



Change Management Committee

8th November 2023



SECTION 2: DSC CHANGE BUDGET & HORIZON PLANNING

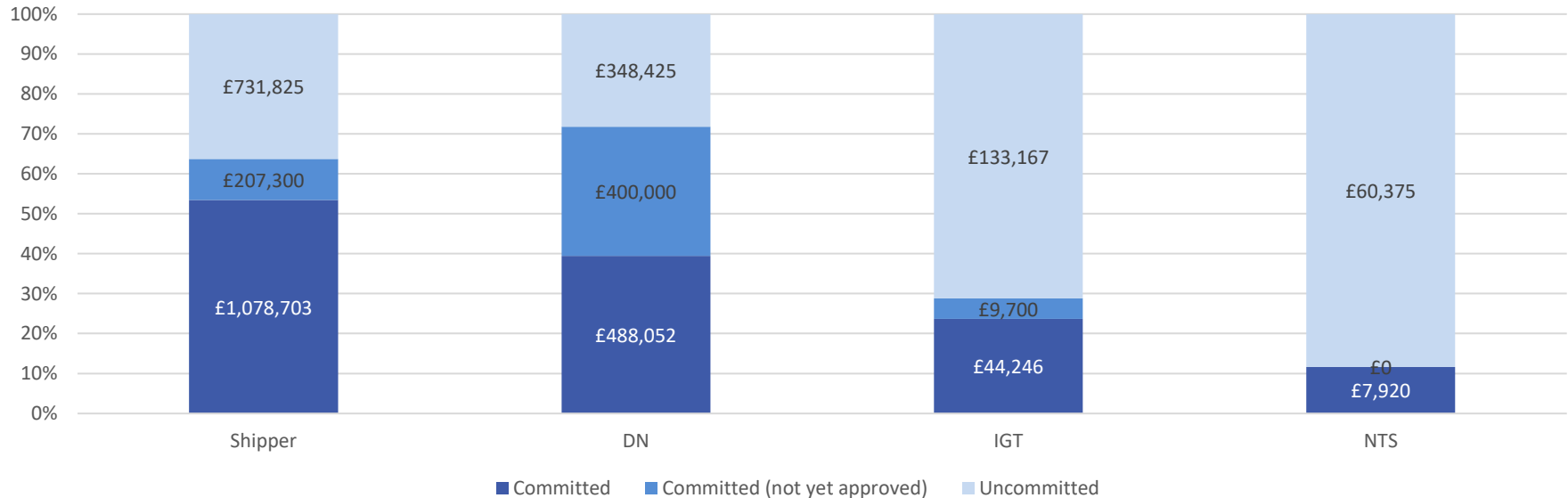


General Change Budget BP23

Forecasted Year End Spend (BP23)

- The graph below illustrates the current forecast for financial year-end utilisation of the General Change investment budget (BP23) – this is subject to change should ChMC approve further change delivery
- Total committed spend increased by £465K for Shippers and £23K for IGTs from last months approvals. [Link](#) to ChMC Change Budget spreadsheet

Committed to date per constituency

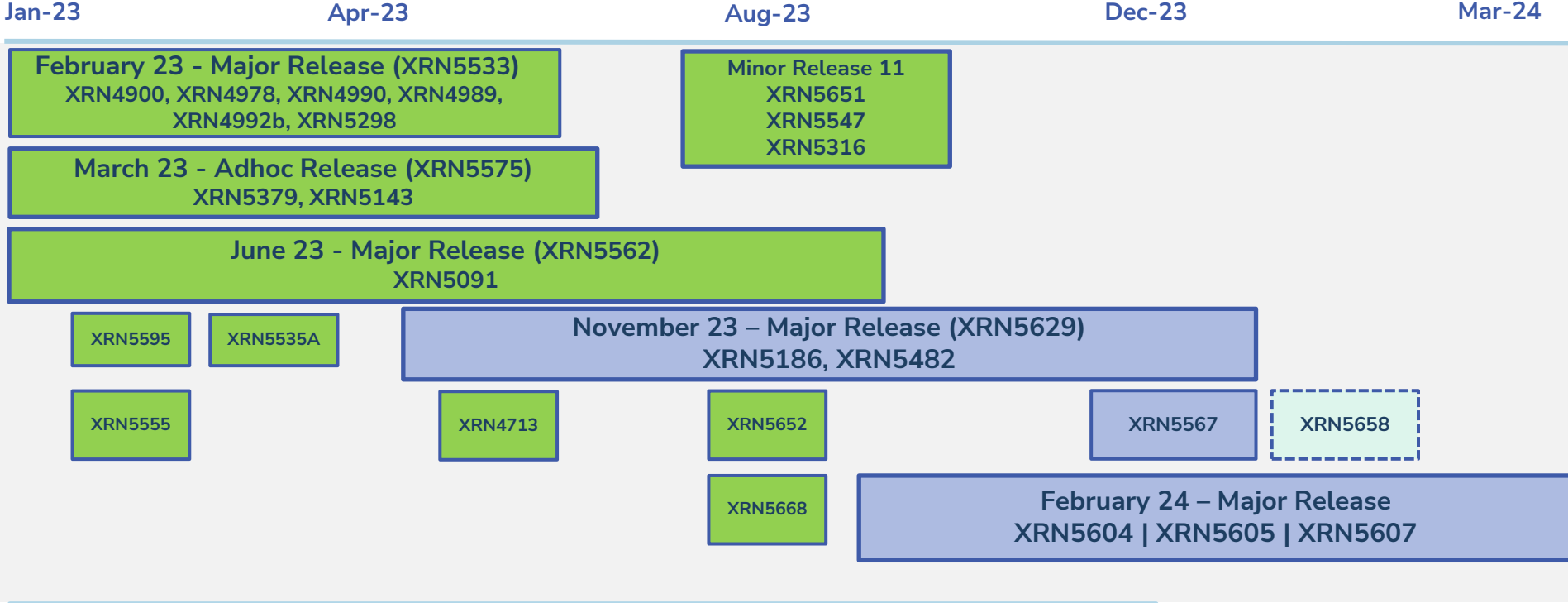




Change Pipeline

Change Delivery Plan

January 23 – March 24



Delivery Key

- = Firm Implementation Date – Funding Approved by ChMC and / or Non-Negotiable Industry Implementation Date in place
- = Indicative Implementation Date – Changes are scoped for delivery – Funding and/or Implementation Date not yet approved by ChMC
- = Delivered on Target Implementation Date

January 2023 – August 2023 – CDSP Implemented Changes								
XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Implementation Date	Release Type	Delivered / Firm / Indicative
5555	Amend existing Large Load Site Reporting	SGN	DN	DN	N/A	31 st January 23	Adhoc	Delivered
4900	Biomethane/Propane Reduction	SGN	Shipper DN	DN Decarb	N/A	25 th February 23	Major	Delivered
4978	Notification of Rolling AQ Value (following Transfer of Ownership between M-5 and M)	British Gas	Shipper	Shipper	£90.6k	25 th February 23	Major	Delivered
4990	Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4 – MOD 0664	SSE	Shipper	Shipper	£232k	25 th February 23	Major	Delivered
4989	Residual AMT activities	CDSP	Shipper	Shipper	N/A	25 th February 23	Major	Delivered
4992	XRN4992 - Modification 0687 Clarification of Supplier of Last Resort (SoLR) Cost Recovery Process	Total	Shipper DN	Shipper DNO	£108.7k	25 th February 23	Major	Delivered
5298	H100 Fife Project – Hydrogen Network Trial	SGN	Shipper DN	DN Decarb	N/A	25 th February 23	Major	Delivered
5595	Changes to the REC Switching Operator Outage Notification Lead Time (R0055)	Xoserve	Shipper	N/A	N/A	25 th Feb 23	Major	Delivered
5535 A	Processing of CSS Switch Requests Received in 'Time Period 5'	Xoserve	All DSC Customers	Shipper	£44k	10 th March 23	Adhoc	Delivered
5379	Class 1 Read Service Procurement Exercise - MOD0710	Xoserve	Shipper DN	Shipper	£150k	1 st April 23	Adhoc	Delivered
5143	Transfer of NDM sampling obligations from Cadent, WWU, and NGN to the CDSP	Cadent	DN	WWU, Cadent, NGN	£75k	1 st April 23	Adhoc	Delivered
5091	Deferral of creation of Class change reads at transfer of ownership	EDF	Shipper	Shipper	£200k	24 th June 23	Major	Delivered
4713	Actual read following est. transfer read calculating AQ of 1	Npower	Shipper	Shipper	£7k	27 th June 23	Adhoc	Delivered
5652	Enabling Direct Contractual Arrangements with Consumers for Demand Side Response (Mod0844)	NGT	NGT Shipper DN / IGT	NGT	N/A	17 th August 23	Adhoc	Delivered
5668	Production Data Back up	RTS	Shipper DN/IGT	Shipper	£24k	19 th August 23	Adhoc	Delivered

Change Delivery Plan – September 2023 – March 2024

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Implementation Date	Release Type	Firm / Indicative
5675	Implementation of 0836S and integration with REC Change R0067 and Modification 0855 - Settlement Adjustments for Supply Meter Points impacted by the Central Switching System P1 Incident	SEFE	Shipper	Shipper	£120k	17 th August (ongoing)	Adhoc – In progress	Indicative
5651	Updates to Class 3 & 4 Inner Tolerance Ranges used in Meter Read validation process	Centrica	Shipper	Shipper	N/A	22 nd September 23	Minor (Drop 11)	Delivered
5316	Rejecting Pre LIS Replacement Reads	Xoserve	Shipper	N/A	N/A	22 nd September 23	Minor (Drop 11)	Delivered
5547	Updating the Comprehensive Invoice Master List and INV template	Eon	Shipper DN	Shipper	N/A	22 nd September 23	Minor (Drop 11)	Delivered
5641	Addition of Market Sector Code to specific Supply Point Data Reports	NGN	DN	DN	N/A	September - October 23	Adhoc – In progress	Delivered
5482	Replacement of reads associated to a meter asset technical details change or update (RGMA)	Scottish Power	Shipper	Shipper DN	£300k	4 th November 23	Major	Firm
5186	*MOD0701 - Aligning Capacity booking under the UNC and arrangements set out in relevant NEXAs	NGN	Shipper DN	Shipper DN	£200k	4 th November 23	Major	Firm
5567	Implementation of Resend Functionality for Messages from CSS to GRDA (REC CP R0067)	Xoserve	All DSC Customers	Shipper	£93k	6 th December 2023	Adhoc	Firm
5658	Allocation of LDZ UIG Based on Straight Throughput Method (Mod0831 / Mod0831A)	SSE Brook Green	Shipper	Shipper	N/A	*6 weeks following Ofgem Decision January 24	Adhoc	Indicative
5604	Shipper Agreed Read (SAR) exceptions process (Modification 0811S)	SEFE	Shipper	Shipper	£150k	February 24	Major	Firm
5605	Amendments to the must read process (IGT159V)	Centrica	Shipper IGT	Shipper IGT	£190k	February 24	Major	Firm
5607	Update to the AQ correction processes (Modification 0816S)	EON Next	Shipper DN IGT	Shipper	£80k	February 24	Major	Firm

Change Backlog Details

XRN	Change Title	Proposer	Benefit / Impact	Funding	November '23 - ChMC Update
5531	Hydrogen Village Trial	SGN	All DSC Customers	DN Decarb	N/A – awaiting government decision on HVT
5573 B	Updates to the Priority Consumer process (as designated by the Secretary of State for Business, Energy, and Industrial Strategy - BEIS)	Xoserve	Shipper DN IGT	Tbc	Detailed Design commenced followed solution approval in October Proposed to be implemented in June 2024
5635	H100 (UNC Mod799) Consequential Gemini Change	NGT	NGT DN	NGT DN	N/A - Options shared and agreed with NGT / DNs – progressing via Gemini Sustain Programme
5615	Establishing/Amending a Gas Vacant Site Process (Modification 0819)	Centrica	Shipper DN IGT	Shipper DN	Customer Requirements handed over to Supplier for Solution Options Solution Change Pack target dates to be confirmed in November
5695	Revision of Virtual Last Resort User and Contingent Procurement of Supplier Demand Event Triggers (Modification 0854)	NGT	NGT Shipper	NGT	Proposed to go straight out to Detailed Design for consultation in November
5546	Resolution of Address Interactions between DCC and CDSP	Xoserve	DN IGT Shipper	Shipper	N/A – awaiting data from DCC to perform analysis
5569	Contact Data Provision for IGT Customers	BUUK	IGT	IGT	N/A - Proposed to progress from October onwards with customers
5585	Flow Weighted Average Calorific Value - Phase 2 Service Improvements	Cadent	DN	DN	Solution Option Change Pack deferred – further options requested and being assessed Plan to reconult with DNs during November ahead of agreeing preferred option
5614	Improving IGT SMP New Connection Process to support accurate and timely Supplier Registrations	BUUK	Shipper IGT	Shipper IGT	Scheduled for Solution Change Pack consultation in November
5616	CSEP Annual Quantity Capacity Management	WWU	DN IGT Shipper	DN IGT	Part A requirements baselined and being progressed with Supplier for Solution Options Part B requirements being drafted for DN and IGT review on 20 th November
5665	DN Annual Connection AQ Review Process	SGN	DN Shipper	DN	Requirements handed over to Supplier for Solution Options – Change Pack planned for December 23
5690	Billing Calendar CSV file for DSC Customers	E.ON	Shipper DN NGT	Shipper	Requirements handed over to Supplier for Solution Options – Change Pack planned for December 23

Change Backlog – On Hold Details

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Implementation Date	October '23 ChMC Update
4914	*Mod0651 – Retrospective Data Update Provisions*	Cadent	Shipper DN	Tbc	£1.8m – £2.4m	Tbc	Following UNC Panel in September Mod0825 is now with Ofgem for Authority Decision
5144	Enabling Re-assignment of Supplier Short Codes to Implement Supplier of Last Resort Directions	Xoserve	Shipper DN IGT	Tbc	Tbc	Tbc	Expect Change Proposal to be withdrawn following clarification from REC
5345	Deferral of creation of Class change reads for DM to NDM and NDM to DM sites at Transfer	CDSP	Xoserve	Shipper	Tbc	Tbc	Low Priority – CDSP raised Change Proposal
5453	GSOS 2, 3 & 13 Payment Automation	SGN	Shipper DN	DN	Tbc	Tbc	Remains on hold – awaiting clarification from DNs before progressing
5454	SoLR Reporting Suite	EDF	Shipper	Shipper	Tbc	Tbc	Planned to be withdrawn by Proposer during November
5471	DSC Core Customer Access to Data	CDSP	Shipper DN IGT	IGT Shipper DN	Tbc	Tbc	Low Priority – CDSP raised Change Proposal
5473	Meter Asset Details Proactive Management Service	CDSP	Shipper	Shipper	Tbc	Tbc	Low Priority – CDSP raised Change Proposal

*Mod0651 : 27.10.23 - Change Status remains on hold and will be reviewed on a monthly basis with ChMC – in line with request from UNCC whilst Mod0825 is deliberated

DSC Change Pack Consultation Plan

Nov - 23

(2 month view)
Dec - 23

Jan - 23

XRN5614 – Improving IGT SMP New Connection Process to support accurate and timely Supplier Registrations

XRN5665 – DN Annual Connection AQ Review Process

XRN5695 – Revision of Virtual Last Resort User and Contingent Procurement of Supplier Demand Event Triggers (Modification 0854)

XRN5690 – Billing Calendar CSV file for DSC Customers

Delivery Key

 = Design Change Pack for Consultation

 = Solution Option Change Pack for Consultation

 = For Information Change Pack



REC Change

Introduction

The following 9 slides have been included in this months ChMC pack to give you an overview of the ongoing REC Changes, we have broken these down into the following sections:

- In progress – we are currently progressing through the Change journey
- Under Prioritisation Review by REC Code Managers – due to CM workload/prioritisation
- Expected incoming Impact Assessments

Note: We are currently undertaking a review of all REC Change and have began removing Changes which we have confirmed have no impact to Gas services. In the coming months, we will continue to monitor the Changes listed and add/remove from this pack as required.

Further information on the Changes can be found on the [REC Portal](#)

REC Change Pipeline – In progress

Title	Description	XRN / UNC Mod	Proposer	Impact/ Funding	Status	Next Action date	Release	REC Priority	Attachments
R0056	EES/GES Additional Service Request for Housing Associations to be added to the Data Access Matrix	N/A	Correla	GES	Solution Development	TBC	TBC	Low	N/A

This Change was raised to allow Housing associations access to data in both GES and EES by adding them to the Data Access Matrix. As the GES provider, we need to monitor this Change and give input when needed to ensure that the correct data items are being provided to the appropriate parties.

R0063	Addition of key information to all Service Now tickets	N/A	St Clements Ltd (on behalf of DNOs)	-	Approved – Awaiting Delivery	12/04/24 - Implementation	12/04/23	Medium	N/A
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This Change was raised to improve the information that's included on DCC's Service Now Tickets which have been asynchronously rejected. We interact with DCC via SNow so we need to monitor and input into development.

R0067	Introduction of CSS refresh functionality	XRN 5567 / UNC Mod 836	Capgemini (RTS)	GRDS	Approved – Awaiting Delivery	23/10/23 – Change build and testing ongoing	09/12/23	High	 Microsoft Word Document
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This Change will introduce a resend and refresh functionality to help with the message interactions between the CSS and Switching Data Service Providers. Currently, there are cases where messages are being received after Gate Closure or not being received at all. We are one of the impacted Service Providers which means this Change is very important to us so that we are able to complete customer switches successfully.

Key:

	Currently working on		Upcoming		Monitoring		Early Engagement
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Please note that we have provided our view of the Change summary and impacts however we recommend that DSC Customers monitor the REC Portal to form their own opinion regarding the impact to their organisation

Title	Description	XRN / UNC Mod	Proposer	Impact/ Funding	Status	Next Action date	Release	REC Priority	Attachments
R0071	DCC access to EES and GES	N/A	DCC	GES	Preliminary assessment	06/10/2023 – Preliminary Change report comments close out	23/02/23	Medium	N/A

As the CSS Provider and Switching Operator, DCC have requested access to GES in order to help resolve Service Now tickets. This Change seeks to introduce a new Enquiry Service User Category to the Data Access Schedule and to reflect the required data item access in the Data Access Matrices. We are currently in early engagement with our Service Provider and the DCC to work through the scenarios that are impacting them to find the best resolution and required data items.

R0080	Improvements to 'Failed to Deliver' CSS Messages	N/A	DCC	-	Service Provider Impact Assessment	TBC – IA currently with DCC	TBC	Medium	N/A
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This Change Proposal has been raised to explore how and why, since CSS Go-Live, a number of messages have not been successfully delivered due to failures of CSS User's gateway. This results in CSS exhausting the 12-hour retry period. We are keen that we monitor this Change to ensure that there are no impacts to any current message related Change Requests or the way in which we send and receive messages from CSS.

R0081	CSS Market Message Retry Strategy	N/A	DCC		Initial Assessment / On Hold	Trialing different retry strategies Change not progressing until retry strategies complete	TBC	Medium	N/A
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This CP proposes a move to a principles-based obligation that allows for flexibility to ensure the CSS and CSS User are able to attempt retries but not have to follow specific timings or have a maximum number of retries.

Key:

	Currently working on		Upcoming		Monitoring		Early Engagement
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Title	Description	XRN / UNC Mod	Proposer	Impact/ Funding	Status	Next Action date	Release	REC Priority	Attachments
R0088	Make Shipper NExA values available on the GES portal	XRN 5186 MOD 0701	Xoserve	XRN 5186	Awaiting implementation	03/11/23 - Implementation	03/11/23	Medium	N/A
XRN 5186 - Modification 0701: Aligning Capacity booking under the UNC and arrangements set out in relevant NExAs makes additional information available to GES Users which require reflection in the REC. Although all of the technical change has already been developed									
R0092	DCC Service Level Agreements for the Switching Incentive Regime	N/A	DCC	GES	Impact Assessment	10/11/23 – IA response date	N/A	High	N/A
This Change was raised to review the current Service Level Agreements (SLAs) that are outlined in the REC Service Definition. As the requirements for the Central Switching Service (CSS) were identified during the Design, Build and Test Phase of the Ofgem-led Switching Programme, DCC are proposing that an assessment takes place to ensure that the requirements are appropriate for the physical systems design and the actual behaviours of users, compared to the assumptions that were made in the early design phase.									
R0094	Clarify obligations on gas meter exchanges that occur close to CoS	N/A	OVO	-	Solution Development	20/11/23 – IA expected	N/A	Medium	N/A
This Change was raised to address an issue with the 'Switch with a Concurrent Change of MEM process and ensure accurate Meter Technical Details are available to the gaining Supplier and MEM. We have been having early engagement with RPS to assess the impact on us as either the CDSP or GRDA.									

Key:

	Currently working on		Upcoming		Monitoring		Early Engagement
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Title	Description	XRN / UNC Mod	Proposer	Impact/ Funding	Status	Next Action date	Release	REC Priority	Attachments
R0096	CSS Message Regeneration Functionality	N/A	RTS (Capgemi ni)	-	Service Provider Impact Assessment	TBC – IA currently with DCC	TBC	Medium	N/A

This Change was raised to identify and regenerate messages from CSS that failed initial generation, such that the message recipient is not impacted. We are keen that we monitor this Change to ensure that there are no impacts to any current message related Change Requests or the way in which we send and receive messages from CSS.

R0110	A review of Supplier access to data on GES	N/A	Scottish Power	GES	Final Assessment	30/11/23 – Testing assurance activities	November	Medium	N/A
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This Change was raised in order to review the data items that can currently be viewed by Supplier in the Gas Enquiry Service. Scottish Power have come across some issues internally as they don't currently have access to some items in the Shipper portfolio. We have been assessing the data items that have been requested in the DAM and are working towards the DIA stage of the process.

R0118	Review of Schedule 12 and processes to manage access to data	N/A	REC	TBC	Approved – Awaiting Delivery	TBC- Awaiting Impact Assessment from Code Managers	TBC	Med	 Microsoft Word Document
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This Change was raised in order to review the data items that can currently be viewed by Supplier in the Gas Enquiry Service. Scottish Power have come across some issues internally as they don't currently have access to some items in the Shipper portfolio. We have been assessing the data items that have been requested in the DAM and are working towards the DIA stage of the process.

Key:

	Currently working on		Upcoming		Monitoring		Early Engagement
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Document Classification: Public

REC IA Demand

Title	Description	XRN	Proposer	Impact/ Funding	Status	Next Action date	Release	Priority	Attachments
R0048	DCC Service Organisation Control 2 (SOC2) Assessments	N/A	DCC	-	Solution development / On Hold	TBC – Awaiting additional information from DCC	TBC	Low	

Currently, the CSS Provider is obligated to undertake system organisation control type 2 (SOC2) assessments on the CSS's cloud-based infrastructure. This Change was raised to assess if the SOC2 assessment provides a proportionate level of assurance or the best value for money and if it should be change to 'independently assessed'. We are monitoring to determine whether there are impacts to GRDS / GES.

R0070	Provision of Enduring Test Environments	N/A	Capgemini	GRDS, GES	Solution Development/ On Hold	TBC- Awaiting Impact Assessment from Code Managers	Standalone	High	N/A
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This Change was raised to introduce an obligation under the Retail Energy Code for the CSS or the Switching Operator (SO) to provide enduring test environments for REC parties to make the necessary system changes for REC Change Proposals (CPs) or internal system updates. We need to monitor this to ensure that the obligations on GRDS are understood, and that we contribute to the development of this Change.

R0094	Clarify obligations on gas meter exchanges that occur close to CoS	N/A	OVO	-	Solution Development	20/11/23 – IA expected	N/A	Medium	N/A
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This Change was raised to address an issue with the 'Switch with a Concurrent Change of MEM process and ensure accurate Meter Technical Details are available to the gaining Supplier and MEM. We have been having early engagement with RPS to assess the impact on us as either the CDSP or GRDA.

Key:

	Currently working on		Upcoming		Monitoring		Early Engagement
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REC Related XRN Changes

Description	XRN	Proposer	Impact/ Funding	Status	Next Action date	Release Type	Priority
Resolution of Address Interactions between DCC and CDSP	XRN 5546	Xoserve	GRDS	Under development	Ongoing discussion with DNs, analysis taking place on DCC data	TBC	Medium
Early Provision of Meter Reading for the 'CSS Registration Effective Date' (including the 'Original Intended CSS Registration Effective Date'). Detailed Design	XRN 5675	David Addison (on back of the P1 issue)	Shipper funded	Update in slide pack	Ongoing delivery discussions, governance activities ongoing	TBC	High

Key:

	Currently working on		Upcoming		Monitoring		Early Engagement
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SECTION 3: CHANGE DEVELOPMENT

New Change Proposals

For Voting :

- XRN 5695 Revision of Virtual Last Resort User and Contingent Procurement of Supplier Demand Event Triggers (Modification 0854)
- XRN 5701 Establishing the Independent Shrinkage Charge and the Independent Shrinkage Expert (Modification 0843 / IGT 165)
- XRN 5702 Update to assess the replacement of Facsimile as a form of communication

For Information:

- XRN 5700 New Service Line to support the Provision of the Off Gas Postcode Register

XRN 5695 Revision of Virtual Last Resort User and Contingent Procurement of Supplier Demand Event Triggers (Modification 0854)

Customer Parties	Impacted parties
Shipper	X
Distribution Network Operators (DNOs)	
National Gas Transmission	X
IGTs	
This vote is to approve the change into development	

Change Type	Regulatory
Priority	High
Proposer	NGT
Change Proposal	Link to CP

Change Description

This change has been raised to deliver the requirements set out under UNC Modification 0854 – Revision of Virtual Last Resort User and Contingent Procurement of Supplier Demand Event Triggers. This Modification has been raised to allow the utilisation of Revision of Virtual Last Resort User ('VLRU') and Contingent Procurement of Supplier Demand ('CPSD') mechanisms where a User is subject to UK Government sanctions.

The Change Proposal will implement a process to deliver the Modification 0854 requirements, please see CP for more details.

DSC Service Area Associated Funding Split

Service Area 8: Energy Balancing (Credit Risk Management)

100% NTS

Proposed Funding split from Proposer

100% NTS

XRN 5701 Establishing the Independent Shrinkage Charge and the Independent Shrinkage Expert (Modification 0843 / IGT 165)

Customer Parties	Impacted parties	Change Type	Regulatory
Shipper	X	Priority	High
Distribution Network Operators (DNOs)	X	Proposer	OVO
National Gas Transmission		Change Proposal	Link to CP
IGTs	X		
This vote is to approve the change into development			

Change Description

This Change Proposal has been raised to deliver the requirements outlined in Modification 0843 and IGT165. Modification 0843 has been raised to incentivise the reduction of greenhouse gas emissions and lower customer bills. This Modification introduces the role of the Independent Shrinkage Expert (ISE) who will establish:

- the Independent Shrinkage Model (ISM),
- the Independent Shrinkage Model Methodology (ISMM)
- the Independent Shrinkage Charge (ISC).

DSC Service Area Associated Funding Split

Service Area 9: Customer Reporting (all forms)

34% Shipper, 7% NGT, DNO/IGT 59%

Service Area 10: Invoicing Customers

12% NTS, 88% DNO

Proposed Funding split from Proposer

TBC% DNO, TBC% IGT

XRN 5702 Update to assess the replacement of Facsimile as a form of communication

Please note that the wording of this Change Proposal has been updated following customer feedback 03/11/23

Customer Parties	Impacted parties
Shipper	X
Distribution Network Operators (DNOs)	X
National Gas Transmission	X
IGTs	X
This vote is to approve the change into development	

Change Type	Non-regulatory
Priority	Medium
Proposer	NGT
Change Proposal	Link to CP

Change Description

This Change Proposal has been raised to identify any references to 'facsimile' within CDSP systems, processes and documentation.

Currently there are processes which request fax numbers from customers and therefore there are fields within certain files and documentation that will be inapplicable following the Modification and ultimately, decommissioning of PSTN.

DSC Service Area Associated Funding Split

Service Area 13: Managing Change

52% Shipper, 40% DNO, 7% NGT, 1% IGT

Proposed Funding split from Proposer

TBC

XRN5700 New Service Line to support the Provision of the Off Gas Postcode Register

Customer Parties	Impacted parties
Shipper	X
Distribution Network Operators (DNOs)	X
National Gas Transmission	X
IGTs	X
For Information only and will go for approval at CoMC 15/11/23	

Change Type	Document Change
Priority	Medium
Proposer	Xoserve
Change Proposal	Link to CP

Change Description

This change proposal is to deliver the introduction of the new service line ASGT-NC-SA9-22.

Once Approved the line will be updated into the latest version of the CDSP Service Description Table (v32) and will be published within the CDSP Documents Section on the Joint Office Website

DSC Service Areas Associated

N/A

Proposed Funding split from Proposer

N/A

High Level Solution Options Change Packs

The change pack for XRN5585 has now been withdrawn after customer feedback, this will be re-issued at a later date.



SECTION 4: DESIGN AND DELIVERY

Detailed Design Change Packs

None for this meeting

Standalone Change Documents for Voting (BER, CCR, EQR)

Document link	XRN	Voting	Non-funding, impacted parties (not voting)*
Link to CCR	XRN 5641 Addition of Market Sector Code to specific Supply Point Data Reports	DNO	N/A
Link to CCR	XRN 5652 Enabling Direct Contractual Arrangements with Consumers for Demand Side Response (Modification 0844)	Shipper, DNO, NGT, IGT	N/A
Link to CCR	XRN 5565 Appointment of CDSP as the Scheme Administrator for the Energy Price Guarantee (EPG) for Domestic Gas Consumers (Gas) (UNC0824)	Shippers	N/A
Link to CCR	XRN 5647 Minor Release Drop 11	Shipper, DNO	N/A

**Please note that the non-funding parties that are impacted by the change are not required to vote, as these parties have previously voted on the Solution Options/Detailed Designs of the change where required.*

Project Updates

For Voting:

- June 24 Major Release Scope

For Information:

- **XRN 5682** February 24 Major Release
- **XRN 5647** Minor Release 11
- **XRN 5629** November 2023 Major Release Update
- **XRN 5564** Gemini Sustain Plus Programme Update
- **DDP Update**



June 24 Major Release

Scope for Approval

Proposed Scope

Release	June 24 Major Release
Implementation Date	29 th / 30 th June 2024 (no REC changes in scope so proposing weekend go live)
Contingency Implementation Date	6 th / 7 th July 2024

For Approval

XRN	Title	Proposer	Benefitting	Funded by	HLSO cost estimate	System components	Solution option approved
5573b	Update to the Priority Consumer Process (as designated by the Secretary of State for Business, Energy, and Industrial Strategy – Beis) - Urgent	Xoserve	IGT, NGT, Shipper and DNO	Service Area 3	£97k	UK Link	11/10/23
				Total	£97k		

To be Confirmed

XRN	Title	Proposer	Benefitting	Funded by	HLSO cost estimate	System components	Solution option approved
5585	Flow Weighted Average Calorific Value - Phase 2 Service Improvements (to be confirmed)	Xoserve	DNO	Service Area 17	£418k	UK Link	Issued for consultation on 16/10/23
				Total	£418k		

Note:	A BER will be submitted with delivery costs for the above changes once design has been completed such that those costs can be confirmed.
Decision:	Approval of 5573b into June 24 Major Release Scope

June 24 Major Release Update

- XRN 5573B is within scope for the June 24 Major Release.
- It is our aspiration to deliver XRN 5585 as swiftly as possible – the earliest potential slot being as part of the June 24 Major Release alongside XRN 5573B.
- In order to achieve this, certainty is required around the preferred solution – approval of which is expected at the December 2023 ChMC meeting, with Detailed Design & BER to follow in 2024.
- Current projected timescales are likely to result in impacted customers receiving less than six months formal notice of the full details of the change.
- It is our intention to provide further updates to ChMC as to whether XRN 5585 can be included within June 24, once the preferred solution has been approved.



XRN 5682 February 24 Major Release

XRN5682 – February 24 Major Release- Status Update

	Overall Project RAG Status		
	Schedule	Risks and Issues	Cost
RAG Status			

Status Justification

Schedule	<p>Overall release is tracking on target: Green, BER approved at ChMC on 11/10. Currently in start up and initiation phase with build commenced on 16/10. Implementation planned for 24/02 and contingency implementation date is 02/03.</p> <p>Progress update:</p> <ul style="list-style-type: none"> Build for all XRN in progress on track to complete 24/11 Project initiation document in review, approval due – 28/10 Comms plan review completed, approval due – 28/10 System integration test case draft in progress, approval due – 03/11 <p>Decision in November ChMC: None</p>	<p style="font-size: small;">Start 18/09/23 Finish 29/03/24</p> <p style="font-size: x-small;"> ● Complete ● On Track ● At Risk ● Overdue Implementation date of 24th February, the contingency date is 02nd March </p>
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Risks and Issues	None
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Cost	Forecast to complete delivery against approved BER
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Scope	XRN5604 - UNC Modification 0811S Shipper Agreed Read (SAR) Exceptions Process XRN5605 - IGT Modification 159 – Amendments to the must-read process XRN5607 - Update to AQ Correction Processes (Modification 0816S)
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February 2024 Major Release Implementation Date Clarification

- As part of August 2023 Change Pack, Xoserve communicated proposed Release Dates of the Major Releases in 2024 – as detailed below:
 - **Thursday 29th February 2024**
 - Thursday 27th June 2024
 - Thursday 7th November 2024
- Major Releases are proposed to align with the REC Release Schedule, unless agreed otherwise by DSC Change Management Committee
- Any amendments to these dates once agreed should then be communicated with ChMC
- The Business Evaluation Report (BER) for February 2024 Major Release proposed implementation activities taking place on **Saturday 24th February**
- DSC ChMC approved the February 2024 Major Release BER in October's Change Committee meeting
- Confirmation is being sought from ChMC that parties remain supportive of the implementation date that was approved within the BER (i.e. **24th February**)



XRN 5647 Minor Release 11 Update

XRN5647 – Minor Release 11 - Status Update

		Overall Project RAG Status		
		Schedule	Risks and Issues	Cost
RAG Status				
Status Justification				
Schedule	<p>Overall release is tracking on target; Green, Scope was approved in ChMC on 12/07.</p> <p>Implementation complete successfully on 22/09.</p> <p>Progress update:</p> <ul style="list-style-type: none"> Start up & initiation completed 30/08 Design phase and Build completed 01/09 Test Phase completed 21/09 Implementation completed successfully on 22/09 PIS Phase has completed 20/10 No defects or queries raised post implementation. <p>Decision in November ChMC: Approval of Change Completion Report (CCR)</p>	<p>Implementation successful on 22nd September 2023</p> <p>Note: CCR will be shared for approval at the November ChMC</p>		
Risks and Issues	N/A			
Cost	Delivery completed against approved MTB funds			
Scope	<p>XRN5316 -Rejecting a replacement read with a pre-Line in the Sand (LIS) read date</p> <p>XRN5547 - Updating the Comprehensive Invoice Master List and INV template</p> <p>XRN5651 - Updates to class 3 and 4 inner tolerance ranges used in meter read validation process</p>			



XRN 5629 November 2023 Major Release

XRN5629 – November 23 Major Release- Status Update

		Overall Project RAG Status		
		Schedule	Risks and Issues	Cost
RAG Status				
Status Justification				
Schedule	<p>Overall release is tracking on target; Green, BER was approved in ChMC on 10/05. Currently in performance testing phase, implementation on track for 04/11, with contingency implementation available for 11/11</p> <p>Progress update:</p> <ul style="list-style-type: none"> User acceptance testing completed on 13/10 Regression testing completed on 13/10 Performance testing in progress, on track to complete on 27/10 Industry Change Awareness Session held on 04/10 for XRN5186 and XRN5482 FYI – For any Shipper that would like support to verify the functionality of the XRN5482 change after the implementation, please contact us on UKLinkDelivery@xoserve.com <p>Decision in November ChMC: None</p>	<p style="text-align: center;">Implementation date of 4th November, the contingency date is 11th November</p>		
Risks and Issues	N/A			
Cost	Forecast to complete delivery against approved BER			
Scope	<p>XRN5186 - MOD0701 – Aligning Capacity booking under the UNC and arrangements set out in relevant NEXAs</p> <p>XRN5482 - Replacement of reads associated to a meter asset technical details change or update (RGMA)</p>			



XRN 5564 Gemini Sustain Plus Programme Update

XRN5564 Gemini Sustain Plus

November 2023 ChMC Dashboard	Overall Project RAG Status		
	Schedule	Risks and Issues	Cost
RAG Status			

Status Justification

Overall RAG status is **Amber** as Gemini Sustain Plus is currently tracking to planned timescales.

Programme Objective Overview:

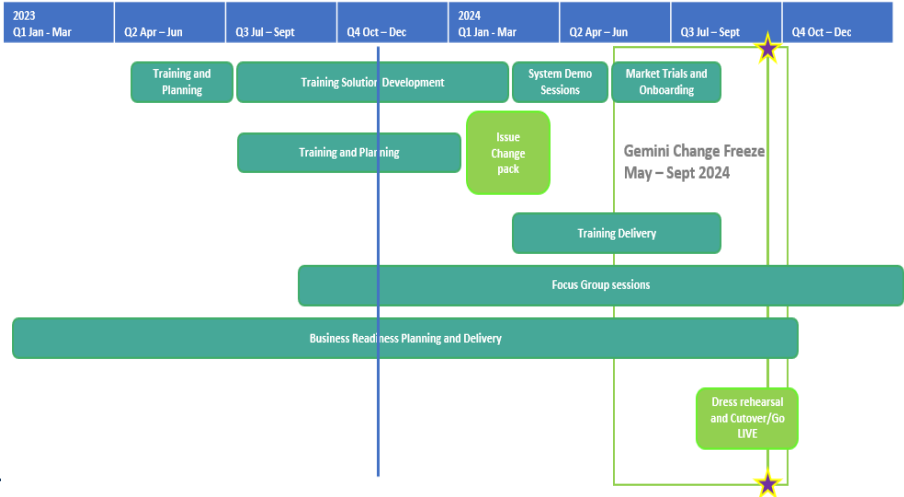
- Continuing to progress development and various testing phases for Capacity, Energy Balancing and Invoicing processes.
- The design of the interfaces is understood and the programme are working with the Technical teams for a solution for the new Gemini platform
- The analysis continues of the BCM processes for the new Gemini platform.
- Training content has continued to be developed.

Programme next steps:

- Complete extraction of all legacy Gemini services.
- Continue development and testing of the Gemini process of functional components through the agile development cycle.
- Continue to work with the Technical team for the interface solution
- Progress the analysis of the BCM processes for the new Gemini platform.
- Training content will continue to be developed. The new Gemini UI E-module will start to be developed ready for training release in Q2 2024.

Engagement Opportunities

- Gemini Sustain Plus Focus Group** - The next focus group is the 20th November. We will continue with a series of Focus Groups to provide valuable insight to operational and technical developments within the programme including demonstration of screen changes / improvements, enhanced user experience and technical updates as part of the delivery i.e. API's and the new Gemini URL's.
- Market Trial** - Q2 2024, it is essential all companies that use Gemini participate in Market Trials. Details and invitation to participate will be issued later this year.
- Training** - Q2 2024, essential training will be provided to access and use the new Gemini system. We are looking for shippers that are willing to engage in assisting with shipper-based Gemini processes to assist creation and development of the e-modules.
- To participate in the Focus Groups, Market Trials or training please contact: geminichanges@correla.com .



Scope

XRN5564 – Gemini sustain – The re-platform and development of the Gemini application and its processes. Further information can be found on the Xoserve XRN5564 webpage. A dedicated webpage is now available with FAQs and will develop over the course of the programme. [Gemini Sustain Plus \(xoserve.com\)](https://www.xoserve.com).



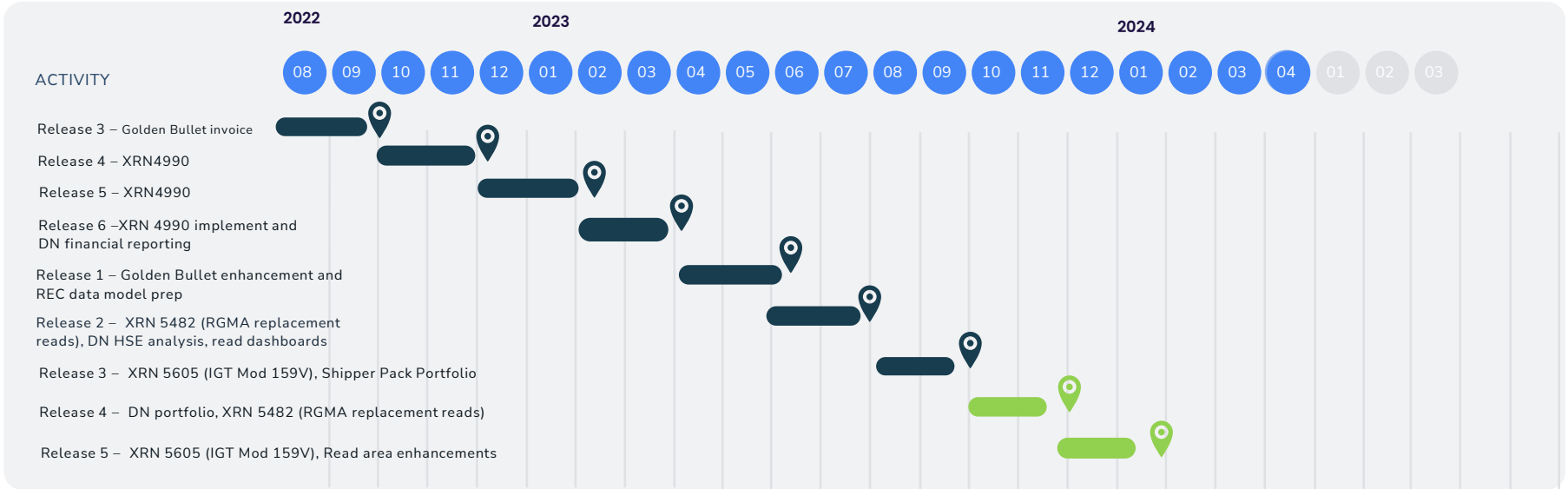
DDP Update

Agenda

1. Roadmap update
2. Latest focus
3. Recent focus update

Roadmap

PRODUCT DEVELOPMENT AND ROLLOUT



KEY

- On track
- Issue – (Requires escalation/support)
- At risk - (Risk is being managed)
- Complete
- 📍 Milestone

Goals:

- New Portfolio Overview dashboard and details (Shippers).
- XRN 5482 consequential changes.
- (DNs) Portfolio dashboard updates, and history data modelling.
- XRN 5605 detailed design.

Outcomes:

- Deployment of customer Shipper dashboard portfolio views, linked to data modelling in previous release.
- Additional data items for DN Portfolio dashboard and data model for historic information.
- Detailed design for XRN 5605 for UK Link project and ahead of development in release 5.
- Ensure that DDP deals with all changes related to XRN 5482 appropriately.

New Shipper Portfolio Overview

- New Portfolio Overview dashboard – providing greater ability to select attributes on charts, as well as the ability to compare and contrast charts of different related attributes.
- New MPRN details page – split into sections to allow users greater ability to choose what data they extract.
- Additional data items such as meter asset and corrector information.
- Addition of non-standard sites (Shipper pack).
- All details render and extract at 500,000 records.
- Previous Portfolio Overview will remain available.



SECTION 5: NON-DSC CHANGE BUDGET IMPACTING PROGRAMMES



CMS Rebuild Update

Progress Update

- Launch preparation and activities have been underway to deliver the launch of Version 1.5 on 6 November 2023, which has included 4 customer walk through sessions.
- This version will contain the enhanced Request for Adjustment (RFA) process with the previously separate process of Consumption Dispute Query (CDQ) built in. Alongside this there is brand new functionality of using the IX to submit contacts in bulk and receive response / update files from CMS.
- To support the launch of V1.5 the customer drop in support call will be made available between the hours of 11:00 – 14:00 for the first week of the launch. The joining details will be available on the CMS Rebuild Webpage and within the individual launch communications that are issued to all users.
- The next launch will be on 27 November containing the Network raised Theft of Gas (TOG) and New Meter Number Creation (FOM) processes. This launch will also see Utility Infrastructure Providers onboarded for their activities within FOM. The CMS Rebuild team will be reaching out to the UIPS in the first week of November to commence the onboarding activities.
- Due to the reprioritisation of process order for delivery there have been some suggested changes identified for the previously submitted and approved Change Proposals, the full details can be found on the following slide.

CMS Rebuild XRN5556 Outstanding Change Proposals

- With the agreement of Change Management Committee, we would like to make the following changes to the titles of the following Change Proposals:

XRN	Title	Process / Functionality	Proposed change
5556.F	CMS Rebuild Version 1.5	RFA Process with built in CDQ process and IX functionality	No Change
5556.G	CMS Rebuild Version 1.6	TOG, FOM and DMQ Process.	DMQ will be delivered at a later date, propose to remove it from the scope of the CP and include it in a later CP.
5556.H	CMS Rebuild Version 1.7	GSR and MUS	Change Title to Delivery GSR and MUS

- The following Change Proposals will then be Raised:

XRN	Title	Process / functionality
5556.I	CMS Rebuild - Delivery of 5604 and 5605	SAR and KMI this is just for information as the Change packs will be issued as part of the XRN 5604 and XRN 5605 delivery
5556.J	CMS Rebuild - Delivery of Must Reads	This Must Reads Process will be delivered just after 5556.I to allow time for the new processes to embed
5556.K	CMS Rebuild - Delivery of Generic Workflows and DMQ	Generic workflow (AGG, DMR, FLE, PSI, PSR, *) and the Daily Metered Query (DMQ) processes to be delivered

CMS Delivery Rebuild Roadmap

Version

V1.5

V1.6

V1.7

V1.8

V1.9

V1.10

Process

Request for Adjustment (RFA)

Consumption Dispute Query (CDQ)

IX Functionality

Network Raised Theft of Gas (TOG)

New MPRN Creation (FOM)

Shipper Agreed Reads (SAR)

IGT Must Reads (KMI)

Must Reads (MUR)

Gas Safety Regulation (GSR)

Manage Unregistered Sites (MUS)

Daily Metered Query (DMQ)

Generic Workflows

Change Proposal and Change Packs

[XRN5556F](#)

[XRN5556C](#)

[XRN5556G](#)

[XRN5556I](#)

[XRN5556J](#)

[XRN5556H](#)

[XRN5556K](#)

Targeted Date

06/11/23
20/11/23

27/11/23
11/12/23

24/02/24
04/03/24
(assumed contingency date)

04/03/24
18/03/24

Exact dates TBC

Now

Then

Later

A Little Later



SECTION 6: ANY OTHER BUSINESS



**Delivery Sub-Group (DSG)
23rd October 2023**

Summary for ChMC

Meeting Details

Meeting Date: Monday 23rd October 2023

[Meeting Documentation](#)

Attendee Count:

Organisation	Organisation Count	Total Attendees
Shipper	8	11
Distribution Network	2	2
Independent Gas Transporter	0	0
Third Party Provider	1	1
Meter Asset Manager	0	0
Meter Asset Provider	0	0
Other	2	2
Total	14	15

Agenda Items and Outcomes

- Changes in Development
 - XRN 5690 - Creating a loadable Billing Calendar File for DSC Customer
 - No comments made on the change proposal presented
- Solution Options Impact Assessment Review
 - XRN 5585 - Flow Weighted Average Calorific Value – Phase 2 Service Improvements
 - No comments made on the solution presented
- Changes in Detailed Design, Design Clarification
 - None for this meeting

Agenda Items and Outcomes

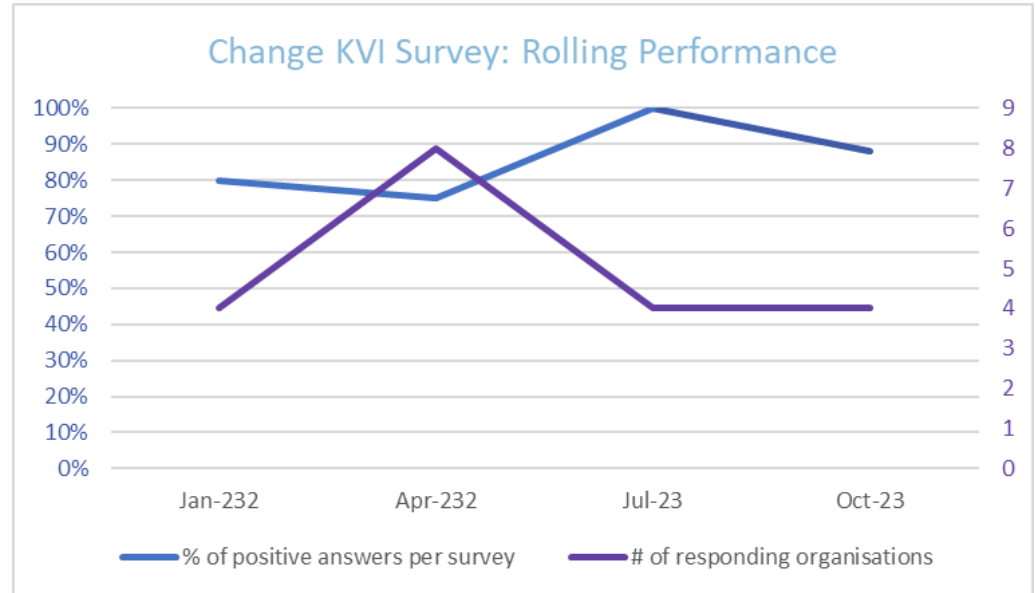
- Requirements Clarification
 - None for this meeting
- Major Release and Change Pipeline Updates
 - No comments made on the information presented
- Any Other Business
 - No AOB items
 - One customer stated that the change pipeline is a helpful update and sought confirmation that this would continue to be provided



KVI Change Management Survey Feedback

KVI Change Management Survey – July-September 2023 (Q2)

- Score decreased from 10 to 8.8 from last survey (Q1)
- YTD Scorecard for year 23/24 is 9.4. Our target score over the year is 8 and above
- Number of participants stayed the same at 4





ChMC and Change Pack Dates Decision

ChMC and Change Pack Dates Decision

- Papers for the January ChMC are due to be sent to the JO by Tuesday 2nd January, so customers have a full 5 day review period
- This may result in out-of-date material being published due to the holiday season
- Xoserve would like to propose that we send papers over to the JO by 3:00pm Wednesday 3rd reducing the review period
- December Change packs are due to close out on 03rd January. We have **two options** for customers to discuss and decide:
 - **Option 1:** A shortened consultation period to closeout on 02nd January. This will give a 9 working day consultation period (18th Dec – 2nd Jan) and ensures all representations will be published within the ChMC paper and responded to (if applicable) before ChMC meeting on 08th January.
 - **Option 2:** We can extend the consultation period closeout on 05th January, giving a 12 working day consultation period. We can send an updated presentation to be published prior to the meeting, however depending on the complexity of the responses required, it may not be possible to respond to all representations prior to the meeting.
- **We are asking if the committee to make a decision on the shortened review period for ChMC papers and the preferred option regarding change Pack consultation periods.**



APPENDIX



REC Update Appendix

(Gas) REC Change Pipeline - Under Prioritisation Review

Title	Description	Status
R0049	Intellectual Property Rights and Services Data Main Body changes	Initial Assessment
R0051	Switch Request Objections (Change of Occupier)	Initial Assessment
R0068	REC Data Protection Changes	Initial Assessment
R0069	Amendments to Sample Access Agreement	Initial Assessment
R0075	Enabling Software Product Qualification	Initial Assessment
R0082	Formalising the Submission of PPMIP Unallocated Transaction Report (UTR) Files	Initial Assessment
R0087	MAP GES data access	Initial Assessment
R0089	Removal of Pre-COVID AQ Value from Data Access Matrix	Initial Assessment
R0094	Clarify obligations on gas meter exchanges that occur close to CoS	Initial Assessment
R0099	CSS End User Obligations	Initial Assessment
R0100	Update to Error Handling Documents	Initial Assessment
R0104	Clarifying requirement for continuous billing following an Erroneous Switch	Initial Assessment
R0105	Review of ONAGE SLAs	Initial Assessment
R0106	Performance Assurance Report Catalogue V5.1	Initial Assessment
R0107	CSS Message Time Stamping	Initial Assessment
R0109	Aligning electricity and gas timescale requirements for sharing Meter Technical Detail information	Initial Assessment

(Gas) REC Change Pipeline - Under Prioritisation Review

Title	Description	Status
R0111	Provision of Grid Supply Point Group ID from a Postcode search	Initial Assessment
R0112	Supplier compensation for Network Party driven MPXN or GSP Group changes	Initial Assessment
R0113	Data Specification Housekeeping and Clarifications	Initial Assessment
R0115	Frequency and content of CSS reports on switching via the DCC portal	Initial Assessment
R0116	TPI access to the Meter Asset Manager data via the GES	Initial Assessment
R0117	Retrospective Implementation of Distribution Code Use of System Agreement (DCUSA) DCP 383	Initial Assessment
R0119	Annulment Definition	Initial Assessment
R0120	Search GES API using Meter Serial Number	Initial Assessment
R0121	SDEP Review Improvements (1) - Process Types and escalations	Initial Assessment
R0122	SDEP Review Improvements (2) - Usability	Initial Assessment
R0123	SDEP Review Improvements (3) – Look and feel	Initial Assessment
R0124	SDEP Review Improvements (4) - Reporting	Initial Assessment
R0125	SDEP Review Improvements (5) – multilateral Erroneous Switches	Initial Assessment
R0126	SDEP Review Improvements (6) – SDEP User Guide and Obligations	Initial Assessment
R0128	Removal of CSS Business Rule 1177 to reflect OFAF optionality	Initial Assessment

(Gas) REC Change Pipeline - Under Prioritisation Review

Title	Description	Status
R0129	Clarifying Event of Default requirements	Initial Assessment
R0130	Updates to the Data Access Matrix	Initial Assessment
R0131	Creation of new Enquiry Service User Category	Initial Assessment
R0132	Change the Logical Format of the J0001 (DI50001) 'Market Participant Role Code' data item to Char(2)	Initial Assessment
R0134	VLP data access requirements	Initial Assessment
R0135	Add DESNZ to Schedule 12	Initial Assessment
R0136	Change to REC Schedule 22 Market Stabilisation Charge (MSC)	Initial Assessment
R0137	Introducing Third Party Intermediary (energy broker) assurance and accreditation	Initial Assessment
R0138	Combined progression of Change Proposals R0058, R0104 and R0129	Initial Assessment
R0139	Alignment of Market Message D0225 'consent to share flag' to support PSR data sharing	Initial Assessment
R0140	Housekeeping amendments	Initial Assessment
R0141	Recommended Data Access Matrix changes due to Data Permission Matrix changes	Initial Assessment
R0142	Amendment to Multiplication Factor Enumerations to Support Hydrogen Trials	Initial Assessment
R0146	Data Specification Update for Refresh Functionality	Initial Assessment
R0147	Prepayment Levelisation	Initial Assessment



DDP Appendix

Goals:

- Review UK Link design for XRN 5605 (IGT Mod 159V).
- Detailed design, configuration and data modelling of Shipper Portfolio area – to enable inclusion of additional fields such as Shipper Pack portfolio additions.
- Tactical approaches to improve data download access.

Outcomes:

- Accurately scope the changes needed for DDP as a result of reviewing the UK design of XRN5605.
- Complete reconfiguration and data modelling that will enable more fields to be added to the Portfolio area, including Shipper Pack topics.
- Identify and develop tactical solutions to improve ease of access to larger data sets.

Goals:

- XRN5482 - Design for DDP Deliverable
- Enhancement to Read Performance
- XRN4990 Shipper Read Performance CCF File Split
- DN Invoicing – aggregation layer to pipeline to enhance speed of DN dashboards
- DN Gas Safety MPRN Data Analysis

Outcomes:

- A full design phase has been completed – complete
- Several dashboard performance improvements have been identified and agreed and they are pending implementation – carried forward
- Change to CCF file to allow breaking up of records - complete
- Aggregation layer to pipeline implemented - complete
- Analysis completed and shared - complete

Goals:

- Shipper reconciliation – work with service provider to understand options, costs and timelines
- DN invoicing – non-standard site calculations added to forecast
- DN invoicing – complete testing and first time validation of other updates to forecast
- XRN4990 – first time validation of first live data feed; enhancement to navigation of dashboards
- Analysis and initial development of enhancements to read dashboards

Outcomes:

- Shipper reconciliation – options, costs and timelines understood, final review pending
- DN invoicing – all updates implemented
- XRN4990 – enhancements implemented and first validation completed
- Read dashboards - a set of performance improvements have been scoped and initial development commenced

Carried forward:

- Shipper reconciliation – final review of preferred option and timeline pending
- Read dashboards – development on enhancements continuing

Goals:

- Complete MOD664 Shipper testing - complete in line with milestone
- Complete MOD664 PAC testing – complete in line with milestone
- Implement MOD664 Shipper dashboards – in progress
- Implement MOD664 PAC dashboards – in progress
- Refine and prioritise DN financial reporting user stories – complete

Outcomes:

- XRN4990 (MOD664) testing milestone met – complete
- Implement Shipper MOD664 dashboards
- Implement PAC MOD664 dashboard
- Implement new functionality to highlight sites to be updated by CDSP and auto loaded into CDSP dataset

Carried forward:

- Refine financial reporting user stories with DNs in preparation for the next sprint - post DN forum and addendum

POAP

Please see link to the latest POAP [here](#)