

UNC Workgroup 0815R
Extending the Annually Read PC4 Supply Meter Point (SMP) read submission Window
Thursday 28 March 2024
via Microsoft Teams

Attendees		
Rebecca Hailes (Chair)	(DS)	Joint Office
Niamh Holden (Secretary)	(NH)	Joint Office
Andy Clasper	(AC)	Cadent
Catriona Ballard	(CB)	Brookgreen Supply
Charlotte Gilbert	(CG)	BU-UK
David Mitchell	(DMi)	SGN
David Morley	(DMo)	Ovo Energy
Dan Simons	(DS)	Joint Office
Edward Allard	(EA)	Cadent
Ellie Rodgers	(ER)	CDSP
Fiona Cottam	(FC)	CDSP
Helen Bevan	(HB)	PAFA
Josie Lewis	(JL)	CDSP
Louise Hellyer	(LH)	Total Energies Gas & Power
Mark Jones	(MJ)	SSE
Susan Helders	(NGN)	NGN
Steve Mulinganie	(SM)	SEFE Energy Limited
Tracey Saunders	(TS)	NGN

This Workgroup meeting will be considered quorate provided at least two Transporter and two Shipper User representatives are present.

Please note these minutes do not replicate/include detailed content provided, therefore it is recommended that the published material is reviewed in conjunction with these minutes. Copies of all papers are available at: <https://www.gasgovernance.co.uk/0851/280324>.

The Workgroup Report is due to be presented at the UNC Modification Panel by 18 July 2024.

1. Introduction and Status Review

Rebecca Hailes (RHa) welcomed all parties to the meeting and confirmed the meeting was quorate.

1.1 Approval of Minutes (22 February 2024)

The minutes of the previous meeting were approved.

1.2 Approval of Late Papers

No late papers to approve.

1.3 Review of Outstanding Actions

1201: PAC to consider whether they want staggered benchmarks and if so, does the suggestion on slide 5 work for PAC? If not, can PAC suggest anything else. Consideration of wording in TPD Section M 5.9.4.

Update: Carried Forward.

2. Review Discussion

2.1. Assessment of any data available and any further data required

The Proposer, David Morley (DMo), advised that the Modification had been drafted and they were awaiting the results of the Request for Information (RFI).

RHa requested clarification on the timescale for the submission of the RFI. Helen Bevan (HB) advised that it first would go to PAC to review the results in May 2024 and then could be considered in the following Workgroup. DMo questioned whether it would still get consideration, Steve Mulinganie (SM) noted that the RFI wasn't raised to delay the Modification and shouldn't cause any particular issues.

HB provided the rationale for it being brought to PAC in May, explaining that this timeframe allows PAC to collate the necessary analysis. HB advised that she would take this away and discussion could be had on whether it would be feasible to bring it to PAC in April 2024. DMo stated that it could be tabled for April 2024 and then be deferred if data had not been received.

2.2. Workgroup assessment of options for a Modification

The Workgroup discussed the options for a Modification. DMo provided an overview of what the Modification proposes, explaining that they are looking to expand the Meter Read window to enable more valid reads to be entered into settlement and therefore decrease the settlement imbalance, unbilled Unidentified Gas, reduce the number of manual AQ fixes, reduce repeated costs for additional site visits, and save time and money spent on must-reads.

DMo advised they were currently awaiting the data from the RFI and then look to include this data within the drafted Modification. DMo noted that they are currently only proposing one Business Rule, which can be overlaid with the data from RFI, and the values can be provided within the next Workgroup.

The Workgroup reviewed the drafted Modification. ER advised that there were points she would like to raise offline for discussion with DMo.

When discussing BR1, RHa advised that PAC don't currently have the ability to monitor against these staggered benchmarks. FC noted that they can currently only monitor retrospectively due to the use of the word obtained: "Valid Meter Readings **obtained** by a User". RHa questioned whether this was the proposer's intention.

DMo noted that he would be led by PAC and questioned whether they could raise Modifications. ER advised that they can't but can request reports and can suggest modifications which can be taken forward by others. DMo suggested that PAC should be asked what approach they would like to take.

SM argued that they would first need to know what the Modification looked like and suggested waiting for the RFI results as this could provide more context. RHa agreed that it should be kept as a Draft until receipt of RFI data.

Relevant Objectives

RHa questioned whether improving settlement was a competition matter (Relevant Objective d)). DMo advised he would take this point away to think about.

3. Development of Review Group Report

Deferred to 25 April 2024.

4. Next Steps

The Workgroup will await the result of the RFI.

5. Any Other Business

No other business was raised.

6. Diary Planning

0851R Meetings are listed at: <https://www.gasgovernance.co.uk/0851>

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

Time / Date	Paper Publication Deadline	Venue	Workgroup Programme
10:00 Thursday 25 April 2024	17:00 Wednesday 17 April 2024	Microsoft Teams	<ul style="list-style-type: none"> Review of Drafted Modification Review of Legal Text
10:00 Thursday 23 May 2024	17:00 Wednesday 15 May 2024	Microsoft Teams	<ul style="list-style-type: none"> TBC

0841 Action Table						
Action Ref	Meeting Date	Minute Ref	Action	Reporting Month	Owner	Status Update
1201	11/12/2023	2.0	PAC to consider whether they want staggered benchmarks and if so, does the suggestion on slide 5 work for PAC? If not, can PAC suggest anything else. Consideration of wording in TPD Section M 5.9.4.	December 2023	PAC	Carried Forward