Joint Office of Gas Transporters

UNC Performance Assurance Committee (PAC) Agenda
10:30 Tuesday 08 October 2019
at Elexon, 350 Euston Road, London NW1 3AW

1.   Introduction and Status Review

  1.1   Confirm Quorate Status

  1.2   Apologies for absence

  1.3   Note of Alternates

  1.4   Review of Minutes (10 September 2019)

2.   Review of Outstanding Actions

3.   Committee Matters for Attention

  3.1   Modification 0664 – Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4 (MJ)

  3.2   Modification 0674 – Performance Assurance Techniques and Controls (MB)

  3.3   Modification 0677R – Shipper and Supplier Theft of Gas Reporting Arrangements (CW)

  3.4   PAC Reporting Change Proposals Update (JR)

  3.5   NDM Sample Data Update (FC/JR)

  3.6   AQ at Risk Breakdown (FC)

  3.7   PARR Reporting Data Discovery Platform (DDP) Drop 2 Update (DN)

  3.8   Standards of Service Liabilities Report (information only)

4.   Committee Matters for Decision

  4.1   Agenda items to be confirmed

  4.2   Approach to procurement of a new PAFA for July 2020 (FC)

5.   Monthly Review Items

  5.1   Risk & Issues Register Review (PAFA)

  5.2   Review of Monthly PARR Reports (inc. Dashboard update) (PAFA)

6.   Any Other Business

  6.1   Consideration of potential new PARR specifications:

  6.1.1. Modification 0664 (Sites converted from PC 2/3 to PC4 by the CDSP due to low read submission levels at individual supply points) **(MJ)**

  6.1.2. Modification 0672 (Product Class 4 Read Performance) **(MB)**

  6.1.3. Modification 0690S (Reduce qualifying period for Class 1) (**KK**)

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6.1.4. Modification 0691S (CDSP to convert Class 3 or 4 meter points to Class 1 when G1.6.15 criteria are met) (**KK**)

6.2   Responses to the Performance Assurance Framework

7.   Next Steps

7.1   Key Messages – PAFA

8.   Diary Planning

PAC Action Table (as at 10 September 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PAC 0705	09/07/19	2.0	Xoserve (NC/FC) to provided information regarding the Class 3 AQ calculation issue affecting 177,000 Shippers that have moved into Class 3, where the AQ has been understated.	Xoserve (NC/FC)	**Carried forward** Xoserve Update due 08 Oct 19
PAC 0811	13/08/19	5.3	Xoserve to provide PAFA with the identification of Shippers from the Faulty Meter Report to review if there is a correlation in poor performance. *(AQ at risk report will be used as supporting evidence)*	Xoserve (FC)	**Carried Forward**
PAC 0901	10/09/19	2.	*Reference PARR Reports -* PAFA (SR) and Xoserve (FC) to discuss the establishment of a PARR Reporting Workshop in order to review the outputs.	PAFA (SR)	**Pending**
PAC 0902	10/09/19	3.7	*Reference PARR Reporting Data Discovery Platform (DDP) Drop 2 –* Xoserve (DN) to double check what Data Permissions Matrix changes could / would be required in order to support granting the PAFA access to the DDP.	Xoserve (DN)	**Pending**
PAC 0903	10/09/19	4.2	*Reference Approach to Procurement of a Performance Assurance Framework Administrator (PAFA) for July 2020 –* Xoserve (FC) to double check OJEU aspects in respect to renewing the (current) Gemserv (PAFA) contract for a further year.	Xoserve (FC)	**Pending**
PAC 0904	10/09/19	4.2	*Reference Approach to Procurement of a Performance Assurance Framework Administrator (PAFA) for July 2020 –* All Members to consider what their expectations are in respect of the PAFA undertaking a more proactive role in	Members	**Pending**

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			identifying and resolving potential issues and provide a guide as to the (new) potential areas of interest/innovation they would like highlighting.		
PAC 0905	10/09/19	6.2	*Reference the Review of the PARR Reports* - Xoserve (BC) to ascertain whether 'assured' reads could provide a feasible alternative solution and how this would be identified (i.e. a separate column added) within the Class 3 report.	Xoserve (BC)	**Pending**

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