

Meeting Details

Meeting Description:	Shipperless and Unregistered Sites Working Group
Meeting Date:	7 th July 2010
Attendees:	<p>Alison Jennings (AJ) xoserve, Mark Woodward (MW) xoserve, Karen Anthony (KA) xoserve, Matt Taylor (MT) xoserve, Dominic Rapsey (DR) BG, George Donoghue (GD) GDF, Paul Hamilton (PH) SSE, Mike Munro (MM) SSE, Danielle King (DK) EON, Carol Lincoln (CL) EON, Rob Westwood (RW) NGM, Cesar Coelho (CC) Ofgem, Andrew Wallace (AW) Ofgem, Matt Stammers (MS) EON, Gee Uppal (GU) EON, Phil Lucas (PL) NGrid,</p> <p>Via Teleconference:</p> <p>Bali Dohel (BD) SGN, Keith Stout (KS) Fulcrum, Andy Macgillivray (AM) SGN, Andy Philips (AP) SGN, Ian Reid (IR) SCP</p>
Apologies:	Simon Trivella (ST) Wales and West, David Watson (DW) BG

Completed actions from meetings

Ref.	Description	Action	Status
63	<p>xoserve to investigate the feasibility of producing an anonymous report showing numbers of unregistered sites by shipper activity.</p> <p>Update 07/01/10: This is feasible however, even with the level of anonymity that can be provided; it would be apparent in some circumstances, which set of data belonged to certain shippers. A discussion will be held outside of the meeting with affected shippers.</p> <p>Update 04/03/10: Discussion is ongoing with the shipper which is significantly affected by the issue described above.</p> <p>Update 05/05/10: Report available for discussion with individual shipper upon request.</p>	xoserve	Complete
64	<p>xoserve to investigate the feasibility of producing a report to monitor the number of MNo creation rejections which are resubmitted by UIPs.</p> <p>Update 07/01/10: Still reviewing the data.</p> <p>Update 04/03/10: Data is available and a report is now being formulated.</p> <p>Update 05/05/10: This issue to be picked up as part of 'Root Cause' in July's meeting</p>	xoserve	Complete
66	<p>All shippers to provide examples of MPRNs which have been provided to them by UIPs which have not been provided to xoserve.</p> <p>Update 07/01/10: No examples have yet been provided.</p> <p>Update 04/03/10: MS said that Eon has several examples and will provide them without delay.</p> <p>Update 05/05/10: Examples provided by MS – Issue now to be picked up as part of root cause in July's meeting</p>	All Shippers	Complete
79	<p>Shippers to review their response to Shipper Specific Reports and report back to the group.</p> <p>Update 04/03/10: Only 3 shippers responded.</p> <p>Update 05/05/10: No further responses received to date, statistics to continue to be provided at workshop</p>	All Shippers	Complete
84	<p>All review the root cause list and provide further issues which may be added to it.</p> <p>Update 05/05/10: No further updates added</p>	All	Complete
85	<p>xoserve to group root causes to facilitate structured discussions at subsequent meetings. Groupings and the meeting dates on which those groupings will be discussed to be issued by xoserve.</p> <p>Update 05/05/10: Details provided and on joint office website</p>	xoserve	Complete

86	MW discussed the details of Project Q with the group referring them to pages 4 and 5 of the pack 05/05/10: MW to send web-link to shippers for presentation on Project Q Post Meeting: Web link provided in minutes	xoserve	Complete
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Outstanding actions from previous meetings

Ref.	Description	Action	Status
72	<p>Bali Dohel agreed to investigate whether the provision of supplier information by MAMs can be raised as an agenda item in a meeting relevant to the process.</p> <p>Update 07/01/10: A discussion took place to decide whether MAMCOP was an appropriate forum. It was agreed that MAMCOP should be requested to amend agreements to allow MAMs to release the required information to xoserve.</p> <p>All shippers to confirm to xoserve that they have instructed their MAMs to release relevant information to xoserve.</p> <p>Update 04/03/10: Only a few shippers have informed xoserve that they have instructed their MAMs to release the required information on request.</p> <p>MW stated that when xoserve has received notification from shippers that they have informed their respective MAMs, xoserve is not being told which MAMs have been instructed.</p> <p>AJ stated that she had misinterpreted the action and will now take the appropriate action.</p> <p>DW suggested that a change via SPAA and said that he would investigate and report back to the group.</p> <p>Update 05/05/10: It was discussed that this is a governance issue between suppliers and MAMs; to be put on agenda for SPAA expert group meeting.</p> <p>Update 07/07/10: This has not been captured on the agenda for the SPAA meeting as yet</p> <p>ACTN: DK to raise the issue with DW.</p>	<p>BD – SGN</p> <p>All Shippers</p>	<p>Closed</p> <p>Ongoing</p>
76	<p>All shippers to ascertain their legal obligations pertaining to sites which they have “isolated and withdrawn” on UK-link but for which the meter was never physically isolated, and their contract to supply has subsequently expired.</p> <p>Update 04/03/10: MW referred to the shipper responses (Page15 of Appendix 1)</p> <p>Update 05/05/10: group discussed root cause and UNC obligations surrounding the confirmation/reconfirmation of shipperless sites. PL directed group to UNC Section G3.7.5 although it is felt that this is open to interpretation</p> <p>Update 07/07/10: Still no clear, unanimous understanding of UNC obligations surrounding this issue. MW offered support in this area by providing reports detailing information from DNS.</p> <p>ACTN: Shippers to review UNC and raise any concerns or objections if they feel that they should not be obligated to take the site back on.</p> <p>ACTN: Networks to raise a MOD if they feel this is the way forward</p> <p>ACTN: Ofgem offered to check the legislation issues surrounding a legitimate contract</p>	All Shippers/ Networks	Ongoing
81	<p>All to review straw man and collated questions and comments, and provide responses to xoserve by 12th February. These will be collated and issued to the group for further review ahead of the next meeting.</p> <p>Update 04/03/10: It was agreed in the meeting that the strawman would be discussed at the next meeting. All parties to come to the next meeting prepared for full discussion.</p> <p>Update 05/05/10: DW to update Strawman PL to send through the Networks responses MW to provide figures for I&C/Domestic split in the shipperless pot</p> <p>Update 07/07/10: DW to update Strawman</p>	All	Ongoing

Actions from meeting held on 05/05/10

Ref.	Description	Action	Status
86	Shippers to provide feedback on the principle of xoserve auto confirming shipperless sites where the networks obtained details that the same meter is still on site to that removed from UK Link by shipper Update 07/07/10: To be combined with Ref 76	All Shippers	Complete
88	MW to provide the presentation material in advance of the next workshop	xoserve	Complete
89	All to review root cause topic discussion papers to determine whether any of the alternative options should be recommended for implementation	All	Complete

Actions from meeting held on 07/07/10

Ref.	Description	Action	Status
90	xoserve to liaise with shippers for approval to publish those that are responding to the issued unregistered reports	xoserve	

Minutes

1. Introductions

Introductions were carried out.

2. Actions from Previous Meetings

MW ran through all previous actions.
See Updates Above.

3. Industry Statistics

MW presented the latest industry Shipperless and Unregistered Sites statistics.
MW referred to page 4 of slides, explaining to group the shift in volumes from 'No Activity' to 'Legitimately Unregistered' – this being due to a reclassification of the unregistered sites during xoserve's data cleansing. 'Legitimately Unregistered' would be picked up in more detail under 'Root Cause'.
AW wanted clarity on those sites flowing gas. MW advised that 'Orphaned – with meter', 'PTS' and 'SSP' sites are flowing gas and there may be some in the other pots of work however we can't commit to how many are actually flowing gas.

5. Addressing Root Causes

MW presented a list of potential root causes of Shipperless and Unregistered Sites.

Please refer to the separate root cause document for discussion points raised and actions taken.

6. AOB – None

Next Meeting: 10.00–14.00, 8th September 2010. Conference Room 5, 31 Homer Road Solihull