

UNC Workgroup 0672 Minutes
Incentivise Product Class 4 Read Performance
Monday 29 April 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Karen Visgarda (Secretary)	(KV)	Joint Office
Alexander Mann*	(AM)	Gazprom
Andy Clasper	(AC)	Cadent
Anne Jackson	(AJ)	Gemserve
Edd Fyfe*	(EF)	SGN
Emma Smith	(ES)	Xoserve
Fiona Cottam	(FC)	Xoserve
Imran Shah*	(IS)	Centrica (from agenda item 4.0)
James Jackson*	(JJ)	UK Power Reserve – Sembcorp)
John Welch	(JW)	npower
Kirsty Dudley*	(KD)	E.ON
Leanne Jackson	(LJ)	Xoserve
Louise Hellyer	(LH)	Total Gas & Power
Luke Reeves*	(LR)	EDF Energy
Mark Bellman	(MB)	Scottish Power
Mark Jones*	(MJ)	SSE
Mark Palmer*	(MP)	Orsted
Megan Coventry*	(MC)	SSE
Rachel Durham*	(RD)	Smartest Energy
Rob Johnson	(RJ)	Waters Wye Associates
Sallyann Blackett	(SB)	E.ON UK
Stephanie Clements	(SC)	Scottish Power

**via teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0672/290419>

The Workgroup Report is due to be presented at the UNC Modification Panel by 18 July 2019

1. Introduction and Status Review

1.1. Approval of Minutes (08 April 2019)

The minutes from the previous meetings were approved.

2. Consideration of Amended Modification

Mark Bellman (MB) explained that Michael Robertson (MR) was still presently on paternity leave and so there no real update at the present time. He added that the Panel reporting date had now been deferred until July. Bob Fletcher (BF) said the that Modification could be submitted earlier to Panel if it was completed.

3. Consideration of Business Rules

Deferred until the next meeting on 21 May 2019.

4. Consideration of Legal Text

Deferred until the next meeting on 21 May 2019.

5. Development of Workgroup Report

Deferred until the next meeting on 21 May 2019.

6. Review of Outstanding Actions

Action 0101: Scottish Power (MB) to add detailed business rules into the Modification in relation to the incentive charge section to allow the Legal Text to be produced.

Update: MB said this action needed to be carried forward. **Carried Forward**

7. Next Steps

BF said the amended Modification would be considered at the 21 May meeting.

8. Any Other Business

None.

9. Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Tuesday 21 May 2019	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Standard Workgroup Agenda

Action Table (as at 29 April 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0101	22/01/19	2.0	To add detailed Business Rules into the Modification in relation to the incentive charge section to allow the Legal Text to be produced.	Scottish Power (MB)	Carried Forward