

**UNC Workgroup 0811S Minutes  
Shipper Agreed Read (SAR) exceptions process  
Thursday 25 August 2022  
via Microsoft Teams**

<b>Attendees</b>		
Eric Fowler (Chair)	(EF)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Vera Li	(VL)	Joint Office (Observing)
Aleksandra Cebo	(ACe)	EDF
Andy Clasper	(AC)	Cadent Gas
Ben Mulcahy	(BM)	Northern Gas Networks
Brandon Rodrigues	(BR)	ESP Utilities Group
Claire Louise Roberts	(CLR)	ScottishPower
Clare Manning	(CM)	E.ON Energy
David Mitchell	(DM)	SGN
David Reynolds	DR	Northern Gas Networks
Elena Dramceanu	(ED)	SEFE Energy
Ellie Rogers	(ER)	Xoserve
Fiona Cottam	(FC)	Xoserve
Gurvinder Dosanjh	(GD)	Cadent Gas
Hursley Moss	(HM)	Cornwall Insight
Kate Lancaster	(KL)	Xoserve
Kathryn Adeseye	(KA)	Xoserve
Mark Jones	(MJ)	SSE
Michelle Brown	(MB)	Energy Assets
Nicky Kingham	(NK)	Correla on behalf of Xoserve
Peter O'Neill	(PO)	Cadent Gas
Phil Lucas	(PL)	National Grid
Steve Mulinganie	(SM)	SEFE Energy Limited
Tom Stuart	(TS)	Wales & West Utilities
Tracey Saunders	(TS)	Northern Gas Networks

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0811/250822>

The Workgroup Report is due to be presented at the UNC Modification Panel by 20 October 2022.

Please note these minutes do not replicate/include detailed content provided within the presentation slides, therefore it is recommended that the published presentation material is reviewed in conjunction with these minutes. Copies of all papers are available at: [www.gasgovernance.co.uk/dist/250822](http://www.gasgovernance.co.uk/dist/250822)

## 1.0 Introduction and Status Review

### 1.1. Approval of Minutes (28 July 2022)

The minutes from the meeting held on 28 July 2022 were approved.

### 1.2. Approval of Late Papers

There were no late papers.

### 1.3. Review of Outstanding Actions

**Action 0107:** SEFE Marketing & Trading Limited (SM) to provide some worked examples in the form of a process flow diagram.

**Update:** SM pointed out that this has been provided in the amended version of the proposal. **Closed**

**Action 0207:** All Shippers to review the Business Rules within the Modification and provide comments to October 2022 Workgroup meeting.

**Update:** SM had received some comments and the business rules have been slightly amended so a new action will be created. **Closed**

## 2.0 Amended Modification

Steve Mulinganie (SM) provided an overview of the amended Modification v4.0 submitted on 24 August 2022 based on discussions and actions from previous meeting of 27 July 2022.

All changes can be found on <https://www.gasgovernance.co.uk/0811>

The first changes were referenced to the Solution to ensure the CDSP would not accept a request if it was submitted less than [2] months since the date of the Opening Meter Read.

The next amendment is a point of clarity for CDSP to include the clause that negative meter reading would be rejected.

SM stated the main change was of Business Rules (BRs) 1 and was only a minor amendment to split out two parties - the Withdrawing User and the Proposing User; and recognised the Proposing User could be allowed to submit Meter Reading to CDSP if the out of tolerance was not breached; this addition made it clear a slight invitation to the parties to use this route that was available to them.

SM clarified the reason for replacing “appeal” to “reject” in order to reflect the action was rejection, not appealing.

Due to the short notice of the changes made, SM requested Workgroup participants to review the changes and provide feedback at the next Workgroup meeting on 22 September 2022,

ER asked all to share with CDSP any comments/concerns on this process to aid the solution delivery of the Rough Order of Magnitude (ROM) request.

**New Action 0108:** All Shippers to review the amended Business Rules within the Modification and provide comments/concern to JO for further discussion in October 2022 Workgroup meeting.

**New Action 0208:** All Shippers (where possible), to share with the CDSP typical volumes for their organisation where a SAR has been agreed between Shippers, whereas the Proposing User has failed to submit it.

## 3.0 Development of Workgroup Report

The Workgroup Report will be developed as part of the 22 September 2022 meeting.

**4.0 Next Steps**

EF confirmed further discussion on Modification at the 22 September 2022 meeting

**5.0 Any Other Business**

None.

**6.0 Diary Planning**

Further details of planned meetings are available at: [www.gasgovernance.co.uk/events-calendar/month](http://www.gasgovernance.co.uk/events-calendar/month)

Workgroup meetings will take place as follows:

Time / Date	Paper Publication Deadline	Venue	Programme
Thursday 10:00 22 September 2022	5pm 13 September 2022	Microsoft Teams	Standard Agenda

**Action Table (as at 25 August 2022)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Reporting Month	Status Update
0107	28/07/22	1.0	SEFE Marketing & Trading Limited (SM) to provide some worked examples in the form of a process flow diagram.	SEFE Marketing & Trading Limited (SM)	August 2022	Closed
0207	28/07/22	1.0	All Shippers to review the Business Rules within the Modification and provide comments to October 2022 Workgroup meeting.	All Shippers	August 2022	Closed
0108	25/08/22	2.0	All Shippers to review the amended Business Rules within the Modification and provide comments/concern to JO for further discussion in October 2022 Workgroup meeting.	All Shippers	October 2022	Pending
0208	25/08/22	2.0	<b>New Action 0208:</b> All Shippers (where possible), to share with the CDSP typical volumes for their organisation where a SAR has been agreed between Shippers, whereas the Proposing User has failed to submit it.	All Shippers	October 2022	Pending