

DSC Change Completion Report (CCR)



Change Title	Minor Release 11
Change reference number (XRN)	5647
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Target Change Management Committee date	8 th November 2023
Date of Solution Implementation	22 nd September 2023

Section 1: Overview of Change Delivery

The 3 changes within Minor Release Drop 11 were delivered to the agreed scope and on the agreed implementation date of 22nd September 2023. The changes made in UK Link were as detailed below:

XRN 5547 - Updating the Comprehensive Invoice Master List and INV template.

This change is to be split into two parts:

Part 1) The addition of supporting / clarifying information for the comprehensive invoice / charges type master list.

The consolidated master list has been around for some time and although charge/invoice types are being added the document has not had a thorough review to ensure it is still fit for purpose. This change aims to improve this information whilst linking with changes required on the INV template. The success criteria is that the document becomes and remains user friendly and robust.

Part 2) Technical charges to support the update of the INV template

The INV file was reviewed prior to Project Nexus Implementation Date (PNID) and multiple clauses were created. We reviewed the 5 standard clauses and were comfortable with 4 of the clauses, however, clause 3 (outlined in the CP) raised concern.

XRN 5316 - Rejecting a replacement read with a pre-Line in the Sand (LIS) read date.

This change seeks to reject replacement Meter Reads, using an existing rejection code, provided by either the DMSP or Shipper User where the read date is prior to the current LIS date.

The LIS date is set each year and estimated reads are generated for 01/04/YYYY where no reading(s) exist for 3 years prior to the new LIS date and no reading exists after this date. Therefore, where there is no estimated or actual LIS read, then the read immediately prior to the LIS date will remain a valid read to be replaced and subject to all other read validations and reconciliation/invoicing processes. In these cases, re-reconciliation will be triggered to correct the post LIS period, only.

XRN 5651 - Updates to Class 3 and 4 Inner Tolerance Ranges used in Meter Read validation process.

Following the statistical analysis and findings that have been shared with DSC Customers at CoMC, the CDSP are requested to assess the feasibility of changing the Inner Tolerance Range within central and Shipper systems applied to Class 3 and 4 Supply Meter Points. In addition, the CDSP are asked to provide analytical data that would support Shippers in determining the revised tolerance values that should be defined within the UNC Validation Rules and consequently utilised by Shippers and within CDSP systems.

Where updates to the tolerance values are approved then this change is to include the application of these within central systems.

Section 2: Confirmed Funding Arrangements

The delivery of Minor Release 11 was funded from the Service & Operate budget for change delivery and so there is not investment cost or draw down for this project.

Section 3: Provide a summary of any agreed scope changes

There were no changes to the scope of Minor Release 11 from what was approved at ChMC on 12th July 2023.

Section 4: Detail any changes to the Xoserve Service Description

There are no changes to the Xoserve Service Description because of Minor Release 11.

Section 5: Provide details of any revisions to the text of the UK Link Manual

There have been no revisions to the test of the UK Link Manual because of Minor Release 11.

Section 6: Lessons Learnt

XRN5651 was originally planned to be delivered through the BAU service desk, this was not fully understood by the service desk and the requirements for the change were not fully understood when it was handed over. This resulted in the project team having to resume ownership of the change to ensure successful implementation within the release timelines. The lesson learnt from this is that clear understanding of all requirements is needed when ownership of changes is being established and that ownership must be fully understood by all teams to protect the delivery of the change.

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Document Version History

Version	Status	Date	Author(s)	Summary of Changes
0.1	Draft	19/10/2023	P Hopkins	Draft CCR written

Template Version History

Version	Status	Date	Author(s)	Summary of Changes	Approved By
2.0	Approved	17/07/18	Rebecca Perkins	Template approved at ChMC on 11 th July	Change Management Committee
3.0	Approved	19/12/18	Heather Spensley	Moved onto Xoserve's new Word template in line with new branding	Change Management Committee
3.0	Reviewed	21/03/2022	Rachel Taggart	Reviewed – no updates required	N/A
3.1	Approved	25/04/2023	Rachel Taggart	Updated with new font branding	Emma Smith