

Agenda

DSC Change Management Committee

10:00 Thursday 13 September 2023

via Microsoft Teams

(Please refer to your Microsoft Teams invite for the Teleconference details for this meeting)

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1. Introduction			
1.1.	Apologies for absence	Chair	Information
1.2.	Alternates		Information
1.3.	Confirm Voting rights		Information
1.4.	Approval of Late Papers		Approval
1.5.	Approval of Minutes (09 August 2023)		Approval
1.6.	Review of Outstanding Actions		Discussion
2. DSC Change Budget & Horizon Planning			
2.1.	General Change Budget BP23	CDSP (KL)	Information
2.2.	General Change Budget BP24	CDSP (PO)	Information
2.3.	Change Delivery Pipeline	CDSP (PO)	Information
2.4.	Retail Energy Code (REC) Changes	CDSP (MH)	Information
3. Capture			
	Change Update For Voting		
3.1.	XRN 5675 Modifications 0836S and 0855	CDSP (DA)	Vote
4. Design & Delivery			
	Design Change Packs – Vote		
4.1.	XRN 5556C - Contact Management Service (CMS) Rebuild Design Clarification	CDSP (JW)	Vote
4.2.	XRN 5604 - Shipper Agreed Read (SAR) exceptions process (Modification 0811S)	CDSP (RW)	Vote
4.3.	XRN 5605 - Amendments to the must-read process (IGT159V)	CDSP (RW)	Vote
4.4.	XRN 5658 - Allocation of LDZ UIG to Shippers Based on a Straight Throughput Method (Mod 0831A)	CDSP (JB)	Vote
4.5.	XRN 5675 - Early Provision of Meter Reading for the 'CSS Registration Effective Date'	CDSP (DA)	Vote
	For Information		
4.6.	XRN 5547 Updating the Comprehensive Invoice Master List and INV template	CDSP (JB)	Information

4.7.	Notice of Non-Business Days, Non-Supply Point System Business Days, UK Link Release dates for 2024	CDSP (PO)	Information
4.8.	XRN 5651 Updates to Class 3 and 4 Inner Tolerance Ranges used in Meter Read validation process	CDSP (PO)	Information
Change Documents			
4.9.	BER for XRN 5668 Production Data Backup	CDSP (RW)	Vote
4.10.	CCR for XRN5562 June 23 Major Release	CDSP (RW)	Vote
4.11.	CCR for XRN4713 Actual read following estimated transfer read calculating AQ of 1 (linked to XRN4690)	CDSP (RW)	Vote
Project Updates			
4.12.	February 2024 Major Release Update	CDSP (RW)	Vote
4.13.	XRN 5647 Minor Release 11 - Implementation Approach - Minor Release Update 11	CDSP (RW)	Information
4.14.	XRN5628 November 2023 Major Release - Implementation Approach - Nov 23 Release Update	CDSP (RW)	Information
4.15.	June 2023 Major Release Update	CDSP (RW)	Information
4.16.	XRN 5564 Gemini Sustain Plus Programme Update	CDSP (KD)	Information
4.17.	DDP Update	CDSP (JW)	Information
5. Non-DSC Change Budget Impacting Programmes			
5.1.	CMS Rebuild Update	CDSP (JW)	Information
6. Any Other Business			
6.1.	XRN 5641 Addition of Market Sector Code to specific Supply Point Data Reports Update (verbal)	CDSP (SP)	Information
7. Appendix			
7.1.	Portfolio POAP		Information

DSC Change Action Table						
Action Ref	Meeting Date	Min Ref	Action	Owner	Reporting Month	Status Update
0207	13/07/22	2.1	Xoserve (ES) to assess the DSC Change-related procedures and documents to ensure they are still fit for purpose and provide the Committee with documentation summarising the actions taken/to be taken.	Xoserve (ES)	September 23	Carried forward

0602	16/06/23	2.1	CDSP (ES) to collate Recognised DDP Pain Points through initial discussions with OC and CLR, with a view to setting objectives to achieve the required DDP baseline for parties with large portfolios and provide the Committee with documentation summarising the objectives, actions taken/to be taken.	CDSP (ES)	September 23	Carried Forward
0701	12/07/23	1.6	<i>Linked to Action 0602: DDP Challenges</i> Committee members to consider if they support the movement of DDP investment into the General Change Budget	Committee members	August 23	Carried Forward
0801	09/08/23	3.3	CDSP (DA) to provide a comparison table to outline the complexity, volumes, and costs for XRN5675 (UNC 0836S and UNC 0855)	Xoserve (PO)	September 2023	Pending
0802	09/08/23	6.5	Xoserve (PO) to review Demand Side Response Modification 0852 and the potential linked changes which correlate with Modification 0844.	Xoserve (PO)	September 2023	Pending