

## Agenda

### UNC Workgroup 0851R Extending the Annually Read PC4 Supply Meter Point (SMP) read submission window

**10:00 Thursday 11 December 2023**

**via Teams: 0203 443 9666, Conference ID 181 035 523#**

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*Please Note: This meeting will be considered during the Distribution Workgroup.  
The Workgroup Report is due to be presented to the UNC Modification Panel by 18 July 2024.*

Item	Topic	Lead	Category
<b>1. Introduction and Status Review</b>			
1.1.	Approval of Minutes (23 November 2023)	Chair	Approval
1.2.	Approval of Late Papers	Chair	Approval
1.3.	Review of Outstanding Actions	Chair	Information
<b>2. Consider Solution options</b>		Chair	Discussion
<b>3. Review Discussion</b>		Chair	Discussion
<b>4. Next Steps</b>		Chair	Information
<b>5. Any Other Business</b>		Chair	Discussion
<b>6. Diary Planning</b>			
	<b>Next Meeting:</b> 25 January 2024	Chair	Information
	<b>Paper Deadline:</b> 5pm 17 January 2024		

### 0851R Workgroup Action Table

Action Ref	Meeting Date	Minute Ref	Action	Reporting Month	Owner	Status Update
0111	23-Nov-23	1	PAFA (AJ) to obtain PAC views on possible actions related to this Review group and on what they would wish to contribute.	January 24	PAFA (AJ)	<b>Pending</b>
0211	23-Nov-23	1	Xoserve (FC/ER) to ensure nothing is fundamentally tied to the 25 SPSBD window stop	December 23	CDSP (FC/ER)	<b>Pending</b>
0311	23-Nov-23	1	(Shippers) To confirm if they hold back meter reads that they anticipate won't meet the valid read criteria.	December 23	Shippers	<b>Pending</b>

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<b>0411</b>	23-Nov-23	1	PAFA (AJ) to review PAC RFI data and ascertain if sufficient detail for Review purposes. If not ask if PAC would issue an RFI on behalf of the Review Group.	January 24	PAFA (AJ)	<b>Pending</b>