

**UNC Workgroup 0811S Minutes
Shipper Agreed Read (SAR) exceptions process
Thursday 22 September 2022
via Microsoft Teams**

Attendees		
Eric Fowler (Chair)	(AR)	Joint Office (<i>morning</i>)
Rebecca Hailes (Chair)	(RH)	Joint Office (<i>afternoon</i>)
Helen Bennett (Secretary)	(HB)	Joint Office
Vera Li	(VL)	Joint Office
Aleksandra Cebo	(ACe)	EDF (<i>pre-Modification discussion only</i>)
Anne Jackson	(AJ)	Gemserv (<i>0812R only</i>)
Ben Mulcahy	(BM)	Northern Gas Networks
Claire Louise Roberts	(CLR)	ScottishPower
Conor Adams	(CA)	ScottishPower
David Mitchell	(DM)	SGN
David Reynolds	(DR)	Northern Gas Networks
Ellie Rogers	(ER)	Xoserve
Gurvinder Dosanjh	(GD)	Cadent
Joel Martin	(JM)	SGN
John Baldwin	(JB)	CNG Services Ltd (<i>0808 only</i>)
Kathryn Adeseye	(KA)	Xoserve
Lee Greenwood	(LG)	British Gas
Louise Hellyer	(LH)	TotalEnergies Gas & Power
Michelle Brown	(MB)	Energy Assets
Oorlagh Chapman	(OC)	Centrica
Richard Pomroy	(RP)	Wales & West Utilities
Steve Mulinganie	(SM)	SEFE Energy Limited
Tracey Saunders	(TS)	Northern Gas Networks

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0811/220922>

The Workgroup Report is due to be presented at the UNC Modification Panel by 20 October 2022.

Please note these minutes do not replicate/include detailed content provided within the presentation slides, therefore it is recommended that the published presentation material is reviewed in conjunction with these minutes. Copies of all papers are available at: <https://www.gasgovernance.co.uk/dist/220922>

1.0 Introduction and Status Review

1.1. Approval of Minutes (25 August 2022)

Ellie Rogers (ER) has noted and suggested amendments on Action Points and Joint Office has duly amended.

The minutes from the meeting held on 25 August 2022 were approved.

1.2. Approval of Late Papers

There were no late papers.

1.3. Review of Outstanding Actions

Action 0108: All Shippers to review the amended Business Rules within the Modification and provide comments/concern to JO for further discussion in October 2022 Workgroup meeting.

Update: Joint office confirmed that no response has been received. Steve Mulinganie (SM) suggested, as there is no urgency to this Modification, could Shippers please review the updated/amended Modification and respond to SM direct or forward their comments to Joint Office. **Carried Forward**

Action 0208: All Shippers (where possible), to share with the CDSP typical volumes for their organisation where a SAR has been agreed between Shippers, whereas the Proposing User has failed to submit it.

Update: Ellie Rogers (ER) confirmed one response received. ER mentioned that the information provided would help with the ROM consideration with options compared with low and high volume. SM suggested to hold until October for more feedback to see if more responses are provided.

ER will advise the team to start with the impact assessment and will feedback to Workgroup if further responses are received. **Carried Forward**

2.0 Amended Modification

EF showed onscreen most recent version of the Modification, v4.0 and noted that information in Section 4 Code Specific Matters Reference Documents and Knowledge/Skills was still marked as "TBC" and suggested that SM makes the necessary amendments.

SM advised he will provide an amended Modification once the Legal Text has been finalised.

Joint Office to ensure the Legal Text is requested at the October UNC Panel.

3.0 Development of Workgroup Report

EF advised the Workgroup Report will be updated at the next meeting in October and reviewed the Impacts and Considerations section with Workgroup.

The following will be covered in October meeting:

- ROM
- Legal Text

4.0 Next Steps

EF confirmed the next steps to be:

- ER to provide feedback if further responses received from Shippers.
- Joint Office to request extension to December.
- Joint Office to request Legal Text at the October UNC Panel.

5.0 Any Other Business

None

6.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

Workgroup meetings will take place as follows:

Time / Date	Paper Publication Deadline	Venue	Programme
Thursday 10:00 27 October 2022	5pm 18 September 2022	Microsoft Teams	Standard Agenda

Action Table (as at 22 September 2022)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Reporting Month	Status Update
0108	25/08/22	2.0	All Shippers to review the amended Business Rules within the Modification and provide comments/concern to JO for further discussion in October 2022 Workgroup meeting.	All Shippers	October 2022	Carried Forward
0208	25/08/22	2.0	All Shippers (where possible), to share with the CDSP typical volumes for their organisation where a SAR has been agreed between Shippers, whereas the Proposing User has failed to submit it.	All Shippers	October 2022	Carried Forward