

Agenda

UNC Performance Assurance Committee (PAC)

10:30 Tuesday 12 December 2023

(09:30 PAFA Contract Meeting)

via Microsoft Teams

(Please refer to your email invite for the Microsoft Team details for this meeting)

Please provide all agenda items and any related meeting papers in time to allow publication by
5pm on Monday 04 December 2023

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1.	PAFA Contract (<i>separate meeting invite</i>) 09:30 – 10:30	CDSP	Discussion
2.	Introduction	Chair	Information Approval Approval Discussion
2.1.	Apologies for absence, Note of Alternates, Quoracy Status		
2.2.	Approval of Minutes (14 November 2023)		
2.3.	Approval of Late Papers		
2.4.	Review of Outstanding Actions		
3.	Matters for Committee Attention	PAFA / CDSP	Discussion
3.1.	Annual Review 2023		
3.2.	0851R – Feedback from Workgroup		
3.3.	Overview of PARR Timeline (data sharing timeliness)		
4.	Monthly Performance Assurance Review Items	PAFA	Discussion
4.1.	PARR - Shipper Performance Analysis (Holistic Matrix)		
4.2.	<i>Risk & Issues Register Update</i>		
4.3.	PC2 RFI Results		
5.	Update on Potential Changes to Performance Assurance Reporting and PARR	Chair	Discussion
5.1.	Review of New Modifications		
5.2.	Review of Modifications with potential impacts to Settlement	Chair	Discussion
6.	AOB	Chair	Information
6.1.	Publication of PAC minutes	Chair	Discussion
7.	Key Messages	Chair	Information
8.	Diary Planning Next Meeting: 16 January 2023	Chair	Information

Please refer to your email invite for the teleconference details for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/PAC

PAC Action Table					
Action Ref	Meeting Date	Min Ref	Action	Owner	Status Update
PAC1001	17/10/23	3.2	Joint Office (KE) to add the location of Gas Performance Assurance Portal (GPAP).	Joint Office (KE)	Carried Forward
PAC1002	17/10/23	4.0	PAFA to draft a letter to be issued to the seven Shippers in relation to Meter Read Validity. The draft is to be emailed to the PAC for approval.	PAFA	Carried Forward
PAC1007	17/10/23	4.3	PAC members to consider the principles around the Further Areas of Consideration and feedback to PAFA: Disputed Improvement Plan request; Combining Plans Stretch Targets Continuous Improvement	PAC members	Carried Forward
PAC1008	17/10/23	4.3	PAFA (PR) to consider how the Holistic Performance Matrix could work based on Shipper size (e.g. small medium large).	PAFA (PR)	Carried Forward
PAC1009	17/10/23	5.1	Joint Office (KE/HB) to create a log of outstanding Modifications that may impact Settlement to be used for PAC and PAFA review at each meeting.	Joint Office (KE/HB)	Carried Forward
Annual Review Action			CDSP (FC) to rephrase the response from CDSP where it is suggested that the retrospective nature of PAC reports means that by the time data is presented at PAC it is around 6 to 10 weeks out of date.	CDSP (FC)	Carried Forward
PAC1101	14/11/23		<i>Advanced Meter Training material:</i> At next PAC meeting, Cadent to provide an update as to whether the Advanced Meter Training material can be published or advise if a high level overview of what is covered within it can be provided.	Cadent	Carried Forward
PAC1102	14/11/23	3.1	CDSP (FC) to rephrase the response <i>from</i> CDSP where it is suggested that <i>the retrospective nature of PAC reports means that by the time data is presented at PAC it is around 6 to 10 weeks out of date.</i>	CDSP (FC)	Carried Forward

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