

Agenda

DSC Change Management Committee

10:00 Wednesday 08 May 2024

via Microsoft Teams

(Please refer to your Microsoft Teams invite for the Teleconference details for this meeting)

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1. Introduction			
1.1.	Apologies for absence	Chair	Information
1.2.	Alternates		Information
1.3.	Confirm Voting rights		Information
1.4.	Approval of Late Papers		Approval
1.5.	Approval of Minutes (10 April 2024)		Approval
1.6.	Review of Outstanding Actions		Discussion
2. DSC Change Budget & Horizon Planning			
2.1.	General Change Budget BP24	CDSP (PO)	Information
2.2.	Change Delivery Pipeline	CDSP (PO)	Information
2.3.	Retail Energy Code (REC) Changes	CDSP (MH)	Information
3. Capture			
New Change Proposals – Vote			
3.1.	XRN0000 – Title	CDSP	Vote
3.2.	XRN0000 – Title	CDSP	Vote
For Information			
3.3.	XRN0000 – Title	CDSP	Information
Solution Review – Vote			
3.4.	XRN0000 – Title	CDSP	Vote
4. Design & Delivery			
Design Change Packs – Vote			
4.1.	XRN0000 – Title	CDSP	Vote
4.2.	XRN0000 – Title	CDSP	Vote
4.3.	XRN0000 – Title	CDSP	Vote
4.4.	XRN0000 – Title	CDSP	Vote
4.5.	XRN0000 – Title	CDSP	Vote
For Information			
4.6.	XRN0000 – Title	CDSP	Information

4.7. XRN0000 – Title	CDSP	Information
4.8. XRN0000 – Title	CDSP	Information
Change Documents (BER, CCR, EQR) – Vote		
4.9. BER for XRN0000 – Title	CDSP	Vote
4.10. CCR for XRN0000 – Title	CDSP	Vote
4.11. EQR for XRN0000 – Title	CDSP	Vote
Project Updates		
4.12. February 2024 Major Release Update	CDSP (RW)	Information
4.13. XRN 5647 Minor Release 11	CDSP (RW)	Information
4.14. November 2023 Major Release	CDSP (RW)	Information
4.15. Gemini Sustain Plus Programme Update	CDSP (KD)	Information
4.16. DDP Update	CDSP (JW)	Information
5. Non-DSC Change Budget Impacting Programmes		
5.1. CMS Rebuild Update	CDSP (JW)	Information
6. Delivery Sub-Group Summary	CDSP	Information
7. Any Other Business		
7.1. XRN0000 – Title	CDSP	Information
7.2. XRN0000 – Title	CDSP	Information
8. Diary Planning Next Meeting: 12 June 2024	Chair	Information
9. Appendix		
9.1. Portfolio POAP	CDSP	Information
9.2. TBC	CDSP	Information

DSC Change Action Table						
Action Ref	Meeting Date	Min Ref	Action	Owner	Reporting Month	Status Update
0102	10/01/24	6.4	CDSP (DA) to provide Committee with costs associated to issues discovered following implementation of REC0067.	CDSP (DA)	March 2024	Carried Forward
0301	13/03/24	3.7	CDSP to confirm whether any changes to the DSC Change Management Document have already been drafted that address making the governance and voting structure more equitable and sustainable.	CDSP (PO)	April 2024	Carried Forward
0302	13/03/24	3.7	Chair (RH) to create a DSC Change Management Issue Register.	Chair (RH)	April 2024	Carried Forward
0401	10/04/24	1.6	CDSP (PO) to consider whether the CDSP can specify within the Rough Order of Magnitude (ROM) what each change proposal's default funding split would be in accordance with the Budget and Charging Methodology to highlight this for the Workgroup to discuss.	CDSP (PO)	May 2024	Pending
0402	10/04/24	1.6	CDSP (PO) to inform the Contract Managers at the DSC Contract Management Committee of the discussions regarding this outstanding action.	CDSP (PO)	May 2024	Pending
0403	10/04/24	3.2	CDSP (PO) to consider the provision of better evidence of the costs associated with the scope of this Change to allow the Committee to scrutinise and validate how the costs had been reached.	CDSP (PO)	May 2024	Pending
0404	10/04/24	3.2	CDSP (PO) to consider the timeline for delivery in November 2024 and the likelihood of slippage of the agreed timeline.	CDSP (PO)	May 2024	Pending
0405	10/04/24	3.2	DNO (EA/TS) to provide the Committee with further information regarding the impact of the problem, using anecdotal evidence	DNO (EA/TS)	May 2024	Pending
0406	10/04/24	4.8	CDSP (KD) to provide further information on and Risks identified as Amber for XRN5564 Gemini Sustain Plus Programme Update in presentation for May 2024	CDSP (KD)	May 2024	Pending

