

**UNC Workgroup 0829S Minutes**  
**Updates to the Supplemental Agreement Amendments Process**  
**Thursday 09 February 2023**  
**via Microsoft Teams**

**Attendees**

Eric Fowler (Chair)	(EF)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Ben Hanley	(BH)	Northern Gas Networks
Ben Oldham	(BO)	Cadent
David Mitchell	(DM)	SGN
Leteria Beccano	(LB)	Wales & West Utilities
Nathan Hibbitt	(NH)	National Grid
Phil Lucas	(PL)	National Grid
Shiv Singh	(SS)	Cadent
Simon Howard	(SH)	Cadent
Stephen Ruane	(SR)	National Grid

*This Workgroup meeting will be considered quorate provided at least two Transporter and two Shipper User representatives are present.*

*Please note these minutes do not replicate the detailed content provided within the presentation slides, therefore it is recommended that the published presentation material is reviewed in conjunction with these minutes. Copies of papers are available at: [www.gasgovernance.co.uk/0829/090223](http://www.gasgovernance.co.uk/0829/090223)*

*The Workgroup Report is currently due to be presented at the UNC Modification Panel by 16 February 2023, however an extension request to May 2023 is pending.*

**1.0 Introduction and Status Review**

**1.1. Approval of Minutes (16 January 2023)**

The minutes from 16 January 2023 were approved.

**1.2. Approval of Late Papers**

There were no late papers.

**1.3. Review of Outstanding Actions**

No outstanding actions

**2.0 Reconsideration of Business Rules**

This agenda item was not covered.

**3.0 Review further considerations**

This agenda item was not covered.

**4.0 Amended Modification**

Shiv Singh (SS) was invited to walk through the amendments made to the Modification (v2.0 dated 02 February 2023) and advised the Business Rules have been updated to make them read better and that David Tennant (Dentons) has produced the Legal Text accordingly.

**Legal Text review:**

SS provided a detailed walkthrough of the Legal Text changes which were shown in mark-up. The key changes were to the following sections of the Transportation Principal Document:

Offtake Arrangements Document – Section N - General

The following paragraphs will be amended as follows:

- 1.2.1 (h) A new provision to include the new process.
- 3.2.1 To reference the new Supplemental Agreement Amendment Process.
- 3.3.1 To include a reference to the new process and removal of the provisions from Code that will be looking to the subsidiary document instead.
- 3.3.2 To refer to the new process.
- 3.3.3 Outlines what will happen to the previous agreement when the new agreement is in place.
- 10.1.3 Introduces the process regarding shared sites.
- 10.1.5 Similar to 10.1.3

Questions on Legal Text

Leteria Beccano (LB) suggested that when the new Supplemental Agreement is signed, it should have wording to the effect of: 'it replaces or supersedes any existing agreements'.

SS agreed to add wording to the template and will update David Tennant.

LB noted that rather than quoting OAD (Offtake Arrangements Document) text at the beginning of some clauses and suggested that the text reference is quoted rather than the text in case it is out of date.

SS will pass the comments on to the Proposer, Darren Dunkley (DD).

SS confirmed that the solution and the legal drafting are stable.

## **5.0 Development of Workgroup Report**

The development of the Workgroup Report will commence at the next meeting on 27 March with the hope of presenting it early to the April 2023 UNC Modification Panel.

EF provided a brief view of the sections within the Modification and advised he will prepare some commentary in the Workgroup Report for Workgroup to review at the March meeting.

For implementation of this Modification, it was agreed that anything in flight will continue under the terms of the existing agreement, then anything new, subject to it being 16 days post UNC Modification Panel date, will be the new agreement process.

## **6.0 Next Steps**

EF said his aspirations for the next meeting were:

- Cadent to provide descriptive commentary for the Legal Text
- Development/completion of the Workgroup Report.

## **7.0 Any Other Business**

None raised.

## **8.0 Diary Planning**

Further details of planned meetings are available at: [www.gasgovernance.co.uk/events-calendar/month](http://www.gasgovernance.co.uk/events-calendar/month)

Workgroup meetings will take place as follows:

Time / Date	Paper Publication Deadline	Venue	Workgroup Programme
10:00 Monday 27 March 2023	17.00hrs 18 March 2023	Microsoft Teams	<ul style="list-style-type: none"> <li>Development/completion of the Workgroup Report.</li> </ul>

**Action Table (as of 09 February 2023)**

Action Ref	Meeting Date(s)	Minute Ref	Action	Owner	Reporting Date	Status Update
No outstanding actions						