4

To amend the meaning of 'relevant date' for purposes of paragraph 10.4.3 following a Cessation Event where the relevant event is either a request for isolation or a change in classification of the Supply Meter Point. [Section 10.4.5](#)

This section has been edited to update cross-references following Modification 0819 implementation.

Section 10.4.6

This Section has been edited to update cross-references following Modification 0819 implementation.

Section 10.4.7

This Section provides a rule for establishing the Annual Quantity following a Cessation Event

where the relevant event is either a request for isolation or a change in classification of the Supply Meter Point.

KA advised that the reference to the supply point register will be updated following this meeting and will be shared with the Joint Office for circulation.

DS advised that it would be helpful to have a table showing each Business Rule and the associated section of the Legal Text. This would assist in the drafting of the Workgroup Report. AC advised that an explanatory table would be provided.

No further comments or questions were raised.

The Workgroup discussed the completion of this Modification, highlighting that given the non-contentious nature of the Modification, it may be able to report to the Panel a month earlier than the planned date of July 2024, despite the Workgroup Report not yet having been reviewed by the Workgroup. DS advised that he would take away the Workgroup Report to develop, in anticipation of presenting to the Panel earlier, but would need to run the proposal past the Joint Office back office team to determine the feasibility of presenting the report to the Panel a month early and without formal Workgroup review.

4. Next Steps

- KA to circulate an updated version of the Amended Modification; and
- AC to request an explanatory table to assist DS with the drafting of the Workgroup Report.

5. Any Other Business

None.

6. Diary Planning

0875S Meetings are listed at: <https://www.gasgovernance.co.uk/0875/230524>

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

Time / Date	Paper Publication Deadline	Venue	Workgroup Programme
10:00 Thursday 27 June 2024	5pm Wednesday 18 June 2024	Microsoft Teams	• Completion of Workgroup Report

0875 Workgroup Action Table						
Action Ref	Meeting Date	Minute Ref	Action	Reporting Month	Owner	Status Update
0401	29/04/24	21.0	KA to check whether the term 'Request for Isolation' in Business Rule 1 is a Defined Term and whether an updated Modification is required.	May 2024	CDSP (KA)	Closed
0402	29/04/24	21.0	AC to provide draft Legal Text for consideration at the May Workgroup meeting.	May 2024	Cadent (AC)	Closed