

**UNC Workgroup 0734S Minutes**  
**Reporting Valid Confirmed Theft of Gas into Central Systems and**  
**Reporting Suspected Theft to Suppliers**  
**Thursday 23 September 2021**  
**via Microsoft Teams**

<b>Attendees</b>		
Rebecca Hailes (Chair)	(RHa)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Alexander Mann	(AM)	Gazprom Energy
Andy Clasper	(AC)	Cadent
Claire Louise Roberts	(CLR)	Scottish Power
Clare Manning	(CM)	E.ON Energy
Dave Mitchell	(DMi)	SGN
David Addison	(DA)	Xoserve
Guv Dosanjh	(GD)	Cadent
Jaimee LeResche	(JL)	Xoserve
Oorlagh Chapman	(OC)	Centrica
Richard Pomroy	(RP)	WWU
Steven Britton	(SB)	Cornwall Insight
Tracey Saunders	(TS)	Northern Gas Networks
<b>Apologies</b>		
Dan Simons	(DS)	Gemserv
Steve Mulinganie	(SM)	Gazprom Energy

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0734/230921>

The Workgroup Report is due to be presented at the UNC Modification Panel by 18 November 2021.

## 1.0 Introduction and Status Review

Rebecca Hailes (RHa) welcomed everyone to the meeting and advised that discussions are being deferred to the October 2021 Workgroup.

DM confirmed the Legal Text has been drafted and reviewed by the Proposer and CDSP (Dave Addison (DA))

RHa clarified that in October Workgroup will be in a good place where Legal Text will be finalised, and the Workgroup Report will be able to be completed. Therefore, discussions are deferred until October 2021.

DM confirmed he anticipates the final Legal Text, for Workgroup to review, will be published 5 days in advance of the October 2021 Workgroup.

### 1.1. Approval of Minutes (26 August 2021)

Not discussed.

### 1.2. Approval of Late Papers

There were no late papers.

### 1.3. Review of Outstanding Actions

**0602:** Xoserve (DA) to provide narrative to develop the zero-incrementing read issue for considering whether this is covered within Guidance or UNC

**Update:** Not discussed. **Carried Forward**

**0801:** SM to review paragraph E3.5 to check that it is not conflicting with REC

**Update:** Not discussed. **Carried Forward**

**0802:** SM to review the preferred Legal Text and check against the Business Rules for any final amendments

**Update:** Not discussed. **Carried Forward**

**0803:** Xoserve (DA) to look at system options in terms of solution implementation

**Update:** Not discussed. **Carried Forward**

## **2.0 Amended Modification and Review of Business Rules**

Not discussed.

## **3.0 Consideration Legal Text**

Not discussed.

## **4.0 Completion of Workgroup Report**

Not discussed.

## **5.0 Next Steps**

RHa confirmed Workgroup discussion will be resumed at the October 2021 meeting.

## **6.0 Any Other Business**

## **7.0 Diary Planning**

Further details of planned meetings are available at: [www.gasgovernance.co.uk/events-calendar/month](http://www.gasgovernance.co.uk/events-calendar/month)

Workgroup meetings will take place as follows:

<b>Time / Date</b>	<b>Publication Deadline</b>	<b>Venue</b>	<b>Programme</b>
10:00 Thursday 28 October 2021	5pm 19 October 2021	Microsoft Teams	Completion of Workgroup Report

<b>Action Table (as of 26 August 2021)</b>						
<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Reporting Month</b>	<b>Owner</b>	<b>Status Update</b>
<b>0602</b>	24/06/21	2.0	Xoserve (DA) to provide narrative to develop the zero-incrementing read issue for considering whether this is covered within Guidance or UNC.	July September 2021	Xoserve (DA)	<b>Carried Forward</b>
<b>0801</b>	26/08/21	3.0	SM to review paragraph E3.5 to check that it is not conflicting with REC	September 2021	Gazprom Energy (SM)	<b>Pending</b>
<b>0802</b>	26/08/21	3.0	SM to review the preferred Legal Text and check against the Business Rules for any final amendments.	September 2021	Gazprom Energy (SM)	<b>Pending</b>
<b>0803</b>	26/08/21	6.0	Xoserve (DA) to look at system options in terms of solution implementation	September 2021	Xoserve (DA)	<b>Pending</b>