

Agenda

UNC Performance Assurance Committee (PAC)

10:30 Tuesday 12 December 2023

(09:30 PAFA Contract Meeting)

via Microsoft Teams

(Please refer to your email invite for the Microsoft Team details for this meeting)

Please provide all agenda items and any related meeting papers in time to allow publication by
5pm on Monday 04 December 2023

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1.	PAFA Contract (<i>separate meeting invite</i>) 09:30 – 10:30	CDSP	Discussion
2.	Introduction 1.1. Apologies for absence, Note of Alternates, Quoracy Status 1.2. Approval of Minutes (14 November 2023) 1.3. Approval of Late Papers 1.4. Review of Outstanding Actions	Chair	Information Approval Approval Discussion
2.	Matters for Committee Attention 2.1. Annual Review 2023	PAFA / CDSP	Discussion
3.	Monthly Performance Assurance Review Items 3.1. PARR - Shipper Performance Analysis (Holistic Matrix) 3.2. Overview of PARR timeline (data sharing timeliness) 3.3. Risk & Issues Register Update 3.4. RFI Approach	PAFA	Discussion
4.	Update on Potential Changes to Performance Assurance Reporting and PARR 4.1. Review of New Modifications 4.2. Review of Modifications with potential impacts to Settlement	Chair Chair	Discussion Discussion
5.	AOB	Chair	Information
6.	Key Messages	Chair	Information
7.	Diary Planning Next Meeting: 16 January 2023	Chair	Information

Please refer to your email invite for the teleconference details for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/PAC

PAC Action Table

Action Ref	Meeting Date	Min Ref	Action	Owner	Status Update
PAC1001	17/10/23	3.2	Joint Office (KE) to add the location of GPAP to the PAC web page.	Joint Office (KE)	Carried Forward
PAC1002	17/10/23	4.0	PAFA to draft a letter to be issued to the seven Shippers in relation to Meter Read Validity. The draft is to be emailed to the PAC for approval.	PAFA	Carried Forward
PAC1007	17/10/23	4.3	PAC members to consider the principles around the Further Areas of Consideration and feedback to PAFA: Disputed Improvement Plan request; Combining Plans Stretch Targets Continuous Improvement	PAC members	Carried Forward
PAC1008	17/10/23	4.3	PAFA (PR) to consider how the Holistic Performance Matrix could work based on Shipper size (e.g. small medium large).	PAFA (PR)	Carried Forward
PAC1009	17/10/23	5.1	Joint Office (KE/HB) to create a log of outstanding Modifications that may impact Settlement to be used for PAC and PAFA review at each meeting.	Joint Office (KE/HB)	Carried Forward
PAC1101	14/11/23		<i>Advanced Meter Training material:</i> At next PAC meeting, Cadent to provide an update as to whether the Advanced Meter Training material can be published or advise if a high level overview of what is covered within it can be provided.	Cadent	Pending

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