

## Agenda

**UNC Workgroup 0812R**  
**Review of Alternatives to “Must Read” Arrangements**  
**10:00 Thursday 23 February 2023**  
**via Teams: 0203 443 9666, Conference ID 181 035 523#**  
[Join Microsoft Meeting](#)

*Please Note: This meeting will be considered during the Distribution Workgroup.  
 The Workgroup Report is due to be presented to the UNC Modification Panel by 20 April 2023.*

Item	Topic	Lead	Category
<b>1. Introduction and Status Review</b>	1.1. Approval of Minutes (24 November 2022) 1.2. Approval of Late Papers 1.3. Review of Outstanding Actions	Chair	Approval Approval Information
<b>2. Amended Modification</b>		Proposer (RP)	Information
<b>3. Development of Workgroup Report</b>		Chair	Discussion
<b>4. Next Steps</b>		Chair	Information
<b>5. Any Other Business</b>		Chair	Discussion
<b>6. Diary Planning</b>		Chair	Information

Action Table (as at 24 November 2022)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0109	22/09/22	2.0	<p>Workgroup participants to review the proposed solution options to take this Review forward:</p> <p>1) (Preferred solution) - Remove obligation on Transporters and let PAC manage any settlement risk which gives them the freedom to address the issue as they see fit;</p> <p>2) Remove obligation on Transporters and put in place specific obligations on Shippers should they breach their meter reading obligation;</p> <p>3) Replace the Transporter obligation in Code by arrangements for central provision of the service.</p> <p>Feedback to be provided to Joint Office <a href="mailto:enquiries@gasgovernance.co.uk">enquiries@gasgovernance.co.uk</a></p> <p>and/or Richard Pomroy <a href="mailto:Richard.pomroy@wwutilities.co.uk">Richard.pomroy@wwutilities.co.uk</a>.</p>	Workgroup participants	Carried Forward
0209	22/09/22	2.0	<p>Workgroup participants to consider if it is still appropriate for Transporters to provide the Must-Read service:</p> <ul style="list-style-type: none"> <li>• If yes, please provide your reasoning.</li> <li>• If no, then who should provide it?</li> </ul>	Workgroup participants	Carried Forward
0309	22/09/22	2.0	<p>Workgroup Chair (RH/EF) to ask PAC for evidence on the effectiveness of must reads and the effectiveness on settlement accuracy: (Is there a benefit or value in the must-read service)</p> <ul style="list-style-type: none"> <li>• If must reads are successfully used, to what extent do they mitigate settlement risk?</li> <li>• Are Transporters the appropriate party to provide the service?</li> <li>• If they are not, who should provide the service?</li> </ul>	Workgroup Chair (RH/EF)	Carried Forward

<b>0111</b>	24/11/22	1.3	CDSP (MA/ER) to provide a selection of manual validation scenarios with more detail around the Analysis Summary presented at Workgroup on 24 November 2022. (For clarification, of the circa 47k must reads that are not successfully uploaded, 23% are fixed by CDSP, therefore 23% are returned to the Shipper for action.)	CDSP (MA/ER)	<b>Pending</b>
<b>0211</b>	24/11/22	1.3	CDSP (MA) to provide the AQ quantities for each of the Sites reconciled through the Must-Read process.	CDSP (MA)	<b>Pending</b>
<b>0311</b>	24/11/22	1.3	PAFA (AJ) to assess the impact of the c47k meter reads that are failing validation. <ul style="list-style-type: none"> <li>- Does the c47k create a risk to Settlement?</li> <li>- Do the Failures (c47k) have any adverse impact on settlement?</li> </ul>	PAFA (AJ)	<b>Pending</b>