Change Management Committee (ChMC) is scheduled to convene on Wednesday 8th April. Below is a summary of the agenda items and the actions for Committee members relating to each agenda item; all material is available here:

https://www.gasgovernance.co.uk/dsc-change/110320

2. New Change Proposals - Initial Review (Approvals needed)

2.1 XRN5142 New Allowable Values for DCC Service Flag in DXI File From DCC

This new Change Proposal is sponsored by NGN

The allowable values for the 'DCC Service Flag' data item in the DXI File Format, E46 record, need to be updated to be in line with those proposed by SEC MP077 'DCC Service Flagging'. The new DCC Service Flag states should align to what is written in the SEC and allow Users to tell the difference between Devices on a Smart Metering System (SMS) that are Active, installed but not commissioned or decommissioned.

The SEC proposal is seeking to remove the allowable values of "S" - Suspended and "W" – Withdrawn and replace them with values of "N" – Non-Active and "I" – InstalledNotCommissioned.

Field Name	Optionality	Type	Length	Description
Transaction Type	Mandatory	Text	3	Value: E46
Outcome Code	Mandatory	Text	2	Details whether the request has been accepted or rejected. AC – Accepted RJ – Rejected.
Meter Point Reference	Mandatory	Number	10	
DCC Service Flag	Mandatory	Text	1	Service flag provided by the DCC. The allowable values are: <table><tr><td>A</td><td>Active</td></tr><tr><td>~~S~~N</td><td>~~Suspended~~Non-Active</td></tr><tr><td>~~W~~I</td><td>~~Withdrawn~~ InstalledNotCommissioned</td></tr></table>
DCC Service Effective From Date	Mandatory	Date	8	The date the DCC Service Flag (provided above) is effective from. Format : YYYYMMDD

SEC MP077 is currently out for Refinement (Workgroup) Consultation, and is not yet an approved modification; however, we do not foresee any reason this will not be approved. The proposal is currently seeking a June 2021 implementation.

DNO & IGT Users will be expected to vote on whether this change should proceed to DSG and for Xoserve to initiate Capture.

The DSC Service Area 16: Provision of supply point information services and other services required to be provided under condition of the GT Licence

2.2 XRN5143 Transfer of NDM sampling obligations from Cadent, WWU, and NGN to the CDSP

This new Change Proposal is sponsored by Cadent

Xoserve are closer to the NDM demand estimation process than the DNs and have a close relationship with Shippers in this regard, they are therefore better placed to ensure the correct coverage across each EUC Band and Class.

Transfer the EUC Bands 3-9 NDM Sampling UNC obligations, currently incumbent on Transporters (as per UNC TPD Section H1.6) to the CDSP. Note the CDSP already carries out NDM sampling for EUC Bands 1 and 2 so this change is simply an extension to the current CDSP process.

DNO Users will be expected to vote on whether this change should proceed to DSG and for Xoserve to initiate Capture.

The DSC Service Area 15: Demand Estimation

2.3 XRN5145 DSC Service Description Table cosmetic change to Service Line Table v11

This new Change Proposal is sponsored by Xoserve

The Service Description table needs to be updated as follows: -

1) Removal of Service Line DS-NCS SA3 -02 which relates to the UIG Taskforce.

The removal of this line was approved at the CoMC on March 18th 2020 who gave approval to its removal as detailed in the CCR - XRN 4695

2) Cosmetic Changes to lines within Service Area 20 – UK Link System
ASGT-CS SA20-01 – new wording as merged with ASGT-CS SA20-02 and ASGT-CS SA20-03 which can now be removed

ASGT-CS SA20-05 – minor updates to references
ASGT-CS SA20-11 - minor updates to references

3) Cosmetic Changes to lines within Service Area 22

SS SA22 77 and SS SA22 78 – updated references within other corresponding requirements field

All Users will be expected to vote on whether this change should proceed for Xoserve to initiate Capture.

The DSC Service Area is N/A

2.4 XRN5146 Data Cleanse of NExA information within UK Link and the Data Enquiry Service (DES)

This new Change Proposal is sponsored by NGN

Where a consumer has entered into a bilateral Network Exit Agreement (NExA) with the relevant Transporter, this should be recorded in UK Link and made visible to Shippers, DNs and IGTs within DES. The data currently held in UK Link and visible within DES needs to be updated to ensure the latest position in terms of NExA sites is reflected and available. The ongoing process must be in place to ensure this information can be updated and reflected correctly within DES.

Currently there is Network Exit Agreement Indicator visible in DES within community and portfolio view for Shippers and portfolio view only for DNs and IGTs.
The purpose of this indicator is to confirm where a consumer has entered into a bilateral Network Exit Agreement (NExA) with the relevant Transporter.

Currently the process for the NExA indicator to be updated is not established, preventing the Transporters being able to provide this information. The process to update this information should be established as part of this Change Proposal which will ensure the data held in UK Link and DES for these sites is accurate.

This change seeks to conduct a data cleanse against the information held in UK Link and DES for NExA sites and to ensure the ongoing process is put in place to allow Transporters to confirm where there are any updates and for this to be recorded accurately within UK Link and DES. This will ensure that the indicator within DES remain as per the latest position.

This will involve removing the indicators currently recorded in UK Link and DES for NExA sites. DNs and IGTs must provide an updated list of NExA sites to the CDSP. This updated list must be reflected in UK Link and DES.

For the avoidance of doubt, this change does not involve holding any additional data within UK Link or adding any further data items to DES, but simply cleansing what we currently hold and maintaining this information, ensuring it is accurate.

To confirm, Modification 0701 - Aligning Capacity booking under the UNC and arrangements set out in relevant NExAs has been raised to improve visibility where a consumer has entered into a bilateral Network Exit Agreement (NExA) with the relevant Transporter, and to link capacity increases with the NExA so that the allowed capacity does not exceed the capacity as agreed in the NExA. This CP is not dependent on this Modification being implemented, however it will support it and therefore is being proposed to be delivered ahead of Modification 0701.

For the avoidance of doubt, a separate Change Proposal will be raised to deliver the changes proposed under Modification 0701.

DNO Users will be expected to vote on whether this change should proceed to DSG and for Xoserve to initiate Capture.

The DSC Service Area 11: NExA Supply Meter Points

2.5 XRN5144 Enabling Re-assignment of Supplier Short Codes to Implement Supplier of Last Resort Directions

This new Change Proposal is sponsored by Xoserve

The Ofgem Switching Programme Design Baseline 4 published in June 2018 indicated that following the implementation of the Central Switching Service (CSS), the preferred implementation of SoLR directions would be given effect using a Market Participant Identifier (MPID) transfer e.g. re-assignment of the failing supplier's short code to the appointed SoLR. This would effectively transfer responsibility for all supply meter points registered against the failing supplier's short code to the SoLR.

In making this statement it was acknowledged that the impacts to CDSP and Transporter systems would need to be determined. Following a further Ofgem review, it is understood that this approach is to be followed as the CSS NFRs would not support a large scale Supplier failure – and would be inefficient to scale systems for such an event.

This approach would materially vary the treatment of organisations in UK Link systems. This approach is set out in the MDD Market Participant Identity Verification Approach Document. This currently does not allow short codes to be re-used. Therefore, a change is required to enable this in certain circumstances, specifically to give effect to a SoLR direction.

For the avoidance of doubt, it is not intended that the reuse of a Shipper Short Code is proposed. A Change of Shipper activity will need to be undertaken in the event that the Shipper entity is changed.

Where a supplier short code is associated to a shipper short code (as they are linked to the same organisation), reassignment of the supplier short code will mean that the link between the supplier and shipper will be broken. Impact assessment is required to understand whether breaking this link will affect UK Link and market participant systems and each parties' processes.
The Change Proposal will require changes to the MDD Market Participant Identity Verification Approach Document.

This includes changes to the business rules in section 4 to clarify that supplier short codes can be re-assigned as part of a SoLR event and that a single Market Participant Identity could be assigned to different legal entities where the associated supplier and shipper are different.

All Users will be expected to vote. Xoserve recommend for this change to go out in an Initial Review Change Pack, with a 20 working day consultation period, to understand the impacts and risks to the industry.

2.6 XRN5147 Optimising the Must Read process for IGT Customers

This new Change Proposal is sponsored by BUUK

Must Read processes are designed to support both GTs and IGTs in precuring meter readings where Shippers have been unable to provide meter reads within the prescribed Meter Read Frequency.

Xoserve data flows are key to support the effective procurement of these reads, however the lack of ability to track more frequent reading activity for associated MPRNs can lead to unnecessary Meter Read Agent (MRA) activity.

IGTs would therefore like to see more dynamic dataflows which support refreshed datasets that clearly articulate whether meter reads are still outstanding for sites that have triggered Must Read processes.

As an IGT I want the most up to date information available to help ensure I am only arranging Must Reads to be precured for sites that are still outstanding meter reads within UK Link systems

Changes to the generation logic of current Must Read reports to IGT customers. Also, a monthly reconciliation is required to account for all contacts raised.
Assessment is needed to understand whether any changes to the Must Read process are also required – this is to ensure any sites that have subsequently had a successful meter read from the registered Shipper are no longer flagged as being outstanding within the Must Read process for the relevant IGT.

IGT Users will be expected to vote on whether this change should proceed for Xoserve to initiate Capture.

The DSC Service Area 22: Part E Specific Services

3. New Change Proposals – Post Initial Review

None for this meeting

4. New Change Proposals – Post Solution Review (Approvals needed)

None for this meeting

5. Xoserve DSC Implementation Plan (Approvals needed)

April's ChMC implementation plan includes the following:

Approval of the Design Specification for the following change:

- XRN4850 - Notification of Customer Contact Details to Transporters

6. Approval of Change Documents

A Change Completion Report (CCR), Business Evaluation Report (BER) or Evaluation Quotation Reports (EQR), for the following Changes, will be presented to ChMC for approval.

6.1 Revised CCR for XRN4665 End User Categories
Voting: Shipper

6.2 CCR for XRN5057 Minor Release Drop 6
Voting: All

6.3 EQR for XRN5122 Gemini System Enhancements
Voting: NTS

6.4 Revised BER for XRN4996 June 20
Voting: All

7 Release Updates

7.1 June 2020 Release Update
The latest position of the June 2020 Release will be presented to ChMC for information purposes. This will include implementation scenario's due to the unprecedented working environment that the COVID-19 pandemic presents

7.2 XRN4914 Retrospective Data Update Provisions
The latest position of the Retrospective Updates Project will be presented to ChMC for information purposes.

7.3 Minor Release Drop 6 Release Update
The latest position of the Minor Release Drop 6 will be presented to ChMC for information purposes.

7.4 Minor Release Drop 7 Release Update
Scope Approval, timeline and implementation date to be presented to ChMC for approval.

7.5 November 2020 Release Update
Change Scope and Decision Point to be presented to ChMC for approval.

Detailed Design Change Packs will be available on-line from Tuesday 14th April. Ordinarily for a consultation period of 10 days, this would close out on Tuesday 28th April.

We previously discussed having an extra ordinary ChMC on Monday 4th May to provide 6 months detailed design pack sign off ahead of implementation (Friday 6th to Sunday 8th November).

Alternatively, if parties are willing to allow detailed design change pack sign off at the ChMC in May an additional 5 days could be accorded to the consultation period.
Decision on Change Pack consultation window and the need for an extra ordinary ChMC or not?

We will also be proposing that a 'check point' vote to either proceed with current Nov-20 plan or defer changes to Feb-21 to help mitigate the potential future impacts of Covid -19 in held (either at the e-ChMC or the cyclic ChMC on 13th May)

7.6 Retail & Network – UK Link Release Updates
Information on the UK Link Scoping Approach and a general update on UK Link, including upcoming delivery and governance timelines, allocated and unallocated changes.

7.7 UK Link POAP
A POAP for UK Link related changes will be presented for information purposes.

7.8.1 Data Office Changes
A list of Data Office related changes will be presented to ChMC for information purposes.

7.8.2 Data Discovery Platform (DDP) Update
Verbal update to be presented to ChMC.

8. Central Switching Service Consequential Update
The latest position of CSSC will be presented for information purposes.

9 Horizon and Future Release Change Planning

9.1 'Bubbling Under' Report
The bubbling under report highlighting potential future work for Xoserve will be presented.

9.2 Gemini Horizon Planning
A POAP for Gemini related change will be presented for information purposes.

10 Finance and General Change Budget Update
The Finance and General budget will be discussed. We would invite Committee members to familiarise themselves with this document prior to Wednesday to enable any questions to be asked within the meeting.

11 Any Other Business (all for information and discussion purposes)

11.1 IX Refresh Update
The latest position of the IX Refresh project will be presented for information purposes.