

**UNC Workgroup 0816S Minutes**  
**Update to AQ Correction Processes**  
**10:00 Thursday 25 August 2022**  
**via Microsoft Teams**

<b>Attendees</b>		
Eric Fowler (Chair)	(EF)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Vera Li	(VL)	Joint Office (Observing)
Aleksandra Cebo	(AC)	EDF
Andy Clasper	(AC)	Cadent Gas
Ben Mulcahy	(BM)	Northern Gas Networks
Brandon Rodrigues	(BR)	ESP Utilities Group
Claire Louise Roberts	(CLR)	Scottish Power
Clare Manning	(CM)	E.ON Energy
David Mitchell	(DM)	SGN
David Reynolds	DR	Northern Gas Networks
Elena Dramceanu	(ED)	SEFE Energy
Ellie Rogers	(ER)	Xoserve
Fiona Cottam	(FC)	Correla
Gurvinder Dosanjh	(GD)	Cadent Gas
Hursley Moss	(HM)	Cornwall Insight
John Harris	(JH)	Correla (0816S only)
Kate Lancaster	(KL)	Xoserve
Kathryn Adeseye	(KA)	Xoserve
Mark Jones	(MJ)	SSE
Michelle Brown	(MB)	Energy Assets
Nicky Kingham	(NK)	Correla on behalf of Xoserve
Peter O'Neill	(PO)	Cadent Gas
Phil Lucas	(PL)	National Grid
Steve Mulinganie	(SM)	SEFE Energy Limited
Tom Stuart	(TS)	Wales & West Utilities
Tracey Saunders	(TS)	Northern Gas Networks

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0816/250822>

The Workgroup Report is due to be presented at the UNC Modification Panel by 17 November 2022

Please note these minutes do not replicate/include detailed content provided within the presentation slides, therefore it is recommended that the published presentation material is reviewed in conjunction with these minutes. Copies of all papers are available at: [www.gasgovernance.co.uk/dist/250822](http://www.gasgovernance.co.uk/dist/250822)

## 1.0 Outline of Modification

Clare Manning (CM) introduced the Modification and explained that this Modification was raised followed on from *Modification 0783R – Review of AQ Correction Processes*, which looked at the summary data analysis from Xoserve. It was identified that the existing Code was not being used the way it should be.

The purpose of this Modification is to add two further 'eligible clauses' to the Annual Quantity (AQ) amendment process within TPD G2.3.21 and to prevent AQ amendments being processed where there is no change or the minimalist change in the value to the AQ.

The suggested solution is to add in two further eligible causes which were outlined in the presentation pack.

## 2.0 Initial Discussion

### 2.1. Issues and Questions from Panel

#### 2.1.1. Consider materiality relating to billing impacts and whether the Modification continues to meet the Self-Governance criteria

CM recommended this Modification is subjected to Self-Governance and advised the UNC Modification Panel has addressed concerns that this could have impacts on IGTs and there is potential for a UNC cross-code Modification.

Steve Mulinganie (SM) raised his concern that this might not be Self-Governance as historically these codes have been used inappropriately and he felt that this has to be considered material and asked if CM could make the case Self-Governance and put a rationale to it but believed that this could still have a material impact.

Tracey Saunders (TS) stated that she raised the challenge at the UNC Modification Panel meeting as she believes the Modification would impact billing and allocation of AQ.

Ellie Rogers (ER) explained that whether the Modification is Authority Direction or Self-Governance would depend on how those new codes were treated; what the rules are and how they are used. There has been analysis on the current processing and discussions on creating new codes and how they would work. If this could be easily managed it could be Self-Governance.

ER suggested validation should be discussed at Workgroup in order to assure people of the most efficient working process. Workgroup should consider what would be the logical solution for Xoserve to build potentially into their processes. ER suggested Workgroup to feed into Workgroup their evidence to discussed for the next meeting.

EF suggested that the Performance Assurance Committee (PAC) would be involved in the monitoring, though not in the front-end of the process.

Fiona Cottam (FC) stated that there is an existing Performance Assurance Committee report of all AQ Corrections. It was requested that FC provides a view of this report at the next meeting.

FC to research and identify the recent code project and report back

<b>New Action 0108:</b> E.On Next (CM) to review Business Rules (BR) and update the Workgroup at the September meeting.
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<b>New Action 0208:</b> Correlá (FC) to provide a view of the AQ Corrections PAC Report for the September meeting.
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### 2.2. Initial Representations

Not discussed

### 2.3. Terms of Reference

Not discussed

### 3.0 Next Steps

EF confirmed the next steps to be:

- CM to review Business Rules.
- A view of the PAC AQ Correction Report to be provided

### 4.0 Any Other Business

None.

### 5.0 Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/events-calendar/month](http://www.gasgovernance.co.uk/events-calendar/month)

Workgroup meetings will take place as follows:

Time / Date	Paper Publication Deadline	Venue	Programme
Thursday 10:00 22 September 2022	5pm 13 September 2022	Microsoft Teams	Standard Agenda
Thursday 10:00 27 October 2022	5pm 18 October 2022	Microsoft Teams	Standard Agenda

### Action Table (as at 25 August 2022)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Reporting Month	Status Update
<b>0108</b>	25/08/22	2.1.1	E.On Next (CM) to review Business Rules (BR) and update on Modification for discussion in October meeting.	E.On Next	September 2022	<b>Pending</b>
<b>0208</b>	25/08/22	2.1.1	Correlá (FC) to provide a view of the AQ Corrections PAC Report for the September meeting.	Correlá (FC)	September 2022	<b>Pending</b>