

**UNC 0836S Workgroup Minutes**  
**Resolution of Missing Messages following Central Switching Service**  
**implementation and integration with REC Change R0067**  
**Thursday 25 May 2023**  
**via Microsoft Teams**

<b>Attendees</b>		
Rebecca Hailes (Chair)	(RH)	Joint Office
Ben Mulcahy (Secretary)	(BM)	Joint Office
Andy Clasper	(AC)	Cadent
Edd Green	(EG)	E.ON Next
Ellie Rogers	(ER)	CDSP
Dan Stenson	(DS)	Brook Green Trading
David Addison	(DA)	CDSP
David Mitchell	(DMi)	SGN
Gurvinder Dosanjh	(GD)	Cadent
Harry Hailwood	(HH)	Brook Green Trading
Helen Bennett	(HB)	Joint Office
James Lomax	(JL)	Cornwall Insight
Kevin Clark	(KC)	Utilita
Linda Hannaby-Doyle	(LHD)	Scottish Power
Louise Hellyer	(LH)	TotalEnergies Gas & Power
Mark Field	(MF)	Sembcorp
Mark Jones	(MJ)	SSE
Steve Mulinganie	(SM)	SEFE Energy Limited

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0836>

The Workgroup Report is due to be presented at the UNC Modification Panel by 17 August 2023.

Please note these minutes do not replicate/include detailed content provided within the presentation slides, therefore it is recommended that the published presentation material is reviewed in conjunction with these minutes. Copies of all papers are available at: <https://www.gasgovernance.co.uk/0836/250523>

## 1.0 Introduction and Status Review

### 1.1. Approval of Minutes (27 April 2023)

The minutes from the meeting held on 27 April 2023 were approved.

### 1.2. Approval of Late Papers

There were no late papers to consider.

David Addison (DA) advised the Workgroup that if the presentation that had been sent as a paper for this Modification was well received, he had a second presentation for the Workgroup's review to elaborate on the next steps of the development of the Modification, this would be considered a Late Paper, which the Workgroup agreed to accept.

### 1.3. Review of Outstanding Actions

**Action 0201:** Issues and Questions from Panel: Workgroup to consider the Materiality Test and feedback on any comments direct to David Addison or via Joint Office.

**Update:** DA confirmed that feedback had been received which has been incorporated into the presentations for this Workgroup.

#### Action Closed

**Action 0401:** Shipper participants to provide their view on the Invoicing materiality test. Linked to Action 0201.

**Update:** This action was also closed on the basis of the feedback referred to in action 0201.

#### Action Closed

## 2.0 Amended Modification

### Presentations

DA talked through the presentation “0836S Presentation for DWG (17 May 2023)” which can be found at <https://www.gasgovernance.co.uk/0836/250523>. He advised that the text coloured a light grey had previously been seen by the Workgroup, with the darker text being the new additions and commentary.

DA reminded the Workgroup that the Modification provides the CDSP with the ability to initiate UK LINK (UKL) registration where a UKL and CSS Effective From Date (EFD) discrepancy exists and will adjust UKL to the CSS RFD in such instances.

**Slide 5** – DA explained that the blue shaded box in this diagram represents the period between *CSS Registration Effective From Date* and *UK Link Registration Effective From Date* and advised that from a Code perspective, this Modification is inserting the CSS Effective Date into UKL.

DA talked through the Materiality Test commentary in the presentation and stated that it can take up to 35 to 40 Working Days for a Shipper Agreed Read (SAR) to process and that he was proposing a one-off materiality test after parties have had a window for Alternate Reads. If the reads are accepted the 1,200 kWh threshold suggested in the presentation and based upon an equivalent context established in the Retail Energy Code (REC) (**See slide 9**), would provide a simple test any parties could perform using the value obtained between CSS Registration EFD and UKL Registration EFD readings.

Workgroup Participants did not raise any questions or challenges to the proposed process.

DA informed the Workgroup that since CSS implemented the recent change on 31 March 2023 the CDSP has seen a total of 3 missing messages, none of which would need an adjustment under this process. DA thus suggested that introducing this minimal system change would be a suitable solution, especially given that any meter reading based process would be by its nature, very involved.

With no objections from Workgroup Participants on the proposed process DA presented his second slide deck, “0836S Presentation 2 Timeline for DWG (31 May 2023)” which can also be found at <https://www.gasgovernance.co.uk/0836/250523>. This provided an Illustrative timeline for the process.

**Slide 2** DA advised that this was intended as a one-off Adjustment and as such it would be beneficial to allow for Shippers to assess meter readings and undertake any required replacements. He also looked to remind the Workgroup that this is an exception process that is anticipated to be low volume.

**Slide 3** The various steps involved in a replacement meter read were itemised and a timeline was provided for discussion that ultimately suggested that D+50 would be the point at which any Adjustment could be considered.

No Workgroup Participants expressed an opinion to the contrary of this proposed timeline.

**Slide 4** DA approached developing the Business Rules for the Modification, and whilst acknowledging that Code should not be set based on the ease of CDSP processing, as this is an exception process, he felt it appropriate to make it simple to implement. As such the proposal is for a Monthly process for Adjustments in which, after allowing for Replacement Meter Readings 3 months after the UKL Registration date the CDSP would perform the Materiality test at the end of that month, with Adjust at M+2.

An example was given in which a start of February live date saw the Materiality Test in May with any resultant Adjustment appearing in the July invoices.

#### **Amended Modification Document**

DA talked the Workgroup through the changes made in the new draft amendment of the Modification. Reference to the proposed materiality test had been added, together with clarity about how CDSP invoice adjustments would be made.

DA also advised of an amended date for the expected implementation of associated REC Change R0067, as now likely to be no earlier than December 2023 rather than August 2023 as originally anticipated.

DA did confirm that Shippers could still change reads after the materiality test was made but noted the CDSP would not go back to reassessing the materiality test. Steve Mulinganie (SM) asked if this was specified in the Business Rules, to which DA agreed to add it as an 'Avoidance of Doubt' statement.

**New Action 0501:** Proposer (GD/DA) to review BRs and consider adding an 'Avoidance of Doubt' statement confirming that the CDSP would not reassess the materiality test should a Shipper change reads after the test was performed.

DA also noted that as part of the process, the CDSP will be approaching the CSS registered Shipper of the meter which means the CDSP will effectively be engaging with a party that was without relation to the meter on the UK Link at the time. He also advised of the intention to use the current registered Product Class at the time of the CSS Registration Effective Date to avoid considerable additional potential complexity.

Andy Clasper (AC) observed that there appeared to be conflicting statements within the Modification regarding triggers being more or less than the 1,200 kWh threshold. SM suggested that there needs to be a reference in the Modification to the REC threshold rather than a value, proposing wording it as 'the REC threshold (which is currently 1,200 kWh)'. Discussion around allowing timing for a replacement read to take place was also held.

**New Action 0502:** Proposer (GD/DA) to check for consistency in the application of the REC Threshold, that a reference to the REC is used, and to consider the timing to allow for replacement reads.

RH asked if the Modification was ready to consider requesting Legal Text. Gurvinder Dosanjh (GD) suggested an offline discussion with DA would inform a view of this and commented that it should prove possible to get a first draft of the Legal Text for the next Workgroup.

RH enquired when a Rough Order of Magnitude (ROM) would be made available, to which DA responded that costs have already been allocated for R0067, which could be used to inform the creation of a ROM.

**New Action 0503:** CDSP (ER/DA) to produce a ROM for the June 2023 Workgroup.

RH advised that the draft Modification could be forwarded to the Joint Office as version 2. She also advised that it seemed likely two further Workgroups would be required, on the basis that a first draft of the Legal Text would be seen in the June 2023 meeting.

### 3.0 Development of Workgroup Report

An update to the Workgroup Report will be considered at the next meeting to be held on 22 June 2023.

### 4.0 Next Steps

- Modification amendments from Workgroup discussion.
- Provision of ROM for next Workgroup.
- Provision of the initial draft of Legal Text for review at next Workgroup.

### 5.0 Any Other Business

None.

### 6.0 Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/events-calendar/month](http://www.gasgovernance.co.uk/events-calendar/month)

Workgroup meetings will take place as follows:

Time / Date	Paper Publication Deadline	Venue	Programme
Thursday 10:00 22 June 2023	5 pm 14 June 2023	Microsoft Teams	TBC
Thursday 10:00 27 July 2023	5 pm 18 July 2023	Microsoft Teams	TBC

**Action Table (as of 25 May 2023)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Reporting Month</b>	<b>Owner</b>	<b>Status Update</b>
<b>0201</b>	23/02/23	2.0	Issues and Questions from the Panel: Workgroup to consider the Materiality Test and feedback on any comments direct to David Addison or via Joint Office.	<del>March 2023</del> April 2023 May 2023	Workgroup	<b>Closed</b>
<b>0401</b>	27/04/23	2.0	Shipper participants to provide their view on the Invoicing materiality test. Linked to Action 0201.	April 2023	Shipper participants	<b>Closed</b>
<b>0501</b>	25/05/23	2.0	Proposer to review BRs and consider adding an 'Avoidance of Doubt' statement confirming that the CDSP would not reassess the materiality test should a Shipper change reads after the test was performed.	June 2023	Proposer (GD/DA)	<b>Pending</b>
<b>0502</b>	25/05/23	2.0	Proposer to check for consistency in the application of the REC Threshold, that a reference to the REC is used, and to consider the timing to allow for replacement reads.	June 2023	Proposer (GD/DA)	<b>Pending</b>
<b>0503</b>	25/05/23	2.0	CDSP (ER/DA) to produce a ROM for the June 2023 Workgroup.	June 2023	CDSP (DA)	<b>Pending</b>