

Agenda

UNC Demand Estimation Sub-Committee (DESC)

10:00 Wednesday 31 January 2024

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

[\(https://www.blenheimcourtsolihull.co.uk/travel/\)](https://www.blenheimcourtsolihull.co.uk/travel/)

via Teams: 0203 443 9666, Conference ID 386 968 798#

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Please provide agenda items and related meeting papers in time to allow publication by 5pm on 22 January 2024

Short notice items are in italics

**indicates where the material is expected to be provided late*

#Item	Topic	Representative	Category
1.	Introduction and Status Review	Chair	
1.1.	Apologies for absence		
1.2.	Note of Alternates		Information
1.3.	Quoracy Status		
1.4.	Approval of Minutes (19 December 2024)		Approval
1.5.	Approval of Late Papers		Approval
1.6.	Review of Outstanding Actions		Information
2.	Seasonal Normal Review Update	Xoserve	Discussion
3.	Any Other Business	Chair	Information
4.	Communication of Key Messages	Chair	Information
5.	Diary Planning	Chair	Information