

## Agenda

### UNC Performance Assurance Committee (PAC)

**10:00 Tuesday 16 January 2024**

**(09:30 PAFA Contract Meeting)**

**via Microsoft Teams**

(Please refer to your email invite for the Microsoft Team details for this meeting)

Please provide all agenda items and any related meeting papers in time to allow publication by  
**5pm on Monday 08 January 2024**

*Short notice items are in italics*

*\* indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1.	<b>PAFA Contract</b> ( <i>separate meeting invite</i> ) 09:30 – 10:00	CDSP	Discussion
2.	<b>Introduction</b>	Chair	Information
2.1.	Apologies for absence, Note of Alternates, Quoracy Status		Approval
2.2.	Approval of Minutes (12 December 2023)		Approval
2.3.	Approval of Late Papers		Discussion
2.4.	Review of Outstanding Actions		
3.	<b>Matters for Committee Attention</b>	PAFA / CDSP	Discussion
3.1.	Annual Review 2023		
3.2.	0851R – Feedback from Workgroup & RFI Questions		
4.	<b>Monthly Performance Assurance Review Items</b>	PAFA	Discussion
4.1.	PARR - Shipper Performance Analysis (Holistic Matrix)		
4.2.	<i>Risk &amp; Issues Register Update</i>		
4.3.	PC2 RFI Results		
5.	<b>Update on Potential Changes to Performance Assurance Reporting and PARR</b>	Chair	Discussion
5.1.	Review of New Modifications		
5.2.	Review of Modifications with potential impacts to Settlement		
5.2.1.	0819 - Establishing/Amending a Gas Vacant Site Process		
6.	<b>AOB</b>	Chair	Discussion
7.	<b>Key Messages</b>	Chair	Information
8.	<b>Diary Planning</b>	Chair	Information
	<b>Next Meeting:</b> 13 February 2024		

Please refer to your email invite for the teleconference details for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk/PAC](http://www.gasgovernance.co.uk/PAC)

PAC Action Table					
Action Ref	Meeting Date	Min Ref	Action	Owner	Status Update
PAC1001	17/10/23	3.2	Joint Office (KE) to add the location of Gas Performance Assurance Portal (GPAP).	Joint Office (KE)	Carried Forward
PAC1008	17/10/23	4.3	PAFA (PR) to consider how the Holistic Performance Matrix could work based on Shipper size (e.g. small medium large).	PAFA (PR)	Carried Forward
PAC1009	17/10/23	5.1	Joint Office (KE/HB) to create a log of outstanding Modifications that may impact Settlement to be used for PAC and PAFA review at each meeting.	Joint Office (KE/HB)	Carried Forward
PAC1102	14/11/23	3.1	CDSP (FC) to rephrase the response from CDSP where it is suggested that the retrospective nature of PAC reports means that by the time data is presented at PAC it is around 6 to 10 weeks out of date.	CDSP (FC)	Closed
PAC1201	12/12/23	3.2	PAFA (AJ) to provide a view on the questions they would recommend for the Shipper RFI for consideration in January and onward communication to the 0851R Workgroup.	PAFA (AJ)	Pending
PAC1202	12/12/23	3.2	Joint Office (KE) to provide a post-meeting update note from PAC for the 0851R Workgroup. <b>Update:</b> Email sent to 0851R workgroup Chair confirming PAC RFI approach.	Joint Office (KE)	Closed
PAFA 1203	12/12/23	4.0	PAFA to draft a letter for respondents of the RFI for Product Class 2 and send to PAC members for approval.	PAFA (AJ)	Pending
PAC1204	12/12/23	6.3	Dashboard Monitoring – PAFA (AJ) to investigate the reason for using AQ Correction Reason Code 2.	PAFA (AJ)	Pending

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