

**UNC Workgroup 0816S Minutes  
Update to AQ Correction Processes  
10:00 Thursday 24 November 2022  
via Microsoft Teams**

<b>Attendees</b>		
Rebecca Hailes (Chair)	(RH)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Andy Clasper	(ACI)	Cadent Gas
Ashley Adam	(AA)	National Grid
Ben Mulcahy	(BM)	Northern Gas Networks
Claire Louise Robert	(CLR)	ScottishPower
Clare Manning	(CM)	E.ON Next
Daniel Wilkinson	(DW)	EDF Energy
David Addison	(DA)	Xoserve
David Mitchell	(DM)	SGN
Elena Dranceanu	(ED)	Gazprom Energy
Ellie Rogers	(ER)	Xoserve
Fiona Cottam	(FC)	Correla on behalf of Xoserve
John Baldwin	(JB)	CNG Services Ltd
Kate Lancaster	(KL)	Xoserve
Kathryn Adeseye	(KA)	Xoserve
Kundai Matiringe	(KM)	BU-UK
Lee Greenwood	(LG)	British Gas
Louise Hellyer	(LH)	TotalEnergies Gas & Power
Mark Jones	(MJ)	SSE
Nick King	(NK)	CNG Services
Nicky Kingham	(NKi)	Xoserve
Paul Bedford	(PB)	Opus Energy
Richard Pomroy	(RP)	Wales & West Utilities
Steve Mulinganie	(SM)	SEFE Energy Limited
Tom Stuart	(TSt)	Wales & West Utilities
Tracey Saunders	(TS)	Northern Gas Networks

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0816/241122>

The Workgroup Report is due to be presented at the UNC Modification Panel by 19 January 2023.

Please note these minutes do not replicate/include detailed content provided within the presentation slides, therefore it is recommended that the published presentation material is reviewed in conjunction with these minutes. Copies of all papers are available at: <https://www.gasgovernance.co.uk/dist/241122>

## **1.0 Introduction and Status Review**

### **1.1. Approval of Minutes (27 October 2022)**

The minutes from the meeting held on 27 October 2022 were approved.

### **1.2. Approval of Late Papers**

RH (Rebecca Hailes) advised there were no late papers to consider.

### 1.3. Review of Outstanding Actions

**Action 0108:** E.ON Next (CM (Claire Manning)) to review Business Rules (BR) and update the Workgroup at the September meeting.

**Update:** CM confirmed an amended Modification was submitted 17 November 2022. **Closed**

## 2.0 Amended Modification

RH noted the Modification was amended on 17 November 2022 and invited CM to address Workgroup with a brief of the amendments.

The amendments are shown in tracked changes and apply to section 5 Solution.

- Extra validation has been added to Business Rule 2;
- Criteria to be met has been added for Business Rule 3;
- The square brackets that were in Business Rule 4 have been removed.

RH noted there are square brackets throughout the Modification that need to be removed before Legal Text can be drafted.

Ellie Rogers (ER) suggested the possibility of a UNC Related Document for the definition of the criteria.

ER advised CDSP (Central Data Service Provider) will start to look at the ROM (Rough Order of Magnitude) request.

It was agreed that a further month extension should be requested at the December 2022 UNC Panel for the Workgroup Report to be reporting to February 2023 UNC Panel instead of January 2023.

DM (David Mitchell) confirmed that once the final version of the Modification is published, he will pass it to the SGN Lawyer to start drafting the Legal Text.

**New Action 0111:** Proposer (CM) to make amendments to the Modification based on Workgroup discussions held on Tuesday 29 November 2022.

**New Action 0211:** Joint Office (RH) to request a 1-month extension for the Workgroup Report to be presented to the February 2023 UNC Panel.

## 3.0 Issues and Questions from Panel

### 3.1. Consider materiality relating to billing impacts and whether the Modification continues to meet the Self-Governance criteria

This has been previously addressed.

## 4.0 Development of Workgroup Report

In undertaking a detailed onscreen review of the draft Workgroup Report (v0.1, dated 29 November 2022), RH completed amendments in-line with the feedback provided by those Workgroup participants in attendance.

- RH noted there are square brackets throughout the Modification that need to be removed before Legal Text can be drafted.
- RH noted that further work will be done to the Workgroup Report at the January 2023 meeting, (following the Workgroup Extension Request to report to the February 2023 UNC Panel).
- RH highlighted there is no contact number for the Proposer, CM advised she will investigate and report back to Workgroup.

## 5.0 Next Steps

RH noted the next steps to be taken are as follows:

- Proposer to provide an amendment to the Modification based on Workgroup feedback
- Joint Office to request a Workgroup Report extension to February 2023 UNC Panel.

## 6.0 Any Other Business

None.

## 7.0 Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/events-calendar/month](http://www.gasgovernance.co.uk/events-calendar/month)

Workgroup meetings will take place as follows:

Time / Date	Paper Publication Deadline	Venue	Programme
Monday 10:00 12 December 2022	5pm 01 December 2022	Microsoft Teams	Standard Agenda
Thursday 10:00 26 January 2022	5pm 17 January 2022	Microsoft Teams	Standard Agenda

### Action Table (as at 24 November 2022)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Reporting Month	Status Update
0801	25/08/22	2.1.1	E.ON Next (CM) to review Business Rules (BR) and update on Modification for discussion in October meeting.	E.On Next	September 2022	Closed
0111	29/11/22	2.0	Proposer (CM) to make amendments to the Modification based on Workgroup discussions held on Tuesday 29 November 2022	Proposer (CM)	January 2023	Pending
0211	29/11/22	2.0	Joint Office (RH) to request a 1-month extension for the Workgroup Report to be presented to the February 2023 UNC Panel	Joint Office (RH)	January 2023	Pending