

Draft 07 March 2023

MODIFICATION 0816S:
UPDATE TO AQ CORRECTION PROCESSES

UNIFORM NETWORK CODE – TRANSPORTATION PRINCIPAL DOCUMENT

SECTION G – SUPPLY POINTS¹²³

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2.3 Annual Quantity

- 2.3.1 The “**Annual Quantity**” in respect of a Supply Meter Point or Supply Point is an estimate (determined by the CDSF in accordance with the further provisions of the Code) of the quantity of gas which would (on a seasonal normal basis, in the case of a Class 3 or 4 Supply Meter Point) be offtaken from the Total System at that Supply Meter Point in a period of 12 months.
- 2.3.2 The Annual Quantity of a Supply Meter Point and the Supply Point(s) in which it is comprised shall be determined in accordance with the further provisions of this paragraph 2.3.
- 2.3.3 For the purposes of this Section G:
- (a) “**AQ Close-Out**” in any month is the 10th Day of that month;
 - (b) the “**AQ Read Submission Period**” in relation to a month (M) is the period from (but not including) AQ Close-Out for month M-1 to (and including) AQ Close-Out for month M;
 - (c) in relation to a Supply Meter Point, a month is an “**AQ Calculation Month**” where a Qualifying Meter Reading in respect of such Supply Meter Point is submitted in the AQ Read Submission Period in relation to that month;
 - (d) a “**Qualifying Meter Reading**” is any Valid Meter Reading (other than a Meter Reading which is replaced pursuant to Section M5.16), provided that in the case of a Class 1 or 2 Supply Meter Point the Exit Close-out Date in respect of the Read Date is not later than AQ Close-Out.
- 2.3.4 The Annual Quantity in respect of each Supply Meter Point shall be calculated in each AQ Calculation Month.
- 2.3.5 The Annual Quantity calculated in respect of the Supply Meter Point in an AQ Calculation Month (month M) shall apply:
- (a) with effect from and including the first Day of the month (month M+1) following the AQ Calculation Month; and

¹ Implementation of modification 0710S effective 05:00hrs on 01/04/2023 will amend this list in whole or in part.

² Implementation of modification 0770FT effective 05:00hrs on a date to be confirmed will amend this list in whole or in part.

³ Implementation of modification 0701 effective 05:00hrs on a date to be confirmed will amend this list in whole or in part.

- (b) until and including the last Day of the next AQ Calculation Month (which for the avoidance of doubt may be month M+1).
- 2.3.6 The CDSP will notify the Annual Quantity, and if relevant that the Annual Quantity has crossed a threshold requirement for the purposes of paragraph 2.3.15, to the Registered User not later than 5 Business Days before the end of the AQ Calculation Month.
- 2.3.7 For the purposes of calculating the Annual Quantity in respect of a Supply Meter Point in an AQ Calculation Month:
- (a) the **“AQ Closing Reading”** is the Qualifying Meter Reading which was submitted in the AQ Read Submission Period, or if more than one Valid Meter Reading was so submitted, the Qualifying Meter Reading with the latest Read Date;
 - (b) the **“AQ Opening Reading”** is:
 - (i) in relation to a Class 1 or 2 Supply Meter Point, the Valid Daily Meter Reading or (in the circumstances in Section M5.6.2 or M5.7.2) estimated Meter Reading for which the Read Date is the target date, subject to paragraph 2.3.14(c);
 - (ii) in relation to a Class 3 or 4 Supply Meter Point:
 - (1) the Valid Meter Reading for which the Read Date is nearest to the target date; or
 - (2) in the case where the Read Dates of two Valid Meter Readings are an equal number of Days respectively before and after the target date, the Valid Meter Reading with the later Read Date;
 - (3) but excluding any Meter Reading for which the Read Date is less than 9 months or more than 36 months before the Read Date of the AQ Closing Read;
 - (c) the **“target date”** for the purposes of paragraph (b) is the date which is 365 Days before the Read Date of the AQ Closing Reading;
 - (d) the **“AQ Metered Period”** is the period from the Read Date of the AQ Opening Reading to the Read Date of the AQ Closing Reading;
 - (e) in relation to a Class 3 or 4 Supply Meter Point, the **“AQ Metered Quantity”** is the Metered Quantity (as provided in Section M1.5.3(e)) for the AQ Metered Period.
- 2.3.8 If, in relation to a Supply Meter Point and an AQ Closing Read in a month, there is no Valid Meter Reading which qualifies as an AQ Opening Reading under the requirements in paragraph 2.3.7(b)), an Annual Quantity shall not be calculated and that month shall not be an AQ Calculation Month and the prevailing Annual Quantity of the Supply Meter Point shall be unchanged.
- 2.3.9 Subject to the further provisions of this paragraph 2.3, the Annual Quantity of a Supply Meter Point shall be determined:

- (a) in the case of a Class 1 or 2 Supply Meter Point, as the sum of the Supply Meter Point Daily Quantities for all Days in the AQ Metered Period;
 - (b) in the case of a Class 3 or 4 Supply Meter Point, by reference to the AQ Metered Quantity and AQ Metered Period, in accordance with Section H3.2.
- 2.3.10 Where a Class 3 or 4 Supply Meter Point becomes a Class 1 or 2 Supply Meter Point, the Annual Quantity shall continue to be calculated pursuant to paragraphs 2.3.7(b)(ii) and 2.3.9(b) until the first AQ Calculation Month in which there is an AQ Closing Read for which the target date is not earlier than the date of the change in Class of the Supply Meter Point.
- 2.3.11 Where, following an AQ Calculation Month a Supply Meter Point changes Class, and as a result the method (under the applicable provisions of this paragraph 2.3) of calculating the Annual Quantity changes, the Annual Quantity shall not be revised by reason of such change until the next following AQ Calculation Month.
- 2.3.12 Where a Supply Meter Point is Isolated the value of the Annual Quantity for that Supply Meter Point shall continue to be the value as determined at the date of Isolation, until and unless the Supply Meter Point is Re-established.
- 2.3.13 Where an Isolated Supply Meter Point is Re-established, for the purposes of calculating the Annual Quantity in each subsequent AQ Calculation Month, Days on which the Supply Meter Point was Isolated:
- (a) shall be disregarded in determining the target date under paragraph 2.3.7(b);
 - (b) shall be excluded from the AQ Metered Period for the purposes of the calculation under Section H3.2.
- 2.3.14 In the case of a New Supply Meter Point:
- (a) until the first AQ Calculation Month in accordance with paragraph (b), the Annual Quantity shall the quantity notified to the CDSP as provided in paragraph 3.4.2(c);
 - (b) the first AQ Calculation Month shall be the first month in relation to which a Qualifying Meter Reading, with a Read Date not less than 9 months after the Supply Point Registration Date of the first Supply Point which includes such new Supply Meter Point, is submitted in the AQ Read Submission Period;
 - (c) subject to paragraph (b), in the case of a Class 1 or 2 Supply Meter Point, in each AQ Calculation Month until the first such month for which the Read Date of the AQ Closing Reading is not less than 365 Days after such Supply Point Registration Date:
 - (i) the AQ Opening Reading shall be the Daily Meter Reading for the Supply Point Registration Date;
 - (ii) the Annual Quantity (AQ) shall be calculated as follows:

$$AQ = AQ' * 365 / D$$

where:

AQ' is the quantity calculated under paragraph 2.3.9(a);

D is the number of Days in the AQ Metered Period;

(d) in the case of a Class 3 or 4 Supply Meter Point, in each AQ Calculation Month where the Read Date of the AQ Closing Read is less than 365 Days after such Supply Point Registration Date:

(i) the AQ Opening Read shall be in accordance with paragraph (c)(i);

(ii) the Annual Quantity (AQ) shall be calculated as follows:

$$AQ = AQ' / D * 365$$

where AQ and D have the meaning in paragraph (c).

2.3.15 Where it is a condition of a change in classification (under any provision of the Code) of a Supply Point or Supply Meter Point that the Annual Quantity of such System Exit Point is or has become greater than, not less than, less than or not greater than a specified quantity (the “**threshold requirement**”), the condition shall be treated as satisfied, with effect from the first Day of the month following a relevant month ('M'), if and only if:

(a) except where paragraph (b) applies:

(i) each AQ Calculation Month in the preceding period of 6 months is a qualifying AQ Calculation Month; and

(ii) there are at least 3 consecutive qualifying AQ Calculation Months (including month M), or if there are fewer than 3 AQ Calculation Months in the preceding period of 18 months, each AQ Calculation Month in that 18 month period is a qualifying AQ Calculation Month;

(b) in the case of a requirement for a change in classification to Class 1 by reason of the Annual Quantity of the Supply Meter Point being not less than the threshold requirement, if:

(i) the last 3 AQ Calculation Months were qualifying AQ Calculation Months (including Month M); or

(ii) the last AQ Calculation Month prior to the commencement of the preceding period of 12 months was a qualifying AQ Calculation Month, and any AQ Calculation Month in that period is a qualifying AQ Calculation Month.

2.3.16 For the purposes of paragraph 2.3:

(a) an AQ Calculation Month is a qualifying AQ Calculation Month if the Annual Quantity calculated in such month satisfies the relevant threshold requirement;

(b) a preceding period is a period ending with and including month M.

(c) a relevant month is:

(i) in relation to paragraph 2.3.15(a) and (b)(i), an AQ calculation month;

- (ii) in relation to paragraph 2.3.15(b)(ii), the last month in the preceding period.
- 2.3.17 For the purposes of the Code, subject to paragraph 2.3.18, the “**Formula Year Annual Quantity**” for a Class 3 or 4 Supply Meter Point and the Supply Point(s) in which it is comprised for a Formula Year is the Annual Quantity determined in the most recent AQ Calculation Month falling not later than the December prior to that Formula Year, notwithstanding any subsequent change in the basis of determination of such Annual Quantity as a result of a change in Class of the Supply Meter Point.
- 2.3.18 Where the Annual Quantity of a Supply Meter Point is revised pursuant to paragraph 2.3.20 with effect from any month in a Formula Year (FY), the Formula Year Annual Quantity:
- (a) for Formula Year FY; and
 - (b) (where such revision is made after the Formula Year Annual Quantity for Formula Year FY+1 has been determined) for Formula Year FY+1
- 2.3.19 shall be revised, with effect from that month or (if later) the start of the relevant Formula Year, so as to be equal to such revised Annual Quantity. ~~For the purposes of determining the rate of any Transportation Charge, references in the Transportation Statement to the Annual Quantity of a Supply Point are to the Formula Year Annual Quantity for the Formula Year in question.~~
- 2.3.20 The Registered User may request a change in the Annual Quantity of a Supply Meter Point on the grounds that the most recently calculated Annual Quantity does not reflect the expected (seasonally adjusted where relevant) consumption of gas over the 12 months following the date of the request due to an eligible cause which occurred after the Read Date of the AQ Opening Reading used in the most recent calculation of the Annual Quantity (or, in the case of the eligible cause set out in paragraph 2.3.21(e), on or after such Read Date).
- 2.3.21 For the purpose of paragraph 2.3.20, and subject where applicable to paragraph 2.3.22, “eligible cause” means:
- (a) the confirmed theft of gas (which resulted in the metered consumption in the AQ Metered Period at the Supply Meter Point being less than the actual consumption);
 - (b) the installation, replacement or removal of Consumer's Plant which results in a material change in the basis on which gas is consumed;
 - (c) the commencement of a new business activity or discontinuance of an existing business activity at the consumer's premises;
 - (d) a change having occurred in respect of the use made of gas offtaken from the Total System at the Supply Meter Point (“Erroneous AQ (Change in Operation and/or Use)”); or
 - (e) the Annual Quantity attributed to the Supply Meter Point not being representative of the quantity of gas (seasonally adjusted where relevant) which would be offtaken from the Total System at that Supply Meter Point in a period of 12 months due to read history outside the User's ownership (“Erroneous AQ

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(Read History)”).

2.3.22 When evaluating whether an eligible cause exists, the following shall apply:

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- (a) a change in the Annual Quantity of a Supply Meter Point based on an eligible cause shall only be permitted where the estimated quantity of gas proposed as the replacement value is either less than 95% (ninety five percent) or more than 105% (one hundred and five percent) of the prevailing Annual Quantity;
- (b) a change in the Annual Quantity of a Supply Meter Point based on the eligible cause under paragraph 2.3.21(c) shall only be permitted where:
 - (i) the notice is submitted no later than three (3) months after the Supply Point Registration Date;
 - (ii) the User has submitted a notification under paragraph 2.3.30;
 - (iii) prior to the Supply Point Registration Date the Existing Registered User of the Supply Point in which the Supply Meter Point is comprised is neither:
 - (1) the User submitting the request for a change in the Annual Quantity; or
 - (2) a 25% Affiliate of such User.
- (c) a change in the Annual Quantity of a Supply Meter Point on the basis of Erroneous AQ (Change in Operation and/or Use) shall only be permitted where:
 - (i) the User has confirmed the site is not vacant;
 - (ii) the User has taken reasonable steps to ensure there has been no physical change of equipment at the consumer's premises;
 - (iii) the User has taken reasonable steps to ensure there has been no commencement of a new business activity or discontinuance of an existing business activity at the consumer's premises; and
 - (iv) the User has taken reasonable steps to confirm there has been a material change in business operation at the consumer's premises the consequence of which is that the most recently calculated Annual Quantity of the Supply Meter Point does not reflect the User's expected (seasonally adjusted where relevant) consumption of gas over the 12 months following the date of the User's request to change the Annual Quantity in respect of the Supply Meter Point.
- (d) a change in the Annual Quantity of a Supply Meter Point on the basis of Erroneous AQ (Read History) shall only be permitted where:
 - (i) the Registered User reasonably believes, in its sole discretion, that circumstances falling within the definition of Erroneous AQ (Read History) exist in respect of the period prior to the Supply Point Registration Date of such Registered User;

- (ii) the date of the request pursuant to paragraph 2.3.20 has been made before the date being 12 months after the Supply Point Registration Date of the Registered User; and
- (iii) the site's Annual Quantity must have increased by greater than 100% since the Supply Point Registration Date of the Registered User.

2.3.23 A Registered User may also request a change to the Annual Quantity of a Supply Meter Point where the Uniform Network Code Validation Rules prescribe the wider tolerance band referred to in Section M5.3.4(b) by reference to the Annual Quantity of the Supply Meter Point and;

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- (a) the User submits a Meter Reading (“**Rejected Meter Reading**”) for such Supply Meter Point which fails validation because it falls outside the wider tolerance band, but which all other respects is Valid; and
- (b) the User is satisfied that the Meter Reading is valid (and would not fail validation if the Annual Quantity were so changed).

2.3.24 Where a Registered User requests a change in the Annual Quantity:

- (a) it shall give notice to the CDSP specifying:
 - (i) the Supply Meter Point in respect of which the request is made;
 - (ii) in the case of a request under:
 - (1) paragraph 2.3.20, which eligible cause applies and evidence of its application in relation to the Supply Meter Point;
 - (2) paragraph 2.3.23, the Rejected Meter Reading and evidence that it is valid;
 - (iii) the User's estimate of the Annual Quantity which shall be made in good faith and after all appropriate enquiries of the consumer and on the basis of reasonable skill and care and where applicable taking into account (in a case within paragraph 2.3.20, where applicable) the metered consumption between the Read Dates of the Valid Meter Reads referred to in paragraph (b), or (in a case within paragraph 2.3.23) the Rejected Meter Reading;
- (b) in the case of a request under paragraph 2.3.20:
 - (i) it shall submit a Valid Meter Reading with a Read Date which is no earlier than the date on which the eligible cause occurred; and
 - (ii) it may in addition submit a Valid Meter Reading with a Read Date later than the Read Date of the Meter Reading under paragraph (i).

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2.3.25 The CDSP will reject a request for a change in the Annual Quantity where:

- (a) either:
 - (i) the eligible cause specified in the Registered User's notice has not occurred or (as the case may be) the Rejected Meter Reading was not

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<#>the notice is submitted no later than three (3) months after the Supply Point Registration Date;¶
<#>the User has submitted a notification under paragraph 2.3.30;¶
<#>prior to the Supply Point Registration Date the Existing Registered User of the Supply Point in which the Supply Meter Point is comprised is neither¶
<#>the User submitting the request for a change in the Annual Quantity; or¶
<#>a 25% Affiliate of such User.¶

Valid;

- (ii) the Registered User's estimate of the Annual Quantity is not made in good faith and after all appropriate enquiries of the consumer and on the basis of reasonable skill and care;

(b) in a case within paragraph 2.3.22, any of the conditions are not satisfied;

- (c) in a case within paragraph 2.3.23, the User does not submit a Rejected Meter Reading.

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2.3.26 Within 2 Business Days of receipt of a request under paragraph 2.3.20 or 2.3.23 the CDSP will notify the User if the request is accepted or rejected (in which case the CDSP will notify the User of the reasons for the rejection).

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2.3.27 Subject to paragraphs 2.3.28 and 2.3.31, where the CDSP accepts a request for a change in Annual Quantity of a Supply Meter Point:

- (a) with effect from and including the first Day of the first month which begins at least 15 Supply Point Systems Business Days after the date on which the User gave notice pursuant to paragraph 2.3.24(a), and until the next AQ Calculation Month under paragraph (c) the Annual Quantity for the Supply Meter Point shall be the estimate specified in the User's notice under paragraph 2.3.24(a);

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- (b) in a case within paragraph 2.3.23, the Rejected Meter Reading (as resubmitted at the User's request) will be accepted;

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- (c) the next AQ Calculation Month shall be the first month in relation to which a Qualifying Meter Reading, with a Read Date not less than 9 months after the Read Date of the Meter Reading referred to in paragraph 2.3.23(b) or (as the case may be) the Rejected Meter Reading, is submitted in the AQ Read Submission Period; and

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- (d) the CDSP shall notify the User five (5) Supply Point Systems Business Days prior to the date the change in Annual Quantity is given effect in accordance with paragraph (a) of the new Annual Quantity for the Supply Meter Point.

2.3.28 A User may cancel a request for a change in the Annual Quantity of a Supply Meter Point by giving the CDSP at least 8 Supply Point Systems Business Days' notice prior to the date the change would be given effect in accordance with paragraph 2.3.27(a) and if the CDSP receives such notice, the previously accepted request shall not take effect, and the Annual Quantity of the Supply Meter Point shall be unchanged.

2.3.29 Where at any time prior to the Supply Point Registration Date the User considers that any Annual Quantity of a Supply Point comprising a New Supply Meter Point which has been recorded on the Supply Point Register does not reflect the User's estimate of the correct quantity then the User shall promptly (and in any event before the Supply Point Registration Date) notify the CDSP of the same together with its estimate of the correct Annual Quantity.

2.3.30 For the purposes of paragraph 2.3.22(b), a User may submit to the CDSP a notification to confirm in respect of the User:

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- (a) that no other Shipper User qualifies as a 25% Affiliate; or

- (b) the identity of each other Shipper User who qualifies as a 25% Affiliate
- and the User shall promptly submit a further notification to the CDSP in the event the details in an earlier notification cease to be correct.

2.3.31 Where following the acceptance of a request for a change in the Annual Quantity under paragraph 2.3.24 it is determined the condition in paragraph ~~2.3.22(b)(iii)(2)~~ was not satisfied paragraph 2.3.27 shall be deemed not to have applied in respect of the request (notwithstanding the CDSP's acceptance of the request at the time it was submitted).

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2.4 Sub-deduct Arrangements

2.4.1 For the purposes of the Code:

- (a) a “**Sub-deduct Arrangement**” is an arrangement of pipes and meters, installed before 1 March 1996, which National Grid recognised on such date as being such an arrangement, by which a part of the gas which is conveyed by a System to premises for the purposes of supply to those premises, is further conveyed to other premises for the purposes of supply to those other premises;
- (b) the System Point at which a meter comprised in the Sub-deduct Arrangement is installed, and upstream of which no other meter comprised in such arrangement is installed, shall be a Supply Meter Point (the “**Primary Supply Meter Point**”);
- (c) the Primary Supply Meter Point is not a Connected System Exit Point;
- (d) the gas conveyed in a Sub-deduct Arrangement may be conveyed:
- (i) by a person (other than the Transporter) exempted pursuant to but subject to the conditions of any order under Section 6A of the Act granting exemption from paragraph (a) of Section 5(1) of the Act, in which case (irrespective of whether such conditions are complied with) the Sub-deduct Arrangement does not form part of a System;
- (ii) by the Transporter, in which case the Sub-deduct Arrangement forms a part of a System; and
- (e) in a Sub-deduct Arrangement:
- (i) each of the meters referred to in paragraph (a) (other than a check meter in accordance with paragraph (iii)) and the Supply Meter installed at the Primary Supply Meter Point, is a “**relevant meter**”;
- (ii) a relevant meter (meter 'B') is “**dependent**” on another (meter 'A') where meter B is downstream of meter A and there is no relevant meter between meter A and meter B;
- (iii) a meter is a check meter where all gas which flows through the meter also flows through one or more meters (in such arrangement) downstream of that meter.

2.4.2 Where a Sub-deduct Arrangement forms part of a System:

- (a) each of the points in the Sub-deduct Arrangement at which gas is offtaken from the Total System for the purposes of supply to premises is a Supply Meter Point; and
- (b) the point of offtake for each such Supply Meter Point shall be the point determined as the point of offtake in accordance with Section J3.7.1, and title and risk in gas offtaken from the Total System shall pass accordingly.

2.4.3 Where a Sub-deduct Arrangement does not form part of a System:

- (a) for the further purposes of this paragraph 2.4, the Primary Supply Meter Point shall be treated (for the purposes of the Code, but subject to paragraphs (b) and (d)) as being a number of Supply Meter Points each of which shall be associated with one relevant meter and so identified (by a unique reference) in the Supply Point Register;
- (b) the point of offtake in respect of each such Supply Meter Point shall be the point of offtake in accordance with Section J3.7.1 in respect of the Primary Supply Meter Point, and title and risk in gas offtaken from the Total System shall pass accordingly; and (for the purposes of Section J) the provisions of paragraph 2.4.5 and of Section G shall have effect for the purposes of determining which Users are offtaking gas from the Total System at that point, and in what proportions;
- (c) none of such Supply Meter Points shall be treated as being a Shared Supply Meter Point; and
- (d) no provision of this paragraph 2.4, nor the fact that the Supply Point Register records details in respect of the Supply Meter Points which are (pursuant to paragraph (a)) treated as existing at the Primary Supply Meter Point, shall be taken to imply that any User has arranged with the Transporter for the conveyance of gas beyond the Primary Supply Meter Point.

2.4.4 Where there is a Sub-deduct Arrangement:

- (a) each of the Supply Meter Points (including the Primary Supply Meter Point) referred to in paragraph 2.4.2(a), or (as the case may be) treated as existing in accordance with paragraph 2.4.3(a), is a “**Sub-deduct Supply Meter Point**”;
- (b) each relevant meter shall for the purposes of Section M2 be treated as a Supply Meter (a “**Sub-deduct Supply Meter**”) provided by the Transporter; provided that:
 - (i) the same person must be appointed as Meter Reader in respect of all Non-Daily Read Sub-deduct Supply Meters in a particular Sub-deduct Arrangement;
 - (ii) the Meter Reading Frequency in respect of each Non-Daily Read Sub-deduct Supply Meter shall be the Meter Reading Frequency of the primary Non-Daily Read NDM Sub-deduct Supply Meter;
 - (iii) where reasonably practicable, the Meter Reads for all Non-Daily Read Sub-deduct Supply Meters shall be undertaken on the same Day as a Meter Read in relation to the primary Non-Daily Read Sub-deduct

Supply Meter; and a Meter Reading in respect of any Non-Daily Read Sub-deduct Supply Meter shall not be a Valid Meter Reading unless Meter Reads were undertaken for all Non-Daily Read Sub-deduct Supply Meters within a period of 5 Supply Point Systems Business Days commencing on the Day 2 Supply Point Systems Business Days before the Day of a Meter Read in relation to the primary Non-Daily Read Sub-deduct Supply Meter;

- (iv) where the Transporter is the person appointed (pursuant to paragraph (i)) as Meter Reader, the Transporter agrees that its charges to Registered Users for Meter Reads at Non-Daily Read Sub-deduct Supply Meters (other than the primary such meter) will not be increased if the Meter Reading Frequency under paragraph (ii) is greater than that which would otherwise be required under Section M5;
- (c) for the purposes of paragraph (b) the primary Non-Daily Read Sub-deduct Supply Meter is the Non-daily Read Sub-deduct Supply Meter which is furthest upstream in the Sub-deduct Arrangement (and for the avoidance of doubt may be the relevant meter at the Primary Supply Meter Point);
- (d) each Sub-deduct Supply Meter Point shall have a separate Annual Quantity, and may be the subject of separate Supply Point Nominations and/or Supply Point Confirmations and may be comprised in a separate Supply Point;
- (e) the details in the Supply Point Register will reflect the premises at which each Sub-deduct Supply Meter is actually located; and
- (f) the Registered User of a Supply Point which includes a Sub-deduct Supply Meter Point is a “**Sub-deduct Registered User**”.

2.4.5 Upon any Meter Reads in respect of the relevant meters in a Sub-deduct Arrangement:

- (a) in respect of each Sub-deduct Supply Meter there shall be attributed to the Sub-deduct Registered User a volume (the “**Sub-deduct Volume**”) determined as the Metered Volume in respect of the associated relevant meter less the sum of the Metered Volumes for all dependent relevant meters;
- (b) the Metered Quantity determined in respect of each Sub-deduct Supply Meter in accordance with Section M1.5.3 will be determined on the basis of the Sub-deduct Volume.

2.4.6 In the case of a Sub-deduct Arrangement which forms part of a System, the Transporter reserves the right at its cost to undertake works to extend the relevant System by laying additional pipes so as to cause any Sub-deduct Supply Meter Point to cease to be comprised in the relevant Sub-deduct Arrangement; provided that the Transporter will not undertake such works without first obtaining the consent (not to be unreasonably withheld) of the Registered User of each Supply Point affected thereby and in undertaking such works will endeavour to minimise the disruption to the offtake of gas from the relevant System at such Supply Points (but subject thereto will not be in breach of its obligation to make gas available for offtake from the Total System by reason of the carrying out of such works).

2.4.7 Where, in relation to any relevant meter at which the Class 1 Requirement applies, there is any dependent meter which is not a Class 1 or Class 2 Supply Meter, the Supply

Meter Point at which the relevant meter is installed shall (notwithstanding that the Class 1 Requirement applies and the Class 1 Meter Read Requirements are satisfied, and notwithstanding any other provision of the Code), unless otherwise agreed between the Transporter and the Registered User, be a Class 3 or Class 4 Supply Point.

2.4.8 For the purposes of this paragraph 2.4:

- (a) the CDSP will, after consultation with Users, prepare and from time to time revise (subject to prior approval by Panel Majority of the Uniform Network Code Committee) and publish the “Guidelines for Sub-Deduct Arrangements (Prime and Sub-Deduct Meter Points)” to apply in respect of Sub-deduct Arrangements; and
- (b) Sub-deduct Registered Users shall comply with such procedures referenced in paragraph (a).

3 SUPPLY POINT REGISTER

3.1 Supply Point Register

3.1.1 Subject to GT Section D2.4.2, the CDSP has established and (without prejudice to paragraph 3.1.3) will maintain a register (“**Supply Point Register**”) of all Supply Meter Points, Supply Points and Supply Point Premises located on a System(s) operated by the Transporter.

3.1.2 In the Supply Point Register:

- (a) each Supply Meter Point will be identified by a unique number (the “**Supply Meter Point Reference Number**”) assigned with effect from 1 March 1996 or in the case of a new Supply Meter Point the date on which the Supply Meter Point is entered in the register in accordance with paragraph 3.4.2;
- (b) each Supply Point will be identified by a unique number (the “**Supply Point Registration Number**”) assigned with effect from the Supply Point Registration Date; and
- (c) Registration Details will be recorded in respect of each Supply Point Registration.

3.1.3 For the purposes of this Section G:

- (a) “**Registration Details**” are details of a Supply Point Registration (including where applicable a Proposed Supply Point Registration) as specified in Table A in Annex G-1;
- (b) Registration Details include:
 - (i) details which identify the Supply Meter Point, Supply Point or User;
 - (ii) values of parameters, elected by the User or otherwise determined pursuant to the Code, applying in relation to the Supply Meter Point or Supply Point for the purposes of the Code, and which may be standing or variable;

- (iii) information provided by the User, including information in respect of itself, the Supply Meter Point, the Supply Point Premises or the consumer;
- (iv) other information maintained by the CDSP in respect of the Supply Meter Point, Supply Point or Supply Meter;

(for which purposes a reference to the User is to the Registered User or the Proposing User as applicable).

3.1.4 Without prejudice to any other provision of the Code, the Parties and the CDSP shall:

- (a) cooperate with a view to ensuring (in the case of a User, by a Supply Point Amendment where applicable) that the information contained in the Supply Point Register is at all times as accurate as is possible; and
- (b) each use reasonable endeavours to secure that it becomes aware, insofar as it might reasonably be expected to become aware, of any inaccuracy in the information contained in the Supply Point Register, and to inform (in the case of a Party) the CDSP or (in the case of the CDSP) either one or both of the Registered User and the Transporter of such inaccuracy,

but nothing in this paragraph 3.1.4 shall imply that the Supply Point Register is capable of being amended other than as provided in this Section G or Section M.

3.1.5 The Supply Meter Point Reference Number will continue to be assigned to a Supply Meter Point which has been Isolated.

3.1.6 The Supply Point Registration Number of a Supply Point and the Supply Meter Point Reference Number of the Supply Meter Point comprised therein will not be changed during the relevant Supply Point Registration.

3.1.7 The CDSP may, and where this is a requirement under the condition of the Transporter's Licence the CDSP will, maintain in relation to a Supply Meter Point historic Registration Details, relating to previous Supply Point Registrations, for such period as it decides or may be so required, but such historic Registration Details:

- (a) do not form part of the current Supply Point Registration; and
- (b) are not (unless expressly provided in the Code) accessible by the current Registered User.

3.2 Access to Registration Details

3.2.1 A User will have access (including by the means set out in the UK Link Manual, and in the case of a Non-CSS Supply Meter Point, pursuant to the procedures specified in paragraph 6) to Registration Details in the Supply Point Register in relation to a given Supply Meter Point, Supply Point or Proposed Supply Point to the extent (and as to such Registration Details) provided in Table B in Annex G-1 by reference to:

- (a) whether the User is the Registered User or a Proposing User; and
- (b) in the case of a Proposing User, the stage of the relevant registration procedure.

3.2.2 A User may enquire as to the Registration Details (as specified in Table B in Annex G-1) of a Proposed LDZ Supply Point:

- (a) by sending to the CDSP an enquiry (“**Supply Point Enquiry**”):
 - (i) specifying:
 - (1) the identity of the User;
 - (2) the Supply Meter Point Reference Number;
 - (3) where applicable the details enquired for (as provided in Table B in Annex G-1); and
 - (ii) requesting the CDSP provide consumption details; or
- (b) by accessing such Registration Details in the Supply Point Register.

3.2.3 Where a User sends a Supply Point Enquiry

- (a) in the case of a CSS Supply Meter Point, the CDSP will (within the timescales specified in the UK Link Manual) provide to the User the Registration Details as specified in Table B in Annex G-1.
- (b) where the User requests consumption details, the CDSP will provide the User with consumption details in respect of a period:
 - (i) commencing no earlier than:
 - (1) the date falling twelve (12) months prior to the date on which the Supply Point Enquiry was submitted;
 - (2) if later, and in the case of a CSS Supply Point, the date of the most recent Supply Point Registration;
 - (3) if later, and in the case of a Non-CSS Supply Point, the date of notification of any change of consumer at the Supply Point,
 - (ii) ending on a date no later than five (5) days before the date on which the Supply Point Enquiry is submitted.

3.2.4 A User shall not enquire, seek or exercise access to Registration Details in relation to a Supply Meter Point except:

- (a) where the User is the Registered User of a Supply Point which comprises the Supply Meter Point; or
- (b) as to Registration Details which are available to all Users as specified in the Data Permissions Matrix in the UK Link Manual; or
- (c) where the User has first obtained written or verbal consent from the relevant consumer at the Supply Meter Point (whether directly or indirectly through the relevant Supplier) to the User having access to such Registration Details;

and in a case in paragraph (c), the User shall retain evidence of the consumer's consent and where requested by the CDSP (whether at the time of seeking such access or thereafter) provide such evidence to the CDSP.

3.2.5 Paragraph 3.4.2(c) applies to a Proposing User:

- (a) sending a Supply Point Enquiry; or
- (b) in the case of a Proposed CSS Supply Point, accessing Registration Details as provided in paragraph 3.2.2(b) or submitting a Detail Registration Nomination or Base Registration Nomination; or
- (c) in the case of a Proposed Non-CSS Supply Point, submitting a Supply Point Nomination or Supply Point Confirmation.

3.2.6 Pursuant to data protection policy, certain Registration Details (even where originally provided by the Registered User) are not accessible by the Registered User, as specified in Table B in Annex G-1, and it is the responsibility of the Registered User to maintain its own records of such details.

3.2.7 A Party shall not be entitled to have access to the information contained in the Supply Point Register except to the extent the Code provides for such information to be made available to such User.

3.3 CSEP Supply Points

3.3.1 The CDSP has established and will maintain, in relation to each Unmetered Connected System Exit Point, a register (“**CSEP Supply Point Register**”) in respect of CSEP Supply Meter Points and CSEP Supply Points which reflects the details (relating to IGTS Supply Meter Points and IGTS Supply Points) provided by the Independent Gas Transporter under IGTAD Section D3.1.

3.3.2 The CDSP may maintain the CSEP Supply Point Register on a combined basis with the supply point register maintained (pursuant to the arrangements referred to in IGTAD Section A1.6) for the Independent Gas Transporter.

3.3.3 The CSEP Supply Point Register is maintained for the purposes of enabling the Transporter to implement relevant provisions of the Transportation Principal Document in relation to CSEP Supply Meter Points and CSEP Supply Points, and (except as otherwise provided in the Code) changes to the CSEP Supply Point Register will be made only to reflect changes notified to the CDSP by the Independent Gas Transporter (and Users may not directly require changes in the CSEP Supply Point Register).

3.3.4 In this Section G, references to the Supply Meter Point Reference Number or other details in relation to a CSEP Supply Meter Point or CSEP Supply Point are to the equivalent details maintained in the CSEP Supply Point Register.

3.4 New Supply Meter Points

3.4.1 For the purposes of the Code:

- (a) a “**New Supply Meter Point**” is a new Supply Meter Point;
- (b) the “**First Supply Point Registration**” is the first Supply Point Registration to

be made for a Supply Point comprising a New Supply Meter Point;

- (c) the **“First Supply Point Registration Date”** is the Supply Point Registration Date of a First Supply Point Registration;
 - (d) an **“Initial Registration Notification”** is:
 - (i) in the case of a CSS Supply Point, an Initial Registration Request;
 - (ii) in the case of a Non-CSS Supply Point, a Supply Point Confirmation in respect of a First Supply Point Registration;
 - (e) the **“Initial Notification Date”** is, in respect of an Initial Registration Notification, the date on which the CDSP:
 - (i) in the case of a CSS Supply Point, receives notification of a valid Relevant CSS Request;
 - (ii) in the case of Non-CSS Supply Point, receives a Supply Point Confirmation which is effective in respect of a First Supply Point Registration;
 - (f) **“Meter Fix Date”** is the date which has been notified to the Transporter as the date upon which a Supply Meter has been installed at a New Supply Meter Point.
- 3.4.2 Where the CDSP has been notified that Connections Work is to be or has been undertaken then on or as soon as reasonably practical after the relevant date (in accordance with paragraph 3.4.3) the CDSP will:
- (a) enter such New Supply Meter Point and the Supply Meter Point Reference Number for the same on to the Supply Point Register; and
 - (b) for the purposes of this Section G treat the same as a Supply Meter Point; and
 - (c) record as the Annual Quantity of the Supply Meter Point the estimate notified (by the person giving the notice referred to in paragraph 3.4.3) to the CDSP of the quantity expected to be offtaken from the Total System at the Supply Meter Point in a 12 month period under seasonal normal conditions.
- 3.4.3 For the purposes of paragraph 3.4.2 the relevant date is the date upon which the CDSP has received notice of the (i) allocation of a specific Supply Meter Point Reference Number to a New Supply Meter Point, or (ii) completion of the Connections Work, from the person who has undertaken the same, where received earlier than such allocation notice.
- 3.4.4 Pursuant to the REC, in the case of a New Supply Meter Point which is a CSS Supply Meter Point:
- (a) the CDSP will send a Synchronisation Message to the CSS Provider specifying the Meter Point Reference Number for the New Supply Meter Point;
 - (b) the CSS Provider will create the RMP Record and record the status as Operational.

3.4.5 Subject to paragraph 3.4.8, no person shall be entitled to offtake gas from the Total System at a New Supply Meter Point at any time before the First Supply Point Registration Date.

3.4.6 At any time after the time at which a New Supply Meter Point was entered in the Supply Point Register:

- (a) in the case of a CSS Supply Meter Point:
 - (i) any User may submit a Base Registration Nomination or Detail Registration Nomination;
 - (ii) the CDSP may receive a Relevant CSS Request from the CSS Provider;
- (b) in the case of a Non-CSS Supply Meter Point, a User may submit a Supply Point Nomination in accordance with paragraph 6.4.1 and (subject to having received a Supply Point Offer) submit a Supply Point Confirmation

in respect of a Proposed Supply Point which comprises the New Supply Meter Point.

3.4.7 Where in relation to a New Supply Meter Point a Proposing User:

- (a) in the case of CSS Supply Meter Point, sends a Detail Registration Nomination for a Proposed DM Supply Point (in accordance with paragraph 5);
- (b) in the case of a Non-CSS Supply Meter Point submits a Supply Point Nomination in accordance with paragraph 6 in respect of a Larger New Supply Meter Point;

the Nominated Supply Point Capacity shall not be less than the User's estimate of the maximum quantity of gas to be offtaken on any Day in the next 12 months on the basis of reasonable assumptions as to weather conditions and the User's estimate shall be made in good faith and after all appropriate enquiries of the consumer and on the basis of reasonable skill and care.

3.4.8 Where (pursuant to an Initial Registration Notification) a User becomes the Registered User of a Supply Point which comprises a New Supply Meter Point

- (a) where the Meter Fix Date is prior to the date Initial Notification Date, the User will be treated as being the Registered User (but not an Existing Registered User) from:
 - (i) the Meter Fix Date, where such User is the person that has submitted the Meter Fix Reading as described in Section M5.13.16(a);
 - (ii) the Initial Notification Date, where such Proposing User is not the person that has submitted the Meter Fix Reading as described in Section M5.13.16(a)

until the Supply Point Registration Date;

- (b) where the Meter Fix Date is after or upon the date Initial Notification Date, the User will be treated as being the Registered User (but not an Existing Registered User) from the Meter Fix Date until the Supply Point Registration

Date;

- (c) where such User is treated (under paragraph (a) or (b) as being the Registered User, the Proposing User shall, notwithstanding that there is no Supply Point Registration in respect of the Supply Point (and irrespective of the Registration Effective Date) be permitted to offtake gas from the Total System at such New Supply Meter Point;
- (d) the quantity of gas (if any) so offtaken on any Day will be counted as an UDQO of the User for the purposes of Code (and in particular the User will be liable to pay any appropriate Transportation Charges in relation thereto);
- (e) for the purposes of the first Offtake Reconciliation the quantity of gas (if any) so offtaken will be counted as part of the Reconciliation Quantity (for which purposes a quantity of zero shall be assumed to have been offtaken); and accordingly the User will be liable to pay Reconciliation Clearing charges and Reconciliation Transportation Charge Adjustments in respect of the quantity of gas (if any) so offtaken.

3.4.9 Where an Initial Registration Notification in respect of a New Supply Meter Point is submitted to and rejected (for any reason) by the CSS Provider or the CDSP, the User which is Nominated Shipper shall promptly take steps to ensure gas is not offtaken at the New Supply Meter Point.

3.5 Modification of Supply Point Registration

3.5.1 A Supply Point Registration may be modified, where the Code requires or permits such modification:

- (a) in the case of a Non-CSS Supply Point, by the CDSP, upon notice from a Proposing User, pursuant to paragraph 3.5.4 or Section M3.2.1, or
- (b) as to those Registration details specified in Annex G-1, and subject to and in accordance with Table D in Annex G-1
 - (i) by the Registered User or (in relation to a New Supply Meter Point, in certain cases as provided in Table D in Annex G-1) the Proposing User (such a modification by the Registered User or Proposing User being a **“Supply Point Amendment”**); or
 - (ii) (as the case may be) by the CDSP;
- (c) in the case of a Non-CSS Supply Point, by a Supply Point Reconfirmation.

3.5.2 Where a Registered User submits a Supply Point Amendment in respect of a change to the Meter Point Location for a Supply Meter Point, the effect of which is to change the LDZ or Exit Zone of such Supply Meter Point, the CDSP will notify the Registered User of the new Supply Point Transportation Charge which will apply at that Supply Meter Point, 2 Supply Point Systems Business Days from the date of acceptance of the Supply Point Amendment.

3.5.3 Paragraph 3.5.4 applies, in relation to a Proposed Non-CSS Supply Meter Point, where the CDSP rejects a Supply Point Nomination pursuant to paragraph 6.4.6(b) or a Supply Point Confirmation pursuant to paragraph 6.6.5.

3.5.4 Following a rejection as described in paragraph 3.5.3:

- (a) the Proposing User may within 10 Supply Point Systems Business Days after such rejection notify the CDSP that the User considers that any details recorded in respect of the Proposed Supply Point in the Supply Point Register are incorrect, or that details which should be so recorded are absent from the Supply Point Register; and
- (b) where the User so notifies the CDSP:
 - (i) the User shall at the same time provide details of what it considers the relevant details should be and its reasons for so considering; and
 - (ii) the CDSP will, as soon as reasonably practicable after the User's notification, consider the details and reasons provided by the User, and where it is reasonably satisfied that any of the relevant details in the Supply Point Register are incorrect, or that details which should be so recorded are absent from the Supply Point Register, the CDSP will (within 5 Days after being so satisfied) amend the Supply Point Register in respect of such details and will not reject (on the same grounds) a further Supply Point Nomination or Supply Point Confirmation in respect of the Proposed Supply Point.

3.5.5 Where the Registered User is required under Code to modify (in accordance with paragraph 3.5.1) any Registration Details in the Supply Point Registration within a certain period or by a certain date, and fails to do so within that period or by that date, the CDSP may itself make such modification (and nothing in this Section G or Annex G-1 prevents the CDSP from doing so).

3.6 Failure to revise Supply Point Register

3.6.1 If on any Day, as a result of a failure by the CDSP to revise the Supply Point Register in accordance with the provisions of the Code:

- (a) a Supply Meter Point, in respect of which:
 - (i) (in the case of a CSS Supply Meter Point) a Registration Deactivation Request has been notified to the CDSP by the CSS Provider which has become effective in accordance with paragraph 5.6;
 - (ii) (in the case of a Non-CSS Supply Meter Point) the User has submitted a Supply Point Withdrawal which has become effective in accordance with paragraph 6.12,remains registered in the name of the User in the Supply Point Register; or
- (b) a Supply Meter Point, in respect of which:
 - (i) (in the case of a CSS Supply Meter Point) a Relevant CSS Request has been notified to the CDSP by the CSS Provider which has become effective in accordance with paragraph 5.2;
 - (ii) (in the case of a Non-CSS Supply Meter Point) the User has submitted a Supply Point Confirmation which has become effective in accordance

with paragraph 6.9.7(a) or 6.10.1,

has not become registered in the name of the User in the Supply Point Register then, in view of (and without prejudice to) Section E1.8.2, where the effect on the determination of the Energy Balancing Charges payable by the User is material, National Grid NTS may make a payment to or require a payment from the User of an amount reasonably estimated by National Grid NTS as required (having regard to the User's Daily Imbalance for the Day, whether such imbalance was positive or negative) to compensate the User or National Grid NTS for the inclusion or (as the case may be) exclusion (in the determination of such Energy Balancing Charges) of the quantity of gas offtaken from the Total System on the Day in the calculation of the User's Daily Imbalance.

- 3.6.2 Amounts paid by or to National Grid NTS pursuant to paragraph 3.6.1 will be additional Monthly Adjustment Neutrality Costs or (as the case may be) additional Monthly Adjustment Neutrality Revenues for the purposes of Section F4.5.3 in the month in which they are paid.
- 3.6.3 For the avoidance of doubt, the Supply Meter Points which are to be taken into account in determining the Transportation Charges, Scheduling Charges and other charges (other than Energy Balancing Charges other than Scheduling Charges (but without prejudice to paragraph 3.6.1) payable by a User shall be those which (but for any such failure as is referred to in paragraph 3.6.1) would be registered in the name of the User.

3.7 Site visit Appointments

3.7.1 This paragraph 3.7 applies where:

- (a) the Registered User believes that the information set out in the Supply Point Register that:
 - (i) has been provided by the Transporter pursuant to the Code; or
 - (ii) subject to paragraph (e) below, relates to Meter assets is incorrect;
- (b) the User has so notified the CDSP, providing details of the information which the User believes to be incorrect, what the User believes to be the correct information and the contact details for the consumer at the Supply Point Premises (the **"relevant consumer"**);
- (c) following such notification, the CDSP has been unable (after examining the details contained in the Supply Point Register) to resolve the matter notified by the User (the **"relevant matter"**) and the CDSP has notified the Transporter;
- (d) the User has accordingly requested the Transporter and the Transporter has agreed to endeavour to contact the relevant consumer and has consequently arranged with such consumer a time and date when the Transporter may visit the Supply Point Premises to investigate the relevant matter (a **"Site Visit Appointment"**) provided that a Site Visit Appointment shall not include any visit (whether undertaken or not) to the consumer's premises which:
 - (i) is subject to the standards of performance set out in the Gas (Standards of Performance) Regulations 2002;

- (ii) after the Metering Separation Date, relates to Meter assets.
- 3.7.2 Where a Site Visit Appointment has been arranged as set out in paragraph 3.7.1, subject to paragraph 3.7.3, the Transporter will during normal business hours (08:30 hours to 17:00 hours), or on such date and time as the Transporter and the consumer may agree, visit the Supply Point Premises and (subject to being given the required access) investigate the relevant matter.
- 3.7.3 Where a Site Visit Appointment has been arranged, the Transporter may require that the User attend at the Supply Point Premises at such time and date, and where the Transporter so requires, the Transporter will not be required to investigate the relevant matter if the User does not so attend and such Site Visit Appointment shall be deemed to be a completed Site Visit Appointment for the purposes of Annex G-2.
- 3.7.4 If the Transporter is unable (upon such a visit) to obtain the access required to investigate the relevant matter, the Transporter shall not be required to revisit the Supply Point Premises; and
 - (a) if the Transporter did not require (pursuant to paragraph 3.7.3) the User to attend, the Transporter will so inform the User as soon as reasonably practicable after making such visit; and
 - (b) such Site Visit Appointment shall be deemed to be a completed Site Visit Appointment for the purposes of Annex G-2.
- 3.7.5 Annex G-2 shall apply in respect of Site Visits Appointments in accordance with this paragraph 3.7.5.

4 SUPPLY POINT REGISTRATION – GENERIC RULES

4.1 Introduction

- 4.1.1 This paragraph 4 sets out generic provisions relating to Supply Point Registration.
- 4.1.2 Paragraph 5 sets out provisions relating to Supply Point Registration in respect of CSS Supply Points.
- 4.1.3 Paragraph 6 sets out provisions relating to Supply Point Registration in respect of Non-CSS Supply Points.

4.2 Defined terms

- 4.2.1 For the purposes of this Section G:
 - (a) a **“Proposed”** Supply Point is the Supply Point which is the subject of a Proposed Supply Point Registration;
 - (b) the **“Proposing User”** is the User which would be Registered User under a Proposed Supply Point Registration;
 - (c) references to a Proposing User include:
 - (i) in the case of a CSS Supply Meter Point, the User sending a Base Registration Nomination or Detail Registration Nomination in

accordance with paragraph 5.2.7 and the Nominated Shipper specified in a Relevant CSS Request in accordance with paragraph 5.2;

- (ii) in the case of a Non-CSS Supply Meter Point, the User sending a Supply Point Nomination or Supply Point Confirmation;
- (d) references to **“Nominated”** or **“Proposed”** Registration Details are to Registration Details:
 - (i) specified in respect of a CSS Supply Point in a Base Registration Nomination or Detail Registration Nomination;
 - (ii) specified in respect of a Non-CSS Supply Point in a Supply Point Nomination or Supply Point Confirmation;
- (e) references to **“Offered”** Registration Details are to Registration Details (including details reflecting the Transporter’s response to a Transporter Referral):
 - (i) specified in respect of a CSS Supply Point in a Detail Registration Response;
 - (ii) specified in respect of a Non-CSS Supply Point in a Supply Point Offer.

4.2.2 In relation to a Proposed Supply Point Registration:

- (a) an **“Existing Supply Point”** is a Supply Point which (at the relevant time):
 - (i) is the subject of an existing Supply Point Registration (which may be a registration in the name of the Proposing User); and
 - (ii) comprises the Supply Meter Point which is comprised in the Proposed Supply Point; and
- (b) an **“Existing Registered User”** is a User (who may be the Proposing User) who is the Registered User in respect of an Existing Supply Point.

4.2.3 For the purposes of the Code **“Supply Point Deregistration”** occurs where a User ceases to be the Registered User of a Supply Point which comprises:

- (a) in the case of a CSS Supply Meter Point with an RMP Status which permits deregistration, pursuant to a Registration Deactivation Request as provided in 5.6; or
- (b) in the case of a Non-CSS Supply Meter Point which comprises an Isolated Supply Meter Point, pursuant to a Supply Point Withdrawal which becomes effective in accordance with 6.12.1(b).

4.2.4 For the purposes of this Section G and Section M:

- (a) (prior to the Supply Point Registration Date) a Supply Point Registration is **“Confirmed”** where:
 - (i) in the case of a CSS Supply Point, a Definitive Registration

Notification has been sent to the CDSP pursuant to paragraph 5.2.4;

- (ii) in the case of the Non-CSS Supply Point, a Supply Point Confirmation has become effective pursuant to paragraphs 6.9.7 or 6.10.1;
- (b) references to a Supply Point Registration “occurring” or “taking effect” are to the registration being effected upon the Supply Point Registration Date.

4.3 Transporter Referral

4.3.1 In relation to a Proposed Supply Point Registration, a referral to the Transporter (a “**Transporter Referral**”) is required:

- (a) in the case of a CSS Supply Meter Point which is, or pursuant to a Detailed Registration Nomination, or a Non-CSS Supply Point under a Supply Point Nomination, would be comprised in a DM Supply Point:
 - (i) in respect of Supply Point Capacity and Supply Point Offtake Rate:
 - (1) in relation to a New Supply Meter Point; or
 - (2) where it is necessary (in accordance with Section B4, Annex B-3) for the Transporter to assess the feasibility of making gas available for offtake;
 - (ii) in respect of an application for the LDZ Optional Capacity Rate, where the CDSP does not have available to it the distance between the Notional NTS Connection Point and the Proposed Supply Point;
 - (iii) in respect of a request that the Supply Point be classified as a Large Seasonal Supply Point; or
 - (iv) in the case of a NEXA Supply Meter Point, where the Network Exit Agreement is one to which the User is required to be party (in accordance with Section J1.5.2 or 1.5.3) and the CDSP is not aware whether the Proposing User has entered into or acceded to such Agreement;
- (b) in the case of a Non-CSS Supply Meter Point:
 - (i) where the User makes a CNCCD Election in accordance with paragraph 6.4.2(h) at the Supply Point and the CDSP does not have available to it the Straight Line Distance; or
 - (ii) where the CDSP does not have available to it the Maximum NTS Exit Point Offtake Rate.

4.3.2 Where a User sends a Detail Registration Nomination (in respect of a CSS Supply Meter Point) or a Supply Point Nomination ((in respect of a Non-CSS Supply Meter Point) which requires a Transporter Referral:

- (a) the CDSP shall, within 2 Supply System Point Business Days after receipt of such nomination, refer the relevant question (as described in paragraph 4.3.1(a) to 1.1.1(a)) to the Transporter;

- (b) the Transporter shall respond to the CDSP:
 - (i) in the case of a Transporter Referral relating to Supply Point Capacity or Supply Point Offtake Rate, in accordance with Section B, Annex B-3 paragraph 6;
 - (ii) in any other case, as soon as reasonably practicable;
- (c) upon receiving the Transporter's response the CDSP shall provide to the User Registration Details on the basis of the Transporter's response in accordance with the further provisions of this Section G and (where applicable) Annex B-3 paragraph .6 (and the CDSP will not do so until it has received the Transporter's response).

4.3.3 If the CDSP does not comply with paragraph 4.3.2 within the times specified, it will in any case do so as soon as reasonably practicable.

4.3.4 Annex G-2 shall apply in respect of Transporter Referrals pursuant to this paragraph 4.3.

4.4 Unregistered New Supply Meter Points

4.4.1 Each User shall not (and where the User shall not be the Supplier its Supplier will not) install or procure the installation of a Supply Meter at a New Supply Meter Point created after 1 September 2013 without first having a Supply Contract in place with the consumer.

4.4.2 Each Transporter will from time to time identify any new Supply Meter Point Reference Numbers created after 1 September 2013 and for which there has been no First Supply Point Registration Date in accordance with paragraph 3.4.1(c) for a period greater than 12 calendar months since the Supply Meter Point Reference Number was created and where the Transporter has evidence of a Supply Meter being in place for a period greater than 3 months after the creation of the New Supply Meter Point, which is capable of flowing gas, the Transporter will take steps, which may include making enquiries of the consumer to establish who requested installation of the Supply Meter and who is or is to be the Supplier and the Shipper (whether the same or separate persons).

4.4.3 Pursuant to paragraph 4.4.2 where on the basis of information obtained by the Transporter, the Transporter identifies the relevant Supplier and Shipper, and that Shipper (the User) subsequently confirms such identification, the Transporter shall notify the CDSP of the date on which it became aware that a Supply Meter had been installed and the CDSP will notify the User that no Supply Point Registration is in place for the New Supply Meter Point and:

- (a) where the User confirms that a Supply Contract is in place between the Supplier and consumer or does not respond within 1 calendar month of being notified by the CDSP, the relevant User shall either:
 - (i) in the case of a CSS Supply Meter, ensure that the Supplier registers such New Supply Meter Point (as a Registrable Measurement Point, by submitting an Initial Registration Notification as described in paragraph 5.2)

- (ii) in the case of a Non-CSS Supply Meter, register such New Supply Meter Point by submitting an Initial Registration Notification in accordance with paragraph 6,

take steps to remove the Supply Meter within 1 calendar month, failing which the provisions of paragraph 4.4.4(a)(i) shall apply; or

- (b) where the User confirms within 1 calendar month that no Supply Contract exists between the Supplier and consumer, the User shall either:
 - (i) in the case of a CSS Supply Meter, ensure the Supplier procures a Supply Contract with the consumer and then registers such New Supply Meter Point (as a Registrable Measurement Point, by submitting to an Initial Registration Notification as described in paragraph 5.2)
 - (ii) in the case of a Non-CSS Supply Meter, register such New Supply Meter Point by submitting an Initial Registration Notification in accordance with paragraph 6,

or procure removal of the Supply Meter within 1 calendar month.

4.4.4 Where paragraph 4.4.3 applies and the New Supply Meter Point has not been Registered (pursuant to an Initial Registration Notification) by the time required under that paragraph:

- (a) in the case of a CSS Supply Meter:
 - (i) the User is deemed to have granted the CDSP (on behalf of the Supplier) authority to register in CSS the New Supply Meter Point (as a Registrable Measurement Point) in the name of the Supplier, and with the User as the specified Shipper;
 - (ii) pursuant to the REC, the CDSP will submit an Initial Registration Notification (as a Transporter Initiated Registration);
 - (iii) where the CDSP is required to supply to the CSS Provider any information in the Initial Registration Notification which the CDSP does not have available to it, the CDSP will estimate or assume such information on a basis which appears reasonable to it (and is not required to communicate with the Supplier or User to seek such information);
- (b) in the case of a Non-CSS Supply Meter shall be deemed to have granted the CDSP the authority to register such New Supply Meter Point on its behalf.

4.4.5 For the purposes of a Supply Point Registration (and in the case of a CSS Supply Meter pursuant to a Transporter Initiated Registration) pursuant to paragraph 4.4.4:

- (a) the First Supply Point Registration Date shall be deemed to be the Meter Fix Date or if this is not known the date notified to the CDSP on which the Transporter first became aware that a Supply Meter had been installed;
- (b) for the purposes of calculating the Opening Meter Reading the CDSP shall use the Meter Reading taken at the time the Transporter identifies that the Supply

Meter is physically connected to a System such that gas is capable of being offtaken (without further action being taken) from the Total System;

- (c) for the avoidance of doubt, there will be:
 - (i) in the case of a CSS Supply Meter Point, no Base Registration Nomination or Detail Registration Nomination (unless submitted by the specified Shipper and which becomes Operative), and accordingly paragraph 5.5.5(b) applies
 - (ii) in the case of a Non-CSS Supply Meter Point the CDSP will register the New Supply Meter Point as a Class 4 Supply Meter Point.

4.4.6 The Registered User pursuant (being the User specified as the Shipper under paragraph to 4.4.4) shall be liable for:

- (a) all reasonable costs incurred by the relevant Transporter in accordance with the Siteworks Terms and Procedures (as defined in Annex G-3) where the relevant Transporter undertakes a visit for reasons including validating the presence of a Supply Meter or to carry out a disconnection in accordance with the Gas Safety (Installation and Use) Regulations 1998 and where the Supply Meter remains connected to a System such that gas is capable of being offtaken (without any further action being taken) from the Total System; and
- (b) all reasonable costs incurred by the relevant Transporter in discharging its obligations under paragraph 4.4; and
- (c) all charges (including without limitation Transportation Charges and Energy Balancing Charges) associated with such New Supply Meter Point from the Meter Fix Date or if this is not known the date the Transporter first became aware that the Supply Meter had been installed.
- (d) where the Registered User is liable for any charges in accordance with (c) above in respect of Energy Balancing Charges an Offtake Reconciliation will be carried out in accordance with Section E6.

4.4.7 In the event that the User does not comply with the obligation to ensure registration of such New Supply Meter Point in accordance with paragraph 4.4.3(b) because it is unable to ensure the Supplier procures a Supply Contract or the removal of the Supply Meter, the User shall submit a report to the CDSP detailing the circumstances in which a Supply Meter was installed without a Supply Contract being in place and any subsequent action the User has taken to try to rectify this.

4.4.8 The CDSP will keep a record of any reports it receives under paragraph 4.4.7 and submit a report twice yearly:

- (a) to the Authority giving details of the reports received from each User (on an attributable basis); and
- (b) to the Authority and all Users of the number of incidences where a User has not complied with paragraph 4.4.1 (on an attributable basis).

4.4.9 Further to paragraph 4.4.2, in the event that either:

- (a) the User confirms that the Supplier did not request installation of the Supply Meter and the relevant New Supply Meter Point has not been registered by a User within 3 calendar months of the Transporter becoming aware that a Supply Meter has been installed at a New Supply Meter Point; or
- (b) the User confirms that the Supplier did request installation of the Supply Meter and the User has taken steps in accordance with paragraph 4.4.3(b) to try and ensure the Supplier procures a Supply Contract with the consumer but no Supply Contract is in place and the User has been unable to procure removal of the Supply Meter,

then the provisions of paragraph 4.4.10 shall apply.

4.4.10 The CDSP will within 3 calendar months advise the consumer to obtain a Supply Contract and:

- (a) if the consumer confirms that a Supply Contract is already in place and the relevant User verifies this then the User shall ensure:
 - (i) in the case of a CSS Supply Meter, that the Supplier registers such New Supply Meter Point (as a Registrable Measurement Point, by submitting to an Initial Registration Notification as described in paragraph 5.2) within 1 calendar month of being notified to do so by the CDSP failing which the provisions of paragraph 4.4.4(a)(i) shall apply;
 - (ii) in the case of a Non-CSS Supply Meter, register such New Supply Meter Point in accordance with paragraph 6; or
- (b) if the consumer does not enter into a Supply Contract or the CDSP is unable to ascertain whether a Supply Contract is in place then the CDSP shall notify the Transporter and the Transporter shall seek to disconnect the supply of gas to the consumer subject to any applicable legislation, regulation or Code of Practice.

4.5 Supply Portfolio

- 4.5.1 The CDSP shall be entitled to request from each User a copy of the supply portfolio of each Supplier with whom the User is contracted as at the date identified in paragraph 4.5.2 (“**Supply Portfolio**”).
- 4.5.2 Subject to paragraph 4.5.3 and 4.7.1, Supply Portfolios will be extracted as of the first non Business Day of November in each Gas Year (“**Portfolio Date**”).
- 4.5.3 For the Gas Year commencing 1 October 2013 only, the Portfolio Date shall be the first non Business Day of May 2014.
- 4.5.4 The CDSP shall give the User a minimum of 60 Business Days’ notice prior to the Portfolio Date relating to which the User must provide its Supply Portfolio.
- 4.5.5 The User must comply with the CDSP’s request under paragraph 4.5.1 and provide the Supply Portfolio to the CDSP within 15 business days of the Portfolio Date unless unable to do so under paragraph 4.5.2.

4.5.6 The Supply Portfolios shall include all actively supplied Supply Meter Point Reference Numbers that are currently live in each Supplier's database where a Supply Contract is in place and shall detail the following data:

- (a) Supply Meter Point Reference Number(s);
- (b) meter serial number(s) of the Supply Meter(s);
- (c) premise post code(s); and
- (d) Shipper short code(s) and Supplier short code(s)

4.5.7 On receiving the Users Supply Portfolio, the CDSP will compare the Supply Portfolio against the data held on the Supply Point Register and all other Supply Portfolios provided by other Users.

4.6 User Data Reconciliation

4.6.1 Upon completion of the comparison under paragraph 4.5.7, the CDSP shall provide a report ("**Reconciliation Report**") per Supply Portfolio to the relevant User as soon as reasonably practicable.

4.6.2 A Supply Meter Point Reference Number is "**Unregistered**" if it has not previously held a Supply Point Registration by any User on the Supply Point Register and at the time of the creation of the Reconciliation Report is not subject to a Supply Point Registration.

4.6.3 A Supply Meter Point Reference Number is "**Shipperless**" if it has previously held a Supply Point Registration by any User on the Supply Point Register and at the time of the creation of the Reconciliation Report is not subject to a Supply Point Registration.

4.6.4 The Reconciliation Report will specify to each relevant User the Supply Meter Point Reference Number(s) detailed on the User's Supplier's Supply Portfolio(s) which are at that time:

- (a) Unregistered in accordance with 4.6.2;
- (b) Shipperless in accordance with 4.6.3;
- (c) not present on the Supply Point Register;
- (d) present on any other User's Supply Portfolio
- (e) at a Status of either dead or extinct on the Supply Point Register.

4.6.5 Subject to paragraph 4.6.6, the User shall commence, or shall cause the relevant Supplier to commence, the registration of any Supply Meter Point Reference Number identified in the Reconciliation Report as being Shipperless or Unregistered within 40 Business Days of receiving the Reconciliation Report ("**Registration Period**").

4.6.6 Where the User considers it would not be appropriate for a Supply Meter Point Reference Number to be created and/or registered it will provide a reason to the CDSP for not commencing registration within the Registration Period.

- 4.6.7 For the avoidance of doubt in relation to paragraph 4.6.4(c) and subject to paragraph 4.6.6, Users will be required to rectify these issues by creating a Supply Meter Point Reference Number and causing the relevant Supplier to register (in CSS) the same.
- 4.6.8 Unless otherwise agreed by the CDSP and User under paragraphs 4.6.6 or 4.6.9 where the User fails to create a Supply Meter Point Reference Number within the Registration Period the CDSP may create a Supply Meter Point Reference Number to allow Supply Point Registration under paragraph 4.6.11.
- 4.6.9 Where the User is unable to commence the registration of the Supply Meter Point Reference Number within the provision of paragraph 4.6.7 due to further investigations being required then the User shall provide a justification for requiring additional time to the CDSP who shall, at their sole discretion, be entitled to grant the User an additional period of up to 50 Business Days beyond the Registration Period in which to commence the registration of the Supply Meter Point Reference Number (“**Extension Period**”).
- 4.6.10 Where the CDSP and the User agree that the User is unable to complete the investigation as per paragraph 4.6.9 the User shall be obligated to provide any information it has obtained in respect of the Supply Meter Point to the CDSP.
- 4.6.11 If within the Registration Period or the Extension Period the User does not obtain a Supply Point Registration, or has failed to provide a reason as per paragraph 4.6.6, the User shall be deemed to have granted (as provided in paragraph 4.4.4) the CDSP authority to register such Supply Meter Point (and in the case of a CSS Supply Meter Point as a Transporter Initiated Registration) using the information on the Supply Point Register.
- 4.6.12 Where the CDSP require additional information to create and/or register the Supply Meter Point Reference Number under paragraph 4.6.11 then an additional request for data items may be submitted to the User, but without prejudice to paragraph 4.4.4(a)(iii), and the User shall provide any requested additional information within 15 Business Days from the CDSP’s request (“**Information Period**”).
- 4.6.13 Where the User fails to provide to the CDSP the additional information under paragraph 4.6.12, without prejudice to the generality of paragraph 4.4.4(c), the CDSP shall be entitled to use default values for the purposes of registering the Supply Meter Point Reference Number.
- 4.6.14 Following the provision of the Reconciliation Reports the CDSP will publish a report detailing for each User (on a non-attributable basis) and the Authority (on an attributable basis) the following:
- (a) the number of Supply Meter Point Reference Numbers which are Unregistered;
 - (b) the number of Supply Meter Point Reference Numbers which are Shipperless;
 - (c) the number of Supply Meter Point Reference Numbers not present on the Supply Point Register;
 - (d) the number of Supply Meter Point Reference Numbers with a status of either dead or extinct.

4.6.15 For the avoidance of doubt the number of Supply Meter Point Reference Numbers that are also on any other Supply Portfolio will not be included in the report published in section 4.6.14.

4.7 Supplier Data

4.7.1 Where a User is a separate legal entity to the relevant Supplier or is not the holding company or subsidiary company of the relevant Supplier or any company which is a subsidiary of such a holding company and is unable to obtain the Supply Portfolio then, the User shall confirm this to the CDSP along with justification as to why the relevant Supplier is unable to fulfill the request. Users shall provide this information to the CDSP within 15 Business Days from the Portfolio Date.

4.7.2 In the event that the User has been unsuccessful in obtaining the Supply Portfolio under paragraph 4.7.1 then the User will provide the relevant Supplier's contact details to the Transporters who shall be entitled to make a direct request to the relevant Supplier for this information.

4.8 Termination and Supplier of Last Resort

4.8.1 Where the Transporter has given a Termination Notice (under Section V4) to a User, the Transporter may decide:

- (a) to reduce any of the periods and/or curtail any of the procedures provided for in this paragraph 6 in relation to any Supply Point Nomination or Supply Point Confirmation by any other User in respect of; or
- (b) to implement any other procedure for the registration in the name of any other User (who wishes to become the Registered User) of

any Supply Meter Points of which the Discontinuing User was the Registered User.

4.8.2 For the purposes of paragraphs 4.8.3, 4.8.4, 4.8.5, 4.8.6, 4.8.7 and 4.8.8:

- (a) where a User has been given a Termination Notice by National Grid NTS (under Section V4), all Supply Meter Points in respect of which the Discontinuing User was the Registered User immediately prior to the User Discontinuance Date shall be known as the **"Terminated Supply Meter Points"**;
- (b) a **"Supplier of Last Resort"** is a supplier whom by virtue of Standard Condition 8 of the Supplier's Licence has been directed by the Authority to supply gas in accordance with that condition in respect of any or all of the Terminated Supply Meter Points;
- (c) **"the Last Resort User"** is a User who is the first User, following the appointment of the Supplier(s) of Last Resort, to become the Registered User of all of the Terminated Supply Meter Points;
- (d) **"day of issue"** is the Day following the day of notification;
- (e) **"day of notification"** is the Day on which the Transporter receives written notice from the Authority of the appointment and identity of the Last Resort User; and

- (f) **“TSMP Information”** is relevant information (including, but not limited to, Protected Information) relating to the Terminated Supply Meter Points to which the Discontinuing User would have had access through UK Link, immediately prior to the User Discontinuance Date.
- 4.8.3 Where National Grid NTS has given a Termination Notice (under Section V4) to a User and the Authority directs a Supplier of Last Resort in respect of a Terminated Supply Meter Point, then notwithstanding any other provision of Code, the Last Resort User shall become the Registered User of the Terminated Supply Meter Points, thereby accepting the benefit of the rights and the burden of obligations under Code, the Framework Agreement and any relevant Ancillary Agreement, in respect of the Terminated Supply Meter Points (including without limitation the payment of Transportation Charges and Energy Balancing Charges in respect thereof) with effect from and including the date of the appointment of the Supplier of Last Resort.
- 4.8.4 To assist the Last Resort User in exercising its rights and discharging its obligations in respect of the Terminated Supply Meter Points the CDSP shall use reasonable endeavours, subject to paragraphs 4.8.6, 4.8.7 and 4.8.8, to provide to the Last Resort User on the day of issue a copy of the TSMP Information which can be accessed by the Last Resort User through UK Link.
- 4.8.5 For the purposes of this paragraph 4.8:
- (a) the Transporter shall undertake a review of the Last Resort User's Code Credit Limit and (in the case of National Grid NTS) Secured Credit Limit as soon as reasonably practicable following the day of notification, and shall advise the Last Resort User, as soon as reasonably practicable thereafter but in any event not later than 3 Days after the day of notification, of any further security that will be required to be provided by the Last Resort User in accordance with paragraph 4.2.5(b).
 - (b) in the event that following the review referred to in paragraph 4.2.5 the Transporter notifies the Last Resort User that additional security is required, then the Last Resort User shall be obliged to provide the requisite security in accordance with the Code or Energy Balancing Credit Rules (as appropriate) in favour of the Transporter (or National Grid NTS) as soon as reasonably practicable thereafter but in any event no later than 14 Days of the day of notification and upon receipt of that security the Transporter shall revise the Last Resort User's Code Credit Limit (and/or in the case of National Grid NTS) Secured Credit Limit (as appropriate) as soon as reasonably practicable thereafter but in any event no later than 14 Days after the date of notification to take effect from the date of that revision.
 - (c) in the event that security is required to be provided by the Last Resort User pursuant to paragraph 4.2.5 but the Last Resort User fails to provide the security in accordance with paragraph 4.2.5(b), then the Code Credit Limit and/or Secured Credit Limit (as appropriate) shall not be revised pursuant to this paragraph 4.2.5 and the Transporter shall be entitled to exercise those rights and remedies available to it pursuant to V3.3 or Section X, as appropriate.
- 4.8.6 By virtue of this paragraph 4.8.6 the Discontinuing User hereby is deemed to have given its written consent for the purposes of both paragraph V5.5.2(a) and Section 105 of the Utilities Act 2000 (as amended from time to time) to the Transporter to disclose to the Last Resort User the TSMP Information pursuant to paragraph 4.8.4 above.

- 4.8.7 It is acknowledged that the TSMP Information contains information which has been provided to the CDSP by the Discontinuing User and accordingly the Last Resort User hereby acknowledges and agrees that:
- (a) the TSMP Information disclosed to it pursuant to paragraph 4.8.4 above shall not have been independently verified;
 - (b) it shall be solely responsible for making its own judgement and decision on the TSMP Information disclosed to it;
 - (c) neither the CDSP nor any of its employees, agents, consultants, advisers or directors, accept responsibility for, or make any representation or warranty (express or implied) regarding, the accuracy or completeness of the content of the TSMP Information; and
 - (d) the CDSP shall have no liability to the Last Resort User, in respect of any of the contents of the TSMP Information.

For the purposes of paragraph 4.8.4, the Last Resort User shall execute all such documents, deeds and assignments and perform such acts as the Transporter may reasonably require, including, without limitation, executing any relevant documents, deeds and assignments, or perform such acts, necessary to ensure compliance with the provisions of the Data Protection Act 2018 (as may be amended from time to time).

4.9 Reclassification (as CSS or Non-CSS) of Supply Meter Points

4.9.1 Where a CSS Supply Meter Point:

- (a) which is a Qualifying Supply Meter Point, is (pursuant to paragraph 9) to become a Shared Supply Meter Point; or
- (b) is or becomes Unlicensed

paragraph 4.9.4 shall apply for the purpose of ensuring that the Supply Meter Point becomes a Non-CSS Supply Meter Point.

4.9.2 Where a Non-CSS Supply Meter Point:

- (a) which is a Shared Supply Meter Point, is to cease to be a Shared Supply Meter Point (because it will no longer be comprised in more than one Supply Point); or
- (b) is not or ceases to be Unlicensed (where it was or is Unlicensed)

paragraph 4.9.4 shall apply for the purpose of ensuring that the Supply Meter Point becomes a CSS Supply Meter Point.

4.9.3 For the purposes of this paragraph 4.9, a **“Relevant User”** is the Registered User or (as applicable) any of the Sharing Registered Users and (where the circumstances in paragraph 4.9.1 or 4.9.2 arise in connection with a Proposed Supply Point Registration) the Proposing User(s).

4.9.4 In the circumstances in paragraph 4.9.1 or 4.9.2:

- (a) the Registered User or (where applicable) Sharing Registered Users or

Proposing User(s) shall as soon as practicable notify the CDSP and (where applicable) the other Relevant User(s) of those circumstances (and on receipt of such notification the CDSP also may notify the other Relevant User(s));

- (b) the Relevant User(s) and the CDSP shall discuss and seek to agree a process (to include sequence, timetable and coordination of effectiveness, and consistent with the procedures referred to in paragraph 9.7.4, where applicable) for completion of the steps set out in paragraph 4.9.5 or 4.9.6 (as applicable) as soon as reasonably practicable;
- (c) where not agreed, the CDSP may decide and notify to the Relevant User(s) a reasonable process for those steps;
- (d) the Relevant User(s) and the CDSP shall take those steps in accordance with the agreed or decided process;
- (e) where any of those steps involve or depend on a CSS Process, the completion of the steps (and the reclassification of the Supply Meter Point) shall be conditional on the implementation of that CSS Process;
- (f) upon completion of those steps, the Supply Meter Point shall be reclassified as a CSS or (as the case may be) Non-CSS Supply Meter Point.

4.9.5 The steps to be taken in the circumstances in paragraph 4.9.1 are as follows:

- (a) (in a case within paragraph 4.9.1(a)), the steps set out in paragraph 9.3 (as if the Supply Meter Point were already a Non-CSS Supply Meter Point);
- (b) (in a case within paragraph 4.9.1(b)), the Relevant User(s) submit a Supply Point Nomination and Supply Point Confirmation (as if the Supply Meter Point were already a Non-CSS Supply Meter Point);
- (c) pursuant to the REC, the CDSP submits a Synchronisation Message to the CSS Provider to enable the deregistration.
- (d) pursuant to the REC, a Deregistration Request is submitted to the CSS Provider;

4.9.6 The steps to be taken in the circumstances in paragraph 4.9.2 are as follows:

- (a) the Registered User or (as applicable) Proposing User submits a Supply Point Nomination and (upon receiving a Supply Point Offer) a Supply Point Confirmation to reflect the applicable such circumstances (as if the Supply Meter Point were to remain a Non-CSS Supply Meter Point);
- (b) pursuant to the REC, the CDSP submits a Synchronisation Message to the CSS Provider (as if the Supply Meter Point were a New Supply Meter Point);
- (c) pursuant to the REC, an Initial Registration Notification (which may if the CDSP decides be a Transporter Initiated Registration) is submitted to the CSS Provider;
- (d) the Supply Point Registration (of the CSS Supply Point) will, if otherwise effective, be effective:

- (i) without the need for, and
- (ii) on the basis of the Registration Details under the Supply Point Nomination and Supply Point Confirmation (in paragraph (a)) as if they were set out in a Base Registration Nomination or (as applicable) Detail Registration Nomination.

5 SUPPLY POINT REGISTRATION – CSS SUPPLY POINTS

5.1 General

- 5.1.1 The Supplier registration processes under the REC determine when Users become and cease to be Registered Users of CSS Supply Points.
- 5.1.2 A User shall become the Registered User of a CSS Supply Point:
- (a) pursuant to the Switch Request or Initial Registration Request (including for Transporter Initiated Registration) process as provided in paragraph 5.2; or
 - (b) pursuant to the Change of Shipper Request process as provided in paragraph 5.2.
- 5.1.3 A User shall cease to be the Registered User of a CSS Supply Point:
- (a) pursuant to the Switch Request or Change of Shipper Request process as provided in paragraph 5.2; or
 - (b) pursuant to the Registration Deactivation Request process as provided in paragraph 5.6;
 - (c) where the User becomes a Discontinuing User pursuant to a Termination Notice, with effect from the User Discontinuance Date.
- 5.1.4 A User shall not become, or cease to be, the Registered User of a CSS Supply Point except pursuant to the processes referred to in paragraphs 5.1.2 and 5.1.3.
- 5.1.5 The outcome (as to whether and when a User becomes or ceases to be the Registered User of a Supply Point, as provided in this paragraph 5) of the CSS Processes is binding on Parties for the purposes of the Code.
- 5.1.6 Unless and except as expressly provided in this paragraph 5:
- (a) neither the CDSP nor a Transporter is responsible for:
 - (i) verifying anything notified to it by the CSS Provider, or
 - (ii) notifying a User of any step or other event under a CSS Process;
 - (b) neither the CDSP nor a Transporter is responsible for notifying the CSS Provider of any matter under the Code, other than:
 - (i) Shipper/Supplier Association Data;
 - (ii) Shipper/Transporter Association Data;

- (iii) details of a New Supply Meter Point as provided in paragraph 3.4.4;
- (iv) where a CSS Supply Meter Point becomes a Non-CSS Supply Meter Point, or a Non-CSS Supply Meter Point becomes a CSS Supply Meter Point, as provided in paragraphs 9.4.1 and 9.4.2; and
- (v) certain amendments of Registration Details in relation to a Supply Meter Point;

in each case pursuant to and in accordance with the REC;

- (c) the CDSP shall not be required to act on any communication from the CSS Provider which is not in accordance with the REC or in compliance with any CSS Process;
- (d) there is no basis under the Code by which a User may object to the outcome of any CSS Process;
- (e) there is no basis under the Code or otherwise by which a Supplier may communicate with the CDSP or a Transporter in respect of any CSS Process (but without prejudice to paragraph 4.5).

5.1.7 The operation of the Code shall not be affected in any way by any failure, error or delay in relation to any CSS Process (or any steps under the REC to correct the same), except pursuant to, and with effect from the Registration Effective Date of, a Relevant CSS Request or a further Relevant CSS Request.

5.1.8 This paragraph 5 sets out provisions for:

- (a) the Registration Request and Change of Shipper Request processes;
- (b) the basis on which a User may send proposed Registration Details in respect of a Proposed Supply Point;
- (c) the basis on which a Supply Point Registration will be effective;
- (d) the Registration Deactivation Request process;
- (e) the CDSP to maintain, and make available to the CSS Provider, Shipper/Supplier Association Data;
- (f) the CDSP to maintain, and make available to the CSS Provider, Shipper/Transporter Association Data.

5.2 Registration Request and Change of Shipper Request processes

5.2.1 Pursuant to the REC, in relation to a Registrable Measurement Point which is a Supply Meter Point:

- (a) the Gaining Supplier may send a Switch Request to the CSS Provider;
- (b) an Energy Supplier may send an Initial Registration Request to the CSS Provider;

- (c) a Transporter may send an Initial Registration Request for a Transporter Initiated Registration to the CSS Provider;

(Switch Requests and Initial Registration Requests including for Transporter Initiated Registrations being collectively “**Registration Requests**”)
- (d) the Registered Supplier may send a Change of Shipper Request to the CSS Provider.

5.2.2 In this Section G:

- (a) **Relevant CSS Request** means a Registration Request or Change of Shipper Request as provided in paragraph 5.2.1;
- (b) a reference to the Supply Meter Point is to the Registrable Measurement Point for which a Relevant CSS Request is sent;
- (c) in relation to a Relevant CSS Request the **Relevant Supplier** is:
 - (i) in the case of a Switch Request, the Gaining Supplier;
 - (ii) in the case of a Initial Registration Request, except for a Transporter Initiated Registration, the Energy Supplier sending the Initial Registration Request;
 - (iii) in the case of a Initial Registration Request for a Transporter Initiated Registration, the Energy Supplier specified in the Initial Registration Request;
 - (iv) in the case of a Change of Shipper Request, the Registered Supplier sending the Change of Shipper Request;
- (d) **Definitive Registration Notification** means:
 - (i) in relation to a Registration Request, a Notification sent to the CDSP that the Registration Request is Secured Active as described in paragraphs 5.2.3(f)(i) and 5.2.3(f)(ii);
 - (ii) in relation to a Change of Shipper Request, a Synchronisation Message sent to the CDSP that the Change of Shipper Request has been accepted as described in paragraph 5.2.3(f)(ii);in each case within the timescales in the UK Link Manual.
- (e) the **Registration Cut-off Time** in relation to a Relevant CSS Request is the time specified (whether by reference to the Registration Effective Date or the time at which a Definitive Registration Notification is to be sent) in the UK Link Manual.

5.2.3 Pursuant to the REC, where a Relevant CSS Request is sent to the CSS Provider:

- (a) the Relevant CSS Request will specify (among other things):
 - (i) the identity of the Relevant Supplier;

- (ii) the Supply Meter Point;
 - (iii) the Shipper which (if the Relevant CSS Request proceeds) is to arrange for conveyance of gas to the Supply Meter Point (**Nominated Shipper**);
 - (iv) the day with effect from which the transaction subject to the Relevant CSS Request is to be effective (the **Registration Effective Date**);
- (b) the CSS Provider validates:
 - (i) that the Nominated Shipper is associated with the Relevant Supplier, on the basis of the prevailing Shipper-Supplier Association Data made available (as set out in paragraph 5.7) by the CDSP;
 - (ii) that the Nominated Shipper is a User in relation to the relevant System, and is not subject to a Registration Block Notice, on the basis of the prevailing Shipper-Transporter Association Data made available (as set out in paragraph 5.8) by the CDSP;
- (c) where the Relevant CSS Request is valid (as provided in paragraph (b) and otherwise as provided in the REC), the CSS Provider will notify the Relevant CSS Request to (among other persons) the CDSP, specifying the details (as specified in paragraph (a)) in the Relevant CSS Request and a unique reference by which the Relevant CSS Request is identified;
- (d) the Relevant CSS Request will not proceed if it is not valid, and if valid it may not proceed for other reasons, for example objection of the Losing Supplier to a Switch Request, or the Relevant Supplier withdrawing the Relevant CSS Request, as provided in the REC;
- (e) the CSS Provider will determine, at the time specified in the REC before the Registration Effective Date whether (pursuant to the provisions of the REC) the Relevant CSS Request will proceed;
- (f) if the CSS Provider determines that the Relevant CSS Request will proceed:
 - (i) in the case of a Registration Request, the CSS Provider will issue to the CDSP (and other persons as provided in the REC) a Notification that the Registration Request is Secured Active;
 - (ii) in the case of a Change of Shipper Request, the CSS Provider will issue to the CDSP (and other persons as provided in the REC) a Synchronisation Message that the Change of Shipper Request is accepted;
- (g) the Definitive Registration Notification is final and not capable of revocation or amendment.

5.2.4 If the CSS Provider sends a Definitive Registration Notification to the CDSP:

- (a) the CDSP will, within the timescales in the UK Link Manual, notify the outcome of the Relevant CSS Request:

- (i) to the Nominated Shipper; and
 - (ii) in the case of a Switch Request or Change of Shipper Request, to the Existing Registered User;
 - (b) with effect from 05:00 hours on the Registration Effective Date:
 - (i) the Nominated Shipper becomes the Registered User of a Supply Point comprising the Supply Meter Point;
 - (ii) in the case of a Switch Request or Change of Shipper Request, the Existing Registered User ceases to be the Registered User of the Existing Supply Point comprising the Supply Meter Point;
 - (c) the Supply Point Registration (under paragraph (b)(i)) is on the basis of Registration Details determined as provided in paragraph 5.5.
- 5.2.5 During the Relevant CSS Request process the Nominated Shipper will have access to Proposed Registration Details concerning the Proposed Supply Point in accordance with paragraph 3 of Annex G-1.
- 5.2.6 If the CSS Provider notifies the CDSP of a Switch Request or Change of Shipper Request in which the Nominated Shipper is the same as the Existing Registered User, this paragraph 5 (including paragraph 5.5) shall apply in the same way as to any other Relevant CSS Request.
- 5.2.7 The processes (in relation to a Switch Request or Change of Shipper Request) in this paragraph 5.2, excluding paragraphs 5.2.4(a)(ii) and (b)(ii) and 5.2.6, will apply even where there is no Existing Registered User of a Supply Meter Point because the last Registered User has become a Discontinuing User pursuant to a Termination Notice.

5.3 Proposed Registration Details

- 5.3.1 A User may send to the CDSP:
- (a) in relation to any CSS Supply Meter Point, and a particular Supplier, a notice (“**Base Registration Nomination**”) setting out certain proposed Registration Details;
 - (b) in relation to a CSS Supply Meter Point which is, or pursuant to a Base Registration Nomination would be, a Class 1 or Class 2 Supply Meter Point (a “**Class 1 or 2 Supply Meter Point**”), or any other Larger CSS Supply Point, a notice (“**Detail Registration Nomination**”) setting out certain proposed Registration Details, including in the case of Class 1 or 2 Supply Meter Point, of a kind which may require a Transporter Referral in accordance with paragraph 4.3,

which (in each case) the User proposes to be effective and form the basis of the Supply Point Registration if, pursuant to a Relevant CSS Request, the User becomes the Registered User of a Supply Point comprising such Supply Meter Point.

- 5.3.2 A User shall send Base Registration Nominations and Detail Registration Nominations only where:

- (a) the requirement in paragraph 3.2.4(c) is met, and
- (b) the User in good faith considers such nominations may become operative in relation to a Relevant CSS Request as provided in paragraph 5.5;

and by sending a Base Registration Nomination and where applicable Detail Registration Nomination, a User agrees that (if the Base Registration Nomination becomes Operative in relation to a Relevant CSS Request) the proposed or offered Registration Details shall form the basis of the Supply Point Registration.

5.3.3 A User may not notify or otherwise determine the Registration Details of a Proposed Supply Point Registration except pursuant to a Base Registration Nomination and (where applicable) a Detail Registration Nomination in accordance with the Code.

5.3.4 A Base Registration Nomination:

- (a) shall specify:
 - (i) the identity of the User;
 - (ii) the Supply Meter Point;
 - (iii) the Relevant Supplier;
 - (iv) proposed Registration Details as set out in paragraph 4 of Annex G-1; and
- (b) may, and in relation to a Class 1 or 2 Supply Meter Point shall, specify a particular Detail Registration Response (identified by its unique reference) which is effective, in accordance with paragraph 5.3.13 (disregarding paragraph 5.3.13(a)(ii)(1)), at the time at which the Base Registration Nomination is sent.

5.3.5 Pursuant to paragraph 5.3.4(b), a User may not send a Base Registration Nomination in respect of a Class 1 or 2 Supply Meter Point unless:

- (a) the User has sent (in relation to the Supply Meter Point) a Detail Registration Nomination and received from the CDSP a Detail Registration Response in response; and
- (b) such Detail Registration Response remains effective when the Base Registration Nomination is sent.

5.3.6 A User may:

- (a) send a Base Registration Nomination before or (without prejudice to paragraph 5.5.1(b)(i)(1)) after the start of a Relevant CSS Request process;
- (b) send different Base Registration Nominations for different Relevant Suppliers in relation to the same Supply Meter Point;
- (c) specify the same Detail Registration Response in more than one Base Registration Nomination, subject to paragraph 5.3.8(b);
- (d) where it has sent a Base Registration Nomination which remains effective, send a further Base Registration Nomination for the same Relevant Supplier and

Supply Meter Point (which will replace the earlier Base Registration Nomination subject to and in accordance with paragraph 5.3.8(b)).

- 5.3.7 Where a User sends a Base Registration Nomination the CDSP will (within the timescales in the UK Link Manual):
- (a) if the Base Registration Nomination is valid in accordance with paragraph 4 in Annex G-1, notify the Proposing User that the Base Registration Nomination is accepted; or
 - (b) if it is not so valid, notify the Proposing User that the Base Registration Nomination is rejected (in which case it shall have no effect).
- 5.3.8 A Base Registration Nomination which is accepted by the CDSP:
- (a) will be effective:
 - (i) from the time at which the CDSP notifies the Proposing User that it is accepted;
 - (ii) subject to paragraphs (b) and (c), for a period of 60 Days from and including the Day on which it was accepted by the CDSP;
 - (b) subject to paragraph 5.5.4(a), will cease to have effect on and from the Day on which a further Base Registration Nomination, from the same User and for the same Supply Meter Point and Relevant Supplier, is accepted by the CDSP; and accordingly a User may at any time have only one Base Registration Nomination in effect for a given Supply Meter Point and Relevant Supplier and (if specified) Detail Registration Response;
 - (c) will cease to have effect:
 - (i) if the Base Registration Nomination has ceased to be valid in accordance with paragraph 4 in Annex G-1, subject to paragraph 5.5.3(a);
 - (ii) in the case of a Class 1 or 2 Supply Meter Point, if the specified Detail Registration Response ceases to have effect in accordance with paragraph 5.3.13(b), subject to paragraph 5.4.5; or
 - (iii) in accordance with paragraph 5.5.6.
- 5.3.9 A Detail Registration Nomination shall specify:
- (a) the identity of the User;
 - (b) the Supply Meter Point;
 - (c) proposed Registration Details (as applicable in respect of the Proposed Supply Point) as set out in paragraph 4 of Annex G-1.
- 5.3.10 A User may:
- (a) send a Detail Registration Nomination before or (without prejudice to paragraph 5.5.5(b)) after the start of a Relevant CSS Request process;

- (b) send (without prejudice to paragraph 5.3.2) any number of Detail Registration Nominations in relation to the same Supply Meter Point.

5.3.11 Where a User sends a Detail Registration Nomination, the CDSP will (within the timescales in the UK Link Manual):

- (a) if the Detail Registration Nomination is valid in accordance with paragraph 4 in Annex G-1 and (if it relates to a Class 1 or 2 Supply Meter Point) does not require a Transporter Referral in accordance with paragraph 4.3.1, notify the Proposing User that the Detail Registration Nomination is accepted; or
- (b) if the Detail Registration Nomination is not valid in accordance with paragraph 4 in Annex G-1, notify the Proposing User that the Detail Registration Nomination is rejected;
- (c) if the Detail Registration Nomination relates to a Class 1 or 2 Supply Meter Point and requires a Transporter Referral but otherwise is valid in accordance with paragraph 4 in Annex G-1:
 - (i) notify the Proposing User that the Detail Registration Nomination is subject to a Transporter Referral;
 - (ii) upon receiving from the Transporter the response (as provided in paragraph 4.3.2(b)) to the Transporter Referral:
 - (1) where on the basis of the Transporter's response, the Detail Registration Nomination is not valid, notify the Proposing User that the Detail Registration Nomination is rejected;
 - (2) otherwise, notify the Proposing User that the Detail Registration Nomination is accepted and provide Registration Details (as provided in Annex G-1) on the basis of the Transporter's response.

5.3.12 For the purposes of this Section G, a “**Detail Registration Response**” is the CDSP's response to a valid Detail Registration Nomination under paragraph 5.3.11(a) or paragraph 5.3.11(e)(ii)(2), specifying Registration Details:

- (a) as proposed in, or provided in response to, in the Detail Registration Nomination; and
- (b) in a case within paragraph 5.3.11(e)(ii)(2), reflecting the Transporter's response.

5.3.13 A Detail Registration Response:

- (a) will be effective:
 - (i) from the CDSP's notification that the Detail Registration Nomination is accepted under paragraph 5.3.11(a) or (as the case may be) paragraph 5.3.11(e)(ii)(2);
 - (ii) subject to paragraph (b), and paragraph 5.4.4:

- (1) for a period of 6 months from and including the Day of the CDSP's notification referred to in paragraph (a); and
 - (2) in relation to a Base Registration Nomination sent within such 6 month period, in which it is the specified Detail Registration Response, for the period of effectiveness of such Base Registration Nomination;
- (b) will cease to have effect:
 - (i) if the CDSP notifies the Proposing User that:
 - (1) it has ceased to be valid in accordance with paragraph 5.4.3;
 - (2) the Exit Zone specified by the CDSP in the Detail Registration Response is no longer correct; or
 - (ii) in accordance with paragraph 5.5.6.

5.3.14 Where Annex G-1 provides that any Registration Details in a Detail Registration Response may be disputed by the Proposing User, the Proposing User may (if it disputes such details) re-send the Detail Registration Nomination stating the correct basis on which it believes such details should be determined, with supporting evidence for such determination.

5.3.15 A Detail Registration Nomination has no effect in connection with any Supply Point Registration unless the Detail Registration Response is specified (as provided in paragraph 5.5.5(a)) in an accepted Base Registration Response which is Operative (as provided in paragraph 5.5.1) for that Supply Point Registration.

5.4 Supply Point Capacity

5.4.1 This paragraph 5.4 applies only in relation to Class 1 and 2 Supply Meter Points.

5.4.2 A Detail Registration Nomination shall not be valid if, as at the date of receipt of the Detail Registration Nomination by the CDSP the Absolute Requirement is not satisfied in respect of the Nominated Supply Point Capacity and (as applicable) the Nominated Supply Point Offtake Rate.

5.4.3 Subject to paragraph 5.4.5, a Detail Registration Response shall cease to be valid if, as a result of a Supply Point Ratchet, the Prevailing Supply Point Capacity becomes greater than the Offered Supply Point Capacity.

5.4.4 Subject to paragraph 5.4.5, a Detail Registration Response shall be ineffective:

- (a) in relation to a Relevant CSS Request for which the Registration Effective Date falls outside the Capacity Reduction Period if the Offered Supply Point Capacity is less than the Prevailing Supply Point Capacity;
- (b) in the event that the Current Year Minimum Supply Point Capacity is not satisfied in respect of the Nominated Supply Point Capacity and the Nominated Supply Point Offtake Rate.

- 5.4.5 If, after a Base Registration Response (which specifies the Detail Registration Response) has become Operative in relation to a Relevant CSS Request, the Prevailing Supply Point Capacity becomes greater than the Offered Supply Point Capacity:
- (a) as a result of a Supply Point Amendment made by the Existing Registered User, the Offered Supply Point Capacity shall be unchanged;
 - (b) a result of a Supply Point Ratchet, the Offered Supply Point Capacity shall automatically be increased to the Prevailing Supply Point Capacity following the Supply Point Ratchet;

and in either case the Detail Registration Response shall remain valid and shall not be ineffective in relation to the Relevant CSS Request, whether or not the Registration Effective Date is within the Capacity Reduction Period.

5.5 Operative Base Registration Nomination and Basis of Supply Point Registration

5.5.1 A Base Registration Nomination becomes “**Operative**” in relation to a Relevant CSS Request:

- (a) at the later of:
 - (i) the time when the Base Registration Nomination is accepted by the CDSP, and
 - (ii) the time when the CSS Provider notifies the CDSP (as referred to in paragraph 5.2.3(c)) of the valid Relevant CSS Request;
- (b) if the following conditions are met:
 - (i) the Base Registration Nomination:
 - (1) in a case within paragraph (a)(i), is accepted before the Registration Cut-off Time;
 - (2) in a case within paragraph (a)(ii), is effective at the time referred to in that paragraph; and
 - (ii) the Proposing User, Supplier and Supply Meter Point under the Base Registration Nomination are the same as the Nominated Shipper, Relevant Supplier and Supply Meter Point under the Relevant CSS Request; and
 - (iii) in relation to a Class 1 or 2 Supply Meter Point, the specified Detail Registration Response is not ineffective in relation to the Relevant CSS Request in accordance with paragraphs 5.3.13(b), 5.4.4 or 5.4.5;
 - (iv) the Registration Effective Date falls within the period within which the Base Registration Nomination is effective (in accordance with paragraph 5.3.8) at the Registration Cut-off Time; and
 - (v) the Base Registration Nomination is not invalid in accordance with paragraph 4.11 of Annex G-1.

- 5.5.2 The CDSP will notify the Proposing User when a Base Registration Nomination becomes Operative in relation to a Relevant CSS Request.
- 5.5.3 Where a Base Registration Nomination has become Operative in relation to a Relevant CSS Request:
- (a) the Base Registration Nomination shall not cease to be Operative in relation to that Relevant CSS Request by reason of its subsequently ceasing to be valid under Annex G-1 (and any such subsequent invalidity shall be disregarded in relation to that Relevant CSS Request);
 - (b) the Base Registration Nomination shall remain Operative until and unless:
 - (i) a further Base Registration Nomination is sent which supersedes (under paragraph 5.3.8(b)) the Base Registration Nomination; or
 - (ii) the CSS Provider notifies the CDSP that the Relevant CSS Request will not proceed; or
 - (iii) a Definitive Registration Notification is not issued to the CDSP by the time (before the Registration Effective Date) specified in the REC;
 - (c) the Base Registration Nomination cannot, while it remains Operative in relation to that Relevant CSS Request, become Operative in relation to another Relevant CSS Request;
 - (d) if the Base Registration Nomination ceases to be Operative (in accordance with paragraph (b)(ii) or (iii)) it shall, if otherwise valid and effective, continue to be effective subject to and in accordance with paragraph 5.3.8.
- 5.5.4 Where a Base Registration Nomination (the 'earlier' nomination) has become Operative in relation to a Relevant CSS Request and after the Registration Cut-off Time a further Base Registration Nomination (the 'later' nomination) is subsequently accepted:
- (a) while the earlier Base Registration Nomination remains Operative the later Base Registration Nomination:
 - (i) shall not supersede the earlier Base Registration Nomination, but
 - (ii) will (if a Definitive Registration Notification is sent for the Relevant CSS Request) be effective (for any subsequent Relevant CSS Request) from the Supply Point Registration Date;
 - (b) if (under paragraph 5.5.3(b)(ii) or (iii)) the earlier Base Registration Nomination ceases to be Operative, it shall be superseded (in accordance with paragraph 5.3.8(b)) by the later Base Registration Nomination.
- 5.5.5 Where a User becomes the Registered User of a Supply Point pursuant to a Relevant CSS Request:
- (a) if the User has sent a Base Registration Nomination which is Operative (in accordance with this paragraph 5.5.1) in relation to the Relevant CSS Request:
 - (i) the Supply Point Registration shall incorporate the Registration Details

in such Base Registration Nomination; and

- (ii) in the case of a Class 1 or 2 Supply Meter Point, the Supply Point Registration shall be effective on the basis of the Offered Supply Point Capacity and Supply Point Offtake Rate; and
 - (iii) otherwise incorporate the Registration Details in the specified Detail Registration Response, subject to paragraph 5.4.5(b);
- (b) except as provided in paragraph (a), the Supply Point Registration shall be on the basis set out in Annex G-1.

5.5.6 For the avoidance of doubt, where paragraph 5.5.5(a) applies, the relevant Base Registration Nomination and (where applicable) Detail Registration Nomination have no further effect after the Supply Point Registration Date.

5.6 Deregistration

5.6.1 Pursuant to the REC:

- (a) the Registered Supplier may submit to the CSS Provider a Deregistration Request in respect of a CSS Supply Meter Point;
- (b) a Deregistration Request will specify (among other things):
 - (i) the Registered Supplier;
 - (ii) the Registered User;
 - (iii) the Supply Meter Point;
 - (iv) the date with effect from which the request is to be effective;
- (c) the Deregistration Request will not be accepted unless the Supply Meter Point is Dormant or Terminated (and it may not be accepted for other reasons as provided in the REC);
- (d) if the Deregistration Request is accepted the CSS Provider will send a Synchronisation Message to the CDSP specifying the details in paragraph (b).

5.6.2 If the CSS Provider sends a Synchronisation Message to the CDSP that a Deregistration Request is accepted within the timescales in the UK Link Manual, with effect from 05.00 hours on the effective date of the request:

- (a) the Registered User of the Supply Point comprising the Supply Meter Point will cease to be Registered User; and
- (b) the Supply Point Registration will be cancelled.

5.7 Shipper-Supplier Association Data

5.7.1 The CDSP shall maintain a data set (**Shipper-Supplier Association Data**) which sets out

- (a) the identity of each User; and
 - (b) for each such User, the identity of one or more Suppliers (each an **Authorised Supplier**).
- 5.7.2 The CDSP will make available the prevailing Shipper-Supplier Association Data to the CSS Provider.
- 5.7.3 A User is deemed for the purposes of the Code to have agreed to be nominated as Nominated Shipper in a Relevant CSS Request by any Authorised Supplier for any CSS Supply Meter Point.
- 5.7.4 A User may request the CDSP to modify the Shipper-Supplier Association Data by adding or removing any Supplier as an Authorised Supplier by giving notice (**SSAD Modification Request**) to the CDSP specifying:
 - (a) the identity of each Supplier which is to be added as an Authorised Supplier;
 - (b) the identity of each Supplier which is to be removed as an Authorised Supplier.
- 5.7.5 A User may not introduce any condition, restriction or other qualification into the Shipper-Supplier Association Data or any modification of such data.
- 5.7.6 Where the the CDSP receives a SSAD Modification Request, the CDSP will modify the Shipper-Supplier Association Data in accordance with the SSAD Modification Request in the timescales specified in the UK Link Manual.
- 5.7.7 A SSAD Modification Request shall have no effect:
 - (a) in relation to a Relevant CSS Request for which the CSS Provider has completed the validation described in paragraph 5.2.3(b)(i) prior to the time when the CDSP modifies the Shipper-Supplier Association Data;
 - (b) in relation to any existing Supply Point Registration.
- 5.7.8 Where National Grid NTS gives a Termination Notice under Section V4, with effect from the User Discontinuance Date the CDSP will modify the Shipper-Supplier Association Data to remove the Discontinuing User and (in relation to it) its Authorised Suppliers.
- 5.7.9 The Shipper-Supplier Association Data may not be modified except pursuant to paragraph 5.7.6 or 5.7.8 (and in particular the CDSP will not modify such data on the basis that the CDSP is aware that a Supplier has had its supply licence revoked or ceased to be party to the REC).
- 5.8 Shipper-Transporter Association Data**
- 5.8.1 The CDSP shall maintain a data set (**Shipper-Transporter Association Data**) which sets out
 - (a) the identity of each Transporter; and
 - (b) for each such Transporter:

- (i) the identity of each Shipper which is a User;
- (ii) for each such Shipper, whether there is a Registration Block Notice in force in accordance with Section S3.5.3(b) or Section V3.3.2(c).

5.8.2 The CDSP will update the Shipper-Transporter Association Data:

- (a) to reflect a Shipper becoming a User in relation to a Transporter, with effect from 05.00 on the User Accession Date;
- (b) where a Transporter gives a Termination Notice under Section V4, with effect from the User Discontinuance Date the CDSP will modify the Shipper-Supplier Association Data to remove the Discontinuing User:
 - (i) in relation to that Transporter, or
 - (ii) (where the Termination Notice was given by National Grid NTS) in relation to all Transporters.

5.8.3 The CDSP will update the Shipper-Transporter Association Data to reflect:

- (a) a Registration Block Notice, or
- (b) the withdrawal of a Registration Block Notice

given by a Transporter to the CDSP under Section S3.5.3(b) or V3.3.2(c) in relation to a User, within the timescales in the UK Link Manual.

5.8.4 The Shipper-Transporter Association Data may not be updated or modified except pursuant to paragraph 5.8.2 or 5.8.3.

6 SUPPLY POINT REGISTRATION – NON-CSS SUPPLY POINTS

6.1 Introduction

6.1.1 A User may apply to become the Registered User in respect of a Non-CSS Supply Point in accordance with this paragraph 6.

6.1.2 In this paragraph 6 any reference to a Supply Meter Point or to a Supply Point is to a Non-CSS Supply Meter Point or to a Non-CSS Supply Point.

6.1.3 In order for a User to become the Registered User in respect of a Supply Point:

- (a) where the Proposed Supply Point is a Larger Supply Point, then the User must make a Supply Point Nomination in accordance with paragraph 6.4, in response to which the CDSP will (subject as provided in this Section G) submit to the Proposing User a Supply Point Offer in accordance with paragraph 6.5; and
- (b) the Proposing User must make a Supply Point Confirmation in accordance with paragraphs 6.6 to 6.8 which become effective in accordance with paragraphs 6.9, 6.10 and 7.2.4.

6.1.4 In respect of a Proposed Supply Point Registration:

- (a) a “**Supply Point Nomination**” is a communication by a Proposing User in respect of a Larger Supply Point requesting a Supply Point Offer from the CDSP;
 - (b) a “**Supply Point Offer**” is a communication by the CDSP to a Proposing User providing information in respect of a Larger Supply Point; and
 - (c) a “**Supply Point Confirmation**” is a communication by a Proposing User to the CDSP requesting Supply Point Registration in respect of a Proposed Supply Point.
- 6.1.5 The Code provides that the CDSP will reject in certain cases a Supply Point Nomination or Supply Point Confirmation; and any reference in this Section G to such a rejection by the CDSP is to a rejection in accordance with any such provision of the Code.
- 6.1.6 Unless the context otherwise requires, references in this Section G to Registration Details to details to be included in a Supply Point Nomination, Supply Point Offer or Supply Point Confirmation are to details which would (if the Proposing User submits a Supply Point Confirmation and/or if the Supply Point Confirmation becomes effective) apply in respect of the Proposed Supply Point Registration.
- 6.1.7 Subject to paragraph 6.9.3, the Proposing User will not be entitled to have access to the identity of the Existing Registered User(s).
- 6.1.8 A “**Supply Point Reconfirmation**” or a “**Supply Point Renomination**” is a Supply Point Confirmation or (as the case may be) Supply Point Nomination submitted by the Existing Registered User of an Existing Supply Point; and where the Code provides for a Supply Point Reconfirmation to be made in respect of a Larger Supply Point, the Code shall be deemed also to provide for an appropriate Supply Point Renomination to be made.
- 6.2 Not Used**
- 6.3 Not Used**
- 6.4 Supply Point Nomination**
- 6.4.1 A User may make a Supply Point Nomination in respect of a Larger Supply Point in accordance with paragraph 6.1.3 and this paragraph 6.4. Where a Proposing User wishes to make a Supply Point Nomination in respect of a Larger Supply Point for the purpose of in the case of an LDZ Supply Point increasing Supply Point Capacity for such Supply Point then the Proposing User may use the following process:
- (a) (provided that the Proposed Supply Point will be an Existing Supply Point) the User may submit, as appropriate, one or more Supply Point Nominations in accordance with this paragraph 6.4 to nominate in the case of an LDZ Supply Point the prevailing Supply Point Capacity any such Supply Point Nomination shall be referred to as a “**Supply Point First Nomination**”); and
 - (b) at any time up to the date of the Supply Point Offer in respect of the Supply Point First Nomination the User may also submit, as appropriate, in accordance with this paragraph 6.4, one or more Supply Point Nominations to in the case of an LDZ Supply Point increase the Supply Point Capacity (and any such Supply Point nomination shall be referred to as “**Supply Point Second Nomination**”).

6.4.2 A Supply Point Nomination shall specify:

- (a) the identity of the Proposing User;
- (b) the Supply Meter Point Reference Number in respect of the Supply Meter Point comprised in the Proposed Supply Point;
- (c) in respect of that Supply Meter Point:
 - (i) the Meter Post Code;
 - (ii) the proposed Class of the Supply Meter Point;
 - (iii) where the Proposed Supply Point includes a Class 3 Supply Meter the proposed Batch Period for the Supply Meter;
- (d) in the case of an LDZ Supply Point where the Proposed Supply Point is a DM Supply Point, the proposed Supply Point Capacity and proposed Supply Point Offtake Rate in respect of the DM Supply Point, in compliance with the requirements of Annex B-3;
- (e) where the Proposed Supply Point is a Class 4 Supply Meter Point the Meter proposed Read Frequency;
- (f) any other details which are required to be specified in any particular case pursuant to any provision of this Section G;
- (g) where the User wishes to apply for the LDZ Optional Capacity Rate, the LDZ Specified Exit Point;
- (h) if the Supply Point is an Eligible Exit Point and the User wishes to make a CNCCD Election in respect of such Supply Point, the Nominated Exit Point and the Nominated Entry Point.

6.4.3 Not Used.

6.4.4 Where a User makes a Supply Point Nomination:

- (a) except where a Transporter Referral is required (in which case paragraph 4.3.2 applies) the CDSP will submit a Supply Point Offer (in accordance with paragraph 6.5), or reject the Supply Point Nomination (in accordance with paragraph 6.4.6) within 2 Supply Point Systems Business Days after the Supply Point Nomination was submitted;
- (b) where a Transporter Referral is required, the CDSP will submit a Supply Point Offer (in accordance with paragraph 6.5) or reject the Supply Point Nomination (in accordance with paragraph 6.4.6) within 2 Supply Point System Business Days of receipt of a response from the Transporter (as provided in paragraph 4.3.2).

6.4.5 If the CDSP does not comply with paragraph 6.4.4 it will in any event reject the Supply Point Nomination or make a Supply Point Offer as soon as reasonably practicable.

6.4.6 The CDSP will reject the Supply Point Nomination where:

- (a) the Supply Point Nomination is not made strictly in accordance with the requirements of paragraph 6.4.2;
- (b) the Supply Meter Point Reference Number specified pursuant to paragraph 6.4.2(b) is not identified in the Supply Point Register with the Meter Post Code specified pursuant to paragraph 6.4.2(c);
- (c) if the Proposed Supply Point comprises a NExA Supply Meter Point, and the Network Exit Agreement is one to which the User is required to be a party, the User has not become a party,

and the CDSP will reject the Supply Point Nomination where the Supply Point Nomination does not comply with any other requirement provided for in this Section G, where the Transporter has instructed the CDSP to reject the Supply Point Nomination or in accordance with Section V3 or in any other case where such rejection is provided for in the Code.

- 6.4.7 Where the CDSP rejects the Supply Point Nomination the CDSP will inform the Proposing User of the reason (under paragraph 6.4.6) for such rejection (and where such rejection was pursuant to paragraph 6.4.6(a), the requirement of paragraph 6.4.2 which was not complied with)).

6.5 Supply Point Offers

- 6.5.1 Where the CDSP does not reject (in accordance with paragraph 6.4.5 or 6.4.6) a Supply Point Nomination, the CDSP will submit to the Proposing User a Supply Point Offer in accordance with this paragraph 6.5.

- 6.5.2 A Supply Point Offer will specify in relation to the Proposed Supply Point:

- (a) the identity of the Proposing User;
- (b) the address of the Supply Point Premises;
- (c) in respect of the Supply Meter Point comprised in the Proposed Supply Point Registration:
 - (i) the Supply Meter Point Reference Number;
 - (ii) the manufacturer's serial number;
 - (iii) the Class of the Supply Meter Point;
 - (iv) for each Class 3 Supply Meter, the Batch Period for the Supply Meter;
 - (v) where the Proposed Supply Point comprises a Sub-deduct Meter Point the Meter Link Code for the Supply Meter Point;
- (d) where the Proposed Supply Point is a Class 3 or 4 Supply Meter Points:
 - (i) the Applicable End User Category in accordance with Section H1.7;
 - (ii) in the case of an LDZ Supply Point, Supply Point Capacity (in accordance with Section H4.1); and

- (iii) in the case of a Class 4 Supply Meter the Meter Read Frequency for the Supply Meter;
 - (e) in the case of an LDZ Supply Point where the Proposed Supply Point comprises a Class 1 or 2 Supply Meter Point:
 - (i) details in respect of Supply Point Capacity and Supply Point Offtake Rate in accordance with paragraph 6.5.3;
 - (ii) whether the Proposed Supply Point is a Firm Supply Point or an Interruptible Supply Point;
 - (f) the Exit Zone and (where applicable) LDZ in which the Proposed Supply Point is located;
 - (g) the Annual Quantity for the Supply Meter Point;
 - (h) in the case of a Proposed Supply Point, which is an NTS Supply Point, the Maximum NTS Exit Point Offtake Rate;
 - (i) in the case of a Proposed Supply Point comprising a Class 3 or Class 4 Supply Meter Point, the Formula Year Annual Quantity for the Supply Meter Point;
 - (j) the relevant Supply Point Transportation Charges;
 - (k) a number by which the Supply Point Offer may uniquely be identified;
 - (l) where a User has made a Supply Point Nomination in accordance with paragraph 6.4.2(g) or (h):
 - (i) the relevant Straight Line Distance, the six figure grid references, the capacity of the Proposed Supply Point and the CNCC Discount;
 - (ii) the Notional NTS Connection Point, the distance between the Notional NTS Connection Point and the Proposed Supply Point, the eight figure grid references, the capacity of the Proposed Supply Point and the LDZ Optional Capacity Rate;
 - (m) the identity of the Gas Act Owner; and
 - (n) the identity of the Meter Asset Manager.
- 6.5.3 In the case of an LDZ Supply Point where the Proposed Supply Point is a DM Supply Point:
- (a) the Supply Point Capacity (“**Offered Supply Point Capacity**”) specified in the Supply Point Offer shall be, subject to Annex B-3, paragraph 6, the Nominated Supply Point Capacity (provided that where the Nominated Supply Point Capacity is less than the Prevailing Supply Point Capacity, paragraph 6.8.3 shall apply);
 - (b) subject to Annex B-3, paragraph 6, the Supply Point Offtake Rate specified in the Supply Point Offer shall be the Nominated Supply Point Offtake Rate.

- 6.5.4 Subject to paragraphs 6.5.5 and 6.8.3, and unless and until a Supply Point Confirmation is made which becomes effective, a Supply Point Offer will remain valid for a period of six (6) months after it was made.
- 6.5.5 In the case of an LDZ Supply Point where the Proposed Supply Point is a DM Supply Point, at any time at which the Proposing User has not submitted a Supply Point Confirmation:
- (a) if the Prevailing Supply Point Capacity becomes greater than the Offered Supply Point Capacity, as a result of the occurrence in any month of a Supply Point Ratchet (pursuant to Section B4.7) in respect of any Existing Supply Point the CDSP will so notify the Proposing User whereupon the Supply Point Offer will lapse (but without prejudice to any Supply Point Confirmation submitted before such notification was given, in respect of which paragraph 6.8.4 will apply);
 - (b) if the Prevailing Supply Point Capacity becomes greater than the Offered Supply Point Capacity, as a result of a Capacity Revision Application (in accordance with Annex B-3, paragraph 7.2) made by the Registered User for an increase in Supply Point Capacity in respect of any Existing Supply Point, paragraph 6.8.3 shall apply.
- 6.5.6 The CDSP will inform the Proposing User of the application of paragraph 6.8.3 pursuant to paragraph 6.5.5(a) within 5 Supply Point Systems Business Days after the occurrence of the event giving rise to the application of paragraph 6.8.3.
- 6.5.7 Where during the period for which a Supply Point Offer remains valid:
- (a) in the case of an NDM Supply Point, the Formula Year Annual Quantity of the Proposed Supply Point is revised pursuant to a notice by an Existing Registered User under paragraph 2.3.20 or 2.3.23, or such NDM Supply Point belongs to a different End User Category, from the Formula Year Annual Quantity or End User Category specified in the Supply Point Offer:
 - (i) the CDSP will notify the Proposing User of the revised Formula Year Annual Quantity or End User Category;
 - (ii) the Supply Point Offer shall be deemed to be modified accordingly (and shall remain valid);
 - (b) the details of the Supply Point Transportation Charges are (upon a change in Formula Year Annual Quantity or End User Category of any Supply Meter Point or the coming into force of a new Transportation Statement or otherwise) revised, the CDSP will not and is not required to notify the Proposing User of such change, and the Proposing User will be informed of the revised details only if it makes a Supply Point Confirmation which becomes effective.
- 6.5.8 There may be any number of Supply Point Offers outstanding, to different Proposing Users, in respect of a Proposed Supply Point or Proposed Supply Points comprising the same Supply Meter Point.
- 6.5.9 The details contained in a Supply Point Offer of the matters set out in paragraph 6.5.10 shall be binding upon the Transporter and the Proposing User where the User submits a Supply Point Confirmation in respect of such Supply Point Offer, notwithstanding any

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error in the details so stated (but without prejudice to the ability of the CDSP to withdraw a Supply Point Offer containing such erroneous details before a Supply Point Confirmation has been submitted).

6.5.10 The matters referred to in paragraph 6.5.9 are:

- (a) the Supply Meter Point comprised in the Proposed Supply Point;
- (b) the Annual Quantity, End User Category and, in the case of an LDZ Supply Point, the Supply Point Capacity of the Proposed Supply Point.

6.5.11 Except as provided in paragraph 6.5.9, where any detail contained in a Supply Point Offer is incorrectly stated:

- (a) such error shall not bind the Transporter or the Proposing User and shall not prejudice the proper determination of such detail; and
- (b) a Supply Point Confirmation made on the basis of such Supply Point Offer shall be valid notwithstanding such error.

6.5.12 Where the User disputes the distance specified by the CDSP under paragraph 6.5.2(k), the User may resubmit a Supply Point Nomination for the Proposed Supply Point stating alternative eight figure grid references for the Proposed Supply Point and the Notional NTS Connection Point as appropriate with supporting evidence of calculation.