

## Agenda

### UNC Offtake Arrangements Workgroup

**10:00 Tuesday 28 May 2024**

**via Teams: 0207 660 8338, Conference ID 281 627 273#**

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Item	Topic	Lead	Category
<b>1. Introduction and Status Review</b>		Chair	Approval
1.1.	Approval of Minutes (25 March 2024)	Chair	Discussion
1.2.	Approval of Late Papers	Chair	Discussion
1.3.	Review of Outstanding Actions	Chair	Discussion
<b>2. Measurement Error Notification Guidelines Review Update</b>		Chair	Discussion
<b>3. Review of Measurement Error Notification Proforma</b>		Chair	Discussion
<b>4. Changes to OAD Maintenance Requirements</b>		Cadent (DD)	Discussion
<b>5. Hazardous Area Site Drawings</b>		Cadent (DD)	Discussion
<b>6. Offtake Communication Document (fax references)</b>		NGT (GW)	Discussion
<b>7. Next Steps</b>		Chair	Information
<b>8. Any Other Business</b>		Chair	Discussion
<b>9. Diary Planning</b>		Chair	Information

Offtake Arrangements Table of Actions						
Action Ref	Meeting Date	Min Ref	Action	Owner	Reporting Month	Status Update
0101	30/01/24	1.1	Joint Office to look into the background and identify the Modification(s) which led to the changes made to Annex D1 of the OAD Measurements Document (namely, the Measure Data and Permitted Ranges table).	Joint Office (EF/BH)	March 2024	Carried Forward
0301	25/03/24	2	All representatives of networks to obtain a half a dozen examples to provide feedback on in the next Workgroup.	All Networks	May 2024	Pending
0302	25/03/24	2	NGT (ZT) to liaise with FC regarding the consequences and the implications of making a change to include 'other relevant parties' for input of gas onto the system.	NGT (ZT)	May 2024	Pending
0303	25/03/24	3	Joint Office (EF) to confirm the process for making amendments to the data table on the Measurement Error Notification Proforma document.	Joint Office (EF)	May 2024	Pending
0304	25/03/24	2	All networks to review the data in the Measurement Error Notification Proforma document to ensure it is up to date and correct. Any changes to be notified to the Joint Office.	All Networks	May 2024	Pending
0305	25/03/24	5	Cadent (DD) to produce one-page scoping document to present to the Workgroup.	Cadent (DD)	May 2024	Pending
0306	25/03/24	7.2	Joint Office to add two agenda items for the next meeting: <ul style="list-style-type: none"> <li>• Rationalisation of Telemetry Data Points, and</li> <li>• Follow-up actions under Modification 0834</li> </ul>	Joint Office	May 2024	Pending