

**UNC Workgroup 0811S Minutes  
Shipper Agreed Read (SAR) exceptions process  
Thursday 27 October 2022  
via Microsoft Teams**

<b>Attendees</b>		
Eric Fowler (Chair)	(AR)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Vera Li (Secretary)	(VL)	Joint Office
Andy Clasper	(ACI)	Cadent Gas
Ashley Adam	(AA)	National Grid
Ben Mulcahy	(BM)	Northern Gas Networks
Claire Louise Robert	(CLR)	ScottishPower
Clare Manning	(CM)	E.ON Next
Daniel Wilkinson	(DW)	EDF Energy
David Addison	(DA)	Xoserve
David Mitchell	(DM)	SGN
Elena Dranceanu	(ED)	Gazprom Energy
Ellie Rogers	(ER)	Xoserve
Fiona Cottam	(FC)	Correla on behalf of Xoserve
John Baldwin	(JB)	CNG Services Ltd
Kate Lancaster	(KL)	Xoserve
Kathryn Adeseye	(KA)	Xoserve
Kundai Matiringe	(KM)	BU-UK
Lee Greenwood	(LG)	British Gas
Louise Hellyer	(LH)	TotalEnergies Gas & Power
Mark Jones	(MJ)	SSE
Nick King	(NK)	CNG Services
Nicky Kingham	(NKi)	Xoserve
Paul Bedford	(PB)	Opus Energy
Richard Pomroy	(RP)	Wales & West Utilities
Steve Mulinganie	(SM)	SEFE Energy Limited
Tom Stuart	(TSt)	Wales & West Utilities
Tracey Saunders	(TS)	Northern Gas Networks

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0811/271022>

The Workgroup Report is due to be presented at the UNC Modification Panel by 2022.

Please note these minutes do not replicate/include detailed content provided within the presentation slides, therefore it is recommended that the published presentation material is reviewed in conjunction with these minutes. Copies of all papers are available at: <https://www.gasgovernance.co.uk/dist/271022>

## 1.0 Introduction and Status Review

Steve Mulinganie (SM) stated that the Legal Text is not yet available and suggested to postpone discussion. Eric Fowler (EF) advised that the ROM Response and Draft PARR report provided by Ellie Rogers (ER) have now been published and recommended Workgroup to have a brief discussion on these.

### 1.1. Approval of Minutes (22 September 2022)

The minutes from the meeting held on 22 September 2022 were approved.

### 1.2. Approval of Late Papers

EF advised that the ROM Response and Draft PARR Report were received late, Workgroup agreed to review them.

### 1.3. Review of Outstanding Actions

**Action 0108:** All Shippers to review the amended Business Rules within the Modification and provide comments/concern to JO for further discussion in October 2022 Workgroup meeting.

**Update:** Joint Office confirmed that no further response has been received. SM) and EF suggested the action is closed. **Closed**

**Action 0208:** All Shippers (where possible), to share with the CDSP typical volumes for their organisation where a SAR has been agreed between Shippers, whereas the Proposing User has failed to submit it.

**Update:** Ellie Rogers (ER) confirmed only one response received.

ER confirmed that in order not to delay the progress, she has drafted and provided the ROM Response. **Closed**

## 2.0 Amended Modification

No progress on the Amended Modification. EF reminded SM on the missing information on Section 4 Code Specific Matters is still required (The Workgroup Report shows in draft the expected text as previously agreed by the Workgroup).

SM advised he will provide an amended Modification once the Legal Text has been finalised.

**New Action 1001:** SM to finalise and submit the Amended Modification to JO for publication.

## 3.0 Development of Workgroup Report

EF reviewed and updated the current version of the Workgroup Report with the two pieces of information ER provided in the draft PARR Report and ROM Response, both can be found on Modification 0811 Meeting webpage <https://www.gasgovernance.co.uk/0811/271022>

SM stated that the Draft PARR Report has raised some interesting questions and that Xoserve have set out some performance parameters, however, SM noted that, as the Proposer, it is not the role of Xoserve to guess and define what performance issues the PAC may need to monitor.

ER advised it was an action in the recent PAC meeting when this Modification was being discussed and this is a first draft and is an assumption of what might be useful.

SM raised his concern that this may set a precedent that the Proposer is responsible for defining what reporting the PAC might get to see, this would seem rather like 'marking one's own homework' and not be appropriate. SM requested that the PARR should be included in the Workgroup Report as an illustration only.

Clare Manning (CM) agreed that the Modification should be developed independently of the requirements for reporting to PAC. SM clarified that if PAC is interested in the Modification and think there should be some associated reporting, then it is their task to develop the reporting.

SM suggested that this PARR report is to be noted in the Workgroup Report. EF proposed to add the PARR report as an appendix and make it clear this is supporting information but is not intrinsically part of this Modification.

ER explained that it is at the request of the PAC that the draft PARR report was created.

Louise Hellyer (LH) stated that the reason for raising the Modification with PAC is for them to check if this has any impact on other reporting. It should be PAC to determine how it should work and not for Proposer to define what PAC expect.

EF then asked the Workgroup to comment on the wording to be entered on the Workgroup Report regarding the PARR Draft Report and all agreement was reached to add it as an Appendix.

ER presented the ROM Response and provided a brief overview of the impacts, assumptions and summary table. She advised there will be an implementation cost of between £70-130K however, but it is not possible to confirm if there would be any ongoing costs. Timescales for inclusion in the next available release, which is November 2022, however, with the process gaining final approval, the DSC Change Management Committee approval procedures may mean it cannot be delivered in the November 2022, release. The next release is May 2023.

Paul Bedford (PB) queried if there is corresponding Xoserve changes and ER confirmed there is an impact on Xoserve system processes. SM also reinstated that there are only UK Link changes and no impact in relations to Shippers. When PB asked ER confirmed that there will be no changes in the file format, and no intention to create a new file format and therefore, is not anticipating any Shipper impact.

**4.0 Next Steps**

EF confirmed the next steps to be:

- SM to follow up with Richard Pomroy on Legal Text and finalise the Amended Modification.
- Workgroup Report to be reported to the December 2022 Panel Meeting

**5.0 Any Other Business**

None

**6.0 Diary Planning**

Further details of planned meetings are available at: [www.gasgovernance.co.uk/events-calendar/month](http://www.gasgovernance.co.uk/events-calendar/month)

Workgroup meetings will take place as follows:

Time / Date	Paper Publication Deadline	Venue	Programme
Thursday 10:00 24 November 2022	5pm 15 November 2022	Microsoft Teams	Standard Agenda

**Action Table (as at 27 October 2022)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Reporting Month	Status Update
0108	25/08/22	2.0	All Shippers to review the amended Business Rules within the Modification and provide comments/concern to JO for further	All Shippers	October 2022	Closed

**Action Table (as at 27 October 2022)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Reporting Month	Status Update
			discussion in October 2022 Workgroup meeting.			
<b>0208</b>	25/08/22	2.0	All Shippers (where possible), to share with the CDSP typical volumes for their organisation where a SAR has been agreed between Shippers, whereas the Proposing User has failed to submit it.	All Shippers	October 2022	<b>Closed</b>
<b>0110</b>	27/10/22		SM to finalise and submit the Amended Modification to JO for publication	Proposer, SM	November 2022	<b>Pending</b>