Joint Office of Gas Transporters

UNC Performance Assurance Committee (PAC) Agenda
10:30 Tuesday 10 December 2019
at Elexon, 4th Floor, 350 Euston Road, London, NW1 3AW
(http://www.elexon.com/aboutelexon/locationMap.aspx)

Please provide all agenda items and any related meeting papers in time to allow publication by 5pm on Monday 02 December.

1.   Introduction and Status Review

    1.1   Apologies for absence

    1.2   Note of Alternates

    1.3   Quoracy Status

    1.4   Approval of Minutes (12 November 2019)

    1.5   Review of Outstanding Actions

    1.6   Diary Planning

2.   Monthly Performance Assurance Review Items

    2.1   Risk & Issues Register Review (PAFA)

    2.2   PARR Report Review - Dashboard update (PAFA)

    2.3   AQ at Risk Update (FC)

3.   Review of Potential Changes to Performance Assurance Reporting and PARR

    3.1   Modification 0664 - Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4 (MJ)

    3.2   Modification 0674 - Performance Assurance Techniques and Controls (MB)

    3.3   Request 0677R - Shipper and Supplier Theft of Gas Reporting Arrangements (CW)

    3.4   Modification 0699 - Incentivise Key Areas of Performance using additional UIG Charges (SC)

    3.5   Any Other changes

4.   Matters for Committee Attention

    4.1   PAFA Procurement Update (FC)

    4.2   Unintended consequences - Product Class churn (FC)

    4.3   NDM Sample Data Update (FC)

    4.4   Data Discovery Platform (DDP) Update (DN/JR)

    4.5   Standards of Service Liabilities Report (information only)

5.   Any Other Business

6.   Next Steps

    6.1   Key Messages – PAFA

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PAC Action Table (as at 12 November 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PAC 1003	08/10/19	3.3	Proposer of Review Modification to provide 0677R Workgroup Report for review, together with an outline of the remaining issues to November PAC	CW	**Carried Forward**
PAC 1101	12/11/19	3.0	Joint Office (RH/HC) to consider and amend the Standard Workgroup Terms of Reference to include the 'consideration of potential performance assurance impacts of live Modifications'.	Joint Office (RH/HC)	**Pending**
PAC 1102	12/11/19	3.0	Standard agenda item to be added to future meetings: 'Review of Modifications with potential PAC impacts'	Joint Office (RH/HC)	**Pending**
PAC 1103	12/11/19	3.0	Xoserve and PAFA to consider the responsibilities for updating PARR and an expansion of the PAFA role to undertake this.	Xoserve (FC) PAFA (SR)	**Pending**
PAC 1104	12/11/19	4.3	Shell (CW) to consider whether further UNC 0677R Workgroup Meetings will be required.	Shell (CW)	**Pending**
PAC 1105	12/11/19	4.4	Xoserve (JR), PAFA (SR) and Shell (CW) to ensure that Modification 0707 access rights are sufficient to provide the appropriate access to PAFA.	Xoserve (FC) Shell (CW)	**Pending**
PAC 1106	12/11/19	4.5	Xoserve (FC) and PAFA (SR) to start the process to update PARR Reports to include Modification 0654 PARR Specification.	Xoserve (FC)	**Pending**
PAC 1107	12/11/19	4.5	Xoserve (FC) and PAFA (SR) to ensure the scope of the 0654 PARR is added to Huddle.	PAFA (SR) Joint Office (RH)	**Pending**
PAC 1108	12/11/19	6.1	PAC Members to review the PARR Specification for Modification 0664, 0672 0690 and 0691.	PAC	**Pending**
PAC 1109	12/11/19	6.4	JO (RH) and Xoserve (FC) to ascertain if PAC Document 4 should be published and/or updated.	Joint Office (RH) Xoserve (FC)	**Pending**

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PAC 1110	12/11/19	6.9	All to review the Table on Product Class churn effects of live Modifications (published on the 10 Dec 2019 PAC Meeting page).	All	**Pending**
PAC 1111	12/11/19	6.9	Product Class Churn - Scenario Planning to be tabled to understand the circumstances and frequencies of sites switching products class, and how many sites there maybe. (FC and DA)	Xoserve (FC/ DA)	**Pending**

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