

**UNC Governance Workgroup Minutes**  
**Thursday 14 March 2024**  
**via Microsoft Teams**

| <b>Attendees</b>            |       |                           |
|-----------------------------|-------|---------------------------|
| Kate Elleman (Chair)        | (KE)  | Joint Office              |
| Harmandeep Kaur (Secretary) | (HK)  | Joint Office              |
| Andy Clasper                | (AC)  | Cadent                    |
| David Mitchell              | (DM)  | Scotia Gas Networks       |
| Edward Allard               | (EA)  | Cadent                    |
| Ellie Rogers                | (ER)  | Xoserve                   |
| Gavin Williams              | (GW)  | National Gas Transmission |
| Josie Lewis                 | (JL)  | Xoserve                   |
| Malcolm Montgomery          | (MM)  | National Gas Transmission |
| Marina Papathoma            | (MP)  | Wales & West Utilities    |
| Mark Cockayne               | (MC)  | Joint Office              |
| Oorlagh Chapman             | (OC)  | Centrica                  |
| Sally Hardman               | (SHa) | SGN                       |
| Steve Mulinganie            | (SM)  | SEFE                      |
| Susan Ann Helders           | (SH)  | Northern Gas Networks     |
| Tracey Saunders             | (TS)  | Northern Gas Networks     |

*This Workgroup meeting will be considered quorate provided at least two Transporter and two Shipper User representatives are present.*

*Please note these minutes do not replicate/include detailed content provided within the presentation slides, therefore it is recommended that the published presentation material is reviewed in conjunction with these minutes. Copies of all papers are available at: <https://www.gasgovernance.co.uk/gov/140324>.*

**1. Introduction**

Kate Elleman (KE) welcomed all parties to the meeting and confirmed the meeting to be quorate.

**1.1. Approval of minutes (05 February 2024)**

The minutes from the previous meeting were approved.

**1.2. Approval of Late Papers**

There were no late papers.

**1.3. Review of outstanding Actions & Issues Log**

No actions outstanding.

**1.4. Industry Update from Ofgem**

An update was provided from the Ofgem Expected Decision Dates (EDD) publication timetable at: <https://www.ofgem.gov.uk/publications/code-modificationmodification-proposals-ofgem-decision-expected-publication-dates-timetable> (see below table).

| <b>Modification</b>   | <b>Estimated Decision Date</b> |
|---|--------------------------------|
| 0819 - Establishing/Amending a Gas Vacant Site Process  | Approved<br>09 February 2024   |
| 0856 - Introduction of Trials for Non-Daily Metered (NDM) Demand Side Response (DSR)                            | 28 March 2024                  |
| 0859 - Reintroduction of the enhanced pressure service and increased MNEPOR for BBLC (as introduced by UNC0814) | Approved<br>5 March 2024       |
| IGT 169 - Aligning the Capacity requirements for NExA Supply Points   | 01 April 2024                  |

### 1.5. Pre-Modifications Discussions

None

## 2. Workgroups

### 2.1. Modification 0864S – Update of UNC Code Communication Methods

(Report to Panel 16 May 2024)

<https://www.gasgovernance.co.uk/0864>

## 3. New Issues

No new issues were raised.

## 4. Any Other Business

Orlagh Chapman (OC) highlighted the issue raised in the DSC Change Committee Meeting on 13 March 2024 in relation to governance of voting. OC explained that Centrica were planning on raising a Modification which would have been a part of 0841 and it may be a case of completing an end-to-end review of the structure. OC noted that according to the current structure, Shippers have 6 votes and Networks have 2 votes which is not very equitable. OC noted that this issue will be raised in the next UNCC meeting, so that it can be directed to be discussed in the DSC Governance forum.

TS suggested that this is done as a review rather than a Modification to avoid the pressure and responsibility being on one party. TS also agreed with the point being raised in relation to the governance structure. OC agreed with TS on a review being the best way forward. Ellie Rogers queried who will be taking the issue to UNCC. TS noted that according to the information she was provided, Cadent (Ed Allard) may be taking this to UNCC.

## 5. Diary Planning

Governance meetings are listed at: <https://www.gasgovernance.co.uk/Gov>

All other Joint Office events are available via: <https://www.gasgovernance.co.uk/events-calendar/month>

| <b>Time/Date</b>              | <b>Meeting Paper Deadline</b> | <b>Venue</b>    | <b>Programme</b> |
|-------------------------------|-------------------------------|-----------------|------------------|
| 10:00 Monday<br>14 March 2024 | 5pm Friday<br>06 March 2024   | Microsoft Teams | Standard Agenda  |
| 10:00 Monday<br>11 April 2024 | 5pm Friday<br>03 April 2024   | Microsoft Teams | Standard Agenda  |

|                                   |                              |                 |                 |
|-----------------------------------|------------------------------|-----------------|-----------------|
| 10:00 Monday<br>26 June 2024      | 5pm Friday<br>18 June 2024   | Microsoft Teams | Standard Agenda |
| 10:00 Monday<br>02 September 2024 | 5pm Friday<br>23 August 2024 | Microsoft Teams | Standard Agenda |