



Performance Reporting Timelines

PAC 12 December 2023

Objective

- Provide an overview of timelines for reporting to PAC
- Clarify timings of availability of data to PAFA/PAC

UNC Read Submission Obligations

Class and Meter Read Frequency	Expected read submission frequency	Minimum gap since last accepted read	Maximum allowed age of readings
Class 1 and 2	Daily	1 day	5 calendar days
Class 3	Daily in batches, expected to be submitted weekly	1 day	10 calendar days
Class 4 Monthly	Monthly	7 calendar days	25 SPS Business Days
Class 4 Annual, AQ >73,200 kWh	Annual	14 calendar days	25 SPS Business Days
Class 4 Annual	Annual	25 calendar days	25 SPS Business Days

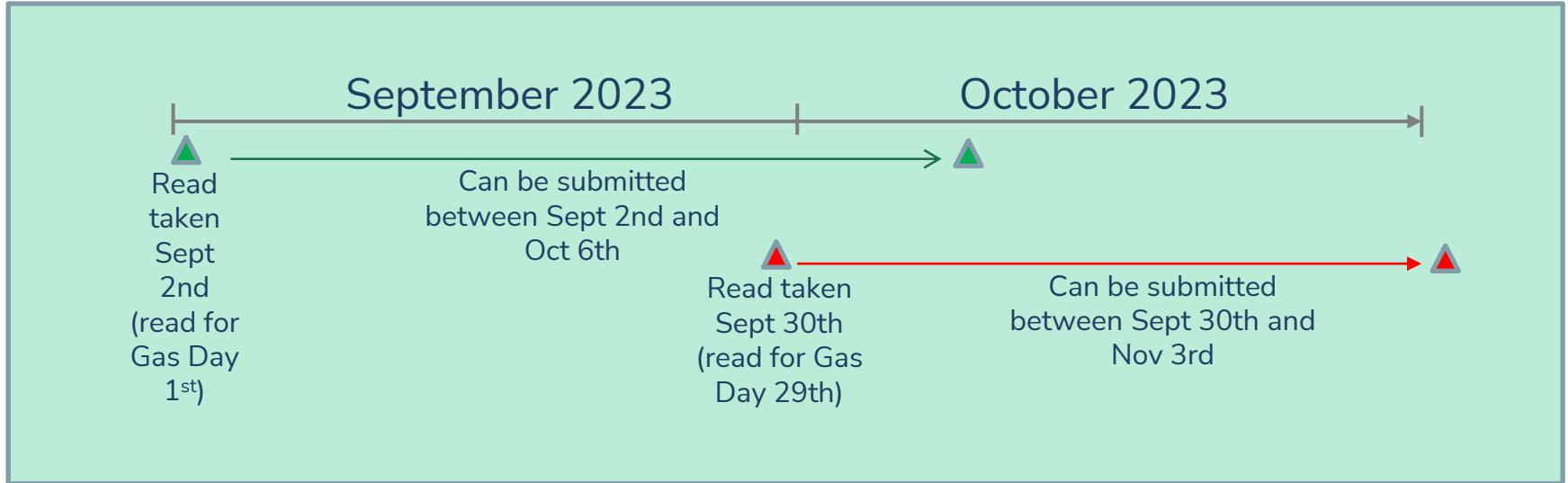
More background and guidance available on Xoserve Website on “Help and Support” pages:
<https://www.xoserve.com/help-centre/supply-points-metering/submitting-reads/>

UNC Opening Read Submission Obligations

Class and Meter Read Frequency	Date of the read	Deadline for submission of readings
Class 1	D (Registration date)	5 calendar days after D
Class 2	D (Registration date)	5 calendar days after D
Class 3	D (Registration date)	10 SPS Business days after D
Class 4	D (Registration date)	10 SPS Business days after D

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Class 4 Meter Read Submission



- Class 4 read submission allowed up to 25 Supply Point Systems Business Days (SPSBDs) after meter read date (UNC M5.9.4)
- This means that performance cannot be completely assessed until at least one month after the performance month
- Further time is needed to collate, validate and assess performance ...

Example Timeline – December 2023 PAC

September Data	October Data	UNC Obligation	CDSP Activity		PAFA Activity		PAC Meeting
	October Month-End Snapshots (e.g. No Reads, No meter attached)	N/A	13th Nov - CDSP runs data extracts (earliest date that data is available in the Data Warehouse)				
	October Class 1 and 2 Read Performance	5 calendar		16th Nov - provide to PAFA	PAFA has 2.5 weeks to analyse data, prepare performance reports and meeting slide pack		
	October Class 3 Read Performance	10 calendar					
	October Class 1 and 2 Opening (Transfer) Read Performance	5 calendar					4 December - PAC Meeting papers day
	October Class 3 and 4 Opening (Transfer) Read Performance	10 SPSBD		For October month, 10 SPSBDs = Nov 14 th . This data is extracted later but still ready for the 16 th .			12 December - PAC Meeting
September PC4 Read Performance		25 SPSBD		Note – dates in BOLD are the key constraining dates to the process			

Data Availability in DDP

- Data Discovery Platform is Xoserve's self-service data visualisation tool
- DDP is refreshed daily from Xoserve's core systems and usually updates 2 days behind core systems – i.e. data displayed is as at D-2
- Read performance is not displayed until a read window is fully complete: Month+1 for Class 1 to 3 and Month +2 for Class 4
- Reporting read performance any sooner could give incomplete and misleading results
- The M5.9.4 (a) obligation to submit 50% of meter reads by the 10th SPSBD is not currently reported – note that the obligation refers to 50% of the **obtained** reads (not the required reads) so it can't be accurately measured until the end of the read window

Appendix: UNC Read Obligations

- Cyclic Meter Readings
 - Class 1 Supply Meter points
 - Daily reads submitted by GFD+1 (Section M5.6)
 - Class 2 Meter Points
 - Daily reads submitted by GFD+1 (Section M5.7)
 - Class 3 Supply Meter Points
 - Daily reads for a calendar month submitted by the 10th day of the following month (Section M5.8)
 - Class 4 Supply Meter Points;
 - Read submitted by 25th Supply Point System Business Day after the read date (Section M5.9)
- Check Reads
 - Class 1 & 2 Check Read submitted by GFD+5
 - Class 3 & 4 Check Read submitted by the 10th day of the following month (Section M5.12.4)
- Opening Reads (Shipper Transfer, Supplier & Class change)
 - Class 1 & 2 by GFD+5 (Section M5.13.4(a))
 - Class 3 & 4 by 10th business day after the registration effective date (Section M5.13.4(b))
- Note: Opening read obligations will depend on any changes of Class

The logo for xserve is displayed in a light blue, sans-serif font. The 'x' is stylized with a dark blue diamond shape in the center. The word 'xserve' is centered within a light gray, stylized house-like frame that has a triangular roof and a rectangular body divided into four vertical sections.

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