

**UNC Workgroup 0816S Minutes  
Update to AQ Correction Processes  
Thursday 23 March 2023  
via Microsoft Teams**

<b>Attendees</b>		
Rebecca Hailes (Chair)	(RH)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Andy Clasper	(AC)	Cadent
Ben Mulcahy	(BM)	Northern Gas Networks
Charlotte Gilbert	(CG)	BU-UK
Clare Manning	(CM)	E.ON
David Mitchell	(DMi)	SGN
Hursley Moss	(HM)	Cornwall Insight
John R Harris	(JR)	CDSP
Kathryn Adeseye	(KA)	CDSP
Lee Greenwood	(LG)	British Gas
Mark Jones	(MJ)	SSE
Oorlagh Chapman	(OC)	Centrica
Sally Hardman	(SH)	SGN
Steve Mulinganie	(SM)	SEFE Energy Limited
Tom Stuart	(TSt)	Wales & West Utilities
<b>Apologies</b>		
David Addison	(DA)	CDSP
Ellie Rogers	(ER)	CDSP

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0816/230323>

The Workgroup Report is due to be presented at the UNC Modification Panel by 18 May 2023.

Please note these minutes do not replicate/include detailed content provided within the material published, therefore it is recommended that the published material is reviewed in conjunction with these minutes. Copies of all papers are available at: <https://www.gasgovernance.co.uk/0816/230323>

## 1.0 Introduction and Status Review

### 1.1. Approval of Minutes (23 February 2023)

The minutes from the meeting held on 23 February 2023 were approved.

### 1.2. Approval of Late Papers

RH noted that the amendments made to the Modification were received this week and therefore is deemed to be late.

### 1.3. Review of Outstanding Actions

## 2.0 Amended Modification

RH noted the Modification (v8.0) was amended on 21 March 2023 and invited Clare Manning (CM) to address Workgroup with a brief overview of the amendments:

CM noted that further offline conversations with the Legal Text provider (David Mitchell (DMi)) and CDSP (Ellie Rogers (ER)) have led to the amendments being made to the Modification, she clarified that the content has not been changed, just how the Solution flows.

CM advised that she has chosen not to include a mechanism for what would happen if the AQ amendment was found to be erroneous and suggested this is captured in the Workgroup Report.

It was clarified that the impact of an AQ correction being erroneous, the result would be that it would have to be undone and taken back to the original AQ, there are lots of complexities around that part of the process.

Katherine Adeseye (KA) added that this could also lead to retrospective adjustments which could impact the Self-Governance status of this Modification.

KA highlighted a further change that is required to Section 8 – Implementation where it needs to be noted that implementation will have to align with the relevant system delivery as per the Rough Order of Magnitude (ROM) and System delivery timescales will be determined by DSC Change Management Committee.

### Legal Text Review

David Mitchell (DMi) provided a detailed walkthrough of the Legal Text v9.9 dated 07 March 2023 changes which are shown in markup. The key changes are to Section G – Supply Points of the UNC Transportation Principal Document paragraphs 2.3.20 to 2.3.25.

DMi noted that section 2.3.21 now shows the two additional eligible causes (d and e). RH noted that eligible causes a, b and c do not have defined terms and asked CM if she intends to tidy this paragraph up. CM clarified this is not her intention and DMi advised that the Legal Text drafting is based on the business rules within the Modification.

DMi confirmed that Legal Text commentary will be provided with the Final Legal Text and Workgroup can give the Legal Text a final review at the April Workgroup in April.

## 3.0 Development of Workgroup Report

During an onscreen review of the (draft) Workgroup Report (v0.5, dated 22 March 2023 ), RH undertook changes to the document in line with Workgroup discussions.

When RH asked if PAC has considered Modification 0816S and if there is any impact, Steve Mulinganie noted that PAC had no particular concerns, no new reports are required, and PAC is continuing to monitor the existing reports.

**New Action 0301:** Joint Office to confirm with PAC that they have considered Modification 0816S and that no new reporting is required.

### Rough Order of Magnitude Review

Workgroup reviewed the ROM and noted the following:

- Implementation costs £50,000-130,000 with no ongoing costs;
- Timescales of 12-20 weeks including 3 weeks of PIS;

KA advised that DSC Change Management Committee have not decided which Release this falls into yet, it will possibly be the February 2024 Release.

CM commented that there is not a great deal of change in the November 2023 Release and asked if it could be considered for that Release.

KA confirmed she will mention to the Release Team that Workgroup has commented on their preferred Release for implementation is November 2023.

The impacted Service Area is Service Area 2 which is 100% Shipper funded.

**New Action 0302:** CDSP (KA) to ensure an agenda item is added to the DSC Change Management Committee meeting due to be held on Wednesday 12 April 2023 to ascertain if:

1. A November 2023 implementation is feasible.
2. If the validation work that CDSP will have to undertake will be included in the run the business costs?

**4.0 Next Steps**

RH noted the next steps to be taken are as follows:

- Legal Text provider (DMi) to seek final Legal Text and supporting commentary
- Finalise Workgroup Report

**5.0 Any Other Business**

None.

**6.0 Diary Planning**

Further details of planned meetings are available at: [www.gasgovernance.co.uk/events-calendar/month](http://www.gasgovernance.co.uk/events-calendar/month)

Workgroup meetings will take place as follows:

Time / Date	Paper Publication Deadline	Venue	Programme
Thursday 10:00 27 April 2023	5 pm 18 April 2023	Microsoft Teams	<ul style="list-style-type: none"> <li>• Amended Modification</li> <li>• Final Legal Text</li> </ul>

**Action Table (as of 23 March 2023)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Reporting Month	Status Update
<b>0301</b>	23/03/23	3.0	Joint Office (RH) to confirm with PAC that they have considered Modification 0816S and that no new reporting is required	Joint Office (RH)	April 2023	<b>Pending</b>
<b>0302</b>	23/03/23	3.0	CDSP (KA) to ensure an agenda item is added to the DSC Change Management Committee meeting due to be held on Wednesday 12 April 2023 to ascertain if: <ol style="list-style-type: none"> <li>1. A November 2023 implementation is feasible</li> <li>2. If the validation work that CDSP will have to undertake will be included in the run the business costs</li> </ol>	CDSP (KA)	April 2023	<b>Pending</b>