

UNC Workgroup 0694R Minutes
CDSP provision of Class 1 Read service
Thursday 27 June 2019
at Elexon, 4th Floor, 350 Euston Road, London, NW1 3AW

Attendees

Alan Raper (Chair)	(AR)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Andy Clasper	(AC)	Cadent
Bob Fletcher	(BF)	Joint Office
Brandon Rodrigues*	(BR)	ESP Utilities
Carl Whitehouse*	(CW)	Shell
Dave Addison	(DA)	Xoserve
David Mitchell	(DM)	SGN
Ellie Rogers	(ER)	Xoserve
Gareth Evans	(GE)	Waters Wye Associates Ltd
Guv Dosanjh	(GD)	Cadent
Hilary Chapman	(HC)	SGN
Joanna Ferguson	(JF)	Northern Gas Networks (joined at 12pm)
Joel Martin*	(JM)	SGN
Julie Jeffries*	(JJ)	Spark Energy
Kate Mulvany	(KM)	Centrica
Kirsty Dudley	(KD)	E.ON
Louise Hellyer	(LH)	Total Gas & Power Limited
Mark Jones	(MJ)	SSE
Phil Lucas*	(PL)	National Grid NTS
Richard Pomroy	(RP)	Wales & West Utilities
Shardul Pandit*	(SP)	Wales & West Utilities
Tracey Saunders	(TS)	Northern Gas Networks

*via teleconference

Copies of all papers are available at: www.gasgovernance.co.uk/0694/270619

The Workgroup Report is due to be presented at the UNC Modification Panel by 19 December 2019.

1.0 Outline of Request

Richard Pomroy (RP) offered the background to the reason for raising this Request and that he will be looking to raise a Modification based on the outcomes of the discussions of this Workgroup.

2.0 Initial Discussion

David Addison (DA) introduced the slides to support this Request and advised that Modification 0647 – *Opening Class 1 reads to Competition* proposed that Shippers should become responsible for the provision of Class 1 Reads. Workgroup 0647 considered an alternative option, which would be the central provision of Class 1 Reads by the CDSP.

DA went on to explain the impacts of the CDSP provision for Class 1 Reads and said that it would limit industry participant system and process changes as there would need to be a single uniform process adopted by all.

DA went on to present the three requirements that need consideration:

Requirement One: Meter Reading Delivery Timetable

DA showed the Workgroup a table that shows the services provided to Industry participants.

Gareth Evans (GE) said that there is a concern regarding the amount of resource that may be required to run Class 1 sites due to rigid timescales for data cleansing etc. He added that the real issue will be getting a valid meter reading into the system required by a set time as per the table shown.

It was noted that CDSP could take on the central contracting procurer for the service DMSP.

Requirement Two: DM Incentive Payment and Service Credits

DA showed an extract of Liability Charges from UNC and advised that the recipient of the liability would be the Registered User.

Incentive requirements on the Metering Reading company were discussed as a potential and GE said that compensation should be paid to the individual suffering for the failure and the party involved in paying for the failure.

Requirement Three: Recovery Time Objective and Recovery Point Objective

DA explained that *Recovery Time Objective (RTO)* is the targeted duration of time and a service level within which a business process must be restored after a disaster (or disruption), in order to avoid unacceptable consequences associated with a break in business continuity and *Recovery Point Objective (RPO)* is the age of files that must be recovered from backup storage for normal operations to resume if a computer, system, or network goes down as a result of a hardware, program, or communications failure.

DA then showed Workgroup the table examples taken from the UKLink Manual and added that, whereas RTO expectations for UK Link is 24 hours, this is currently significantly less than 24 hours and operating within the hour. GE said that from the point of view of balancing the Network, 24 hours seems a long time.

GE mentioned that any changes to the timing would require a Code amendment.

Richard Pomroy (RP) clarified that debates relating to timescales would be held at the DSC Contract Management Committee and that any change to the service line may need a contract change or a change to the system or process.

2.1. Issues and Questions from Panel

No issues or questions raised by Panel.

2.2. Initial Representations

None received.

2.3. Terms of Reference

Standard Request Terms of Reference.

3.0 Next Steps

Xoserve will consider the comments made.

RP would like feedback from Shippers prior to raising a Modification.

4.0 Any Other Business

None raised.

5.0 Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30, Thursday 25 July 2019	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Distribution Workgroup standard Agenda

Action Table (as at 27 June 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
			No outstanding actions.		