

UNC Workgroup 0816S Minutes
Update to AQ Correction Processes
Thursday 27 April 2023
via Microsoft Teams

Attendees		
Rebecca Hailes (Chair)	(RH)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Andy Clasper	(AC)	Cadent
Ben Mulcahy	(BM)	Joint Office
Charlotte Gilbert	(CG)	BU-UK
Clare Manning	(CM)	E.ON
David Mitchell	(DMi)	SGN
Ellie Rogers	(ER)	CDSP
Fiona Cottam	(FC)	CDSP
Guv Dosanjh	(GD)	Cadent
Harry Hailwood	(HH)	Brook Green Supply
Hursley Moss	(HM)	Cornwall Insight
Jenny Rawlinson	(JR)	BU-UK
John R Harris	(JRH)	CDSP
Kathryn Adeseye	(KA)	CDSP
Kevin Clark	(KC)	Utilita
Lee Greenwood	(LG)	British Gas
Louise Hellyer	(LH)	TotalEnergies Gas & Power
Nick King	(NK)	CNG Services
Oorlagh Chapman	(OC)	Centrica
Phil Lucas	(PL)	National Gas Transmission
Tom Stuart	(TSt)	Wales & West Utilities
Apologies		
Steve Mulinganie	(SM)	SEFE Energy Limited
Tracey Saunders	(TS)	Northern Gas Networks

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0816/270423>

The Workgroup Report is due to be presented at the UNC Modification Panel by 18 May 2023.

Please note these minutes do not replicate/include detailed content provided within the material published, therefore it is recommended that the published material is reviewed in conjunction with these minutes. Copies of all papers are available at: <https://www.gasgovernance.co.uk/0816/270423>

1.0 Introduction and Status Review

1.1. Approval of Minutes (23 March 2023)

The minutes from 23 March 2023 were approved.

1.2. Approval of Late Papers

RH noted that the amendments made to the Modification were received this week and therefore the document is deemed to be late. Workgroup agreed to review the document.

1.3. Review of Outstanding Actions

Action 0301: Joint Office (RH) to confirm with PAC that they have considered Modification 0816S and that no new reporting is required.

Update: Ellie Rogers (ER) provided the following update:

- At the April PAC meeting, the CDSP provided a presentation on certain new Modifications to assess whether there is a PARR impact and where there is, propose the changes to the PARR.
- Modification 0816S was included in this [presentation](#). To summarise, it was agreed that existing PARR reports for the AQ correction process are already in place (PARR 2A.8 and PARR 2B.8). These reports confirm the count of MPRNs where an AQ correction process has been used, for each Shipper and per reason code (eligible cause).
- The PARR reports do not state the individual reason codes therefore **no change is required to the PARR document** as a result of Modification 0816S.
- However, it is worth confirming that although the PARR does not require updating, **there is a reporting impact of 0816S**. As part of the Modification 0816S solution delivery under XRN5607, the technical changes to the mechanisms producing the existing reports will be made to include the 2 new reason codes, which will be included in the report following implementation. **Closed**

Action 0302: CDSP (KA) to ensure an agenda item is added to the DSC Change Management Committee meeting due to be held on Wednesday 12 April 2023 to ascertain if:

1. A November 2023 implementation is feasible
2. If the validation work that CDSP will have to undertake will be included in the run the business costs

Update: Ellie Rogers (ER) provided the following update:

- The ROM presented in January 2023 advised that a Major Release would be required for this change and the expected earliest implementation is February 2024 (based on the standard release timelines).
- As Workgroup Participants will be aware, it is up to the DSC Change Management Committee to agree and confirm the scopes of Major Releases.
- Looking at the Modification 0816S timetable, the earliest expected approval is mid-July 2023.
- In terms of the Change Proposal raised to deliver Modification 0816S (XRN5607), CDSP is expecting a solution review to be issued in the May 2023 Change Pack to be voted on in June 2023 which is a relatively quick turnaround to be included in the February 2024 release.
- If an earlier release were considered, the DSC Change Management Committee would have to agree to work at risk following solution review approval (anticipated in June 2023), ahead of the Modification being approved (which is not preferable to DSC Change Management Committee), plus other work would need to be reprioritised to understand if this is possible.
- Worth noting, CDSP has had recent feedback from DSC Change Management Committee that we have raised Change Proposals for Modifications too early (i.e. before the Modification is approved). CDSP do this to try and accommodate a release as soon as possible but ultimately, the DSC Change Management Committee will decide when the changes are scoped, based on where they are in the process.

- With this Modification still pending a final decision and the DSC Change process at the solution review phase, **we are still anticipating the earliest Major Release as February 2024**. Any earlier would not allow the typical 6 months lead time from solution approval to implementation which is usually required by DSC customers for Major Releases.
- In terms of point 2 of the action regarding running the business costs, this was covered within the ROM:

Ongoing costs

No ongoing costs anticipated at this stage This will be assessed and confirmed in detailed analysis / design phase.

- At the ROM stage, we have not identified additional ongoing costs associated with this change. As stated in the Modification, this will be assessed at the latter stages of the change process to provide final confirmation on this.

2.0 Amended Modification

RH noted the Modification (v9.0) was amended on 19 April 2023 and invited Clare Manning (CM) to address Workgroup with a brief overview of the amendments:

Solution

CM advised of a minor change to Business Rule 1 and Business Rule 4 with the addition of a general guidance note to further clarify that evidence must be submitted by the User to compound the legitimate application of the request.

A copy of the change-marked Modification can be found here: <https://www.gasgovernance.co.uk/0816>.

Legal Text Review

David Mitchell (DMi) provided a detailed walkthrough of the Final Legal Text v9.9 dated 20 April 2023 changes which are shown in markup and published here: www.gasgovernance.co.uk/0816/270423. The key changes are to Section G – Supply Points of the UNC Transportation Principal Document paragraphs 2.3.20 to 2.3.25.

ER clarified that for clause G 2.3.25 where CDSP will reject a request if certain criteria are not satisfied, from a process side there are lots of things CDSP will only be able to validate from a systems side of things and the CDSP will not visit the site to check on the physical equipment change! Workgroup agreed this was appropriate.

3.0 Completion of Workgroup Report

During an onscreen review of the Workgroup Report (v0.7, dated 20 April 2023), RH undertook changes to the document in line with Workgroup discussions and reviewed and updated the following sections:

- Impacts & Other Considerations
- Workgroup commentary on Consumer Benefit Areas
- Central Systems Impacts
- Workgroup Impact Assessment
- Panel Questions
- Relevant Objectives

- Implementation

Other considerations

The Workgroup briefly considered whether the Modification could go out to consultation for less than 15 days and could potentially come back to June 2023 Panel. The Workgroup and the Proposer did not feel that it needed to be faster; however, they recognised that the Panel may consider the timetable and make its own decision. The Proposer confirmed that Workgroup had followed a review *Workgroup 0783R – Review of AQ Correction Processes* raised on 06 October 2021 and therefore the matter has been discussed at Workgroup for a good long while.

4.0 Next Steps

RH noted the next steps to be taken are as follows:

- Publication of completed Workgroup Report
- Submission of Workgroup Report to the UNC Modification Panel on 18 May 2023

5.0 Any Other Business

None.

6.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

Workgroup meetings will take place as follows:

Time / Date	Paper Publication Deadline	Venue	Programme
No further meetings			

Action Table (as of 27 April 2023)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Reporting Month	Status Update
0301	23/03/23	3.0	Joint Office (RH) to confirm with PAC that they have considered Modification 0816S and that no new reporting is required	Joint Office (RH)	April 2023	Closed
0302	23/03/23	3.0	CDSP (KA) to ensure an agenda item is added to the DSC Change Management Committee meeting due to be held on Wednesday 12 April 2023 to ascertain if: 1. A November 2023 implementation is feasible 2. If the validation work that CDSP will have to undertake will be included in the run the business costs	CDSP (KA)	April 2023	Closed